

December 14, 2020  
City Council Meeting Minutes

The December 14, 2020 Regular City Council meeting was called to order at 6:00PM by Mayor Staner. The Pledge of Allegiance was recited and then Delaney, Rausch, Hosch, Kelchen and Knepper answered roll call.

A motion was made by Delaney, second by Knepper to approve the agenda with the removal of agenda item #12. Motion carried unanimously.

No speakers addressed the Council.

Council reviewed the items in the consent agenda including City Council minutes 11/23/20, Council Budget Minutes 11/30/20, Park Board minutes 12/7/20, Planning & Zoning minutes 12/10/20, Personnel Committee minutes 12/7/20, Library Board minutes 12/1/20, CEDC minutes 10/28/20, Cascade Municipal Utilities minutes 12/9/20, December claims for payment and November financial reports, fund balances and revenue by fund as follows: General \$103,827.19, Special Revenue \$108,564.57, Debt Service \$2,959.28, Enterprise \$88,504.40. Motion by Hosch, second by Kelchen to approve the items in the consent agenda. Motion carried unanimously.

Council again reviewed the Downtown Façade Renovation Reimbursement Program Application form. There is a little confusion regarding tuck pointing as an eligible project and labor for renovations. Tuck pointing is mostly a labor-intensive job, but it is a high priority project for our downtown buildings. Council would like to see examples from other communities and eligible projects they include. Motion by Delaney, second by Rausch to table until additional information is received. Motion carried unanimously.

Council discussed purchasing the ACH module for our Accounts Payable software. This had been discussed previously, but Council wanted us to secure 50% of our vendors to be on board with the ACH. We have now received 35 forms back from our 40 regular vendors and additional forms from non-routine vendors. The cost for the ACH module is \$1,460 implementation and then a \$360 fee annually after that. Motion by Delaney, second by Rausch to approve purchasing the ACH module. Motion carried unanimously.

Council discussed the intersection stop lights. The City will continue to grow and we will continue to see more traffic and pedestrians using the intersection, so the stop lights maintain the safety at the intersection. According to a traffic flow study done quite a few years ago, the stop lights weren't warranted by the DOT and when it was the highway HWY 136 stopped with a stop sign. We have quotes to upgrade the intersection traffic lights to a camera system for between \$30-\$40,000. We are applying for the DRA grant to assist with the cost. The grant was due in February 2020, but no decision was made due to COVID. The grant is now back open so we will again apply and rediscuss moving forward with this project in 2021.

Council reviewed **Resolution #73-20**, A Resolution Approving the Final Payment in the Amount of \$50,000 to AHECO Holdings, LLC from the Community Catalyst Remediation Grant Program. This is the final payment from the Catalyst Grant program. Motion by Delaney, second by Rausch to approve **Resolution #73-20**. Motion carried unanimously by roll call vote.

Council reviewed the recommendation from the Park Board to appoint Shontele Orr to the Park Board. Motion by Delaney, second by Hosch to appoint Shontele Orr to the Park Board. Motion carried unanimously.

Council received a report from the Police Chief and City Administrator. The City Administrator provided a report containing information that she would like to hold a budget workshop on Monday, January 4<sup>th</sup> beginning at 5pm and the City Superintendent will discuss his budget requests, the yard waste site was burned down November 30<sup>th</sup>, the street sweeper has been out and running, the screen to run the sludge press was fixed and is running, the annual levee inspection was held December 1<sup>st</sup> with no issues, but some minor holes needed to be filled with black dirt, the library foundation is set up to receive any type of gifts, nothing specifically stated.

The house on 1<sup>st</sup> Ave E that is in disrepair will be getting torn down in 2021. The company that is performing maintenance on the PRV stations is here and tomorrow. Reminder to citizens, per Code section 136.05 snow & ice should be removed within 24 hours of the last accumulation or the city may do so and assess the costs.

Council Member Knepper wanted to thank the wonderful volunteers who put up all the lights at Riverview park!

With no other business, Hosch moved and Rausch seconded to adjourn the meeting at 6:40p.m. Motion carried.