

**Park Board Meeting Minutes**  
**November 7, 2022**

The November 7, 2022 Cascade Park Board meeting was called to order by Chairman Boffeli at 5:00 p.m.  
Board members present: Boffeli, Rausch, Orr and Manternach. Sconsa was excused. Others present: Lisa Kotter

Motion by Rausch, second by Orr to approve the agenda – all ayes, motion carried.

Motion by Manternach, second by Rausch to approve the meeting minutes from October 3 and 24, 2022 – all ayes, motion carried.

The Board went over the financial reports for the park for October 2022. Motion by Rausch, second by Manternach to approve the financials - all ayes, motion carried.

Kotter updated the Board on the tree donation program. A brochure for tree and bench donations will soon be distributed for planting or placement in the Spring.

Kotter updated the Board on the gazebo design and bidding process.

The Board discussed the pool revenues, expenses, usage and private and public lessons from the past summer. It was decided that we need to make some adjustments to the format with which we collect some funds and pay lesson instructors. Motion The Board gave input and directed staff to come back with a recommendation.

Motion Manternach, second Rausch to direct staff to come up with a new policy for the Board's consideration regarding employee pay, pool pass and lesson purchases. All ayes, motion carried.

Motion Manternach, second Rausch to recommend new Park Reservation fees, refund and deposit policies to the City Council effective January 1, 2023 -all ayes, motion carried.

Motion by Rausch, second by Orr to adjourn the meeting at 5:43 p.m. – all ayes, motion carried.

Respectfully submitted by Lisa A. Kotter, City Administrator