**Cascade Public Library Board of Trustees Minutes**

Meeting June 6, 2023@ 4:30

Cascade City Hall Council Chambers

320 1st Avenue W, Cascade Iowa

Present:  Kane, Brindle, Brickley, Ludwig, Thomas, Recker

1.Meeting called to order at 4:30 by Ludwig.

2.Approval of agenda made by Recker, second by Brickley, motion carries.

3.Approval of minutes from May 2nd meeting by Brickley, second by Brindle, motion carries.  Ludwig mentioned that she was not listed as present at the May 2nd meeting.  Recker will advise Kathy Goerdt that she was present.

4.Public Comment: None

5.Budget Reports (Expense, Revenue, Library Reserve, Foundation Endowment). $1,682 29 expenses, gift of $200.00 to Library Endowment from Greg and Lisa VanderLugt, Recker stated she would send a thank you note to them.  This is the last month for the current fiscal year.

6.Bills:  after reviewing the bills Thomas made a motion to pay them, second by Brickley, motion was carried.

7.Circulation Stats:  2516 material items were checked out from 5/1/2023 through 5/31/2023 compared to 2066 in 4/2023.  Door count entering was 1186 in May 2023 and 1085 in April 2023.  Grand total all materials for May 3682/April 3370.

8.Old Business: Future Building/Subcommittee Reports/ Library design Update: Recker reported the total of funds raised thus far for the new library.  Kane and Kotter and Mike Delaney met with 2 engineers from FEH for an hour before  the Building committee meeting on June 2nd to discuss all electrical components needed for the future library.  The Finishes Committee met following the Design Committee and discussed Flooring options, chose ceramic tile for the hearth floor, discussed accent wall colors, base trim, ceiling finishes and base trim, and circulation desk. The city will provide the site furniture.

The next fundraising meeting is on June 20th at 6:00pm, City Hall.

Other:  Friends of the Library:  The Board was encourage to attend the Friends meeting on June 7th at 5:00pm at the Library.

9:  New Business:  a. Programming: the library calendar was reviewed, busy time with summer reading and 75-89 children signed up, plus Aquin Little Angels.

b. Kane reviewed her continuing education report with the Board.

c. Summer Reading-75-80 Children

d. Friends Meeting

e. Election of Officers: to be held at the July Meeting.  Amy Ludwig is retiring from the Library Board of Trustees.  New member will be at the July meeting.

f. Staff Evaluation update:  Kane presented a list of duties that the library assistants are responsible for.

1. Adjourn:  motion to adjourn at 5:20pm by Thomas, second by Brindle, motion carried.  Next meeting July 5th, 4:30, City Hall.

Monica Recker, Secretary Cascade Public Library Board of Trustees