

Meeting Minutes February 14, 2024  
Cascade Municipal Utilities Board

Chairman Gross called the February 2024 regular meeting of the Cascade Municipal Utilities Board of Trustees to order on Wednesday, February 14, 2024 at 5:15pm. Present were Trustees Barb Gross, Greg VanderLugt, Herb Manternach, and Utility Manager Shontele Orr

Motion Manternach, second VanderLugt to approve the meeting agenda. Motion carried 3-0.

Agenda item #4 was not discussed due to information still coming in. This will be discussed at a later meeting.

The new O&M requirement changes were discussed.

Motion Manternach, 2<sup>nd</sup> VanderLugt to approve Resolution 179-24. All ayes via roll call vote.

Motion VanderLugt, 2<sup>nd</sup> Manternach to approve Resolution 180-24. All ayes via roll call vote.

Motion Manternach, 2<sup>nd</sup> VanderLugt to approve Resolution 181-24. All ayes via roll call vote.

The board went over the 2024-2025 budget. Motion Manternach, 2<sup>nd</sup> VanderLugt to approve the 2024-2025 budget with the addition of the library lighting / electric work funding added at 40k. Motion carried 3-0.

Motion Manternach, 2<sup>nd</sup> VanderLugt to approve the January 10th meeting minutes, January Financial Statements and Fund Balances, and the February bill list & claims for payment. Motion carried 3-0.

Under correspondence the board discussed the January plant summary & metrics and energy efficiency reports. Motion Manternach, second VanderLugt to approve correspondence. Motion carried 3-0.

Manager/Team Lead Report - discussion was held regarding past & future workload, upcoming Gas OQ training & requalification, truck box update, insurance meeting information, and the spring IUB gas audit.

Motion Gross, 2<sup>nd</sup> Manternach to adjourn meeting at 5:59 pm. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	2,375.76	IOWA PRISON INDUSTRIES	1,284.60
ADVANTAGE ADMINISTRATORS	43.50	IPERS	4,156.32
AT&T	19.76	JERRY'S ELECTRIC	15,000.00
BERGANKDV	7,384.00	MADISON NATIONAL LIFE INS CO	217.13
CARQUEST OF MONTICELLO	288.24	MCDERMOTT OIL CO.	442.03
CASCADE COMMUNICATIONS COMPANY	102.48	BRIAN HOWARD	310.00
CASCADE LUMBER CO	404.24	MISSION SQUARE RETIREMENT	185.00
CASCADE MUNICIPAL UTILITIES	1,092.19	MISSION SQUARE RETIREMENT	185.00
CIPCO	11,429.50	NICUSA - IOWA DIVISION	1,099.89
CLAYTON ENERGY CORPORATION	2,068.75	OFFICER OF AUDITOR OF STATE	175.00
CLAYTON ENERGY CORPORATION	93,113.28	PAYROLL	9,684.35
CUSTOM PRECAST COMPANY	160.50	PAYROLL	9,964.55
DELANEY'S PC REPAIR & RECYCLE	173.50	SIMECA	82,831.90
EFTPS	2,768.27	STUART C IRBY CO	3,772.95
EFTPS	2,702.49	TREASURER STATE OF IOWA	1,106.00
GASSER FARM & HARDWARE LLC	300.18	TREASURER STATE OF IOWA	6,506.42
GORDON FLESCH COMPANY	148.00	VISA	1,744.87
HEATH CONSULTANTS	508.35	WELLMARK BC BS OF IOWA	4,806.75
I.A.M.U.	1,347.04	WESCO RECEIVABLES CORP.	1,646.54
INSURANCE ASSOCIATES INC	613.00	WOODWARD COMMUNITY MEDIA	95.71
IOWA ONE CALL	32.40	<b>Total</b>	<b>272,290.44</b>

<b>ELECTRIC REVENUE</b>	<b>187,490.68</b>
<b>GAS REVENUE</b>	<b>214,141.97</b>

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Secretary, Shontele Orr

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Chairman, Barb Gross