

February 26, 2018
City Council Meeting Minutes

The February 26, 2018 Regular City Council meeting was called to order at 6:00PM by Mayor Staner. The Pledge of Allegiance was recited and then Knepper, Hosch, Kelchen, Rausch and Delaney answered roll call.

A motion was made by Rausch, second by Delaney to approve the agenda. Motion carried unanimously.

There were no speakers.

Council reviewed the items in the consent agenda including City Council minutes and Workshop minutes 02/12/18 and 02/19/18, Street & Alley Committee minutes 02/19/18, Water & Sewer Committee minutes 02/21/18, and Unapproved Cascade Municipal Utilities minutes 02/14/18. Motion by Hosch, second by Kelchen to approve the items in the consent agenda. Motion carried unanimously.

The Mayor announced it was time for the public hearing on the Beck Industrial Street Extension Project. Motion by Kelchen, second by Delaney to enter into public hearing at 6:05pm. Motion carried unanimously. Jake Deaver from MSA gave an update on the project. We are waiting for final approval from the DOT. The turnaround was removed from the project per the DOT recommendation. Mike Beck will put in the turnaround. The specs regarding the turnaround will be included in the development agreement. The storm sewers have been added to the project since they are a reimbursable utility. The probable cost estimate is at \$180,830 and the estimate on the RISE grant application was \$187,500. Jake discussed with the council that the pavement thickness could remain at the 10" pavement with dowels are could be reduced to 8" pavement without dowels and that could potentially save \$15,000. After discussing, it was the consensus to stay with the 10" pavement. There were no objections or other comments regarding this project. Motion by Kelchen, second by Rausch to go back into open session at 6:22pm. Motion carried unanimously.

Council reviewed **Resolution #12-18**, A Resolution Finally Approving and Confirming Plans, Specifications, Form of Contract and Estimates of Cost for the Beck Industrial Street Extension Project. Motion by Kelchen, second by Delaney to approve **Resolution #12-18**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #13-18**, Resolution Awarding of Construction for the Monroe Street SE Paving Improvement Project. Three bids were received for the project, including JT Concrete Creations \$13,667.75, Gravel Grading & Excavating \$17,486.50 and Midwest Concrete, Inc. \$22,775.00. Motion by Hosch, second by Knepper to approve **Resolution #13-18**, awarding the project to JT Concrete Creations for \$13,667.75. Motion carried unanimously by roll call vote.

Council then discussed closing a section of Hayes Street between 1st Ave W and 2nd Ave SW due to a recommendation from MSA Professional Services. The reason for the recommendation is due to safety. The alley that runs between 1st Ave W and 2nd Ave SW will remain open. The Council was presented with two options to choose from. One option would close the northern

section of Hayes just to the alley and put in a curve from Garfield to Hayes across the alley. This would keep the south end of Hayes Street near 2nd Ave SW open. The other option would close Hayes Street SW from 1st Ave W to 2nd Ave SW with only keeping the alley open and enough of Hayes for the one property to access their garage. Hayes Street is more like an alley than a street since it is not maintained like a street. Property owners Mike Otting from 519 1st Ave W was present and he ok with closing Hayes from 1st Ave W to 2nd Ave SW. He was wondering about the diamond shaped section. He has been maintaining this for years. It is currently owned by the City. If the street gets closed, the property will get offered to the abutting property owners. It was also suggested making the turn from Garfield Street to 2nd Ave SW bigger. Gerald Koopmann from 518 2nd Ave SW has no objection to closing the street. Motion by Hosch, second by Knepper to close the north part of Hayes Street and do the curve from Garfield Street to Hayes Street. Motion fails 2-3, with Kelchen, Delaney and Rausch voting no. Motion by Kelchen, second by Delaney to close Hayes from 1st Ave W to 2nd Ave SW and leave the alley open and the driveway in front of 518 2nd Ave SW. Motion passes 3-2, with Hosch and Knepper voting no. It was then discussed that the grotto should go to the KC's. It can either remain at the present location or be relocated to the KC hall.

Council then reviewed an updated cost estimate for the Garfield Street project. In the initial estimate, the sanitary sewer mains and laterals were not included. After review, the mains and laterals have not been replaced and should be done with this project. With adding the sanitary sewer to the project the cost estimate increased by \$59,700. The property owners will have the option to replace their service lines when the project is occurring. Notification will be sent out to property owners. Motion by Kelchen, second by Rausch to approve adding the sewer mains and laterals to the Garfield Street project for an estimated cost of \$59,700. Motion passes unanimously.

Council then reviewed **Resolution #16-18**, A Resolution Approving Entering into an Amended Professional Services Agreement with MSA Professional Services for the Garfield St. SW Reconstruction Project. This is for the added design work needed for the sewer mains and laterals. The increase cost for the engineering is a fixed cost of \$5700. Motion by Delaney, second by Hosch to approve **Resolution #16-18**. Motion passes unanimously by roll call vote.

Some updated information regarding the Dillon Street Extension Project was learned and needs to be discussed with council during a work session. Due to this, Resolutions 18-18, 19-18 and 20-18 should be tabled to the next meeting. Motion by Kelchen, second by Rausch to table these 3 resolutions and have a work session. Motion carried unanimously.

Council reviewed **Resolution #11-18**, Approving the Bylaws of the Dubuque County Emergency Management Commission and Authorizing Signature. This is just approving the updated bylaws that have been established. Motion by Kelchen, second by Hosch to approve **Resolution #11-18**. Motion carried unanimously by roll call vote.

Council then reviewed quotes for a public works truck and truck box. Quotes were received from Herb Green Ford for a 2018 F250 for \$24,878.00 and from Karl Chevrolet for \$26,272.40. Quotes were received from Tristate Truck Equipment for a utility box for \$9,067.16 and from Cortez Truck Sales & Equipment for \$10,509.64. It was suggested to get the truck undercoated and to install front mud flaps. We will be disposing of the 2002 truck once we get the new truck

here. Motion by Kelchen to approve purchasing the 2018 F250 from Herb Green Ford for \$24,878. Motion passes unanimously. Motion by Delaney, second by Hosch to approve the truck box purchase from Tristate Truck Equipment for \$9,067.16 and to sell the 2002 truck. Motion carries unanimously.

Council reviewed **Resolution #14-18**, Resolution Calling for an Election on the Proposition of Entering into a Loan Agreement and Borrowing Money in a Principal Amount not to Exceed \$2,000,000 for a Municipal Pool. The special election will be held May 1st. Motion by Hosch, second by Kelchen to approve **Resolution #14-18**. Motion carries unanimously by roll call vote.

Council reviewed **Resolution #15-18**, Resolution Proposing Vacation of Part of Buchanan Street SW and Setting Public Hearing. The public hearing will be March 12th at 6:00pm at City Hall. Motion by Kelchen, second by Delaney to approve **Resolution #15-18**. Motion carries unanimously by roll call vote.

Council discussed purchasing tablets for them to use at meetings and to receive the agenda packets instead of printing out everything for them. Costs for a 10" tablet would range from \$159.99 to \$442.39. Keyboards are optional. A case may also be a good idea. Council member Delaney offered his professional opinion and said a Samsung Galaxy or an Asus or Lenovo tablet are all good tablets. By switching to tablets, the City will save time and money preparing agenda packets. We will assign the tablet the council and mayor position so it can be used by whomever replaces the person. It was recommended that we review actual specifications on the different tablets before a decision is made. Motion by Kelchen, second by Rausch to table the tablet discussion until the next meeting. Motion carried unanimously.

Council reviewed **Resolution #17-18**, Resolution Authorizing the City Clerk to Transfer Funds from the McKinley Street Fund to the Street Improvement Fund. There is \$50,489 in the McKinley Street Fund currently. Motion by Kelchen, second by Rausch to approve **Resolution #17-18**. Motion carried unanimously by roll call vote.

The Mayor read the Home Rule 50th Anniversary Proclamation. This celebrates 50 years of local governments have the ability to make local decisions.

Council received a report from the City Administrator. Included in the City Administrator's report was that the joint meeting with the Cascade Municipal Utilities will be held Thursday, March 15th at 5:15pm. The Chamber of Commerce's annual dinner is Wednesday, March 21st. Council member Delaney, Rausch and Mayor Staner will attend. The bridge should be resealed every 5 years.

Mayor Staner sent out congratulations to the girls and boys basketball teams for a great season and for going to the State tournaments.

With no other business, Hosch moved and Rausch seconded to adjourn the meeting at 7:50p.m. Motion carried.