Meeting Minutes July 13, 2022 Cascade Municipal Utilities Board

Chairman Gross called the July 2022 regular meeting of the Cascade Municipal Board of Trustees to order on Wednesday July 13, 2022 at the special time of 12:00 PM. Present were Trustees Barb Gross, Herb Manternach, Greg VanderLugt & Utility Manager Shontele Orr.

Motion Manternach, 2nd VanderLugt to approve the meeting agenda. Motion carried 3-0.

The first agenda item was tabled due to no bids coming in for the truck boxes. This will be readvertised.

The board discussed a proposal from the employees (presented by the manager) in regards to research around other like utilities and what wages various positions have based on years of service and experience. In looking at hire date through year 4 it seems on average CMU is comparable to other like utilities. Once we go over year 5 through the remainder of the scale, it appears we are lacking in wages comparable to other similar sized municipal utilities. This data was presented to the board for discussion. In addition, there was a discussion around the \$50 boot allowance and the desire for this to be increased more in line with cost of boots. Motion Manternach, 2nd VanderLugt to approve an increase in the operator pay scale from year 5-25 and to increase the annual boot allowance to \$150. Motion carried 3-0 and will be re-presented via resolution at the next board meeting.

The board discussed maintenance needed for the emergency engines along with the emission testing coming up next week.

There was a motion by Manternach, 2nd VanderLugt to approve the June 8th meeting minutes, June Financial Statements and Fund Balances, and the July bill list & claims for payment. Motion carried 3-0.

Vendor Name Check Amount Vendor Name Check Amount ADVANTAGE ADMINS (BUYDOWN) 1,090.09 MCDERMOTT OIL CO. 641.86 ADVANTAGE ADMINSTRATORS 43.50 MIKE GEHL LAWN SERVICE 150.00 ALLISON ESTAL 145.78 MISSION SQUARED 125.00 ALTORFER INC 41,113.00 MISSION SQUARED 125.00 B&L CONSTRUCTION 830.00 MISSION SQUARED 185.00 CASCADE COMMUNICATIONS COMPANY 102.06 MUNICIPAL SUPPLY INC 4,507.50 CASCADE LUMBER CO 128.28 NICUSA - IOWA DINSION 927.05 CASCADE MUNICIPAL UTILITIES 1,069.39 OVERHEAD DOOR DUBUQUE 7,785.00 CASCADE MUNICIPAL UTILITIES 1,010.99 PARTS AUTHORITY 16.30 CLAYTON ENERGY CORPORATION 43,194.92 PAYROLL 8,401.58 DARA MCALLISTER 154.22 PAYROLL 8,127.69 EFTPS 2,278.45 POSTMASTER 4,800.00 FETPS 2,278.45 POSTMASTER 4,800.00 FLETCHER-REINHARDT CO 150.79 RICHARD BEHRENS 180.97 GASSER FARM & HARDWARE LLC 223.70 SOTMASTER 3,500.00 GORDON FLESCH COMPANY 76.69 SIMECA				
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MCDERMOTT OIL CO. 224.26 WOODWARD COMMUNITY MEDIA 90.27	LOUETTA SMITH	495.58	WELLMARK BLUE CROSS & BLUE SHIELD	5,411.95
	MADISON NATIONAL LIFE INS CO	213.30	WESCO RECEIVABLES CORP.	2,749.56
Total 273,286.21	MCDERMOTT OIL CO.	224.26	WOODWARD COMMUNITY MEDIA	90.27
			Total	273,286.21

ELECTRIC REVENUE \$165,841.84
GAS REVENUE \$60,018.00

Under correspondence the board discussed the June plant summary and metrics. Energy efficient reports will be presented next month. Motion Manternach, 2nd VanderLugt to approve the correspondence. Motion carried 3-0.

Under manager report: A discussion was held regarding workload for the month, finalizing the last overhead project, fiscal year end, upcoming audit in October and information about reduction in load if called upon by CIPCO to generate.

Gross adjourned the meeting at 12.40 PM on a motion from Manternach, 2nd VanderLugt. Motion carried 3-0.

Secretary, Shontele Orr	Chairman, Barb Gross