

Meeting Minutes August 10, 2022  
Cascade Municipal Utilities Board

Chairman Gross called the August 2022 regular meeting of the Cascade Municipal Board of Trustees to order on Wednesday August 10, 2022 at 5:15pm. Present were Trustees Barb Gross, Greg VanderLugt via telephone & Utility Manager Shontele Orr. Herb Manternach was absent due to illness.

Motion VanderLugt, 2<sup>nd</sup> Gross to approve the meeting agenda. Motion carried 2-0.

Motion Gross, 2<sup>nd</sup> VanderLugt to table the first agenda item (Citizen Request to discuss solar) to the next meeting (due to an email from the citizen asking to move item to the September meeting). Motion carried 2-0.

The board discussed city council approved resolution #49-22 Changing the Hours of City Hall to 8:30am to 4:30pm and to close to the public 8/19, 9/2, 9/9, 9/16, 9/23 and 9/30. Motion VanderLugt, 2<sup>nd</sup> Gross to approve the change in hours/days. Motion carried 2-0.

The board discussed the bids for IT services. Bids were sent out with one bid coming back and that bid was approved via city council. Motion Gross, 2<sup>nd</sup> VanderLugt to approve hiring Delaney PC & Mac for IT services through December 31, 2025. Motion carried 2-0.

The board discussed Resolution 168-22 Boot Allowance (that was discussed in last months meeting). One change was made to this to add needing a receipt. Motion VanderLugt, 2<sup>nd</sup> Gross to approve resolution 168-22. Roll call vote all ayes. Motion carried.

The board discussed Resolution 167-22 Revised Wage scale (that was discussed in last months meeting). Motion Gross, 2<sup>nd</sup> VanderLugt to approve resolution 167-22. Roll call vote all ayes. Motion carried.

There was a motion by Gross, 2<sup>nd</sup> by VanderLugt to approve the July 13th meeting minutes, July Financial Statements and Fund Balances, and the August bill list & claims for payment. Motion carried 2-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	3,820.83	ROBERT & LANA THOMAS	33.54
AT&T	27.92	ALANDA HOLZ	87.70
BUSINESS FORMS DIVERSIFIED	1,006.50	MORGAN MAHOOD	119.73
C J COOPER & ASSOCIATES	35.00	JEDIDIAH MCCUSKER	70.42
CASCADE COMMUNICATIONS COMPANY	102.06	DIANA MYERS	645.00
CASCADE LUMBER CO	295.61	ABBAGAIL MABERRY	520.00
CASCADE MUNICIPAL UTILITIES	1,560.16	MIKE GEHL LAWN SERVICE	150.00
CASCADE MUNICIPAL UTILITIES	333.82	MISSION SQUARE RETIREMENT	185.00
CIPCO	11,738.00	MISSION SQUARE RETIREMENT	185.00
CITY OF CASCADE	1,101.71	NICUSA - IOWA DIVISION	906.08
CLAYTON ENERGY CORPORATION	41,488.92	NORTHERN MUNICIPAL	528.98
CLH REPAIR	2,438.03	PARTS AUTHORITY	133.69
COMELEC INTERNET SERVICES	90.00	PAYROLL	8,431.14
EFTPS-DIRECT PAYMENT	2,451.68	PAYROLL	8,669.35
EFTPS-DIRECT PAYMENT	2,408.11	POSTMASTER	275.00
EFTPS-DIRECT PAYMENT	13.95	NICOLAS SCHULTZ	29.89
GASSER FARM & HARDWARE LLC	36.14	GARRETT ROE	65.00
GORDON FLESCH COMPANY	93.03	JACQUIE MANTERNACH	20.00
GROEBNER & ASSOCIATES INC	1,300.77	JOAN KAUDER	360.00
I.A.M.U.	2,391.59	DAVID AHMANN	350.00
INFRASTRUCTURE TECHNOLOGY SOLUTIONS	207.50	JESSE LOEWEN	100.00
IOWA DEPARTMENT OF PUBLIC SAFETY	40.00	BRIDGET GERKEN	405.49
IOWA ONE CALL	37.80	REPUBLIC SERVICES	784.90
IOWA WATER MANAGEMENT CORP	150.00	SIMECA	105,778.00
IPERS	3,669.19	STUART C IRBY CO	4,062.37
MADISON NATIONAL LIFE INS CO	213.30	TREASURER STATE OF IOWA	950.00
MCDERMOTT OIL CO.	418.36	TREASURER STATE OF IOWA	5,723.32
MEDICAL ASSOCIATES CLINIC	25.00	USDI	7,234.34
JILLIAN WEBER	270.00	VISA	1,526.88
JAYDA REAMS	75.12	WELLMARK BLUE CROSS & BLUE SHIELD	3,670.41
OLLIE & KAREN WARDEN	258.73	WESCO RECEIVABLES CORP.	2,539.66
NATHAN HOUTAKKER	274.60	WOODWARD COMMUNITY MEDIA	235.43
			233,149.75

**ELECTRIC REVENUE**

**\$177,472.90**

**GAS REVENUE**

**\$44,956.34**

Under correspondence the board discussed the July plant summary and metrics and energy efficiency reports. Motion Gross, 2<sup>nd</sup> VanderLugt to approve the correspondence. Motion carried 2-0.

Under manager report: A discussion was held regarding the emission testing required by the DNR. While running the 2<sup>nd</sup> engine for testing we experienced a mechanical failure and the test had to be stopped until this can be fixed. Repairs are being made in house and this test will be re-set up. In addition, urge testing needs to be completed by August 30<sup>th</sup> with this same engine. There was a discussion regarding a mechanical failure with the gas odorizing system. We have one on loan until a part can come in. A new one will be priced out as parts for this system are becoming obsolete as this item is over 20 years old. There was a discussion regarding gas load and next steps.

Gross adjourned the meeting at 5:46 PM on a motion from Gross, 2<sup>nd</sup> by VanderLugt. Motion carried 2-0.

---

Secretary, Shontele Orr

---

Chairman, Barb Gross