**Cascade Public Library Board of Trustees Minutes**

Meeting July 5h, 2022 City Hall, 4:30 pm

Present: Kane, Kotter, Ludwig, Brindle, Thomas, Recker

1. Meeting called to order by Ludwig at 4:35
2. Approval of the agenda motion made by Thomas, second by Brindle, motion carried.
3. Approval of minutes from June 7, 2022 meeting made by Thomas, second by Brindle, motion carried.
4. Public Comment-no public comment.  During this meeting Lisa Kotter Interim Administrator said she was approached by the business owner of the insurance company next to the Cascade Public Library.  He questions did the Cascade Public Library have any interest in building on his insurance property buildings.  Kotter was told that he had not been directly been contacted about purchasing his property but had been invited a couple of times to attend the public meeting that were being held in the summer of 2021 when we were doing our planning with FEH.  At that time there was not public interest in placing the library there and Director Kane had stated that the Library would have to close if this site was approved for construction.  However the Board told Kotter that they would be open to the business owner for discussion.  Kotter said she would relay that message.  Amy Ludwig will contact FEH with feasibility for this site etc and get back to the Board with his comments.
5. Budget report:  Kane noted that there was a $20,000.00 amount in the Capital Improvement line for the new fiscal budget.  This was because of the repair that has to be done on the existing library roof.
6. Bills:  Hoopla had 2 months billing in this statement because of an email change for the Library. Summer reading bills have all been paid.  The budget amount for books in 2022-2023 is $28,000.00.  There was a Bank Cash Report in the July meeting info and it showed that there is $122,206.17 in the Library Reserve. Motion was made by Recker, second by Thomas, motion carried to pay bills.
7. Circulation Stats:  There is a line that says On The Fly in the circulations stats report.  Kane said that is the number of people that checked out books from other libraries.  This month it was 47.  All circulation numbers are up from May thru June 2022.  Grand total of materials used was 3839 June 2022 from 3222 in May 2022.  There is a HotSpot that has not been returned and that user will receive a letter from Kane and if that does not suffice she will take actions with our local police.
8. Old Business: a. Future Bldg:  Motion was made by Thomas, second by Brindle, motion carried to approve minutes from June 27th meeting with CFGD.  There will be a Fundraising Meeting for the new Library on July 12, 2022 at 6:00pm at City Hall Council Chambers. Library board members are asked to invite as many residents as possible to this meeting.  b.  Newsbank:  the motion was made by Recker, Second by Brindle , motion carried to approve the purchase of Newsbank service at a cost of $305.00 per year.  c.  Summer reading update:  there are 150 children registered for the program.  There were 125 attendants at the Brent Allan program at the Community Park.  Dubuque County Supervisor Ann McDouough stopped by the library and told Kane that the Library would be receiving a check for $725.00 for the summer reading program .  d.  PRN:  there was a discussion by the board to place an ad for a PRN for the library on Facebook and social media.  A motion was made by Recker, second by Thomas , motion carried to hire PRN with no additional budget costs for this fiscal year.  Said person would only be there when regular staff was not at $10.50an hour.
9. a. Programming/ events/ Librarians Calendar:  July 12th Fundraising Committee meeting , July 13th Butterfly Tents at Community Park, July 14th Rudy Daniels Program at Riverbend at  4:30. To name just a few activities during July.  b.  Melissa Kane will be on vacation from July 18-July 24th.
10. Next Meeting: August 2nd at 4:30 at City Hall. Motion by Recker, second by Thomas, motion carried to adjourn at 6:00pm.

Monica Recker, Secretary Cascade Library Board of Trustees