

Meeting Minutes January 8, 2020  
Cascade Municipal Utilities Board

Chairman Reiter called the January 2020 regular meeting of the Cascade Municipal Board of Trustees to order on Wednesday January 8, 2020 at 5:15 PM. Present were Trustees Alan Reiter, Barb Gross, Herb Manternach, Utility Foreman Pete Seitz, Utility Operator Matt Cooksley and Utility Manager Shontele Orr.

Motion Gross, 2<sup>nd</sup> Manternach to approve the meeting agenda. Motion carried 3-0.

A discussion was held regarding the progress of getting the new generator running & into commission.

A discussion was held regarding the 2020-2021 budget. More information will be emailed to the board at the end of January with the budget being back on agenda for approval in February.

A short discussion was held regarding board members – Trustee Gross is coming to the end of her term & will let us know next month if she will be staying on for another term.

There was a motion by Manternach, 2<sup>nd</sup> Gross, to approve the December 11th meeting minutes, December Financial Statements and Fund Balances, and the January bill list & claims for payment. Motion carried 3-0.

| Vendor Name                         | Check Amount | Vendor Name                       | Check Amount      |
|-------------------------------------|--------------|-----------------------------------|-------------------|
| ADVANCED SYSTEMS, INC               | 42.50        | IWI MOTORPARTS                    | 292.54            |
| ADVANTAGE ADMINS (BUYDOWN)          | 311.15       | MARYVILLE FAMILY PARTNERSHIP      | 3,575.00          |
| ADVANTAGE ADMINISTRATORS            | 39.50        | MCALLISTER ELECTRIC               | 1,006.00          |
| ALTORFER INC                        | 538,852.00   | MCDERMOTT OIL CO.                 | 84.41             |
| BARB STECKLEIN                      | 325.00       | NORTHERN MUNICIPAL                | 1,740.82          |
| BARD MATERIALS                      | 240.88       | OPERATION:NEW VIEW                | 46.25             |
| CAROL COYLE                         | 50.00        | PAYROLL                           | 7,857.49          |
| CASCADE CHAMBER COMMERCE            | 500.00       | PAYROLL                           | 7,864.84          |
| CASCADE COMMUNICATIONS COMPANY      | 122.38       | PETER SEITZ                       | 1,035.70          |
| CASCADE HOMETOWN DAYS               | 500.00       | POSTMASTER                        | 315.00            |
| CASCADE LUMBER CO                   | 151.19       | POWERTECH INC                     | 13,219.64         |
| CASCADE MUNICIPAL UTILITIES         | 1,375.13     | ROCKIN ON THE RIVER               | 500.00            |
| CASEY'S BUSINESS MASTERCARD         | 335.62       | SECURITY PRODUCTS                 | 161.70            |
| CITY LAUNDERING CO.                 | 493.35       | SHERMCO INDUSTRIES                | 28,060.96         |
| CITY OF CASCADE                     | 549.28       | SIMECA                            | 80,876.58         |
| CLAYTON ENERGY CORPORATION          | 39,073.11    | STUART CIRBY CO                   | 281.86            |
| COMTEC INTERNET SERVICES            | 45.00        | T & R ELECTRIC                    | 2,490.00          |
| EFTPS                               | 2,541.23     | TERRY DURIN COMPANY               | 49.45             |
| EFTPS                               | 2,568.52     | THE BENT RIM                      | 400.00            |
| ESCO                                | 40,137.50    | TREASURER STATE OF IOWA           | 5,120.00          |
| GASSER FARM & HARDWARE LLC          | 43.34        | TRI-COUNTY HISTORICAL SOCIETY     | 500.00            |
| I.A.M.U.                            | 497.03       | VANTAGEPOINT                      | 65.00             |
| INFRASTRUCTURE TECHNOLOGY SOLUTIONS | 261.00       | VANTAGEPOINT                      | 65.00             |
| INSURANCE ASSOCIATES INC            | 658.00       | WELLMARK BLUE CROSS & BLUE SHIELD | 4,228.50          |
| IOWA ONE CALL                       | 16.20        | WESCO RECEIVABLES CORP.           | 1,662.25          |
|                                     |              | <b>Total</b>                      | <b>791,227.90</b> |

Electric Revenue: \$132,210.25

Gas Revenue: \$ 112,012.27

The board discussed the December plant summary, metrics & energy efficiency reports. Motion Gross, 2<sup>nd</sup> Manternach to approve the correspondence. Motion carried 3-0.

Under manager/foreman report: Discussion was held on upcoming training, there was an update on NNG price increase with more to come at the Feb meeting, follow up to board pay per meeting was discussed – this will go to council at Jan meeting for approval. The board talked about making changes to the rebate program & dissolving the energy efficiency advisory committee (will be on next meeting agenda). A discussion was held regarding the gator purchase for this year & changing this to van (trading off truck for this). Tractor discussion was held on models/types.

Prior to adjourning the meeting Chairman Reiter submitted his resignation effective 3/31/20.

Reiter adjourned the meeting at 6:18 PM on a motion from Manternach, 2nd Gross. Motion carried 3-0.

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Secretary, Shontele Orr

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Chairman, Alan Reiter