

PLANNING & ZONING COMMISSION MEETING  
THURSDAY, MARCH 22, 2018  
Meeting Minutes

The Cascade Planning & Zoning Commission met on Thursday, March 22, 2018, at 6:00p.m. in the Cascade City Hall Council Chambers, 320 1<sup>st</sup> Ave W, Cascade, IA 52033. Present for the meeting and answering roll were: Kerper, Gehl, Conlin, Steffen, Moriarity, Sauser and Otting.

A motion was made by Otting, which was seconded by Steffen to approve the agenda as presented. Motion carried unanimously.

A motion was made by Kerper, which was seconded by Moriarity to approve the meeting minutes from October 5, 2017.

The Commission reviewed a proposed Home Occupation permit from Hollis Weber who is interested in relocating to Cascade and having a gunsmithing shop in his basement. People send or bring him guns and he customizes them into muzzle loaders. There would be no odor, dust or traffic and it wouldn't have any retail space. It would be open by appointment only. There would be no firing of guns in his or home or in town. He will find a home in Cascade and then complete a new Home Application permit and then we will continue with the process. After a good discussion on this, motion by Moriarity, second by Otting to tentatively approve this Home Application dependent on Mr. Weber moving to Cascade and completing a new Home Permit Application - all ayes.

The Commission then reviewed a proposed ordinance regarding regulations for small wind energy systems and solar systems. The Commission had reviewed an ordinance from the city of Ames. Motion by Kerper, second by Conlin to approve the proposed ordinances and to send to City Council for their consideration - all ayes.

In other business, Terri Wollenberg at 500 Polk Street addressed the Commission regarding drainage from the proposed housing units at Monroe and 5<sup>th</sup> Ave. The street also has no curb and gutters and she is afraid that storm water will run down the hill onto her property. The storm water drainage and 20% green space will be addressed with them during the building permit process. The street though will need to be discussed with city council. The City Administrator suggested meeting with the street committee first on her concern. A meeting will be scheduled. A member of the commission asked how long people had to complete a project once a building permit has been issued. An ordinance was recently passed that allows for 12 months. If 12 months isn't enough, an extension may be granted. There is a home owner/property owner who needs to be contacted about their home and the status of their renovations.

With no other business, a motion was made by Kerper, which was seconded by Otting, to adjourn at 6:26 p.m. Motion carried unanimously.