

March 12, 2018
City Council Meeting Minutes

The March 12, 2018 Regular City Council meeting was called to order at 6:00PM by Mayor Staner. The Pledge of Allegiance was recited and then Knepper, Hosch, Kelchen, Rausch and Delaney answered roll call.

A motion was made by Kelchen, second by Delaney to approve the agenda. Motion carried unanimously.

Bill Schmidt addressed the Council regarding the UTV ordinance. There is an \$80 permit fee, but there was to be a registration fee also. Discuss on this will get added to the next Council agenda.

Council reviewed the items in the consent agenda including City Council minutes 02/26/18, Personnel Committee minutes 02/28/18, Library Board minutes 03/01/18, and March claims for payment and February financial reports and fund balances and revenues by fund as follows: General \$47,614.73; Special Revenues \$77,276.24; Debt Service \$1900.59; Capital Projects \$0.00; Enterprise Funds \$86,616.02. Motion by Kelchen, second by Rausch to approve the items in the consent agenda. Motion carried unanimously. Council member Hosch wants to make sure we review rates when our CDs come due.

Shirley Keyron McDermott requested to address the Council about the City conveying the vacated 2nd Ave NE street to her. She owns the lots on each side of the vacated street. The farm ground to the west of the vacated lot is owned by Loras Staner. He will be contacted regarding this. A person has approached Shirley about purchasing this lot and some of her other lots to build a house. We will need to establish a cost to sell this. The City will actually need to adopt a policy regarding the price per sq. ft. when vacating a street and selling the lots. We can establish a base price and then add additional charges based on utilities, etc.

The Mayor announced it was time for the public hearing on the FY19 Budget. Motion by Rausch, second by Kelchen to enter into public hearing at 6:15pm. Motion carried unanimously. The City Administrator gave a brief overview of the budget, which includes no increase to the tax levy. The revenues and expenses are pretty much the same as any normal year. There were no objections or other comments regarding the FY19 budget. Motion by Kelchen, second by Hosch to go back into open session at 6:20pm. Motion carried unanimously.

Council reviewed **Resolution #24-18**, A Resolution Adopting the City of Cascade's FY19 Operating Budget Which Begins July 1, 2018 and ends June 30, 2019. Motion by Rausch, second by Delaney to approve **Resolution #24-18**. Motion carried unanimously by roll call vote.

The Mayor announced it was time for the public hearing on the Vacation of Part of Buchanan Street SW. Motion by Knepper, second by Delaney to enter into public hearing at 6:22pm. Motion carried unanimously. Bruce Lammers, who is directly affected by this transaction, was present. He had some questions about who owns what parcel. Art Gilloon, attorney for Strum, Strum and Beecher was also present and Steve Leidinger, attorney for the City of Cascade was present. The City owns the parcel west of Buchanan Street SW and the pie shaped piece by White Front Feeds. Mercy owns the parcel to the East. Everyone was then on the same page and ok with the transaction to move forward. There were no objections or other comments regarding this vacation. Motion by Kelchen, second by Hosch to go back into open session at 6:27pm. Motion carried unanimously.

Council review **Resolution #23-18**, Resolution Vacating Described Portion of Buchanan Street SW. Motion by Kelchen, second by Rausch to approve **Resolution #23-18**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #21-18**, A Resolution to Provide for a Notice of Hearing on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the Garfield Street Reconstruction and Dillon Street Paving Extension Project, and the Taking of Bids Therefore. Motion by Kelchen, second by Delaney to approve **Resolution #21-18**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #22-18**, A Resolution Allowing a City Owned Golf Cart/UTV on Certain Prohibited Streets in the City of Cascade. During the discussion it was mentioned that we could open up more of the prohibited streets to everyone. This can be looked at once we have a whole season done. Safety is the main concern. Motion by Delaney, second by Rausch to approve **Resolution #22-18**. Motion passes unanimously by roll call vote.

Council again discussed purchasing tablets for Council and the Mayor. Council received specifications of three models of tablets; Samsung Tab E, ASUS Zen Pad and Lenovo Tab 4. For the most part, the three tablets are very similar. The Lenovo Tab 4 has a more updated operating system and is lighter than the other 2. We will need to purchase keyboards and cases as well. Every council seat and the Mayor seat will be set up with a Gmail account and the tablet and Gmail will go with that seat when new members are elected. Motion by Hosch, second by Delaney to purchase the Lenovo tablets, keyboards and cases for the Council members and the Mayor. Motion carried unanimously.

Council reviewed the *1st Reading* of **Ordinance #02-18**, An Ordinance to Amend Chapter 22 of the Code of Ordinances of the City of Cascade, Iowa. This ordinance will change the day the Library Board meets to the *1st* Tuesday of each month instead of the *1st* Thursday. Motion by Delaney, second by Rausch to approve the *1st Reading* of **Ordinance #02-18**. Motion carried unanimously by roll call vote.

Council discussed purchasing a golf cart or a UTV/gator to use when watering the plants along *1st* Ave. Council received three quotes from John Deere; TS model \$6,995, TX Model \$8,050 and HPX615E Model \$10,850. Then they reviewed a picture of a gator that is currently used by the ambulance service. It is an HPX model with 60 hours and when they were thinking of trading it in the value was \$4,000. Golf carts had also been considered, but with a UTV/gator public works can use it for other things besides to haul water to water the planters. We will need to purchase a 100 gallon tank and get a weed sprayer to water the plants. Purchasing the one the ambulance has might be a good way to start. The City Administrator will talk with the ambulance and see if this will work and this will be on the next agenda.

Council received a report from the City Administrator. Included in the City Administrator's report was a reminder about the joint meeting with the Cascade Municipal Utilities on Thursday, March 15th at 5:15pm. Rerod was included in the bid from JT Concrete Creations for the Monroe Project. A new LED street lamp has been installed at the corner of Tyler Street NE and *1st* Ave E. Council should check this out for brightness. The black police car has been sold for more than the minimum of \$5,000. There is a section of Garfield Street that is on private property. The piece of property has been surveyed and a per sq. ft. price has been established. The City Administrator will meet with the property owner.

With no other business, Kelchen moved and Rausch seconded to adjourn the meeting at 6:58p.m. Motion carried.