

September 11, 2017  
City Council Meeting Minutes

The September 11, 2017 Regular City Council meeting was called to order at 6:00PM by Mayor Behnken. The Pledge of Allegiance was recited and then a moment of silence was held in observance of September 11 and then Recker, Knepper, Hosch and Staner answered roll call.

A motion was made by Recker, second by Staner to approve the agenda with moving item #24 on the agenda right after item #10. Motion carried unanimously.

There were no speakers.

Council reviewed the items in the consent agenda including City Council minutes 08/28/17, Park Board minutes 09/06/17, WHKS Weekly Update for Johnson Street Project for week ending August 25, 2017, Annual Urban Renewal Report for Fiscal Year 2017-2017, September claims for payment and August financial reports and fund balances and revenue by fund as follows: General \$40,278.16; Special Revenue \$51,183.66; Debt Service \$37.50; Capital Projects \$436,897.41; Enterprise \$647,481.60. Motion by Knepper, second by Hosch to approve the items in the consent agenda. Motion carried unanimously.

Council had published a notice to appoint to fill a vacancy and indicated at this meeting a new council member would be appointed. The Mayor asked for any interested persons to address the council by stating his or her name, telling a little bit about themselves and why they are interested in being appointed. Three people stood up and approached the podium. Randy Forest 164 Redwood Dr. said he has background in engineering subdivisions, including water and sewer and understands about city ordinances. He understands a lot of what Council discusses. He is also semi-retired. Mike Delaney 604 2<sup>nd</sup> Ave NW said he owns Delaney PC Repair and just wants to get involved and he has skills that would be an asset to the council. Andy Kelchen 725 Riverbend Dr. NE said he was involved with the golf cart committee and found the process interesting and he has attended numerous Council meetings during the process and said he feels he can be advantageous to the Council. The Mayor commented that whoever is appointed would not sit at the Council table tonight since they didn't receive the packet. There was discussion on the council regarding that any one of the interested people would do a good job. Motion by Recker, second by Staner to appoint Andy Kelchen. There was more discussion. Council member Staner commented that Mr. Delaney approached him about running for Council even before Pat Kearney resigned. Council member Hosch said it would be nice to have each person right a one page resume listing their backgrounds, interests and reasons they should be appointed. Motion failed 3-1, with Hosch, Knepper and Staner voting No. Motion by Hosch, second by Knepper to table the appointment until the next council meeting. Motion carried unanimously.

Council reviewed Resolution #84-17, but this was tabled along with the appointment.

The Mayor read a Proclamation declaring September 17-23, 2017 Boy Scouts of America week.

The Boy Scouts wish to place corn stalks on the downtown light poles for the fall. They are also asking for a donation from the City for this cost. The cost for the downtown stalks would be \$140. Placing corn stalks around the poles will not hurt the poles and it would dress up the downtown for the fall.

Council again discussed approving a supplemental agreement for engineering with WHKS for the Johnson Street project. The council had unanimously approved **Resolution #79-17**, but the Mayor vetoed the resolution. He didn't think we had enough information to make a decision at the last meeting. Since the last meeting, the DOT responded to the full-time engineering question and they responded "It depends". In reviewing the engineering hours over the course of the project, a couple of days were found that weren't necessary to have had engineering onsite. Engineering quotes are just estimates and depending on how the project goes, additional fees may occur. After discussing this with Dan from WHKS, the Mayor would

recommend payment, but be careful of the amount. Motion by Staner, second by Recker to approve **Resolution #79-17**, not to exceed \$55,125.10. Following discussion, both amended their motions to include the removal of 15 hours that are highlighted. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #87-17**, a Resolution approving Pay Application No. 4 for the Johnson Street NW PCC Pavement – Grade and Replace project in the City of Cascade, Iowa. This pay application is for \$421,199.04. The project will hopefully be completed within 2 weeks. Motion by Hosch, seconded by Staner to approve **Resolution #87-17**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #88-17**, a Resolution Approving Change Order No. 6 for the Johnson Street NW PCC Pavement – Grade & Replace Project for the cost to remove and relay an existing concrete pipe and install collar. This change order resulted in an increase of \$1,245. Motion by Recker, second by Hosch to approve **Resolution #88-17**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #85-17**, a Resolution Approving Pay Application No. 16 for the Waste Water Treatment Upgrade Project with Staab Construction in the City of Cascade, Iowa. This pay application is for \$198,472.54. Motion by Knepper, second by Recker to approve **Resolution #85-17**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #86-17**, a Resolution Approving Change Order No. 15 for the Waste Water Treatment Upgrades for increase for time and equipment spent locating the Polk Street lift station force main. This change order resulted in an increase of \$2,624. Motion by Staner, second by Hosch to approve **Resolution #86-17**. Motion carried unanimously by roll call vote.

Jake Deaver from MSA was present to give an update on the Stormwater issue on Garryowen road. Last week, Jake, Council member Staner and the City Administrator met with the property owners affected by this. The city had Jake do an updated Stormwater management plan for this area to address the violations from the DNR. The current property owners are not willing to pay for any updates, since they feel the City let the ball drop in 2011. The previous owners should've had to meet the ordinances of the City. There was a lot of discussion on this. Council member Hosch suggested that the city pay for this and then assess the property owners on the sq. feet and the amount of water coming from each. Council member Staner suggested that since the City didn't follow through in 2011, they should pay for this repair. The estimated cost to make the repairs and meet the requirements of the DNR is \$10- \$15,000. Motion by Staner, second by Recker to have the City take care of the request by the DNR at this amount at 100%. Motion passed 3-1, with Hosch voting no. The City will get two quotes for this work.

Council reviewed **Resolution #80-17**, a Resolution Approving the 2017 City Street Financial Report for Submission to the Iowa Department of Transportation. Motion by Hosch, second by Recker to approve **Resolution #80-17**. Motion carried unanimously by roll call vote.

Council again discussed storm sewer repairs on Dillon Street. At last meeting they had requested Jake to just provide a plan and cost estimate to do the storm sewer repairs. The design has the storm sewer pipes running to the west side of Dillon Street then to the north by 3<sup>rd</sup> Ave SE. Larry Knepper has been experiencing problems in his yard due to damaged tile for years. This will help alleviate the problem. The conceptual opinion of cost is \$28,600. The city will get a couple of quotes for this to be completed yet this fall. If it can't be completed till spring, the City will fill in the holes in Knepper's back yard. Motion by Recker, second by Staner to go ahead with the storm sewer repairs on Dillon Street. Motion carried unanimously.

Council reviewed the 3<sup>rd</sup> Reading of **Ordinance #10-17**, An Ordinance Amending Chapter 92.03 "Rates Outside the City" of the Code of Ordinances of the City of Cascade, Iowa. Motion by Hosch, second by Staner to approve the 3<sup>rd</sup> Reading of **Ordinance #10-17**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #82-17**, A Resolution Setting a Date of Meeting at Which it is proposed to approve a Development Agreement with Callahan Construction, Inc. including Annual Appropriation Tax Increment Payments. The public hearing will be October 9, 2017 at 6:00pm. Motion by Recker, second by Hosch to approve **Resolution #82-17**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #83-17**, A Resolution Setting the Date for Public Hearing on Urban Renewal Plan Amendment. The public hearing will be October 9, 2017 at 6:00pm. Motion by Knepper, second by Hosch to approve **Resolution #83-17**. Motion carried unanimously by roll call vote.

Council reviewed **Resolution #81-17**, A Resolution Setting a Public Hearing on Purchase Agreement between the City of Cascade and Medical Associates/Mercy Family Care Network, L.L.C. This public hearing will be September 25, 2017 at 6:00pm. Motion by Staner, second by Recker to approve **Resolution #81-17**. Motion carried unanimously by roll call vote.

Council reviewed the 2<sup>nd</sup> Reading of **Ordinance #11-17**, An Ordinance Amending the Chapter 75, All-Terrain Vehicles and Snowmobiles, of the Code of Ordinances of the City of Cascade, Iowa. Motion by Staner, second by Hosch to approve the 2<sup>nd</sup> Reading and waive the 3<sup>rd</sup> Reading of **Ordinance #11-17**. Motion carried unanimously by roll call vote.

Council discussed implementing 2<sup>nd</sup> water meters again. This was brought up at the last meeting. The City Administrator researched what other cities do and what we are currently doing for those few customers. During the discussion, it was mentioned that the City will inspect these once plumbed and that a back flow valve is required and it must be connected directly to the water line. After some discussion, motion by Recker, second by Hosch to allow 2<sup>nd</sup> water meters, have it plumbed directly off the water service, have it inspected by city staff and that a back flow valve is required. Motion carried unanimously. A draft ordinance will be put together for next meeting.

Council again discussed cell phones and city employees. Currently the City has 2 cell phones for public works and a phone for the police department. The radios that currently get used will need to be replaced at a cost of \$1200-1500. The new business plan that the City is on is saving the City money and to add additional lines is only \$20 per month. There are definitely advantages to having cell phones instead of the radio. There is so much more that can be done on the cell phones. An employee can text another employee when not an emergency, ability to take photos of things, ability to look parts and other items up and it can eventually be a good tool to connect to Beacon, our GIS tool. If the City pays for the plan and the employees buys the phone, the employee can take the phone with them upon retirement or resignation. Council will require the phones to be insured by the employee. Motion by Staner, second by Hosch to allow all F/T city employees to have a city cell phone. Motion carried unanimously. The cell phone policy will be updated. The employee will pay for the phone and insurance and the City will pay for the plan.

Council received a report from the Police Chief and City Administrator. The Police Chief addressed the Council and informed them the new squad car is here at Herb Green Ford. There was also some discussion on the golf cart and UTV/ATV permits. So far a total of 20 permits have been issued and 3 more inspections are scheduled. There was discussion on the maps since it doesn't show all the areas where they are prohibited. The maps will be tweaked. Included in the report was information on the waste water treatment plant open house, information on filing papers to run for City Council or Mayor. The three bridges in town were inspected and a report will be received soon. The fence on the East side of the river will be replaced in the next 2 weeks. The amphitheater will be getting refinished yet this fall. There will be a joint Council Utility Board meeting on Wednesday, October 11 at 5:15pm.

In other business, Old Business 151 in Monticello was just restriped and everyone should go look at this. Also, we need to be going out for bids for the roof on the pool bathhouse. It should get replaced with steel to match the little shelter roof.

With no other business, Hosch moved and Knepper seconded to adjourn the meeting at 8:31p.m. Motion carried.