**CASCADE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES**

WEDNESDAY, January 19, 2022 at 4:45 at Cascade Public Library

Present: Kane, Brickley, Thomas, Recker

1. Call to order 4:45pm
2. Approval of Agenda: Motion by Recker, second by Brickley, motion carried.
3. Approval of December 7th 2021 minutes: motion by Thomas, second by Brickley, motion carried.
4. Public Comment:  No Public Comment
5. Budget: The Board discussed the budget report and was told by Director Kane that the $5000.00 grant that the Library received was not entered in to the Library funds but was received as general funds for the City.  Director Kane will discuss this with the interim City Administrator and request an amendment to transfer the funds into the Library budget.  Thomas also mentioned that the donation made by Joan Hoffman to the Library funds is not visible on the expense-revenue reports. Kane had applied and received the $5000.00 grant to cover the cost of the Riverwalk stations.  If that money is not transferred into Library Revenue our budget for books will show a negative balance.
6. Bills:  Bills were reviewed and the Summer Reading bills were discussed.  It was discussed that Kane review 2019 summer reading programs bills and in the future keep specific track of those expenses each year to keep within our budget.  Motion made by Brickley, second by Thomas, motion to pay bill carried.
7. Circulation Statistics:  Grand totals all materials was down in December 2752 compared to 2822 in November.
8. Old Business:  Kevin Eipperle was available via zoom and Christy Monk was in person to present and discuss their Planning and Design Booklet for the future new Library.  It has a detailed table of contents to summarize their meetings thru the summer of 2021 with Cascade and surrounding residents.  It will be available at the Library and City Council members will receive a copy of this detailed booklet. FEH would like to schedule a workshop meeting with Cascade City Council when the new council member comes on board.
9. Mobile Hotspots: Two of the Mobile Hotspots will be available as of 01, 20,2022 and the 3rd one to be available very soon. Kane will contact the Pioneer to advertise that they are available.
10. Other:  Recker advised the Board that she and Kane were meeting with a member of the Community Foundation of Greater Dubuque to assist in designing a logo for the new endowment pamphlet that will be for the Cascade Public Library.
11. New Business:  Programming/Upcoming Events/Librarians Calendar:  Calendar was reviewed by Board.  It was suggested by Ludwig that Kane compile an annual Circulations Statistics report to present to the City Council.  A motion was made by Thomas, second by Recker to change the operation hours of the Library slightly Motion was carried to operate on M T W from 9-6:30, from 9-5 on Thurs. and F, and 9-12 on Sat.
12. Thomas and Recker would like to meet at the Library to review a continuing Ed Meeting Discussion on line in the near future.
13. Next meeting: Feb1st @ 5:00pm at City Hall.  Motion to adjourn made by Brickley, second by Thomas, motion carried at 6:20.
14. Monica Recker, Cascade Public Library Board of Trustees Secretary