

December 12, 2011  
City Council Meeting Minutes

Meeting called to order at 7:00 p.m. by Mayor Staner. Council members Boffeli, Henry, Knepper, Moriarity and Soppe answered roll call. Motion Boffeli, 2<sup>nd</sup> Henry to flip-flop #17 & #18 on the agenda and approve the agenda with this change – all ayes. There were no speakers from the floor.

Council member Soppe questioned how signs regarding downtown snow removal had been installed when the Council had tabled this item at the October 24, 2011 Council meeting. Administrator Lansing responded that he had ordered the signs so that they could be installed prior to a snow event.

Mayor Staner noted that the Council did not have the Park Board meeting minutes from the December 6<sup>th</sup> meeting. Mayor Staner added a letter from the Dubuque County Board of Supervisors to correspondence. Council member Knepper questioned bills regarding trenching in Riverview Park. Clerk Annis responded that those bills were for work requested by Park Board Members for trenching a water line to a new drinking fountain and electrical lines to the existing shelter and electrical pedestals. Knepper also asked for a breakdown of the Beck Construction bill for the levee extension. Motion Boffeli, 2<sup>nd</sup> Henry to approve the consent agenda items – all ayes.

Motion Moriarity, 2<sup>nd</sup> Henry to approve an interim plan for the City Administrator, which temporarily assigns the duties and responsibilities of the City Administrator to other city officials, staff and a private consultant – all ayes.

Pat Callahan with Snyder & Associates gave a report on completion of steps 1-8 of the contract involving the search for a replacement City Administrator. Callahan reviewed steps 9-17 and supplied a time line for completion. Callahan reported that 20 people have submitted resumes to date. Motion Henry, 2<sup>nd</sup> Boffeli to approve the continued use of Snyder & Associates, Pat Callahan to complete steps 9-17 in the search process for a replacement City Administrator – all ayes.

Motion Boffeli, 2<sup>nd</sup> Moriarity to approve the 1<sup>st</sup> reading of Ordinance 28-12 amending the Cascade Zoning Ordinance and the conditional zoning on Marty Gadiant's and Leo & Tammy Moriarity's 4-acres of A1 pasture land on the eastside of Buchanan St SW by increasing the number of allowed animal units to 16 with one season's offspring of lambs or miniature horse foals, not both with lambs being removed from the premises 10 weeks after birth. The conditional zoning shall apply for only as long as Marty Gadiant and Leo & Tammy Moriarity own and use the identified land together as one large pasture and personally own the animals on it. Henry, Knepper, Moriarity, Soppe, Boffeli – all ayes.

Motion Soppe, 2<sup>nd</sup> Moriarity to approve Resolution 80-11 announcing the Council's intent to fill William Boffeli's upcoming vacancy on the City Council by appointment and advertising for Council candidates. Knepper, Soppe, Moriarity, Boffeli, Henry – all ayes.

Motion Moriarity, 2<sup>nd</sup> Knepper to table appointing an Acting Zoning Administrator – all ayes.

Motion Soppe, 2<sup>nd</sup> Boffeli to approve Resolution 81-11 accepting water and sewer mains of the Demmer Development Project from Eastern Iowa Excavating and Concrete, and releasing final payment. Moriarity, Soppe, Boffeli, Henry, Knepper – all ayes.

Motion Boffeli, 2<sup>nd</sup> Moriarity to approve Resolution 82-11 adopting a formal complaint policy and use of a formal complaint form. Soppe, Boffeli, Knepper, Henry, Moriarity – all ayes.

Motion Henry, 2<sup>nd</sup> Moriarity to approve Resolution 83-11 establishing a policy and procedures for traffic sign repair and replacement in the City of Cascade. Boffeli, Henry, Knepper, Moriarity, Soppe – all ayes.

Motion Moriarity, 2<sup>nd</sup> Boffeli to approve the City's snow plowing policy and snow emergency ordinance as currently in place – all ayes.

Motion Boffeli, 2<sup>nd</sup> Moriarity to approve purchasing and installing two 250 watt LED lamps for use on McKinley St SW – all ayes.

Motion Henry, 2<sup>nd</sup> Boffeli to appoint Naomi Steffen to the vacant seat on the Planning & Zoning Commission, reappoint Terry Rausch to another 5 year term to the Park Board and appoint Ed Recker to the Jones County Economic Development Commission. Motion carried 4-1 with Soppe voting nay.

Motion Henry, 2<sup>nd</sup> Knepper to cancel the December 26, 2011 City Council meeting – all ayes.

Mayor Staner administered the Oath of Office to Mayor-Elect Mike Henry, re-elected Council Member Steve Knepper and City Council Member Elect Pat Kearney.

There were no questions for Chief Heim regarding the Police Report.

City Administrator Lansing reported that he had been working with Pat Callahan and City Staff to delegate his tasks and duties. City Attorney Bill Blum will be here on Friday to review items he has been asked to take on. Lansing will be out of the office Tuesday, Wednesday and Thursday of this week, but will be back on Friday.

Mayor Staner thanked City Administrator Lansing for everything he has done for the City of Cascade over the last 13 years. Mayor Staner thanked Council Member Boffeli for the job he has done as a Council Member. Mayor Staner conveyed his enjoyment in serving the citizens of the City of Cascade while he has been Mayor.

Motion Soppe, 2<sup>nd</sup> Boffeli to adjourn the meeting at 8:00 p.m. – all ayes.

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Shelley Annis, City Clerk/Treasurer