

June 2, 2021  
City Council Workshop Minutes

The June 2, 2021 City Council Workshop meeting with the Library Board was called to order at 5:30PM by Mayor Staner. Hosch, Delaney, Knepper and Rausch answered roll call. Kelchen was absent.

A motion by Knepper, second by Rausch to approve the agenda as presented. Motion carried.

Members present from the Library Board were Amy Ludwig, Marie Thomas, Monica Recker, Jacob Brindle and CeAnn Brickley. Also, present was the Library Director, Melissa Kane. Also in the attendance were Kevin Eipperle and Christy Monk from FEH Design, an engineering firm in Dubuque. They provided a brief overview of the FEH Design as a company and discussed the Phase 1 agreement that was presented to the Library Board to begin the process of assessing renovating the current building or constructing a new library. Phase 1 involves the planning process, determining needs for the library, identifying site locations, talking to local businesses and holding public meetings to get their input and to get them on board for future fundraising efforts.

Phase 1 will include development of a pre-design/conceptual design booklet from the information received and then a community survey. This phase may take only a few months to a few years or more. The cost of Phase 1 is \$21,200. If the library board wants to move into the next phase, a new agreement would be drafted and need to be approved. FEH will also provide a listing of possible funding sources.

The City Attorney reviewed the agreement for Phase 1 and Eipperle and Monk addressed the few concerns the attorney pointed out. The City can use the plans/drawings, etc. at the conclusion of Phase 1 even if we don't move into Phase 2. If we would terminate our relationship, we would have to pay \$5,000 to remove copyright, etc. Hourly rates would be for anything out of the scope, more for Phase 2.

The City Council discussed and thinks it would be advantageous to do Phase 1 since it will look at everything and get the public's input. The agreement for Phase 1 will go before the City Council for formal approval at the June 14<sup>th</sup> city council meeting.

With no other business, Delaney moved and Rausch seconded to adjourn the meeting at 6:42p.m. Motion carried.

Deanna McCusker, City Administrator

Greg Staner, Mayor