

**CITY OF CASCADE, IOWA  
COUNCIL MEETING AGENDA & PUBLIC NOTICE  
Monday, October 24, 2022, 6:00 P.M.  
CITY HALL, 320 1<sup>ST</sup> AVE WEST**

NOTICE: Notice is hereby given that the Cascade City Council will hold a meeting at 6:00 PM on Monday, October 24, 2022, at City Hall. Any visually or hearing-impaired person with special accessibility needs should contact the City Clerk at 563-852-3114.

Meetings are live streamed at [www.cityofcascade.org](http://www.cityofcascade.org) under city of Cascade tab and on Local Access Channel 18

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve Agenda**
- 5. Speakers from the Floor** (limit 2 minutes per person)
- 6. Consent Agenda** – Review and approve the following:
  1. Minutes: City Council 10/10/22, Utility Board 10/12/22
  2. October 24, 2022 Claims
  3. Liquor License – McDermott Oil Co Renewal
- 7. Open Public Hearing on Proposal to enter into a General Obligation Library Loan Agreement**
- 8. Close Public Hearing**
- 9. Consideration on Resolution #73-22 Taking Additional Action on Proposal to Enter into General Obligation Library Loan Agreement**
- 10. Discussion and Consideration for Street Sweeper Repairs or Search for a New or Newer Used Unit**
- 11. Consideration on Resolution #74-22 Changing Stop Sign to Yield Sign on Northbound Buchanan Street SW at Riverview Road**
- 12. Consideration of Resolution #75-22 Substantial Completion for Buchanan Street Alley NW Construction and Pay Request #2**
- 13. Consideration of Ordinance #06-22 Re-zoning Lot 2 Takes Place, 304 2<sup>nd</sup> Ave NW the Eastern Half from R-1 Single Family to C-2 General Retail (Second Reading)**
- 14. Consideration on Ordinance #07-22 Sanitary Sewers-Building Sewers and Connections Code 6-2-4-4 (Second Reading)**
- 15. Consideration on Ordinance #08-22 Water Utility – Water Service Pipes Code 6-3-33 (Second Reading)**
- 16. Consideration on Resolution #76-22 Full-Time Employee Benefit Renewals January 1, 2023**
- 17. Consideration of Resolution #77-22 Tree Donation Program for City Parks**
- 18. Consideration of Resolution #72-22 Adding City Clerk Kathy Goerdt As A Signer to the City’s Ohnward Bank and Trust Accounts**
- 19. Reports – Police Chief and City Administrator**
- 20. Adjournment**

October 10, 2022  
City Council Meeting Minutes

The October 10, 2022 Regular City Council meeting was called to order at 6:00PM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Hosch, Kelchen, Oliphant, Rausch and Delaney answered roll call.

Motion Kelchen, second Oliphant to approve the agenda. Motion carried.

Motion Delaney, second Hosch to approve the consent agenda items including City Council Minutes 9/26/22, Library Board Minutes 10/5/22 and Park Board Minutes 10/3/22, September 2022 Financial Reports, October 10, 2022 claims, Renewal of Liquor License for Two Gingers and a 5 day special event license for the Corner Taproom. All ayes, motion carried.

Motion Rausch, second Oliphant to open the public hearing for the Rezoning of Lot 2 Takes Place, Eastern Half of 304 2<sup>nd</sup> Ave NW from R-1 Single Family to C-2 General Retail. Roll Call Vote, all ayes. Motion carried.

The Council asked a few questions including if there could be a limitation on parking of larger agricultural type equipment or vehicles. No public objection was submitted. The rezoning is being recommended by the Planning and Zoning Commission.

Motion Kelchen, second Delaney to close the public hearing. Roll Call Vote, all ayes. Motion carried.

Motion Delaney, second Oliphant to approve the first reading of Ordinance #06-22 Rezoning of Lot 2 Takes Place, Eastern Half of 304 2<sup>nd</sup> Ave NW from R-1 Single Family to C-2 General Retail. Roll Call Vote, all ayes. Motion carried.

Motion Oliphant, second Rausch to approve Resolution #70-22 the RJ West Place Plat at 111 Tyler Street NE. All ayes, Motion carried.

Motion Oliphant, second Kelchen to approve the first reading of Ordinance #07-22 Sanitary Sewers-Building Sewers and Connections Code 6-2-4-4. Roll Call vote 3 Yah-1 Nay (Hosch)-1 Abstain (Rausch). Motion carried.

Motion Oliphant, second Kelchen to approve the first reading of Ordinance #08-22 Water Utility – Water Service Pipes Code 6-3-11. Roll Call vote 3 Yah-1 Nay (Hosch)-1 Abstain (Rausch). Motion carried.

Motion Delaney, second Rausch to approve the third and final reading of Ordinance #05-22 A Zoning Code Amendment Change to Allow Fitness Center or Exercise Type Business in the Four Districts: C-1 Highway Commercial, C-2 General Retail, M-1 Light Industrial and M-2 Heavy Industrial. Roll Call Vote, all ayes. Motion carried.

Four of the five Library Members attended the meeting as this point for a quorum of the Board to discuss Resolution #71-22 and Closed Session regarding Real Estate. Ludwig, Recker, Thomas and Brickley were present.

Motion Delaney, second Oliphant to approve Resolution #71-22 Setting the Date for a Public Hearing on Proposal to Enter Into a General Obligation Library Loan Agreement and to Borrow Money Thereunder in a Principal Amount not To Exceed \$1,000,000. Roll Call Vote. All ayes, Motion carried.

Motion Rausch, second Oliphant to adjourn into closed session pursuant to Iowa Code 21.5 (i) To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. -City Clerk Hiring and Iowa Code 21.5 (j) To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property-Future Library. The Library Board attended the real estate closed session.

Motion Kelchen, second Oliphant to return to open session

Motion Delaney, second Oliphant to appoint Kathy M. Goerdts to the position of City Clerk with the terms as presented.

Motion Hosch, second Kelchen to adjourn at 7:45pm.

Lisa A. Kotter, City Administrator

Steven J. Knepper, Mayor

Meeting Minutes October 12, 2022  
Cascade Municipal Utilities Board

Chairman Gross called the October 2022 regular meeting of the Cascade Municipal Board of Trustees to order on Wednesday October 12, 2022, at 5:15pm. Present were Trustees Barb Gross, Greg VanderLugt, Herb Manternach & Utility Manager Shontele Orr.

Motion Manternach, 2<sup>nd</sup> VanderLugt to approve the meeting agenda. Motion carried 3-0.

The board discussed the need to order a new odorizer and went over cost for this purchase. Motion VanderLugt, 2<sup>nd</sup> Manternach to proceed with this purchase. Motion carried 3-0.

The board went over gas rates & winter projections.

The board accepted the bid for the 2012 Ford 8-foot truck box.

There was a motion by Manternach, 2<sup>nd</sup> by VanderLugt to approve the September 14th meeting minutes, September Financial Statements and Fund Balances, and the October bill list & claims for payment. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	329.70	HOMETOWN PEST SOLUTIONS	140.00
ADVANTAGE ADMINSTRATORS	43.50	I.A.M.U.	599.76
APGA SIF	980.78	INFRASTRUCTURE TECHNOLOGY SOLUTIONS	207.00
AT&T	2.05	IOWA ONE CALL	25.20
BIG RIVER SIGNS	102.40	IPERS	5,617.94
BLACK HILLS ENERGY	452.20	JARED CALLAHAN	100.00
CASCADE COMMUNICATIONS COMPANY	100.98	KGM	6,346.61
CASCADE LUMBER CO	133.83	MADISON NATIONAL LIFE INS CO	213.30
CASCADE MUNICIPAL UTILITIES	761.43	MAKAYLA SKIPPER	245.00
CASCADE MUNICIPAL UTILITIES	405.03	MCDERMOTT OIL CO.	767.85
CITY OF CASCADE	502.77	NICUSA - IOWA DIVISION	856.19
CLAYTON ENERGY CORPORATION	36,120.17	PAYROLL	8,933.97
COMTEC INTERNET SERVICES	45.00	RAYMOND PREVATT	258.18
CUSTOM PRECAST COMPANY	8.56	SIMECA	110,395.56
DELANEY'S PC REPAIR & RECYCLE	343.81	TERI ROSE	90.39
EFTPS	2,563.97	TREASURER STATE OF IOWA	1,518.00
EFTPS	2,504.44	TREASURER STATE OF IOWA	5,329.10
EFTPS	2,624.26	USDI	175.00
FILAMENT ESSENTIAL SERVICES	1,850.00	VAN WERT, INC	2,180.76
GASSER FARM & HARDWARE LLC	188.61	VANTAGEPOINT	185.00
GLOBAL ONE MANUFACTURING, INC	28.80	VISA	436.09
GORDON FLESCH COMPANY	47.66	WELLMARK BLUE CROSS & BLUE SHIELD	3,670.41
HACAP BUSINESS OFFICE	1,215.00	WOODWARD COMMUNITY MEDIA	94.51
		<b>Total</b>	<b>199,740.77</b>

**ELECTRIC REVENUE**  
**GAS REVENUE**

**\$184,904.19**  
**\$47,944.82**

Under correspondence the board discussed the September plant summary and metrics. Motion Manternach, 2<sup>nd</sup> by VanderLugt to approve the correspondence. Motion carried 3-0.

Under manager report: A discussion was held regarding workload & gas installs, emission testing that was completed, the upcoming audit and Simeca meeting on 11/16.

Gross adjourned the meeting at 5:40 PM on a motion from Manternach, 2<sup>nd</sup> by VanderLugt. Motion carried 3-0.

---

Secretary, Shontele Orr

---

Chairman, Barb Gross



**CLAIMS REPORT**  
**CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	38,640.35
110	ROAD USE TAX	1,942.04
111	ARP (AMERI RESUCUE PLAN)	8,913.83
125	TAX INCREMENT FINANCING	825.00
600	WATER	12,034.24
601	DEPOSITS-WATER/SEWER	120.00
610	SEWER	4,160.34
-----		
	TOTAL FUNDS	66,635.80

## Cascade Clerk

---

**From:** noreply@salesforce.com on behalf of IOWA ABD Licensing Support  
<elaps@iowaabd.com>  
**Sent:** Thursday, October 13, 2022 5:09 AM  
**To:** Cascade Clerk  
**Subject:** License BC0031162 Renewal Notice Sent

Hello,

BC0031162 has been sent a Renewal Notice is now eligible for their renewal.

Corp Name: McDermott Oil Company

DBA: Lyon's Cascade

License Number: BC0031162

Application Number: App-150557

Tentative Effective Date: 12/23/2021

License Type: Class C Beer Permit

Application Type: New

Amendment Type:

Thank you.





## October 24, 2022 Agenda

**To: Mayor, City Council and Staff**  
**From: Lisa Kotter, City Administrator**  
**Date: October 21, 2022**  
**Re: Library Debt Process**

As you know, the City Council committed to up to \$1M in debt funds if, between grant funding and the community donations, it brings the total up to the needed amount. We are currently at \$350,000 in donations and that is before putting this out to the public or businesses. For the City's debt portion there is a process that we must adhere to. The first step was for council to approve the resolution that set the public hearing for public comment on the debt which was published to happen at this meeting October 24. Once that hearing is complete, we have 12 months to borrow the funds. The next step in the process is to consider/approve the draft resolution #73-22 unless someone comes in with documentation. If anything is submitted as allowed by law, before or at this meeting, this Resolution will not be considered at this meeting. Instead, the action would be for Council to vote to accept the submitted paperwork and direct staff to seek legal advice on the next steps. Once we get through this hearing, we will know what steps we must take to complete the process based on public input. This resolution #73-22 has been prepared with the help of bond counsel and our financial advisors.

RESOLUTION NO. 73-22

Resolution taking additional action on proposal to enter into General Obligation Library Loan Agreement

WHEREAS, the City of Cascade (the “City”), in Dubuque and Jones Counties, State of Iowa, heretofore proposed to enter into a General Obligation Library Loan Agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$1,000,000, pursuant to the provisions of Section 384.24A and 384.24.3(q) of the Code of Iowa, for the purpose of paying the cost, to that extent, of undertaking the Municipal Library Development Project, an urban renewal project in the Cascade Urban Renewal Area authorized by action of the City Council on September 12, 2022, and in lieu of calling an election upon such proposal, has published notice of the proposed action, including notice of the right to petition for an election, and has held a hearing thereon, and as of October 24, 2022, no petition has been filed with the City asking that the question of entering into the Loan Agreement be submitted to the registered voters of the City;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Cascade, Iowa, as follows:

Section 1. The City Council hereby determines to enter into the Loan Agreement in the future and orders that general obligation bonds or notes be issued at such time, in evidence thereof. The City Council further declares that this resolution constitutes the “additional action” required by Section 384.24A of the Code of Iowa with respect to Loan Agreement.

Section 2. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved October 24, 2022.

\_\_\_\_\_  
Steven Knepper, Mayor

Attest:

\_\_\_\_\_  
Lisa A. Kotter, City Administrator and Interim City Clerk

••••

On motion and vote, the meeting adjourned.

---

Steven Knepper, Mayor

Attest:

---

Lisa A. Kotter, City Administrator and  
Interim City Clerk



## October 24, 2022 Agenda

**To: Mayor, City Council and Staff**  
**From: Lisa Kotter, Interim City Administrator**  
**Date: October 21, 2022**  
**Re: Street Sweeper**

**When the Council discussed the need for repairs to the street sweeper versus purchasing a new one, Council Member Hosch asked for a summary of the repairs. That preliminary list is below.**

- \$5000 Welding Repairs to the Hopper – Global One
- \$4300 Elevator Floor, minimum, more if the sides are unable to hold a new floor without repair
- \$700 Elevator Upper Shaft
- \$2800 Dirt Show Kit
- \$240 Elevator Bearing
- \$500 Water Pumps
- \$3300 Squeegee Assembly Elevator

**\$16840 Minimum Total**

**In the more recent repairs, we have already spent \$15,567.18.**

**This sweeper is a mechanical unit. That means that it does not have the ability to suck up any leaves in the fall or spring off the curb line. It sweeps the material and sending it mechanically up an elevator shaft with no suction. We do have citizens that ask about the City being able to clean out the street curb line with leaves. If there is a desire to be able to suck and vacuum any leaves, we would need to own and operate a vacuum sweeper. This type would only allow for the clean up of leaves that are naturally falling into the roadway. This is not the type of machine that can accommodate the ability to vacuum up all leaves and have residents raking them into the road or terrace. That would be a different and more expensive unit. Even to purchase a simple vac sweeper will cost more than the mechanical, but it will also allow it to be used and paid for by the Street, Water and Sewer Departments. We could sell the vac trailer unit that we currently own jointly with the CMU. The Utility Departments would use a new vacuum sewer to clean and vac out catch basins, manholes The current unit is 26 years old, 2300 hours and has an estimated value of \$3,000. With used but newer units and up to new units we could still be looking at \$150,000 to \$300,000 depending on the age, style etc. Right now we have \$72,000 in our equipment repair fund for the Street Department. Water and Sewer also have funds but they are not specified specifically for equipment but all Department operations. We would have the option to do a lease to own so that we can make a second or third year payment and budget accordingly going forward.**

**Kluesner Construction, out of Farley, does operate rental sweeper units at the cost of \$135 per hour. We could use a rental program for street sweeping after seal coating, but this does not allow us to have access to**

use the vehicle for clean ups, parades and other times it is used. For a seal coating operation the streets must be swept before and after the work is done.

The Public Works Crew would like to have a salesman bring some units to demo. However, until the City Council gives some direction on the range of funds the City Council is willing to allocate to the piece, it doesn't make sense to bring anything in. There is one used unit that we are aware of from another municipality in Iowa. It is a 2017 vac sweeper that we believe we could get for around \$210,000. While we would first want to demo it, it does seem like the type of vehicle that would serve Cascade well. Something like this that is new would cost around \$340,000.

## 2017 Elgin Whirlwind

STOCK #: C039630



### Features:

- ✓ SERIAL #: MV41030
- ✓ ENGINE: John Deere 4045T Tier 4F
- ✓ HOURS: 950
- ✓ Dual Gutter w/ 36-in. Side Brooms
- ✓ Variable Speed Brooms
- ✓ RH Nozzle Shutter
- ✓ Low Pressure Washdown
- ✓ Auxiliary Hydraulic Pump PTO
- ✓ RH Inspection Door & Step
- ✓ Lifeliner Hopper Liner
- ✓ 13-in. Suction Hoses
- ✓ Front Spray Bar
- ✓ Hopper Deluge
- ✓ RH Sidebroom Tilt
- ✓ Turbo II Pre-Cleaner
- ✓ Dual Rear and Cab Mounted Strobes w/ Guards; Rear Arrowboard; Side Broom Work Lights; LED Stop/Turn/Tail Lights
- ✓ 12-in. Fender Mounted Mirrors
- ✓ CHASSIS: 2017 International 4300
- ✓ ENGINE: Cummins 6.7 200 HP
- ✓ CHASSIS MILES: 7,000
- ✓ ENGINE HOURS: 1,300
- ✓ TRANSMISSION: Allison 3500 RDS Automatic
- ✓ Available December 2022

We serve the industries that protect our daily quality of life, offering quality products and support long after the sale. Whether it is sales, service, parts or training, we are here to meet your environmental and emergency equipment needs

**Contact Us:** (800) 832-6417 | info@macqueengroup.com





## October 24, 2022 Agenda

**To: Mayor, City Council and Staff**  
**From: Lisa Kotter, City Administrator**  
**Date: October 21, 2022**  
**Re: Stop Sign vs Yield Sign**

You will recall a resident attended a recent City Council meeting to request a stop sign at Buchanan Street SW where it meets Riverview Road be replaced with a yield sign. The Chief is supportive of the request. Please see the ordinance below as to the process Cascade uses to place stop or yield signs at intersections. If the Council would like to support this recommendation, I have included a Resolution for consideration in the packet

3-3-20 STOPS AT INTERSECTING THROUGH HIGHWAYS AND OTHER INTERSECTIONS. At the intersections of through highways and at intersections upon streets other than through highways, where, because of heavy cross-traffic or other traffic conditions, particular hazard exists, the Chief of Police is hereby authorized to determine whether vehicles shall stop or yield at one or more entrances to the intersection and shall present recommendations to the Council, and, upon approval of the Council, shall erect an appropriate sign at every place where a stop or yield is required.



**RESOLUTION #74-22**

**A RESOLUTION APPROVING A YIELD SIGN ON BUCHANAN STREET SW AT RIVERVIEW ROAD IN THE CITY OF CASCADE, IOWA**

WHEREAS, Cascade City Code 3-3-20 allows for the Police Chief to recommend additional stop and yield signs for safety at intersections; and,

WHEREAS, Police Chief Fred Helm has reviewed the intersection of Buchanan Street and Riverview Road and is recommending to change the stop sign to a yield sign for the Northbound traffic on Buchanan Street SW as a driver approaches Adams St SE; and,

WHEREAS, the City Council concurs with the Police Chief's recommendation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, that:

The City Council approves the placement of a yield sign at the intersection of Buchanan Street SW heading northbound at the intersection of Riverview Road for the traffic moving East on 7<sup>th</sup> Ave SE and directs the Department of Public Works to place such sign at the referenced intersection and remove the existing stop sign in this location.

PASSED AND APPROVED this 24<sup>th</sup> day of October, 2022.

\_\_\_\_\_  
Steven Knepper, Mayor

ATTEST:

\_\_\_\_\_  
Lisa A. Kotter, City Administrator and  
Interim City Clerk





## October 24, 2022 Agenda

**To: Mayor, City Council and Staff**

**From: Lisa Kotter, City Administrator**

**Date: October 21, 2022**

**Re: Buchanan Street Alley NW**

The work is complete and Jake Deaver from MSA is recommending approval of substantial completion and payout number 2. There is one change order based on final quantities. The second pay request which is everything we owe minus the retainer is \$9,084.66. The retainer we will retain will be \$7,664.33. An email was sent that I am not planning to have Jake attend the meeting. If the City Council has any questions, please contact me in advance to get an answer. The following is added information from Jake:

- We overran the **Asphalt Pavement** amount. This was due to chasing a cleaner edge near the transformer in front of the City shop & to the west of the transformer (and square the pavement off better). The rest of the pavement was per the plan. **+\$4,272.00.**
- The native material in the trench was stickier & wetter than we were expecting; we expected to encounter more sandy soils. Thus, we overran the **Unsuitable Backfill** quantity. **+\$2,019.50.**
- We added cost to the project via the **Sanitary Sewer Service** items. We added an unplanned 4" service near the river wall to potentially service the future library. We found a 6" service from the old bank building that we needed to tie-in. So we had two unplanned services. And, half the services were 6", not 4" like we thought, so that drove up the construction cost a little. Across all the sanitary service items **+\$4,763.75.**
- The existing storm pipe through the river wall was buried in about 18" of silt. Thus, the flat concrete drainage flume was not going to work as planned. We added walls to the flume to account for the difference in grade. **+\$1,699.80.**
- Overall, the change order increase on the project was less than 5% increase. Given the nature of the project (alley reconstruction in old part of town with a lot of unknowns), I feel that we did a good job of controlling costs.
- Final project cost = \$152,286.63. Engineer estimate offered at bid opening = \$168,279. **Final project was still more than 10% under budget.**

**RESOLUTION #75-22**

**A RESOLUTION APPROVING THE CERTIFICATE OF SUBSTANTIAL COMPLETION AND PAY REQUEST #2 FOR THE BUCHANAN STREET ALLEY NW IMPROVEMENT PROJECT WITH EASTERN IOWA EXCAVATING & CONCRETE, LLC IN THE CITY OF CASCADE, IOWA**

WHEREAS, the project engineer has reviewed the work on the Buchanan Street Alley NW Project by Eastern Iowa Excavating & Concrete, LLC and finds the work to be substantially complete and satisfactory; and,

WHEREAS, the project engineer recommends acceptance of the Certificate of Substantial Completion on said Buchanan Street Alley Improvement Project attached as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, that:

SECTION I. That the Certificate of Substantial Completion for the Buchanan Street Alley NW Improvement Project, Eastern Iowa Excavating & Concrete, LLC, dated October 24, 2022, is made part of this resolution.

SECTION II. That the City Council accepts and approves said Certificate of Substantial Completion as presented.

SECTION III. That the Mayor is hereby authorized and directed to execute the acceptance of said Certificate of Substantial Completion on behalf of the City of Cascade and pay Pay Request #2 in the amount of \$9,084.66.

PASSED AND APPROVED this 24<sup>th</sup> day of October, 2022.

\_\_\_\_\_  
Steven Knepper, Mayor

ATTEST:

\_\_\_\_\_  
Lisa A. Kotter, City Administrator and  
Interim City Clerk

**Resolution #75-22  
Exhibit A**

**Certificate of Substantial Completion**

Date of Issuance: October 18, 2022

Effective Date: October 24, 2022

Project: Buchanan St NW Alley Reconstruction	Owner: City of Cascade, Iowa	Owner's Contract No.: N/A
<b>Contract:</b> The project generally includes the reconstruction of the alley at the termination of Buchanan St NW in Cascade, Iowa including approximately 860 square yards asphalt pavement removal & replacement, 320 linear feet 8" sanitary sewer main replacement, sanitary manhole replacement, sanitary sewer services, temporary erosion control, curb & gutter replacement, and driveway replacement.		Date of Contract: March 24, 2022
Contractor: Eastern Iowa Excavating & Concrete, Cascade, Iowa		Engineer's Project No.: 00447052

This Certificate of Substantial Completion applies to:

All Work under the Contract Documents:

The following specified portions of the Work:

October 14, 2022

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A tentative list of items (punchlist) to be completed or corrected before final completion is pending a substantial completion walkthrough of the project. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

Amended Responsibilities

Not Amended

Owner's Amended Responsibilities: Not amended.

Contractor's Amended Responsibilities: Not amended.

The following documents are attached to and made part of this Certificate: None.

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: [Signature]  
Engineer (Authorized Signature)

By: \_\_\_\_\_  
Owner (Authorized Signature)

By: [Signature]  
Contractor (Authorized Signature)

Date: Oct 18, 2022

Date: \_\_\_\_\_

Date: 10-18-2022

# APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO PAGE(S)

**TO OWNER:** City of Cascade  
320 1st Ave. W  
Cascade, IA 52033

**PROJECT:** Buchanan St. NW  
Alley Reconstruction

**FROM CONTRACTOR:**  
EASTERN IOWA EXCAVATING & CONCRETE  
P.O. BOX 189  
CASCADE, IA 52033

**VIA ENGINEER: MSA**

**APPLICATION NO: PP#2**

**Distribution to:**

**PERIOD TO:** 18-Oct-22

**PROJECT NOS:** 447052

**CONTRACT DATE:** 24-Mar-22

OWNER  
 ENGINEER  
 CONTRACTOR

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

SEE ATTACHED SWORN STATEMENT FROM CONTRACTOR TO OWNER

1. ORIGINAL CONTRACT SUM	\$ 146,901.20
2. Net change by Change Orders	\$ 6,385.43
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 153,286.63
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 153,286.63
5. RETAINAGE: (Original Contract Only)	
a. 5 % of Completed Work (Column D + E on G703)	\$ 7,664.33
b. 0 % of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$ 7,664.33
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$ 145,622.30
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 136,537.64
8. CURRENT PAYMENT DUE	\$ 9,084.66
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 7,664.33

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** EASTERN IOWA EXCAVATING & CONCRETE

By: Matt Mensler Date: 10/18/22

State of Iowa County of Dubuque  
Subscribed and sworn to before me: Matt Mensler  
Notary Public: My Commission expires: 04/26/23

**LYNNE WHITE**  
NOTARIAL SEAL  
COMMISSION NUMBER 169221  
MY COMMISSION EXPIRES: 4-26-23  
IOWA

## ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 9,084.66

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER: MSA

By: MSA Date: 18-Oct-22

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		\$0.00
Total approved this Month (#1)	\$6,385.43	
<b>TOTALS</b>	<b>\$6,385.43</b>	<b>\$0.00</b>
<b>NET CHANGES by Change Order</b>	<b>\$6,385.43</b>	<b>\$0.00</b>

**CONTRACTOR**  
**OWNER:**  
**PROJECT:**  
**JOB #**

**EASTERN IOWA EXCAVATING AND CONCRETE, LLC**  
 City of Cascade  
 Buchanan St NW Alley Reconstruction  
 22-933

**CONTRACT PAYMENT NO.**  
**PAYMENT #2**  
 10/31/22

ITEM NO.	CONTRACT ITEM DESCRIPTION	CONTRACT ITEM			TOTAL COST	PREVIOUS TOTAL		THIS PERIOD		TOTAL TO DATE		PERCENT
		QUANTITY	UNIT	UNIT COST		QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
1	Excavation, Class 10	1	LS	\$13,675.00	1	\$13,675.00		\$0.00	1.00	\$13,675.00	100%	
2	Macadam, 8"	872	SY	\$8.35	872	\$7,281.20		\$0.00	872.00	\$7,281.20	100%	
3	Mod Subbase, 4"	872	SY	\$5.00	872	\$4,360.00		\$0.00	872.00	\$4,360.00	100%	
4	Proof Roll	1	LS	\$250.00	1	\$250.00		\$0.00	1.00	\$250.00	100%	
5	Below Grade Excavation, Core	150	CY	\$48.25		\$0.00	0	\$0.00	0.00	\$0.00	0%	
6	Replacement of Unsuitable	250	LF	\$28.95	320	\$9,232.00		\$0.00	320.00	\$9,232.00	128%	
7	Sanitary Sewer, 8"	320	LF	\$53.55	320	\$17,136.00		\$0.00	320.00	\$17,136.00	100%	
8	Sanitary Sewer Service, 4"	90	LF	\$110.00	105	\$11,550.00		\$0.00	320.00	\$17,136.00	100%	
9	Sanitary Sewer Service Assembly	8	EA	\$365.00	10	\$3,650.00	-5	(\$5,500.00)	55	\$6,050.00	61%	
10	Manhole, SW 301	3	EA	\$4,625.00	3	\$13,875.00	-5	(\$1,825.00)	5	\$1,825.00	63%	
11	Internal Drop and Connection	1	EA	\$2,050.00	1	\$2,050.00		\$0.00	3	\$13,875.00	100%	
12	Remove Manhole	4	EA	\$700.00	4	\$2,800.00		\$0.00	1	\$2,050.00	100%	
13	PCC Curb and Gutter, 30"	52	LF	\$44.50	73.5	\$3,270.75		\$0.00	4	\$2,800.00	100%	
14	PCC Drainage Swale, 5"	22	SY	\$93.25	22	\$2,051.50		\$0.00	73.5	\$3,270.75	141%	
15	HMA Pavement, 6"	856	SY	\$44.50	952	\$42,364.00		\$0.00	0	\$0.00	0%	
16	PCC Sidewalk, 5"	22	SY	\$83.75	21.5	\$1,800.63		\$0.00	952	\$42,364.00	111%	
17	PCC Driveway, 6"	23	SY	\$84.25	21.5	\$1,800.63		\$0.00	21.5	\$1,800.63	98%	
18	Granular Driveway	79	SY	\$12.75		\$0.00		\$0.00	23	\$1,937.75	100%	
19	Detectable Warning	18	SF	\$49.00	16	\$784.00		\$0.00	79	\$1,007.25	100%	
20	Traffic Control	1	LS	\$1,218.75	0.75	\$1,218.75		\$406.25	1	\$1,625.00	100%	
21	Inlet Protection	1	EA	\$50.00		\$0.00		\$0.00	0	\$0.00	0%	
22	Mobilization	1	LS	\$8,500.00	0.75	\$6,375.00		\$2,125.00	1	\$8,500.00	100%	
<b>TOTAL WORK COMPLETED</b>						\$146,901.20		(\$3,900.25)		\$139,823.58		

CH. ORD. NO.	CHANGE ORDER ITEM DESCRIPTION	CHANGE ORDER ITEM			PREVIOUS TOTAL		THIS PERIOD		TOTAL TO DATE		
		QUANTITY	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
1	Sanitary Sewer Service, 6"	50	LF	\$152.75		\$0.00	50	\$7,637.50	50	\$7,637.50	100%
2	Sewer Service Assembly, 6"	5	EA	\$414.25		\$0.00	5	\$2,071.25	5	\$2,071.25	100%
3	PCC Drainage Swale, 5" with Walls	22	SY	\$170.65		\$0.00	22	\$3,754.30	22	\$3,754.30	100%
<b>TOTAL CHANGE ORDER WORK</b>								\$13,463.05		\$13,463.05	

**TOTAL CONTRACT AND CHANGE ORDER WORK PERFORMED TO DATE**

Less: Amount Retained Per Contract 5%  
 Value of Stored Materials (See Attached List)  
 Less: Stored Materials Amount Retained Per Contract 5%  
 Net Amount Earned to Date  
 Less: Previous Amount Earned  
**BALANCE DUE THIS PAYMENT**

\$153,286.63  
 \$7,664.33  
 \$0.00  
 \$0.00  
 \$145,622.30  
 \$136,537.64  
**\$9,084.66**

# Change Order No. 1 (Final)

Date of Issuance: October 18, 2022

Effective Date: October 24, 2022

<b>Project:</b> Buchanan St NW Alley Reconstruction	<b>Owner:</b> City of Cascade, Iowa	<b>Owner's Contract No.:</b> N/A
<b>Contract:</b> Buchanan St NW Alley Reconstruction City of Cascade, Iowa - 2022		<b>Date of Contract:</b> March 24, 2022
<b>Contractor:</b> Eastern Iowa Excavating & Concrete, Cascade, Iowa		<b>Engineer's Project No.:</b> 00447052

**The Contract Documents are modified as follows upon execution of this Change Order: Adjust contract to final, field verified quantities.**

Item No.	Item Description	Unit	Bid Qty	Final Qty	Unit Price	Add / Deduct	Total Price
2.05	Below Grade Excavation, Core-Out	CY	150	0	\$48.25	Deduct	(\$7,237.50)
3.01	Replacement of Unsuitable Backfill	LF	250	320	\$28.85	Add	\$2,019.50
4.02	Sanitary Sewer Service, 4"	LF	90	55	\$110.00	Deduct	(\$3,850.00)
4.03	Sanitary Sewer Service Assembly, 4"	EA	8	5	\$365.00	Deduct	(\$1,095.00)
7.01	PCC Curb & Gutter, 30-Inch	LF	52	73.5	\$44.50	Add	\$956.75
7.02	PCC Drainage Swale, 5"	SY	22	0	\$93.25	Deduct	(\$2,051.50)
7.03	HMA Pavement, 6"	SY	856	952	\$44.50	Add	\$4,272.00
7.04	PCC Sidewalk, 5"	SY	22	21.5	\$83.75	Deduct	(\$41.88)
9.01	Inlet Protection	EA	1	0	\$50.00	Deduct	(\$50.00)
CO#1	Sanitary Sewer Service, 6"	LF	0	50	\$152.75	Add	\$7,637.50
CO#1	Sanitary Sewer Service Assembly, 6"	EA	0	5	\$414.25	Add	\$2,071.25
CO#1	PCC Drainage Swale, 5" w/ Walls	SY	0	22	\$170.65	Add	\$3,754.30
						<b>TOTAL</b>	<b>\$6,385.43</b>

**Attachments (list documents supporting change):** None.



**CHANGE IN CONTRACT PRICE:**

**CHANGE IN CONTRACT TIMES:**

Original Contract Price:

\$ 146,901.20

Original Contract Times:

Working days

Calendar days

Substantial completion (days or date): October 31, 2022

Ready for final payment (days or date): November 14, 2022

Decrease/increase from previously approved Change Orders

\$ N/A

Adjustment from previously approved Change Orders

Substantial completion (days): N/A

Ready for final payment (days): N/A

Contract Price prior to this Change Order:

\$ 146,901.20

Contract Times prior to this Change Order:

Substantial completion (days or date): October 31, 2022

Ready for final payment (days or date): November 14, 2022

Increase of this Change Order:

\$ 6,385.43

Adjustment of this Change Order:

Substantial completion (days or date): None

Ready for final payment (days or date): None

Contract Price incorporating this Change Order:

\$ 153,286.63

Contract Times with all approved Change Orders:

Substantial completion (days or date): October 31, 2022

Ready for final payment (days or date): November 14, 2022

**RECOMMENDED:**

By: [Signature]  
Engineer (Authorized Signature)

Date: Oct 18, 2022

**ACCEPTED:**

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

**ACCEPTED:**

By: [Signature]  
Contractor (Authorized Signature)

Date: 10-18-2022



## October 24, 2022 Agenda

**To: Mayor, City Council and Staff**  
**From: Lisa Kotter, City Administrator**  
**Date: October 21, 2022**  
**Re: Rezoning 304 2<sup>nd</sup> Ave NW**

The Manternach's purchased the lot with the home and the shed and would like to split it and re-zone the eastern portion, shed, to C-2 General Retail. The lots to the South and East are zoned C-2 and so this is not spot zoning. They have prepared the new plat as I would not allow it to be split unless it is rezoned. Therefore, if this proceeds with approval for the re-zoning, the new plat will be recorded before we record the change in zoning.

The Planning and Zoning Commission held their public hearing October 6 and is recommending approval. The Council held the public hearing at the last meeting and approved the first reading. This will be the second hearing.

In the packet is the Ordinance #06-22.



**ORDINANCE #06-22**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CASCADE, IOWA BY REZONING LOT 2 - TAKES PLACES, PREVIOUSLY 304 2<sup>nd</sup> AVE NW FROM CURRENT ZONING DISTRICT CLASSIFICATION R-1 SINGLE FAMILY TO C-2 GENERAL RETAIL IN THE CITY OF CASCADE, IOWA**

WHEREAS, pursuant to the requirement of the Cascade Zoning Ordinance, the owner of 304 2<sup>nd</sup> Ave NW, Cascade, Iowa, petitioned for rezoning of Lot 2 Takes Place (Previously 304 2<sup>nd</sup> Ave NW) in the City of Cascade from R-1 Single Family Residential to C-2 General Retail; and,

WHEREAS, pursuant to the duly published notice in the September 28, 2022 edition of the Cascade Pioneer newspaper, the Cascade Planning & Zoning Commission held a public hearing on October 6, 2022 to review, consider and hear public comment on the rezoning request; and,

WHEREAS, pursuant to the duly published notice in the September 28 , 2022 edition of the Cascade Pioneer newspaper, the Cascade City Council held a public hearing on October 12, 2022 to review, consider and hear public comment on the rezoning request; and,

WHEREAS, the Cascade Planning & Zoning Commission has approved the rezoning request and recommends to the Cascade City Council and the Cascade City Council concurs with the Planning & Zoning Commissions recommendation.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cascade, Iowa, as follows:

Section I. That the Zoning Code of the City of Cascade, Iowa, is hereby amended by rezoning Lot 2 Takes Place from R-1 Single Family to C-2 General Retail.

Section II. The City Clerk is hereby directed to make the above change on the Official Zoning Map of the City of Cascade, publish the ordinance in the Cascade Pioneer newspaper and submit the Ordinance and the attached map to the Dubuque County Recorder.

Section III. This ordinance shall take effect immediately upon publication as provided by law.

PASSED, APPROVED AND ADOPTED this 14<sup>th</sup> day of November, 2022.

\_\_\_\_\_  
Steven Knepper, Mayor

\_\_\_\_\_  
Lisa A. Kotter, City Administrator, Interim  
City Clerk

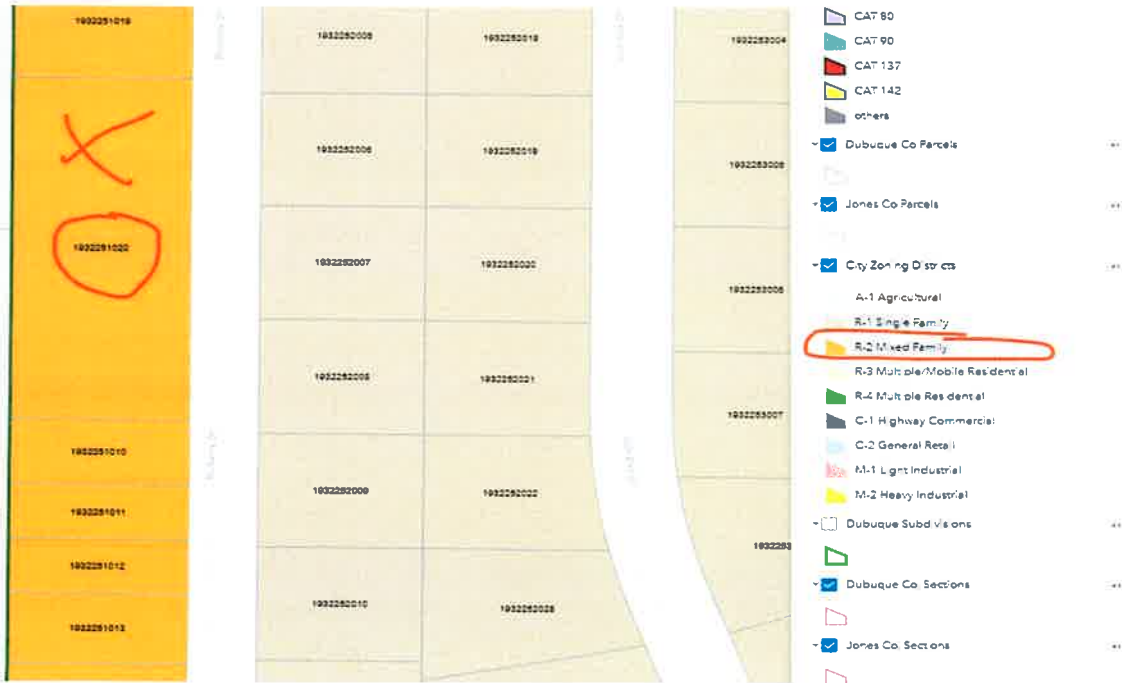
First Reading 10-10-22, Second Reading \_\_\_ and Third Reading \_\_\_.



# October 24, 2022 Agenda

To: Mayor, City Council and Staff  
 From: Lisa Kotter, Interim City Administrator  
 Date: October 21, 2022  
 Re: Ordinance #07-22 Sewer Lateral

As the City Council is aware Mike Beck and Buck Manternach are building six condo units on an R2 parcel on the west side of Mulberry Street. At the last three meetings the two requested an option to use a Y shaped pipe and split off the sewer lateral to serve two condos from one connection at the sewer main. This would prevent digging up and disturbing the pavement. The current ordinances do not allow this split. The City Council approved the first reading of Ordinance #07-22 on October 10. The draft ordinance is included in the packet for a second reading consideration. It limits the ability to install the shared services and requires a maintenance agreement be recorded.



**ORDINANCE #07-22**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF  
CASCADE, IOWA, BY AMENDING**

**CHAPTER 6-2 UTILITIES-SANITARY SEWER SYSTEMS SPECIFICALLY 6-2-4  
BUILDING SEWERS AND CONNECTIONS**

NOW, THEREFORE, BE IT ENACTED, by the City Council of the City of  
Cascade, Iowa, as follows:

Section I. Section Modified. Title VI Physical Environment, Chapter 2 Utilities –  
Sanitary Sewer System, of the Code of Ordinances of the City of Cascade, Iowa, is repealed  
and the following adopted in lieu thereof:

**6-2-4-4 Building Sewers and Connection**

4. A separate and independent building sewer shall be provided for every building,  
except where **(1)** one building stands at the rear of another on an interior lot and no  
private sewer is available or can be constructed to the rear building through an  
adjoining alley, courtyard, or driveway, the building sewer from the front building  
may be extended to the rear building and the whole considered as one building  
sewer and **(2) the properties served are in a planned development, with zero  
setbacks such as a condominium or multi-family units and is approved in  
advance by the City Council. In the case of any shared services, proof of a joint  
maintenance agreement must be recorded on the property and provided to the  
City on all impacted properties, so as to outline all responsibilities of  
maintenance costs prior to any connection taking place.**

Section II. Severability Clause. If any section, provision or part of the ordinance shall be  
adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the  
ordinance or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section III. When Effective. This ordinance shall be in effect from and after its final  
passage, approval and publication as provided by law.

PASSED, ADOPTED AND APPROVED this 14<sup>th</sup> day of November, 2022.

---

Steven J. Knepper, Mayor

ATTEST:

---

Lisa A. Kotter, City Administrator and Interim City Clerk

First Reading: 10-10-22

Second Reading:

Third Reading:



## October 24, 2022 Agenda

**To: Mayor, City Council and Staff**

**From: Lisa Kotter, City Administrator**

**Date: October 21, 2022**

**Re: Water Service Materials Ordinance #08-22**

At the last few meetings the City Council discussed the idea of allowing homeowners to use a plastic PVC type pipe for the portion of the water lateral that is outside of the right of way. The current requirement is Type K Copper. I have drafted an ordinance that addresses the topic and the City Council approved the first reading at the last meeting. Only the portion of the pipe outside the right of way is what would be allowed to be plastic. We are recommending to call out a Copper Tube Sizing plastic pipe. In addition, we would require a tracer wire for any plastic pipe. It was the intent to use all three readings so this would be a second reading.

**ORDINANCE #08-22**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF  
CASCADE, IOWA, BY AMENDING**

**CHAPTER 6-3 UTILITIES-WATER SYSTEM SPECIFICALLY  
WATER SERVICE PIPE 6-3-33**

NOW, THEREFORE, BE IT ENACTED, by the City Council of the City of Cascade, Iowa, as follows:

Section I. Section Modified. Title VI Physical Environment, Chapter 3 Utilities – Water System, of the Code of Ordinances of the City of Cascade, Iowa, is repealed and the following adopted in lieu thereof:

6-3-33 WATER SERVICE PIPE. Service pipe shall be Type K copper on the portion of the service within the City Right of Way and/or between the water main and the curb stop. On the section of the service outside of the City's right of way from the curbs stop to the building, a property owner may install Type K Copper or a plastic CTS (Copper Tube Sizing) pipe. When a plastic pipe is installed, it is also required to install a tracer wire with #12 AWG Copper Clad Steel, High Strength with minimum 450lb break load, with minimum 30 mil HDPE insulation thickness. All tracer wire must be installed to City specifications. The diameter shall be 3/4-inch minimum.

Section II. Severability Clause. If any section, provision or part of the ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section III. When Effective. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED, ADOPTED AND APPROVED this 14<sup>th</sup> day of November, 2022.

---

Steven J. Knepper, Mayor

ATTEST:

---

Lisa A. Kotter, City Administrator and Interim City Clerk

First Reading: 10-10-22

Second Reading:

Third Reading:



## October 24, 2022 Agenda

**To: Mayor, City Council and Staff**

**From: Lisa Kotter, Interim City Administrator**

**Date: October 21, 2022**

**Re: Health Insurance Renewal**

We were presented with our renewal proposal from Wellmark Blue Cross Blue Shield with a 3.3% increase. With the size of our group, claims history and inflation I would recommend approval of this increase vs going out for a complete rebid with other carriers. There is no increase to the third-party Administration fees with the firm Advantage Administrators which are charged per insured employee. No approval is needed for Life and Disability benefits as that is a two-year contract that doesn't expire until January 1, 2024. A draft of Resolution #76-22 is included.

**RESOLUTION #76-22**

**A RESOLUTION APPROVING THE JANUARY 1, 2023 RENEWAL OF BENEFITS FOR ALL FULL TIME EMPLOYEES IN THE CITY OF CASCADE, IOWA**

WHEREAS, the City provides health insurance to all full-time City employees with the current carrier being Wellmark Blue Cross Blue Shield; and,

WHEREAS, the City provides partial self-funding as a supplement to the medical coverage with the current administration being handled by Advantage Administrators; and,

WHEREAS, the renewal increases are 3.3% for Wellmark BCBS (proposal is attached as Exhibit A) and 0% for Advantage Administrators.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, that:

SECTION I. The City Council approves the renewal of both the policies and contracts with Wellmark Blue Cross Blue Shield and Advantage Administrators for the January 1, 2023 and directs City staff to complete the renewal process.

PASSED AND APPROVED this 24<sup>th</sup> day of October, 2022.

\_\_\_\_\_  
Steven Knepper, Mayor

ATTEST:

\_\_\_\_\_  
Lisa A. Kotter, City Administrator and  
Interim City Clerk

**City of Cascade**  
**Medical Benefit & Rate Comparison**  
**Effective Date: 01/01/2023**

**Resolution #76-22**  
**Exhibit A**

Option	Current Wellmark U5H/9UC	Renewal Wellmark PG000207/RG000162	Alternate Wellmark PG000211	Alternate	
	Primary Grandmothered	Primary Grandmothered	High Deductible Health Plan (HDHP) Grandmothered		
Provider Network Coverage OON	Alliance Select PPO Yes	Alliance Select PPO Yes	Alliance Select PPO Yes		
Deductible (Ded)	Single \$5,000 Family \$15,000 Embedded	\$5,000 \$15,000 Embedded	\$5,000 \$10,000		
PSF Deductible	Single \$500 Family \$1,000	\$500 \$1,000	\$500 \$1,000		
Coinsurance	Plan 70% Member 30%	70% 30%	0% 0%		
Out-of-Pocket	Single \$10,000 Family \$30,000	\$10,000 \$30,000	\$500 \$10,000		
PSF Out-of-Pocket	Single \$1,750 Family \$3,500	\$1,750 \$3,500	\$1,750 \$3,500		
Physician Office	PCP \$30 No Ded NPCP \$60 No Ded	\$30 No Ded \$60 No Ded	0% After Ded 0% After Ded		
Prescription Drugs	Ded \$100S/\$200F/Waive T1 \$8/\$35/\$50/\$85/\$70/\$85	\$100S/\$200F/Waive T1 \$8/\$35/\$50/\$85/\$70/\$85	Combined with Medical 0% After Ded		
<b>INSURED PLAN PREMIUMS</b>					
		<i>The percentages of change below are averaged over all contract types and ages.</i>			
Employee	1	\$506.98	\$523.72	\$535.68	\$0.00
EE/Spouse	1	\$1,141.62	\$1,179.27	\$1,068.70	\$0.00
EE/Child(ren)	2	\$1,141.62	\$1,179.27	\$1,068.70	\$0.00
Family	3	\$1,141.62	\$1,179.27	\$1,068.70	\$0.00
Monthly Premium	7	\$7,356.70	\$7,599.34	\$6,947.88	\$0.00
Annual Premium		\$88,280.40	\$91,192.08	\$83,374.56	\$0.00
Annual Change			\$2,911.68	-\$4,905.84	-\$88,280.40
Percent Change			3.30%	-5.56%	-100.00%
<b>PARTIAL SELF-FUNDED (PSF)</b>					
		<i>Current based on actual claims. Renewal/Alternates on a 3 year trended and weighted average.</i>			
Insured Premiums		\$88,280.40	\$91,192.08	\$83,374.56	\$0.00
PSF Claims		\$12,248.27	\$13,350.58	\$3,013.36	\$0.00
Claims Percent		7.32%	7.98%	7.98%	7.98%
Administration		\$800.80	\$800.80	\$800.80	\$800.80
Total Annual		\$101,329.47	\$105,343.46	\$87,188.72	\$800.80
Annual Change			\$4,013.99	-\$14,140.75	(\$100,528.67)
Percentage of Change			3.96%	-13.96%	-99.21%
<b>PSF CLAIMS</b>					
		<i>If actual claims are not available, 25% was used as a projection.</i>			
Max Employer Claim Exposure/Employee		\$8,250	\$8,250	\$1,250	\$0
Max Employer Claim Exposure/Family		\$26,500	\$26,500	\$6,500	\$0
Total Max Employer Exposure		\$167,250	\$167,250	\$37,750	\$0
Total Expected Employer Exposure		\$13,351	\$13,351	\$3,013	\$0
<i>The above Max Employer Claim Exposure equals the difference in the out-of-pocket max of the insured plan and the PSF plan. Final plan design will determine allocation of employer and employee PSF claims and must be confirmed prior to implementation.</i>					
<b>PSF FEES</b>					
	PEPM	EOB PEPY	Annual Fees	ID Cards PEPY	Total Annual
Current	\$8.70	\$10.00	\$0.00	\$0.00	\$800.80
Renewal	\$8.70	\$10.00	\$0.00	\$0.00	\$800.80



## City of Cascade Medical Plan Benchmark

	Current	Renewal	2022 Gallagher Survey PPO/POS		2022 Gallagher Survey - HMO		2021
			All Industries*	County & Municipal	All Industries*	County & Municipality	Public/IAMU**
<b>Deductible (Ded)</b>							
Single	\$500	\$500	\$1,250	\$1,100	\$1,500	\$2,000	\$1,443
Family	\$1,000	\$1,000	\$3,000	\$2,700	\$3,000	\$4,000	\$2,928
<b>PSF Deductible</b>							
Single							
Family							
PSF/HRA and HSA included in numbers above.							
<b>Coinsurance</b>							
Plan	70%	70%	80%	80%	80%	75%	85%
Member	30%	30%	20%	20%	20%	25%	15%
<b>Out-of-Pocket</b>							
Single	\$1,750	\$1,750	\$4,000	\$2,875	\$3,500	\$2,250	\$2,858
Family	\$3,500	\$3,500	\$8,000	\$6,000	\$7,000	\$4,500	\$5,803

**PSF Out of Pocket** Single Family PSF/HRA and HSA included in numbers above.

<b>Physician Office</b>							
PCP	\$30 No Ded	\$30 No Ded	\$25	\$25	\$25	\$25	\$22
NPCP	\$60 No Ded	\$60 No Ded	\$45	\$40	\$40	\$40	\$28
<b>Prescription Drugs</b>							
Ded	\$100S/\$200F/Waive T1	\$100S/\$200F/Waive T1	Not Available	Not Available	Not Available	Not Available	\$100S/\$200F
	\$8/\$35/\$50/\$85/\$70/\$85	\$8/\$35/\$50/\$85/\$70/\$85	\$10/\$35/\$60	\$10/\$35/\$60	\$10/\$35/\$60	\$10/\$35/\$60	\$12/\$42/\$111

### Monthly Employee Contributions

Employee	\$109.00	\$46.00	\$109.00	\$46.00	\$109.00	\$46.00	\$22.00
EE/Spouse	\$363.00	\$146.00	\$363.00	\$146.00	\$363.00	\$146.00	\$129.00
EE/Child(ren)	\$331.00	\$168.00	\$331.00	\$168.00	\$331.00	\$168.00	\$120.00
Family	\$483.00	\$228.00	\$483.00	\$228.00	\$483.00	\$228.00	\$166.00

\*All Industries and County & Municipality data provided by Gallagher GBS National Benchmarking Survey, North Central Region.

\*\*Average Iowa Public Industries data collected by MJBA 9-1-20 through 8-31-21 IAMU Health Plan Data and updated 4-5-21. PSF Deductible & PSF Out-of-Pocket data includes PSF/HRA and HSA employee contributions, however, PSF/HRA and HSA data is not included in the rates.



## October 24, 2022 Agenda

**To: Mayor, City Council and Staff**  
**From: Lisa Kotter, City Administrator**  
**Date: October 21, 2022**  
**Re: Tree Donation Program for City Parks**

As the City Council is aware, Cascade was hit hard with the Emerald Ash Borer disease and has had to remove many trees in the two City Parks. There is still one more that needs to be removed from Riverview and nearly 15 trees in the Community Park. We have a price of \$11,000 to remove 15 trees and trim 5 more. These are all diseased and dying from Emerald Ash Borer. The City has not budgeted funds to replace this number of trees. The Park Board has been discussing a tree donation program. The Board will be having a special meeting as this is the ideal time to buy and/or plant trees and waiting for additional meetings will mean we may lose this opportunity. I have been working with Bill McCarthy on a list of trees that will be able to grow in our two parks. One thing that is important is that we have a variety of species so that no one species wipes out the majority of trees in the future. There is a nursery that Bill has been working with, Kelly Tree Farm, that is willing to give us a bigger discount if we take approximately 25 trees now before winter. Bill has access to a safe wintering location and is willing to care for the trees over the winter. We would like to have the authority to purchase 25 trees at a total of \$5,000. We would then promote a tree donation program. Three trees can be donated at Riverview Park and twenty-two at the Community Park. The cost to donate a tree is recommended at \$325 without a memorial plaque and \$425 with a plaque. We are working on the plaques. We are looking at a small, flush to the ground plaque so as to not interfere with mowing practices. The goal is that we get all trees donated but to get the best price it makes sense to purchase them now. The estimate is that if we wait to purchase the trees in the Spring that we will pay 20% more or an extra \$1000. If the City Council is agreeable to approve this policy, there is a Resolution outlining the Fall purchase, donation program.

The trees would be 10-gallon, 2 inch trees from the following species:

- |                                |                              |
|--------------------------------|------------------------------|
| 2 types of Sugar Maples Trees  | Espresso No pod, Coffee Tree |
| Disease Resistant Red Elm Tree | Hack Berry Tree              |
| Swamp White Oak Tree           | Red Oak                      |

We would limit how many of each type will be planted on a first come, first served basis.

**RESOLUTION #77-22**

**A RESOLUTION APPROVING A TREE DONATION PROGRAM FOR  
CITY PARKS IN THE CITY OF CASCADE, IOWA**

WHEREAS, the City of Cascade Park Trees were seriously overtaken by Emerald Ash Borer disease which necessitated the removal of a large number of trees; and,

WHEREAS, the City has limited funding to replant trees at the same pace as those removed; and,

WHEREAS, the City will be able to replant more trees by creating a donation program for area residents to donate trees in honor or in memory of loved ones or organizations; and,

WHEREAS, resident Bill McCarthy, who has partnered with the City in a tree program, is willing to house 25 trees over the winter to allow for a discounted purchase of trees to be planted in the Spring.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, that:

SECTION I. The City Council approves the purchase of 25 trees from Kelly Tree Farm at a cost of \$5,000 and to initiate a tree donations at City Parks with a purchase of \$325 for a tree and \$425 for a tree and plaque.

PASSED AND APPROVED this 24<sup>th</sup> day of October, 2022.

---

Steven Knepper, Mayor

ATTEST:

---

Lisa A. Kotter, City Administrator and  
Interim City Clerk



## October 24, 2022 Agenda

**To: Mayor, City Council and Staff**

**From: Lisa Kotter, Interim City Administrator**

**Date: October 21, 2022**

**Re: Banking Signatures Resolution**

With the hiring of our new City Clerk Kathy Goerd, it is important that we transition the bank accounts to add her with the banking and financial responsibilities assigned to her position. I asked the bank to draft documents with Kathy, myself and the Mayor as signers. It is required that the City Council authorize the signatures in the form of a resolution. Kathy will be added just before her first day on October 31, 2022.

**RESOLUTION #72-22**

**A RESOLUTION DECLARING AUTHORIZED SIGNERS ON ALL CITY BANK  
ACCOUNTS FOR THE CITY OF CASCADE**

WHEREAS, the City Council has funds in the Ohnward Bank in Cascade, and;

WHEREAS, the Ohnward Bank form for authorized signatures is attached as Exhibit A,  
and;

WHEREAS, the City Council must authorize who has the authority to conduct banking  
business.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa,  
authorizes City Clerk Kathy Goerdts to be added to the bank along with Mayor Steven Knepper  
and Administrator Lisa Kotter as the three authorized signers on all City bank accounts and to  
have the authority to conduct the City's business.

PASSED, APPROVED AND ADOPTED this 24<sup>th</sup> day of October, 2022.

\_\_\_\_\_  
Steve Knepper, Mayor

ATTEST:

\_\_\_\_\_  
Lisa A. Kotter, City Administrator and Interim  
City Clerk

RESOLUTION OF ASSOCIATION OR ORGANIZATION

DATE: 10/19/2022

42-60043 Resolution #72-22

Exhibit A

Table with 2 columns: TO: NAME / ADDRESS OF FINANCIAL INSTITUTION ("Financial Institution") and FROM: NAME / ADDRESS OF ASSOCIATION OR ORGANIZATION ("Organization").

Use this Resolution Of Association Or Organization to Open Account(s), to Deposit and Withdraw Funds, and to Open and Have Access to Safe Deposit Boxes, as well as sign Agreements on behalf of the Association or Organization for ATM or Debit Cards, Night Depository services, Lock Box services, and Cash Management.

Words, numbers or phrases preceded by a [ ] are applicable only when marked, i.e., [X].

THIS IS TO CERTIFY THAT, I am the duly elected and qualified [ ] Secretary [X] Clerk and keeper of the records of the above-named Organization and that the following is a true copy of this Resolution duly adopted by the officers of said Organization at a meeting held on the ... day of ... , at which a quorum was present, and that such Resolution is still in full force and effect and has not been amended or rescinded.

This is a [X] For Profit [ ] Nonprofit Organization.

IT IS RESOLVED THAT:

Pursuant to authority contained in the By-Laws of the Organization, the said officers of the Organization have duly designated Financial Institution as a depository of the funds of the Organization. By virtue of said election, the By-Laws and the afore-said designation, the following described officers, and designated parties or agents, if any, referred to below as "Authorized Signer" or "Authorized Signers" and whose names and signatures appear below, are authorized for and on behalf of the Organization to have the following indicated powers as contained in this Resolution:

- DEPOSITORY ACCOUNT. Perform the following for the account(s) indicated on Page 2, in the name of the Organization, Authorized Signers subject to any terms and conditions governing the account(s), such as:
1. Open and maintain the account(s);
2. Make deposits to the account(s);
3. Endorse for negotiation, negotiate, and receive the proceeds of any negotiable instrument, check, draft, or order for the payment of money payable to or belonging to the Organization by writing, stamp, or other means permitted by this Resolution without the designation of the person endorsing;
4. Make withdrawals from the account(s) in any manner permitted by the account(s);
5. Transfer funds from the account(s) in Financial Institution to any account whether or not held at this Financial Institution and whether or not held by this Organization;
6. Transfer funds to the account(s) in Financial Institution from any account whether or not held at this Financial Institution and whether or not held by this Organization;
7. Approve, endorse, guarantee, and identify the endorsement of any payee or any endorser of any negotiable instrument, check, draft or order for the payment of money whether drawn by the Organization or anyone else and guarantee the payment of any negotiable instrument, check, draft, or order for the payment of money; and
8. Delegate to others the authority to approve, endorse, guarantee, and identify the endorsement of any payee or endorser on any negotiable instrument, check, draft, or order for the payment of money and to guarantee the payment of any such negotiable instrument, check, draft, or order for the payment of money.
9. All of the above.
SAFE DEPOSIT BOX. Lease a Safe Deposit Box(es) with Financial Institution, make inspections of, deposits to and removals from Box(es), and exercise all rights and be subject to all responsibilities under the Lease.
NIGHT DEPOSITORY. Enter into a Night Depository Agreement with Financial Institution and exercise all rights and be subject to all responsibilities under the Agreement.
LOCK BOX. Enter into a Lock Box Agreement with Financial Institution and exercise all rights and be subject to all responsibilities under the Agreement.
DEBIT CARD/ATM CARD. Apply for, receive and utilize debit cards, automated teller machine cards, or other access devices to exercise those powers authorized by this Resolution or other Resolutions then in effect.
CASH MANAGEMENT. Enter into a Cash Management Agreement with Financial Institution, and exercise all rights and be subject to all responsibilities under the Agreement.
OTHER AUTHORITY- describe:

Further, this Resolution continues on Page 2 of this document, and all of the power and authority granted are incorporated in this Resolution.

RESOLUTION APPLIES TO (check all that apply):  ALL ACCOUNTS  SAFE DEPOSIT BOX NUMBER(S):

ALL FUTURE ACCOUNTS  SPECIFIC ACCOUNTS - NUMBER(S):

NAME AND TITLE	SIGNATURE	LIMITATIONS
1. Steven J Knepper Signer	X	COUNTERSIGNERS: 0
2. Lisa Ann Kotter Signer	X	COUNTERSIGNERS: 0
3. Kathy Mary Goerd Clerk	X Kathy Goerd	COUNTERSIGNERS: 0
4.	X	COUNTERSIGNERS:
5.	X	COUNTERSIGNERS:
6.	X	COUNTERSIGNERS:
7.	X	COUNTERSIGNERS:
8.	X	COUNTERSIGNERS:

**SIGNATURE CERTIFICATION.** The undersigned certifies that he/she is the Secretary/Clerk and keeper of the above-named Organization's official records, and is duly authorized to make this certification on its behalf.

By X Kathy Goerd Attest By X \_\_\_\_\_  
 Kathy Goerd Date \_\_\_\_\_ Date \_\_\_\_\_  
 Secretary/Clerk President

**IT IS FURTHER RESOLVED AS FOLLOWS, the Secretary/Clerk of this Organization certifies to the Financial Institution that:**

- The Secretary/Clerk and keeper of the records of this Organization shall certify to the Financial Institution the names of the persons who are at present authorized to act on behalf of this Organization under this Resolution and shall from time to time hereafter, as changes in the personnel of said officers are made, immediately certify such changes to the Financial Institution. The Financial Institution shall be fully protected in relying on such certifications of the Secretary/Clerk and shall be indemnified and held harmless from any claims, demands, expenses, loss or damage resulting from, or growing out of, honoring the signature of any officer so certified, or refusing to honor any signature not so certified;
- Unless specifically designated, each of the Authorized Signers whose signature appears above may sign without the other(s);
- (Select if applicable)  FACSIMILE SIGNATURES. The Financial Institution shall be entitled to honor and charge the Organization for all such negotiable instruments, checks, drafts, or other orders for payment of money drawn in the name of the Organization, on the indicated account(s), including an order for electronic debit, whether by electronic tape or otherwise, regardless of by whom or by what means a facsimile signature or other non-manual signature (collectively, "Facsimile Signatures") may have been affixed, or electronically communicated, if such Facsimile Signatures resemble the specimens duly certified to or filed with the Financial Institution for any of the named Authorized Signers, regardless of whether any misuse is with or without the negligence of the Organization. The Specimen Facsimile Signature Exhibit, when attached, is incorporated into and is an integral part of this Resolution. The Organization agrees that the duty of maintaining the security of any such Facsimile Signatures or device by which they are affixed is solely that of the Organization. Your authorization notwithstanding, Financial Institution is not obligated to accept or pay any items bearing Facsimile Signatures;
- As used herein, any pronouns relative to the signers for the Organization shall include the masculine, feminine, and neutral gender, and the singular and plural number, wherever the context so admits or requires;
- All items deposited with prior endorsements are guaranteed by the Organization;
- All items not clearly endorsed by the Organization may be returned to the Organization by the Financial Institution or, alternatively, the Financial Institution is granted a power of attorney in relation to any such item to endorse any such item on behalf of the Organization in order to facilitate collection;
- Financial Institution shall have no liability for any delay in the presentment or return of any negotiable instrument or other order for the payment of money, that is not properly endorsed;
- Financial Institution is directed and authorized to act upon and honor any withdrawal or transfer instructions issued and to honor, pay and charge to any depository account or accounts of the Organization, all checks or orders for the payment of money so drawn when signed consistent with this Resolution without inquiring as to the disposition of the proceeds or the circumstances surrounding the issuance of the check or the order for the payment of the money involved, whether such checks or orders for the payment of money are payable to the order of, or endorsed or negotiated by any one or more of the Authorized Signers signing them or such party in their individual capacities or not, and whether they are deposited to the individual credit of or tendered in payment of the individual obligation of any one or more of the Authorized Signers signing them or of any other such party or not;
- All transactions by any of the officers, employees or agents of the Organization on its behalf, and in its name, with the Financial Institution prior to the delivery to the Financial Institution of a certified copy of the foregoing Resolution are, in all respects, hereby ratified, confirmed, approved and adopted; and
- Notwithstanding any modification or termination of the power of any Authorized Signer of the Organization, this Resolution shall remain in full force and bind the Organization and its legal representatives, successors, assignees, receivers, trustees or assigns until written notice to the contrary signed by, or on behalf of, the Organization shall have been received by the Financial Institution, and that receipt of such notice shall not affect any action taken by the Financial Institution prior to receipt of such notice in reliance on this Resolution.

Additional comments or instructions:

See attachment for additional instructions or comments. Attachment must be dated and properly authorized.