

Meeting Minutes April 8th  
Cascade Municipal Utilities Board

Chairman Gross called the April 2020 regular meeting of the Cascade Municipal Board of Trustees to order on Wednesday April 8, 2020 at 5:15 PM. Present were Trustees Barb Gross, Herb Manternach, Greg VanderLugt (via phone) & Utility Manager Shontele Orr.

Motion Manternach, 2<sup>nd</sup> VanderLugt to approve the meeting agenda. Motion carried 3-0.

Resolution 157-20 was discussed to update the public awareness plan and place in Barb's name as the new chairperson. Motion Manternach, 2<sup>nd</sup> VanderLugt to adopt the resolution. Motion carried 3-0 with a roll call vote.

A discussion was held regarding the economic development dollars. The board went over all applications for these dollars. Motion Manternach, 2<sup>nd</sup> VanderLugt to award dollars evenly to all applicants. Motion carried 3-0.

A discussion was held regarding the need to postpone the engine black start until after the social distancing restrictions are lifted.

A discussion was held regarding the interviews and hiring of a new utility worker. Herb and Shontele interviewed all qualified candidates and after scoring these applicants made a recommendation to hire candidate number 1 on the list. Motion Manternach, 2<sup>nd</sup> VanderLugt to hire Justin Hoffmann effective May 1<sup>st</sup>. Motion carried 3-0 with a roll call vote.

There was a motion by Manternach, 2<sup>nd</sup> VanderLugt, to approve the March 11th meeting minutes, March Financial Statements and Fund Balances, and the April bill list & claims for payment. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	\$ 1,618.54	IOWA INTERACTIVE, LLC	\$ 13.89
ADVANTAGE ADMINSTRATORS	\$ 31.60	IPERS	\$ 3,488.91
AMBER GRAVEL	\$ 50.00	KERP'S SERVICE CENTER	\$ 20.80
AT&T	\$ 25.05	MADISON NATIONAL LIFE INS CO	\$ 89.33
C J COOPER & ASSOCIATES	\$ 35.00	MANTERNACH PLB & HEATING	\$ 7.85
CASCADE COMMUNICATIONS COMPANY	\$ 98.96	MCDERMOTT OIL CO.	\$ 53.04
CASCADE LUMBER CO	\$ 16.41	MEDICAL ASSOCIATES CLINIC	\$ 24.00
CASCADE MUNICIPAL UTILITIES	\$ 95.51	NORTHERN MUNICIPAL	\$ 2,777.14
CASCADE MUNICIPAL UTILITIES	\$ 1,546.32	PAYROLL	\$ 7,688.23
CASEY'S BUSINESS MASTERCARD	\$ 209.88	PAYROLL	\$ 8,880.66
CITY LAUNDERING CO.	\$ 489.88	POST MASTER	\$ 322.62
CITY OF CASCADE	\$ 1,092.42	POWERTECH INC	\$ 2,735.88
CLAYTON ENERGY CORPORATION	\$ 46,946.75	SIMECA	\$ 76,235.39
COMELEC INTERNET SERVICES	\$ 45.00	TALLGRASS BUSINESS RESOURCES	\$ 56.69
CUSTOM PRECAST COMPANY	\$ 963.00	TERRY DURIN COMPANY	\$ 5,500.00
DELANEYS PC REPAIR & RECYCLE	\$ 160.50	TREASURER STATE OF IOWA	\$ 938.00
DUBUQUE FIRE EQUIPMENT INC	\$ 309.10	TREASURER STATE OF IOWA	\$ 7,539.00
EFTPS	\$ 2,552.10	VANTAGEPOINT	\$ 65.00
EFTPS	\$ 2,458.17	VANTAGEPOINT	\$ 65.00
ESCO	\$ 14,335.50	VISA	\$ 22.47
GASSER FARM & HARDWARE LLC	\$ 29.47	WELLMARK BLUE CROSS & BLUE SHIELD	\$ 4,228.50
GROEBNER & ASSOCIATES INC	\$ 1,119.98	WESCO RECEIVABLES CORP.	\$ 2,531.59
I.A.M.U.	\$ 2,487.03	WILLIAM & DIANE BROWN	\$ 354.49
INFRASTRUCTURE TECHNOLOGY SOLUTIONS	\$ 233.50	WOODWARD COMMUNITY MEDIA	\$ 320.83
INSURANCE ASSOCIATES INC	\$ 41,615.00	<b>Total</b>	\$ 242,523.98

Electric Revenue: \$135,390.85

Gas Revenue: \$ 117,990.48

The board discussed the March plant summary, metrics & energy efficiency reports. Motion Manternach, 2<sup>nd</sup> VanderLugt to approve the correspondence. Motion carried 3-0.

Under manager/foreman report: A discussion was held regarding workload. The gas main was hit at the pool which will cause us to need a welder to come once restrictions are lifted. The team has been working on removing poles, wires, doing needed gas/electric work & working at the power plant on generator maintenance.

Gross adjourned the meeting at 5:34 PM on a motion from Manternach, 2<sup>nd</sup> VanderLugt Motion carried 3-0.

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Secretary, Shontele Orr

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Chairman, Barb Gross