

March 27, 2017
City Council Meeting Minutes

The March 27, 2017 Regular City Council meeting was called to order at 6:00PM by Mayor Behnken. The Pledge of Allegiance was recited and then Hosch, Recker, Knepper, Kearney and Staner answered roll call.

A motion was made by Recker, second by Kearney to approve the agenda with moving item #10 and #11 after item #17. Motion carried unanimously.

There were no speakers to address the City Council.

Council reviewed the items in the consent agenda including City Council minutes 03/13/17, Personnel Committee minutes 03/21/17, Unapproved Cascade Municipal Utilities Minutes 03/08/17 and MSA Weekly Report for WWTF Project for March 5 & 12. Motion by Kearney, second by Hosch to approve the items in the consent agenda. Motion carried unanimously.

Dan Hingtgen from WHKS was present to review the bids received for the Johnson Street NW PCC Pavement-Grade and Replace Project. The low bid was received from Horsfield Construction at \$903,758.32. It is the recommendation of WHKS to award the project to Horsfield Construction. This project has a late start date of May 29th and the contractor has 95 working days to complete.

Council reviewed **Resolution #24-17**, A Resolution Awarding Contract for the Johnson Street NW PCC Pavement – Grading and Replace Project. Motion by Staner, second by Recker to approve **Resolution #24-17**. Motion passes unanimously by roll call vote.

Michael Hart from Northland was present to review the bond information. Since the bid for the Johnson Street NW PCC Pavement-Grade and Replace Project came in lower than the engineer's estimate we were able to borrow less than was anticipated. With lowering the amount borrowed, we could reduce the term from 10 years to 9 years which then reduced the interest rate to 2.58%. Council then reviewed **Resolution #25-17**, A Resolution Approving a Bond Purchase Agreement for the Sale of Bonds Thereunder. Motion by Kearney, second by Hosch to approve **Resolution #25-17**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #22-17**, A Resolution Approving Membership in the Maquoketa River Watershed Management Authority and Authorizing the Execution of the 28E Agreement Related Thereto. Motion by Staner, second by Hosch to approve **Resolution #22-17**. Motion carried unanimously by roll call vote.

Council reviewed the 3rd Reading of **Ordinance #02-17**, An Ordinance to Amend the Code of Ordinances for the City of Cascade, Iowa by Amending Provisions for Charging for Bulk Water. Motion by Recker, second by Knepper to approve the 3rd Reading of **Ordinance #02-17**. Motion carried unanimously by roll call vote.

Council reviewed the 2nd Reading of **Ordinance #03-17**, An Ordinance Amending Chapter 62.01 of the Code of Ordinances of the City of Cascade, Iowa to include Certain Additional Traffic Regulations. This will allow the police officers to write tickets under City Code and the City will receive a portion of the fine money. Motion by Kearney, second by Staner to approve the 2nd Reading and waive the 3rd Reading of **Ordinance #03-17**. Motion carried unanimously by roll call vote.

Council discussed another building in the downtown that needs some attention. The City Administrator mentioned having an inspection done so we know exactly the status of the building. Council suggested sending another letter notifying the property owner that the City has concerns about the building and let the owner know that we may have the building inspected in the future. Ask the owner if she will give the City permission to get in the building. Motion by Kearney, second by Staner to contact the current owner again, let them know

the City may do an inspection if necessary and to ask for permission to enter the building. Motion passes 4-1, with Hosch voting Nay.

Council discussed the possibility of adding a 4th public works employee. The personnel committee met to review how the many jobs are being handled currently. The mowing and trimming is being done by one person, but the mowing is a full-time job in itself. The City may need to hire a seasonal worker to do the trimming or public works may need to assist. By hiring a 4th public works employee, that person can do the mowing and trimming and help wherever needed. The 4th person would be required to get certifications, at least water. Currently, Marty and Phil are certified in both water and waste water. Ben has his Grade I in waste water. The City Superintendent and City Administrator will gather more information and define both short and long term goals for staffing and meet with the Personnel Committee again. Following that meeting information will be put together to explain why the City needs a 4th public works employee and then present information to the City Council.

Council reviewed **Resolution #26-17**, A Resolution Approving Applying for RISE Funding with the State of Iowa for the City of Cascade, Iowa. Motion by Staner, second by Recker to approve **Resolution #26-17**. Motion passes unanimously by roll call vote.

Council again discussed Hayes and Garfield Street Reconstruction projects. A verbal estimate for Hayes Street project was received, which is under the bid threshold. Due to this Council will look at hiring MSA to engineer the Garfield project only. Council reviewed **Resolution #23-17**, A Resolution Approving Entering into a Professional Services Agreement with MSA Professional Services for the Reconstruction of Garfield and Hayes Streets in the City of Cascade, Iowa. Motion by Recker, second by Knepper to deny **Resolution #23-17**. Motion carries unanimously.

Council then reviewed **Resolution #14-17**, A Resolution Approving Entering into a Professional Services Agreement with MSA Professional Services for the Reconstruction of Garfield Street in the City of Cascade, Iowa. Motion Kearney, second by Hosch to approve **Resolution #14-17**. Motion carries unanimously by roll call vote. During this discussion it was discussed to continue to resolve the property line issue that exists at the southeast end of Hayes Street. There is a 19' overlap between Jones and Dubuque Counties that needs to be rectified.

Council received a report from the City Administrator. The City Administrator's report included a reminder about the annexation workshop with attorneys on Monday, April 3rd at 6:00pm, information that Jake from MSA is reviewing storm water issues out in the Industrial Park that empties under Garry Owen Road, a meeting will be held with the Mayor and City Administrator and Cobblestone Hotels on Tuesday, March 28th, April 12th will be the joint meeting at 5:15pm and repair on the gym ceiling as begun. Additionally, the attorneys have advised to give the current owners of the bank building the full 90 days before Council makes any decisions.

With no other business, Hosch moved and Kearney seconded to adjourn the meeting at 7:39p.m. Motion carried.