

January 9, 2012
City Council Work Session Minutes

Meeting called to order at 6:00 p.m. by Mayor Henry. Council members Kearney, Knepper, Moriarity and Soppe answered roll call. Motion Kearney, 2nd Moriarity to approve the agenda – all ayes.

Pat Callahan with Snyder & Associates gave an update to the City Administrator search. 38 resumes were submitted for the position. Council reviewed all 38 resumes last week and selected 9 individuals to interview by phone on Wednesday and Thursday evening. With some of the candidates having questions regarding benefits, Callahan felt the Council should give him direction on what benefits are options and what are not.

Council discussed compensation and benefits including auto allowance, vacation & sick leave, medical & life insurance, moving & living allowances, a severance package, retirement plan options, performance evaluations, housing expense reimbursement, paying for professional dues and education as well as setting a time frame for decisions when an offer is made and putting an employment agreement in writing.

Callahan discussed how the phone interviews will run and suggested an itinerary for the formal interviews.

Motion Soppe, 2nd Moriarity to adjourn the work session at 6:50 p.m. – all ayes.

Shelley Annis, City Clerk/Treasurer