

Meeting Minutes February 12, 2020  
Cascade Municipal Utilities Board

Chairman Reiter called the February 2020 regular meeting of the Cascade Municipal Board of Trustees to order on Wednesday February 12, 2020 at 5:15 PM. Present were Trustees Alan Reiter, Barb Gross, Herb Manternach, Utility Foreman Pete Seitz, Utility Operator Matt Cooksley and Utility Manager Shontele Orr.

Motion Gross, 2<sup>nd</sup> Manternach to approve the meeting agenda. Motion carried 3-0.

Bill Lindley from Clayton energy spoke to the board about a recommended way to handle gas rates going forward.

A discussion was held regarding the 2020-2021 budget. Motion Gross, 2<sup>nd</sup> Manternach to approve the 2020-2021 budget with one requested change. Motion carried 3-0.

A discussion was held regarding the vehicle plan. We will be researching a used digger truck (for next budget year). For this year it was decided to go with the Case tractor (with tractor trade in), sell the Ford truck to the highest trade bidder & purchase the van from the statewide fleet process. Motion Gross & 2<sup>nd</sup> Manternach to go ahead with this plan. Motion carried 3-0.

There was a discussion held on insurance rates for next year. It was recommended to increase the amount on the warehouse from 400k to 800k - 1,000,000 & add the cyber insurance. Motion Manternach, 2<sup>nd</sup> Gross to go ahead with this. Motion carried 3-0.

Barb let the board know she will be asking the mayor to renew her term on the board.

There was a motion by Gross, 2<sup>nd</sup> Manternach, to approve the January 8<sup>th</sup> meeting minutes, January Financial Statements and Fund Balances, and the February bill list & claims for payment. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANT AGE ADMIN S (BUYDOWN)	301.04	LYONS SERVICE CENTER	314.24
ADVANT AGE ADMINSTRATORS	39.50	MADISON NATIONAL LIFE INS CO	196.40
ALAN REITER	53.19	MADISON NATIONAL LIFE INS CO	196.40
AT&T	5.90	MARYVILLE FAMILY PARTNERSHIP	400.00
AT&T	15.92	MEDICAL ASSOCIATES CLINIC	50.50
BERGANKDV	1,232.00	MENARDS	380.72
BODENSTEINER IMPLEMENT CO	1,343.68	MULGREW OIL CO MULGREW OIL CO PERFECTION OIL	4,210.84
C J COOPER & ASSOCIATES	35.00	NICK WILSON	295.00
CASCADE COMMUNICATIONS COMPANY	441.31	OFFICER OF AUDITOR OF STATE	175.00
CASCADE LUMBER CO	28.65	OPERATION:NEW VIEW	115.34
CASCADE MUNICIPAL UTILITIES	1,621.64	PAYROLL	8,224.07
CASEY HONKOMP	420.00	PAYROLL	7,889.70
CASEY'S BUSINESS MASTERCARD	65.06	PAYROLL	7,773.89
CIPCO	11,498.00	POSTMASTER	313.04
CITYLAUNDERING CO.	388.03	ROSO PROPERTIES	650.00
CLAYTON ENERGY CORPORATION	53,816.32	SHAWNA CRAFT	333.72
COMTEC SERVICES INC.	45.00	SHERMCO INDUSTRIES	11,959.18
CONNOR TRUMM	350.00	SHONTELE ORR	121.39
EFTPS	2,597.21	SIMECA	84,295.21
EFTPS	2,537.39	SWITCHGEAR POWER SYSTEMS LLC	20,957.53
FLETCHER-REINHARDT CO	38.52	TERRY DURIN COMPANY	114.00
GASSER FARM & HARDWARE LLC	34.76	TREASURER STATE OF IOWA	990.00
GORDON FLESCH COMPANY	34.62	TREASURER STATE OF IOWA	952.00
GREG & DIANE WAGNER	190.00	TREASURER STATE OF IOWA	5,188.00
GROEBNER & ASSOCIATES INC	5,431.81	VANTAGEPOINT	65.00
I.A.M.U.	7,777.04	VANTAGEPOINT	65.00
INFRASTRUCTURE TECHNOLOGY SOLUTIONS	253.50	VANTAGEPOINT	65.00
IOWA ONE CALL	9.00	VISA	1,478.35
IPERS	3,538.77	WELLMARK BLUE CROSS & BLUE SHIELD	4,228.50
IWI MOTORPARTS	38.21	WOODWARD COMMUNITY MEDIA	379.73
LISA VOGEL	280.40		
		<b>Total</b>	<b>256,839.22</b>

Electric Revenue: \$157,569.15

Gas Revenue: \$ 126,918.24

The board discussed the January plant summary, metrics & energy efficiency reports. Motion Manternach, 2<sup>nd</sup> Gross to approve the correspondence. Motion carried 3-0.

Under manager/foreman report: Discussion was held regarding the electric training with IAMU, yearly reports being worked on, a generator update was given, process on OH to UG lines coming down, a project to collect deposits on past due homeowner accounts, employee reviews that are underway and warehouse updates.

Reiter adjourned the meeting at 6:34 PM on a motion from Manternach, 2<sup>nd</sup> Gross. Motion carried 3-0.

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Secretary, Shontele Orr

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Chairman, Alan Reiter