



A Place We Call Home

City of Cascade

PO Box 400

Cascade IA, 52033

SWIMMING POOL LIFEGUARD RESPONSIBILITIES

1. Lifeguards will be on duty ½ hour before the pool opening or before giving lessons to do the opening duties unless on hosing duty which will be 1 hour prior to opening.
2. Guards will follow and enforce pool rules and health regulations as set forth by the City of Cascade.
3. **BE ALERT while on the guard chairs.** Guards should continuously have their eyes on the pool areas. Pay close attention to danger zones including swimmers under the water and any swimmer displaying unusual actions. **Guards will change chairs every 15 mins.** Guards should sit with both feet on the wrung of the chair. Guards should constantly be looking left, center, and right while in the chair. **It is the guard's responsibility to prevent accidents & protect those individuals swimming**
4. Absolutely no talking to people outside the pool area while on a guard chair. Guards will not be allowed visitors or phone calls while on a guard chair.
5. When changing guards on the chair, both guards should be scanning the pool area.
6. Guards have the authority to enforce any violations of the rules, but should be extremely courteous while doing so. If an individual continually violates rules after repeated corrections, it is suggested you ask them to sit out of the water in the designated spot for 10 to 15 minutes. Guards do not have the authority to eject an individual from the pool. You must ask the manager to further discipline such violators.
7. When corrections are being made toward swimmers or patrons, please choose your words carefully and **always show respect.**
8. Do not spend more than a few minutes on correcting infractions. If the individual wishes to argue, immediately call for the manager. As stated in #3 above, a Guard's main responsibility is to prevent accidents and to protect those individuals swimming.
9. While in the office area you may be responsible for the contents of baskets, keeping an accurate count of patrons and the money bag/box, keeping counters and office areas clean, answering the telephone, making announcements over the P.A system and taking care of minor injuries and logging them.
10. Guards will report directly to the manager while not stationed in a guard chair.
11. All guards are expected to dress appropriately. No smart watches allowed on chairs. Must wear pool uniform only and summer sandals (no tennis shoes).
12. Guards are responsible for the cleanliness and smooth operation of the pool. Guards are expected to cooperate in taking the initiative to remove trash and foreign objects from all pool areas. Guards may be responsible for vacuuming, hosing, disinfecting, sweeping and squeegeeing pool and deck areas. Guards are expected to pick up litter and trash from deck areas and areas outside of the fence including but not limited to the parking and playground areas.
13. Regularly check dressing/bathroom areas for cleanliness and if needed sweep, hose and disinfect areas.

14. Make a survey of the bottom of the pool at closing time and pickup forgotten items from the entire pool facilities.
15. Call and inform the pool manager of absences as soon as possible prior to the time you are scheduled to report to work. It is your responsibility to find a replacement for your shift!
16. Guards will have Lifeguard Certification prior to working as a guard.
17. Guards who want to provide swimming lessons to youth must have receive the Water Safety Instruction certification. Guards who provide private lessons must also work 8 days per month through the summer OR 24 days minimum in total for June/July/Aug.
18. There will be a bonus program in place as follows: \$25 for each pool party worked, \$25 for each weekend day worked after school starts & a \$100 bonus at the end of the pool season for having no issues/strikes during the pool season (example for strikes: Not showing up to work, not having a replacement if you can't work, late for duties, etc)