**Cascade Public Library Board of Trustees Minutes**

Wednesday, Nov. 3rd,2021, 4:30, Cascade City Hall Chambers

Present: Kane, Brickley, Brindle, Ludwig, Thomas, Recker

1.Call to order at 4:30

2.Approval of Agenda:  Motion by Recker, second by Brindle, motion carried.

3.Approval of Minutes from October 5th meeting motion made by Thomas, second by Brickley, motion carried.

4.Public comment: no public comment

5.Budget Report: There will be a $5000.00 credit to the library budget once we receive the DRA grant money for the Storywalk.  There was a discussion by the Board regarding the fact that the City Employee insurance premium will be decreased for next year.

6.Bills:  The $200.00 fee for Darrin Crow for his E.A. Poe program had been decreased from his original fee due to the fact that he had to postpone his performance at Two Gingers until Nov, 3.  Motion made by Brickley, second by Brindle, motion carried to pay the bills.

7.Circulation statistics:  door count was up for all materials taken out, 3336 in October from 2517 take-out in September. The Zombie Doll program had over 30 attendants at the Library.

8.Old Business: Future Bldg. Project Etc:  Kane contacted Christy Monk with FEH via email during the meeting and she reported at of 11-3-21 they had received 264 completed surveys.  Kane had 10 surveys to send to FEH that bring the total of 274 surveys completed for the New Library Project and there is approximately 3 weeks left to turn in the surveys. The Board was asked to encourage people to fill out and return their surveys before the deadline.

  Brindle questioned if the Endowment Fund had been established and was told by Recker that the $10,000.00 check from the Greniers had been given to CFGD to move forward with the Endowment Fund.  Amy Manternach who represents CFGD will be invited to the December meeting with the Library.

Kane reported that she would like a motion to purchase 3 Mobile Hotspots from Mobile Citizens at a cost of $80.00 each and a monthly fee of $10.00 per unit.  Motion made by Recker, second by Brickley and motion was carried to purchase 3 Hotspots. Kane will discuss with Deanna as to what category that purchase will come under.

Kane reported that the young Karate Club children would like to make a donation to the Cascade Public Library.  She said that their donation would be used for Library Programming.

9.New Business: Programming/Librarians calendar:  The children can stop at the Library on Monday, November 15 to Wednesday November 24 and pick up a Thanksgiving craft.  Calendar for November was reviewed.  The Library will be closed on Thanksgiving Day thru November 26th.

The Board reviewed The Library Policies with Kane pointing out where she made and changes and why she did so. Motion made by Thomas, second by Brindle and motion carried to accept changes made to the Library Policies.

The budget for 2021-22 was reviewed and discussed with the Board.

There will be an educational at home zoom meeting which the Board is encouraged to participate in on Nov. 17th at 6:30.

10.Next meeting Dec. 7th at 4:30 at City Hall. Motion to adjourn by Brickley, second by Thomas, motion carried to adjourn at 5:35pm.

Monica Recker, Cascade Public Library Secretary