

April 23, 2018
City Council Meeting Minutes

The April 23, 2018 Regular City Council meeting was called to order at 6:00PM by Mayor Staner. The Pledge of Allegiance was recited and then Hosch, Kelchen, Rausch and Delaney answered roll call. Knepper was absent.

A motion was made by Kelchen, second by Rausch to approve the agenda with skipping to item 13 following the consent agenda. Motion carried unanimously.

No speakers addressed the City Council.

Council reviewed the items in the consent agenda including City Council and City Council Workshop minutes 04/09/18, Street & Alley Committee minutes 04/09/18, Personnel Committee minutes 04/11/18 and Library Board minutes 04/03/18. Motion by Kelchen, second by Rausch to approve the items in the consent agenda. Motion carried unanimously.

Mayor Staner gave City Council an overview of the process with hiring the new police officer. We had 9 applicants and after reviewing applications, we decided on 5 to test and then interview. Only 3 people ended up testing, so we held interviews for those 3 applicants. Following the interviews, the personnel committee unanimously agreed to offer the position to Josh Lamey. Josh has done 20-25 ride alongs for Cascade, Dyersville and Anamosa. Josh went to school here so he is familiar with Cascade. He is not certified so we will have to send him to the 15 week Police Academy. A contract will be drawn up that requires Josh to work for Cascade for 5 years or a pro-rated amount of the academy cost will be reimbursed back to the City. Council members who attended the testing said Josh is a team player, cheering on his competition for the job and that he is very passionate about becoming a police officer. A wage scale is drafted but will be reviewed with other cities wage scale. Motion by Rausch, second by Kelchen to approve hiring Josh Lamey as the new police officer with a starting salary of \$19.25 per hour. Motion carried unanimously.

Council reviewed **Resolution #41-18**, Resolution Awarding Contract for the Garfield St. Reconstruction & Dillon St. Extension Project. Bids were opened April 19th with 5 bids being received. Bids were received from Horsfield Construction \$646,909.75; Eastern Iowa Excavating \$645,616.10; Tschiggffrie Excavating \$828,409.95; Dave Schmidt \$762,858.30 and Connolly Construction \$623,413.66. MSA's opinion of cost was \$630,778. MSA would recommend that the City Council award the contract to the low bidder, Connolly Construction for \$623,413.66. Motion by Hosch, second by Delaney to approve **Resolution #41-18**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #36-18**, Resolution Approving Developer Agreement with Beck Construction. This outlines who is paying for what and what is expected of the Developer. Motion by Delaney, second by Kelchen to approve **Resolution #36-18**. Motion carried unanimously by roll call vote.

Council reviewed the 1st Avenue Corridor Assessment completed by MSA. This assessment looked at taking the 4 lanes down to 2 lanes with a center turn lane and a 5' bike lane along each side. The Council would like to know what the public thinks of this. According to engineering standards it is doable. We would also be looking at adding traffic warning signals at Tyler Street SE and 1st Ave E and Garfield Street SW and 1st Ave W where children cross to get to school. The project would consist of repainting the new lines indicating the new lanes. The opinion of cost is \$26,400. The City may have to work with the county on getting approval for the traffic warning signals. We will also paint crosswalks at the intersection of Hwy 136 and 1st Ave.

Council reviewed **Resolution #43-18**, Resolution Approving Entering into an Amended Professional Services Agreement with MSA for the Garfield St. & Dillon St. Projects. This is for construction related services for the project. The agreement is for \$59,000. Motion by Kelchen, second by Delaney to approve **Resolution #43-18**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #42-18**, Resolution Approving Entering into an Amended Professional Services Agreement with MSA for the Beck Industrial Street Project. This is for any construction related services for the project for \$17,700. Motion by Delaney, second by Rausch to approve **Resolution #42-18**. Motion carried unanimously by roll call vote.

Council reviewed a proposal from Kluesner Construction, Inc. for adding curb & gutter along the East side of Hayes Street before they overlay the roadway with asphalt. This will cause the water to run along the curb out to 2nd Ave SW instead of sitting on the road. Therefore, it should increase the lifespan of Hayes Street. Council thought it seemed like a good idea, but we should run it by the two property owners and the funeral home. Motion by Kelchen, second by Hosch to approve the quote from Kluesner for \$8,680 and to discuss with the three property owners along the section of Hayes Street. Motion carried unanimously.

Council reviewed the 2nd Reading of **Ordinance #03-18**, An Ordinance Amending the Zoning Ordinance of the City of Cascade, Iowa, to Provide for Small Wind Energy Conversion Systems and Solar Energy Systems. This ordinance will set regulations for solar arrays and wind systems in Cascade. Motion by Rausch, second by Delaney to approve the 2nd Reading of **Ordinance #03-18**. Motion carried unanimously by roll call vote.

Council reviewed the 2nd Reading of **Ordinance #04-18**, An Ordinance Amending the Code of Ordinances of the City of Cascade by Enacting Chapter 82, Operation of All-Terrain Vehicles and Off-Road Utility Vehicles. This ordinance is being amended to include a registration fee if an owner purchases a new vehicle in a two year permit time period. Motion by Kelchen, second by Rausch to approve the 2nd Reading and waive the 3rd Reading of **Ordinance #04-18**. Motion carried unanimously by roll call vote.

Council reviewed the 2nd Reading of **Ordinance #05-18**, An Ordinance Amending Chapter 81, Operation of Golf Carts of the Code of Ordinances of the City of Cascade, Iowa. This ordinance is being amended to include a registration fee if an owner purchases a new unit during a 2 year permit period. Motion by Kelchen, second by Delaney to approve the 2nd Reading and waive the 3rd Reading of **Ordinance #05-18**. Motion passes unanimously by roll call vote.

Council reviewed **Resolution #40-18**, Resolution Adopting and Approving Price Policy to Purchase Vacated Property. This policy will provide a place to start when talking with a property owner who is interested in purchasing a vacated street or ROW. Motion by Hosch, second by Delaney to approve **Resolution #40-18**. Motion passes unanimously by roll call vote.

The date for the 2nd meeting in May was discussed since that day will be Memorial Day. It was discussed not having a 2nd meeting, but if we need to hold a public hearing on a budget amendment it needs to be towards the end of May. After some discussion and checking calendars, we will hold the 2nd meeting in May on the 21st at 6:00pm.

Council discussed the development by Maryville Family Partnerships down on Polk Street SE and Tyler Street SE. They are proposing putting up some 5 and 6 unit apartment buildings and then some smaller units with double garages. Some of the neighbors are concerned about storm water runoff. The developer is aware of the concerns. There are storm drain inlets along 5th Ave SE towards Polk Street and then on Polk Street right across from 5th Ave. The curb along Polk Street is even with the sidewalk so water comes over the top. Terri Wollenberg of 500 Polk Street SE was present to voice her concern. She requested that the subdivision ordinance be reviewed and amended so that what Maryville is doing is considered a new subdivision, therefore requiring them to put in new streets with curb and gutter. After some discussion, Council would like Maryville to submit a Stormwater management plan before another building permit is issued. We will also consider moving Polk Street SE and Tyler Street SE closer to the top of the priority list of streets to be reconstructed.

Council received a report from the City Administrator. Included in the City Administrator's report was information about GIS and that we received training on the unit and how we will be capturing data on new installations and other areas as time allows. City Hall is working on verifying addresses and accounting for new addresses in the next 2 years for the 2020 Census. The Garden Club ladies will do the watering of the plants downtown. We will need to get a water tank for the back of the gator. The live streaming was tested at tonight's meeting. Council needs to talk into their microphones better.

With no other business, Kelchen moved and Hosch seconded to adjourn the meeting at 7:48p.m. Motion carried.

Deanna McCusker, City Administrator

Greg Staner, Mayor