

**CITY OF CASCADE, IOWA**  
**COUNCIL MEETING AGENDA & PUBLIC NOTICE**  
**Monday, January 8, 2024, 6:00 P.M.**  
**CITY HALL, 320 1ST AVE WEST**

NOTICE: Notice is hereby given that the Cascade City Council will hold a meeting at 6:00 PM on Monday, January 8, 2024, at City Hall. Any visually or hearing-impaired person with special accessibility needs should contact the City Clerk at 563-852-3114.

Meetings are live streamed at [www.cityofcascade.ore](http://www.cityofcascade.ore) and Facebook Live

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Agenda
5. Public Comment (Limit 3 minutes per person-Agenda Items and Local Government Issues)
6. Mayor's Proclamation - Human Trafficking Prevention and Awareness Month
7. Consent Agenda - Review and approve the following:
  1. Minutes: City Council 12/11/23 and 12/27/23 and Park Board 12/4/23, Library Board 12/12/23, Utility Board 12/13/23
  2. January 8, 2024 Claims and December 2023 Financial Reports
  3. Annual Liquor Renewal - Cascade Columbus Club (K.Cs)
8. Open Public Hearing for Hwy 136 South Reconstruction
9. Close Public Hearing
10. Consideration of Resolution #04-24 to Approve and Confirm the Plans, Specs and Estimate for Hwy 136 South Reconstruction and Direct the Solicitation of Bids
11. Consideration of Resolution #06-24 to Approve a Request to IDOT to Lower the Speed Limit on Hwy 136 South
12. Presentation from BerganKDV - FY23 Annual Audit, Dustin Opatz
13. Consideration to Receive the FY23 Annual Audit as Presented by BerganKDV
14. Presentation from Greater Dubuque Development Corp- Jason White
15. Presentation from Cascade Economic Development Corp
16. Consideration of Resolution #02-24 Annual Appointments
17. Consideration of Resolution #05-24 Re-Appointment of Samie Simon to the Park Board
18. Consideration of Resolution #03-24 Appointment of Official Newspaper
19. Consideration of Resolution #01-24 Approve DA Davidson Engagement Letter for Library and Highway 136 GO Debt
20. Consideration of Ordinance #02-24 No Parking on West Side of Tyler Street NE from 1<sup>st</sup> Avenue to 2<sup>nd</sup> Avenue NE and East Side of Lincoln St NE from 1<sup>st</sup> Avenue West to the Alley by the Jail (Previously Numbered as #20-23 (Final Reading)
21. Consideration of Ordinance #01-24 Burning Ordinance-Recreational Burning Only (Second of Three Readings)
22. Consideration of Resolution #07-24 Reconsideration to Have Police Officers Inspect Snowy Sidewalks
23. Set Council Meetings for the 2024 Calendar Year
24. Set Budget Meetings in February

**25. Reports – Police Chief, Library Design Committee, City Administrator**

**1. December 2023 and Annual 2023 Police Report**

**26. Public Comment (Limit 3 Minutes per person-only items on this agenda)**

**27. Adjournment**



city of  
CASCADE



## January 8, 2024 Agenda

**To: Mayor, City Council and Staff**

**From: Lisa Kotter, City Administrator**

**Date: January 5, 2024**

**Re: Proclamation for Human Trafficking**

In order to generate awareness on Human Trafficking the group Chains Interrupted is going around to Iowa communities asking Mayors to declare proclamations. Tish Young, Chief Operations Officer of Chains Interrupted in Cedar Rapids made the request to attend Monday's meeting. Her representative Juli Ulrich will attend to receive the proclamation.



### **Proclamation for Human Trafficking Prevention and Awareness Month**

WHEREAS, Human Trafficking is the use of force, fraud or coercion to compel a person into commercial sex acts or labor services against their will. Exploitation of a minor for commercial sex is human trafficking, regardless of whether any form of force, fraud, or coercion was used; and

WHEREAS, One of the world's fastest growing crimes is the buying and selling of people, whose growth has been accelerated in recent years due to an increase in other social injustices such as abuse, domestic violence, racism, stigmatism, and more . Communities in rural Iowa are seeing a significant increase in the number of children victimized by labor trafficking, especially children coming to the United States from Central America: and

WHEREAS, There is a large disparity between the number of persons victimized by this horrific crime and the number of persons prosecuted as offenders, with more than 661 victims receiving services in Iowa's direct service programs in 2022, and only three individuals being convicted in Iowa's federal courts for human trafficking, and four in Iowa's state appellate courts; and

WHEREAS, Even though awareness of this crime is growing, human trafficking continues to be missed and go vastly unreported; and

WHEREAS, every business, community organization, faith community, family and individual can make a difference by working to protect the vulnerable within their sphere of influence; by addressing the problem of internet sex trafficking; choosing products that are not made by forced labor; and by becoming more aware of the problem and possible solutions; and

WHEREAS, the city of Cascade, joins Chains Interrupted in their dedication to providing community outreach and education, legislative advocacy, training, promotion of services to survivors of human trafficking, and collaboration with law enforcement; and

NOW, THEREFORE, I Steve Knepper, Mayor of Cascade, Iowa do hereby proclaim the month of January as Human Trafficking Prevention and Awareness month and encourage all our citizens to become more informed on this growing problem, to be vigilant and report suspicious activity, and to work towards solutions to end trafficking in all its forms in our community. For assistance with this, reach out to Chains Interrupted at (319) 364-0222. If you see something that doesn't look right, reach out to the National Human Trafficking Hotline at 888-373-7888.

Dated this 8<sup>th</sup> day of January, 2024.

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Steve Knepper, Mayor

December 11, 2023  
City Council Meeting Minutes

The December 11, 2023 Regular City Council meeting was called to order at 6:00PM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Delaney, Hosch, Kelchen, Oliphant and Rausch answered roll call.

Motion Kelchen, second Oliphant to approve the agenda. All Ayes. Motion carried.

A plaque was given to Andy Kelchen thanking him for his years of service on City Council.

Resident spoke on behalf of the group renting the EMS Center, and expressing interest on extending contract. Al Ries spoke opposing sidewalk ordinance.

Motion Kelchen, second Delaney to approve the consent agenda items: City Council Minutes 11/27/23; and December 11, 2023 Claims and November 2023 Financial Reports; Liquor License Renewal for McDermott Oil and Dollar General. All Ayes. Motion carried.

Motion Oliphant, second Rausch to approve Resolution #93-23 Approval to Hire Garling Construction Inc for the Library and Community Center Construction (Library \$2,865,000 and Pierce Street Improvements \$58,000). Roll Call vote. All Ayes. Motion carried.

Motion Delaney, second Oliphant to approve Resolution #98-23 Approval to Request Additional Assistance from the Dubuque County Board of Supervisors for Construction of the Cascade Public Library. Roll Call vote. All Ayes. Motion carried.

Motion Oliphant, second Delaney to approve Resolution #95-23 To Approve a Service Agreement with the Cascade Future Fields and Recreation Inc. to Hire a Consultant to Plan a Facility (\$9,500). Roll Call vote. Motion carried.

Motion Kelchen, second Rausch to approve Resolution #94-23 to Approve the Location of Future Pickleball Courts and Allow Fundraising for the Project. Roll Call vote. All Ayes. Motion carried.

Oliphant was excused at 7:00pm.

Motion Kelchen, second Hosch to approve Resolution #96-23 to Allow EMS Volunteers to Collect Mileage for Use of Personal Vehicles. Roll Call vote. Four Ayes. Motion carried.

Motion Kelchen, second Rausch to approve Resolution #97-23 Approval to Discontinue Renting the EMS Building to the Public. Roll Call vote. Three Ayes, Hosch Nay. Motion carried.

Motion Kelchen, second Hosch to approve Resolution #92-23 Declaration of Surplus – Sweeper and Industrial Street Booster Station Building. Roll Call vote. Four Ayes. Motion carried.

Motion Delaney, second Rausch to Adopt Ordinance #21-23 All Three Readings at This Council Meeting. Roll Call vote. Four Ayes. Motion carried.

Motion Rausch, second Kelchen to approve Ordinance #21-23 Violations to Snow Emergency Parking – Definition of Snow Emergency and Adding Citations. Roll Call vote. Four Ayes. Motion carried.

Motion Hosch, second Delaney to Adopt Ordinance #22-23 All Three Readings at This Council Meeting. Roll Call vote. Four Ayes. Motion carried.

Motion Hosch, second Rausch to approve Ordinance #22-23 for Snow Removal from Sidewalk Ordinances – 24 Hours. Roll Call vote. Four Ayes. Motion carried.

Motion Kelchen, second Rausch to approve Resolution #99-23 Approval to Hire a Seasonal Employee for Sidewalk Snow Compliance and Solicit Bids for Sidewalk Snow Removal Contractor. Roll Call vote. Four Ayes. Motion carried.

Motion Kelchen, second Rausch to Adopt Ordinance #23-23 All Three Readings at This Council Meeting. Roll Call vote. Four Ayes. Motion carried.

Motion Kelchen, second Rausch to approve Ordinance #23-23 Approval Changes to Ordinance Setting Parking Citation Amounts – Raising From \$5 to \$20. Roll Call vote. Four Ayes. Motion carried.

Motion Delaney, second Kelchen to consider Ordinance #20-23 No Parking on West Side of Tyler Street NE from 1<sup>st</sup> Avenue to 2<sup>nd</sup> Avenue NE and East Side of Lincoln St NE from 1<sup>st</sup> Avenue West to the Alley by the Jail (Second of Three Readings). Roll Call vote. Four Ayes. Motion carried.

Motion Rausch, second Kelchen to consider Ordinance #01-24 Burning Ordinance – Recreational Burning Only (First of Three Readings). Roll Call vote. Four Ayes. Motion carried.

Motion Rausch, second Hosch to approve Resolution #91-23 Authorizing and Approving a Loan Agreement with Central Iowa Power Cooperative, Providing for the Issuance of a General Obligation Note and Providing for the Levy of Taxes to Pay the Same. Roll Call vote. Four Ayes. Motion carried.

Motion Hosch, second Kelchen to Approve Ordinance #16-23 Change Library Board Meeting Time (Final Reading). Roll Call vote. Four Ayes. Motion carried.

Motion Kelchen, second Rausch to Adopt Ordinance #17-23 All Three Readings at This Council Meeting. Roll Call vote. Four Ayes. Motion carried.

Motion Kelchen, second Hosch to Adopt Ordinance #17-23 Change Planning and Zoning Commission Meeting Time. Roll Call vote. Four Ayes. Motion carried.

Motion Kelchen, second Rausch to Adopt Ordinance #18-23 All Three Readings at This Council Meeting. Roll Call vote. Four Ayes. Motion carried.

Motion Kelchen, second Rausch to Adopt Ordinance #18-23 Change Parks and Recreation Board Meeting Time. Roll Call vote. Four Ayes. Motion carried.

Motion Kelchen, second Rausch to Adopt Ordinance #19-23 All Three Readings at This Council Meeting. Roll Call vote. Four Ayes. Motion carried.

Motion Kelchen, second Hosch to Adopt Ordinance #19-23 Change Utility Board of Trustees Meeting Time. Roll Call vote. Four Ayes. Motion carried.

Motion Kelchen, second Delaney to Authorize the Mayor, Clerk and City Administrator to Pay Any Claims Due After the December 11, 2023 Council Meeting and Prior to the January 8, 2024 Claims Approval. Roll Call vote. Four Ayes. Motion carried.

Reports were given by the Police Chief and he thanked Andy Kelchen for his service.

Motion Kelchen, second Rausch to adjourn at 7:57pm. All Ayes. Motion carried.

December 27, 2023  
City Council Meeting Minutes

The December 27, 2023 Special City Council meeting was called to order at 7:30AM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Delaney, Hosch, Kelchen and Oliphant answered roll call. Rausch was excused.

Motion Kelchen, second Oliphant to approve the agenda. All Ayes. Motion carried.

Motion Delaney, second Kelchen to approve the December 27, 2023 Claims. All Ayes. Motion carried.

Motion Oliphant, second Kelchen to approve Resolution #100-23 Approval to Hold a Public Hearing on January 8, 2024 for the Highway 136 South Reconstruction Project. Roll Call vote. All Ayes. Motion carried.

Motion Kelchen, second Rausch to adjourn at 7:33 am. All Ayes. Motion carried.

Kathy Goerdt, City Clerk

Steven J. Knepper

**Park Board Meeting Minutes**  
**December 4, 2023**

The December 4, 2023 Cascade Park Board meeting was called to order by Chairman Rausch at 5:00 p.m. at the Cascade City Hall.

Board members present: Rausch, Simon, McLees, Orr Absent: Manternach

Others present: Lisa Kotter, Cascade Future Fields and Recreation Inc Representatives, Pickleball Representatives

Motion Orr, second McLees to approve the agenda – all ayes, motion carried.

Motion Simon, second Orr to approve the November 14, 2023 Board minutes – all ayes, motion carried.

The Board went over the financial reports for the park and pool for November 2023. Motion McLees, second Simon to approve the financials - all ayes, motion carried.

The Board sent a notice to the neighbors adjacent to the proposed Pickleball corner of the park by Oak Hill. Questions were answered by the one adjacent property owner. This step being considered is only for two things: to recommend the future location of the Pickleball Courts if built in the future and to allow the Pickleball group to begin fundraising January 1. Funds would go through was given updates on Pickleball, Park Playground, and the dog park.

The Pickleball group is ready to start fundraising. Funds will go through the Cascade Enhancement Committee but that group requested to not receive funds until after January 1. Prior to any fundraising, the Board wants to invite the neighbors to park in Oak Hill to the next meeting in December for input. After that discussion, the Board will discuss making two recommendations to the City Council. One would be on a future location for the courts and the second would be to allow fundraising to take place.

Motion McLeese, second Orr to recommend to the City Council to allow the Pickleball group to fundraise for a future facility that would be located at the NE corner of the park by Oak Hill, all ayes, motion carried.

The Cascade Future Fields and Recreation group has been formed and has hired Hall and Hall to work on a concept plan for the Knuth Farmland locations between Tyler and Monroe Streets. The consultant fee is \$19,000.

Motion Simon, second Orr to recommend to the City Council the allocation of \$9,500 which is 50% the cost of the consulting firm- all ayes, motion carried.

Motion McLees, second Simon to increase all annual pool pass fees for 2024 by \$10 each, with the fees being \$90 Single, \$185 Family and \$210 Family plus a Caregiver-all ayes, motion carried.

Motion Simon, second Orr adjourn the meeting at 5:38 p.m. – all ayes, motion carried.

Respectfully submitted by

Lisa A. Kotter, City Administrator



## Cascade Public Library Board of Trustees Minutes

December 12, 2023

Cascade City Hall Council Chambers

Present: Kane, Brindle, Howard, Recker, Thomas

1. Call to Order: Monica Recker called the meeting to order at 4:30pm.
2. Approval of the Agenda: The agenda was approved with the addition of going into closed session at the beginning of the meeting. Motion to adjourn to closed session made by Brindle, seconded by Thomas. All approved. Pursuant to Iowa State Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Meeting entered closed session. Motion Howard, second Thomas to return to open session. Motion carried, all ayes.
3. After the conclusion of the closed session regular meeting resumed at 5:15pm.
4. Approval of the Minutes of the November 6, 2023, Library Board Meeting: Brindle motioned to approve the minutes, Howard seconded approval of the minutes. All were in favor.
5. Public Comment: None
6. Budget Reports: Should the funds in the Endowment Fund be spent? Recker and Thomas requested this be added to the agenda to be discussed at the next library board meeting. All other reports were reviewed.
7. Bills: were reviewed. Recker had a question regarding the number of titles. Kane compared it to the previous month and noted that we had purchased 91 titles this month and 72 the month before. Part of the reason for the approximately 20 more was a visit from the Book Look vendor. Kane reported he visits 2 or 3 times per year. Howard moved to pay the bills, seconded by Thomas. All approved.
8. Circulation Statistics: Library statistics were reviewed. Thomas requested that we see about generating a report on Bridges to see which titles have a long hold list, and whether we can purchase digital audiobooks and or digital ebooks or the licensing for those. Also, we would need to know how long the license would be good for.
9. Old Business
  - a. Future Building Project: The winning bid was submitted by Garling Construction in the amount of \$2,777,000. The bid was approved by the City Council on Monday December 11. The City Administrator and the Library Board President met with Jason Lieb of Garling Construction to see if there was anything that could be cut to bring the cost down. Jason Lieb will meet with the subcontractors. There will be a preconstruction meeting on December 18. The fundraising committee has been stuffing envelopes. Wayne Kenniker from the Dubuque County Board of Supervisors met with Monica Recker and City Administrator Lisa Kotter to discuss whether the Board could provide any additional funding to the new building. The City Council approved sending a written request to the Dubuque County Board of Supervisors.

- b. Friends of the Library update: The annual meeting will occur on January 17, 2024 at 5:30pm. The cookie walk held on small business Saturday was a big success. All the cookies were sold.

10. New Business

- a. Programming/Upcoming Events/Librarians Calendar: Kane reported that she is hearing enthusiasm for Chip and Ed Recker's storytime visit. We are looking forward to this event and anticipate good attendance. Brindle suggested that the week of Thanksgiving when kids are out of school for the week, would be a good time to offer some additional activities at the library. Kane said that would not be a problem to add events. Friends of the Library will host their cookie walk at the library on Saturday, November 25 from 9-noon. The book on the storywalk for November will be put out, upon completion of the lamination. The library will provide information about new titles of books and DVD's on social media and in the Pioneer in the weekly library news.
- b. Library Director Continuing Education Report: Kane did not attend any continuing education opportunities in November but did share some that she would be attending in December.
- c. DVD and Audiobook Report: Kane shared a report on DVD and Audiobook purchases over the last 2 years. Both material type purchases have decreased. However, there are still decent statistics on the circulation of both types of material. The library board recommended this report be shared with the City Council.
- d. Other: Kane reported that there was a check received from the State Library in the amount of \$2555.20 for Interlibrary Loan and Open Access that she will be giving to the City Clerk after the meeting to be deposited. Thomas suggested that at the next meeting the Library Board discuss making the library available for AA to utilize for meetings.

10: Adjourn: Motion was made to adjourn at 6:00pm by Thomas. Seconded by Howard. The next Library Board meeting will occur on Tuesday, January 9, 2024 at 4:30pm.

Meeting Minutes December 13, 2023  
Cascade Municipal Utilities Board

Chairman Gross called the December 2023 regular meeting of the Cascade Municipal Utilities Board of Trustees to order on Wednesday, December 13, 2023 at 5:15pm. Present were Trustees Barb Gross, Greg VanderLugt, Herb Manternach, Utility Manager Shontele Orr and Team Lead Matt Cooksley.

Motion Manternach, second VanderLugt to approve the meeting agenda. Motion carried 3-0.

There was a discussion regarding the upcoming truck purchase & if the board wanted to sell the truck outright or trade the truck in. Motion Manternach, second Gross to purchase the truck with no trade in & to sell old truck outright. Motion carried 3-0.

The team lead gave an update regarding phase auditing and labeling.

Motion Manternach, second by VanderLugt to approve the November 8, 2023 meeting minutes, November Financial Statements and Fund Balances, and the December bill list & claims for payment. Motion carried 3-0.

Under correspondence the board discussed the November plant summary & metrics and energy efficiency reports. Motion Manternach, second VanderLugt to approve correspondence. Motion carried 3-0.

Manager/Team Lead Report - discussion regarding past & future workload, year-end reporting, upcoming budget process & audit status.

Motion Manternach, second VanderLugt, to adjourn meeting at 6:10 pm. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	81.49	JOHN TAFT	208.25
ADVANTAGE ADMINISTRATORS	43.50	KAYLA WILEY	112.05
ALEXS FELDMANN	110.93	MADISON NATIONAL LIFE INS CO	217.13
AT&T	12.08	MARTY HOFFMANN	100.00
AT&T	17.99	MCDERMOTT OIL CO.	852.07
CASCADE COMMUNICATIONS COMPANY	102.46	MISSION SQUARE	185.00
CASCADE MUNICIPAL UTILITIES	1,492.66	MISSION SQUARE	185.00
CASCADE MUNICIPAL UTILITIES	343.22	MISSION SQUARE	185.00
CLAYTON ENERGY CORPORATION	40,660.79	NATE & KELLY HEIM	135.43
COLE CORNFORTH	75.70	NELSON TECHNOLOGIES	943.49
COLE HOFFMANN	563.54	NICUSA - IOWA DIVISION	1,001.25
COMELEC INTERNET SERVICES	45.00	PARTS AUTHORITY	8.41
COMMAND SECURITY SOLUTIONS	118.74	PAYROLL	9,936.00
DELANEY'S PC REPAIR & RECYCLE	173.50	PAYROLL	9,506.60
EFTPS	2,826.98	PAYROLL	9,862.58
EFTPS	2,637.84	PETER FLEMMING	39.98
EVAN GIBBS	100.00	POSTMASTER	108.00
FIRST SUPPLY LLC-DUBUQUE	618.50	SIMECA	82,494.37
FLETCHER-REINHARDT CO	747.67	STUART C IRBY CO	883.89
GASSER FARM & HARDWARE LLC	190.80	T & R ELECTRIC	14,066.58
GORDON FLESCH COMPANY	117.95	TREASURER STATE OF IOWA	1,118.00
GROEBNER & ASSOCIATES INC	433.25	TREASURER STATE OF IOWA	4,239.09
HERJAC, LLC	150.00	VISA	341.49
IOWA ONE CALL	28.80	WELLMARK BC BS OF IOWA	4,268.74
IPERS	4,168.56	WOODWARD COMMUNITY MEDIA	83.32
JKP DESIGN LLC	25.00	WOODWARD COMMUNITY MEDIA	83.32
		<b>Total</b>	<b>197,051.99</b>

<b>ELECTRIC REVENUE</b>	<b>153,884.07</b>
<b>GAS REVENUE</b>	<b>114,777.44</b>

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Secretary, Shontele Orr

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Chairman, Barb Gross

**CLAIMS REPORT**  
**Vendor Checks: 1/09/2024- 1/09/2024**

*CURRENT CLAIMS*

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
0051	ACCESS GRANTED SYSTEMS	POOL SOFTWARE ANNUAL CHARGE		366.00		
12292022	ADVANTAGE ADMINISTRATORS	PSF BUY DOWNS				
S044644-1-2	AERO-MOD INC	DEC 23 CHECK ADJUSTMENT		.50		
IN008398	AQUAFIX	AQUABAC XT CASE	392.79			
IN010093	AQUAFIX	AQUABAC XT CASE	394.64	787.43		
2037941876	BAKER & TAYLOR BOOKS	3 HARDCOVER AND PAPERBACK BOOK	16.98			
2037958508	BAKER & TAYLOR BOOKS	52 PAPERBACK/HARDCOVER BOOKS	498.79			
2037979997	BAKER & TAYLOR BOOKS	1 PAPERBACK BOOK:MONSTER ESCAP	4.19	519.96		
131079	BARD MATERIALS	SAND:89988/89987/89985		962.16		
01012024	CASCADE COMMUNICATIONS CO	JANUARY PHONE/INTERNET BILL		939.13		
120548	CASCADE FUTURE FIELDS & REC	1/2 HALL & HALL ENGINEER BILL		5,637.25		
174482	CASCADE LUMBER CO	SCREWS & COMPRESSION SPRINGS	6.34			
174540	CASCADE LUMBER CO	BATTERIES	5.99			
174801	CASCADE LUMBER CO	4 PACK BATTERIES	12.49			
176706	CASCADE LUMBER CO	SCREWS	.75			
177409	CASCADE LUMBER CO	1ST QUARTER NITRATE SAMPLES	15.51			
902395	CASCADE LUMBER CO	NOZZLE HOSE WITH JET/SEWER PLN	14.49			
902610	CASCADE LUMBER CO	FLUORES TUBE:LIGHT	10.79			
905045	CASCADE LUMBER CO	PAPER TOWELS/GROUT SPONGE/BATT	13.56	79.92		
01152024	CASCADE MUNICIPAL UTILITIES	CITY UTILITY BILL DUE 01152024		9,086.32		
12232899	CASCADE PIONEER	LIBRARY DONOR LIST PUBLICATION	280.88			
12234036	CASCADE PIONEER	LEGAL PUBLICATION FEES	269.58	550.46		
82638540	CENGAGE LEARNING	5 THORNDIKE PRESS SETS	131.15			
82793371	CENGAGE LEARNING	3 DYNAMIC DRAMA SETS	87.72			
82810035	CENGAGE LEARNING	2 THORNDIKE PRESS SETS	55.98			
82956286	CENGAGE LEARNING	3 DYNAMIC DRAMA SETS	87.72			
82956659	CENGAGE LEARNING	1 THORNDIKE PRESS SET	29.59			
82965258	CENGAGE LEARNING	1 THORNDIKE PRESS SET	27.20			
82970217	CENGAGE LEARNING	4 THORNDIKE PRESS SETS	108.76			
82978347	CENGAGE LEARNING	2 THORNDIKE PRESS SETS	53.58			
82978376	CENGAGE LEARNING	1 THORNDIKE PRESS SET	26.39	608.09		
1964083	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	97.35			
1966277	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	73.71			
1968500	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	111.27	282.33		
237282	CJ COOPER & ASSOCIATES	LAB FEE		45.00		
247-31499	COMMAND SECURITY SOLUTIONS	1/2 ANNUAL ALARM MONITORING FE		221.94		
2989	MICHAEL DELANEY	MONTHLY IT SERVICES/BACKUP		847.30		
7416732	DEMCO INC	8 PKGS BOOK COVERS:MULTIPLE SZ		336.96		
3934077	DORSEY & WHITNEY LLP	URBAN RENEWAL PLAN AMENDMENT		8,459.50		
IVC000022621	ECIA	BUILDING INSPECTOR FEES		476.78		
6646204	HAWKINS INC	CHLORINE CYLINDER	40.00			
6646888	HAWKINS INC	CHLORINE	10.00			
6651847	HAWKINS INC	CHLORINE	384.00	434.00		
26480	HERB GREEN FORD INC	OIL CHANGE/MAINTENENCE	52.94			
26518	HERB GREEN FORD INC	V-BELT	100.70	153.64		
113109	HERITAGE PRINTING COMPANY	LAMINATING PAGES/STORYWALK	35.00			
113231	HERITAGE PRINTING COMPANY	SNOW EMERGENCY DOOR HANGERS	127.81	162.81		
504721567	HOOPLA	154 DIGITAL ITEMS		311.32		
7570	JKP DESIGNS LLC	MURAL ADDITIONAL SHIRT/HOODIES		203.75		
NOV2023 ELECTION	JONES COUNTY AUDITOR	ELECTION COST:JONES COUNTY		1,070.74		
3720	KERPS SERVICE CENTER INC	OIL CHANGE	321.50			
3724	KERPS SERVICE CENTER INC	OIL CHANGE	279.01	600.51		
JANUARY 2024	KOTTER LISA	CITY ADMIN REIMBURSEMENT		182.91		
213886	LYNCH DALLAS P.C.	HWY 136 CONSULTATION	245.00			

**CLAIMS REPORT**  
Vendor Checks: 1/09/2024- 1/09/2024

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
213887	LYNCH DALLAS P.C.	MILEAGE FOR S.LEIDINGER	60.92			
213888	LYNCH DALLAS P.C.	LEGAL CONSULTATION RE:NUISANCE	331.00	636.92		
12312023	MCDERMOTT OIL CO	FUEL/DIESEL CHARGES		1,208.73		
244170	MEDICAL ASSOCIATES CLINIC PC	DRUG SCREEN COLLECTION FEES		26.00		
935239	MICRO MARKETING LLC	BLOOD LINES SET	56.99			
936335	MICRO MARKETING LLC	HARDCOVER:MONSTER ABOVE THE BE	15.99			
938908	MICRO MARKETING LLC	HARDCOVER:THE IMPOSTER	22.99			
941505	MICRO MARKETING LLC	HARDCOVER:DEADLIEST ANIMALS	22.92	118.89		
504573134	MIDWEST TAPE LLC	DVD:OPPENHEIMER	26.24			
504636776	MIDWEST TAPE LLC	DVD:BLUE BEETLE	26.24	52.48		
36624	NORTHEAST IOWA COMM COLLEGE	CPR CERTIFICATION CARDS		14.00		
RO 586	OTTING BODY SHOP	F-250 L FRONT DOOR GLASS REGUL		175.45		
31829	PARTS AUTHORITY	F250 OIL	57.99			
31850	PARTS AUTHORITY	F250 OIL	16.90	74.89		
35702226	QUILL CORP	CARTON TOILET PAPER	66.79			
35827432	QUILL CORP	ACRYLIC PAINT X3	27.77			
36013369	QUILL CORP	BATHROOM SOAP	17.45	112.01		
0897-001007669	BFI WASTE SERVICES LLC	RESIDENTIAL SERVICES		26,407.61		
3355	RHINO INDUSTRIES INC	CHEMICALS		1,989.00		
DEC 2023	CINDY STOLL	CLEANING SERVICES		420.00		
233460003180	WELLMARK BC/BS OF IA	JANUARY 2024 PREMIUMS		10,948.05		
3812848	ZOLL WORLDWIDE HEADQUARTERS	LIFEBAND 3 PACK		977.98		
		Accounts Payable Total		<u>76,488.72</u>		
		Payroll Checks				
		Report Total		<u>76,488.72</u>		

**CLAIMS REPORT**  
**Vendor Checks: 12/01/2023-12/31/2023**

*DEC CLAIMS  
2023*

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
INV1464774	ACCESS SYSTEMS	BLACK & WHITE/COLOR PRINT PAGE		350.76	65441	12/12/23
11121	ADVANTAGE ADMINISTRATORS	MONTHLY BILLING EXPENSE	78.30		14016201	12/29/23
12012023	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-STANER	90.00		14016193	12/07/23
12082023	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-STANER	105.00		14016200	12/14/23
12152023	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-STANER	39.00		14016198	12/21/23
12212023	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-STANER	105.80	418.10	14016202	12/28/23
S044644-1	AERO-MOD INC	FILTER/DRYER/REPAIR KIT		1,137.32	65484	12/27/23
29544	AMERICAN LEGAL PUBLISHING	NOVEMBER EDITING		132.00	65485	12/27/23
2037894676	BAKER & TAYLOR BOOKS	43 BOOKS:HARDCOVERS/PAPERBACKS	485.89		7108	12/13/23
2037922452	BAKER & TAYLOR BOOKS	3 BOOKS:HARDCOVER & PAPERBACKS	19.95	505.84	7108	12/13/23
112523	BOOK LOOK	45 BOOKS		783.55	7109	12/13/23
85151748	BOUND TREE MEDICAL LLC	IV SOLUTIONS/ELECTRODES/CURAPL		1,704.61	7110	12/13/23
2633	BROTHERS MARKET INC	MURAL RIBBON CUTTING ITEMS	54.78		65486	12/27/23
2751	BROTHERS MARKET INC	MURAL CUTTING GROCERIES	145.29	200.07	65442	12/12/23
12012023	CASCADE COMMUNICATIONS CO	DECEMBER PHONE/INTERNET BILL		957.74	65443	12/12/23
170531	CASCADE LUMBER CO	RETROFIT ROOF PIPE-CITY HALL	181.64		65444	12/12/23
171088	CASCADE LUMBER CO	SKIDSTEER AUGER RENTAL-TREES	50.00		65444	12/12/23
174183	CASCADE LUMBER CO	MURAL CUTTING RENTAL	39.00		65444	12/12/23
892810	CASCADE LUMBER CO	LIBRARY FILTER	52.47		65444	12/12/23
895985	CASCADE LUMBER CO	WATER SHIPPING CHARGES	12.48		65444	12/12/23
896600	CASCADE LUMBER CO	GYM FURNANCE FILTER	13.98	349.57	65444	12/12/23
DEC2023	CASCADE MUNICIPAL UTILITIES	CITY UTILITY BILLS DUE DEC2023		7,885.85	65445	12/12/23
11234036	CASCADE PIONEER	PUBLICATION FEES		605.45	7153	12/27/23
1955131	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	97.35		7111	12/13/23
1957370	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	64.62		7111	12/13/23
1959629	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	97.35		7111	12/13/23
1961849	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	64.62	323.94	7154	12/27/23
20189	CITY OF PEOSTA	TAX FORMS/ENVELOPES		101.45	65446	12/12/23
11052023	COLLEGE SUBSCRIPTION SERVICE	PEOPLE MAGAZINE RENEWAL		44.50	65447	12/12/23
0023331-01	COMMERCIAL RECREATION SPECIALT	LAST 1/2 PLAYGROUND EQUIPMENT		31,598.62	65487	12/27/23
NOV2023	DUBUQUE COUNTY AUDITOR	ELECTION 2023 COSTS		1,429.41	65448	12/12/23
3068	EASTERN IOWA EXCAVATING LLC	2ND AVE NE WORK PER QUOTE	58,739.50		65488	12/27/23
3069	EASTERN IOWA EXCAVATING LLC	1ST AVE E SANITARY & STORM	35,346.25		65488	12/27/23
3070	EASTERN IOWA EXCAVATING LLC	BRIDGE REPAIR TIME & MATERIAL	1,498.28	95,584.03	65488	12/27/23
IVC000022013	ECIA	2ND INSTALLMENT	703.87		7155	12/27/23
IVC000022546	ECIA	INSPECTION FEES	454.50	1,158.37	7112	12/13/23
113944	FEH DESIGN	LIBRARY REDESIGN & REBID		17,210.47	7156	12/27/23
12012023	FIDELITY BANK & TRUST	2012A WATER INTEREST PAYMENT		4,359.25	14016206	12/01/23
2177606353	FIRST NET-AT&T MOBILITY	AT&T FIRST NET PHONE BILL	31.39		65489	12/27/23
287309338483X1127202	FIRST NET-AT&T MOBILITY	FIRST NEXT/AT&T PHONE BILL	579.97	611.36	65449	12/12/23
29473	GASSER FARM & HARDWARE LLC	SIDEWALK SALT	414.70		65450	12/12/23
29706	GASSER FARM & HARDWARE LLC	WIRE BRUSH	10.17	424.87	65490	12/27/23
IN14477803	GORDON FLESCH COMPANY INC	1/2 PRINTER COPIER SERVICE		131.11	65491	12/27/23
6624899	HAWKINS INC	CHLORINE CYLINDER	30.00		7113	12/13/23
6625584	HAWKINS INC	CHLORINE CYLINDER	20.00		7113	12/13/23
6627878	HAWKINS INC	LPC-5/CHLORINE CYLINDER	2,214.08		7113	12/13/23
6627886	HAWKINS INC	AZONE AND BLACK DELDRUM	73.64	2,337.72	7113	12/13/23
112832	HERITAGE PRINTING COMPANY	LAMINATING PAGES/STORYWALK		39.00	7114	12/13/23
#HELD	HOLLOW TREE	BOWS FOR CHRISTMAS WREATH		128.40	65451	12/12/23
121123	HOMETOWN ENGRAVING	APPRECIATION PLAQUE-KELCHEN		18.00	65492	12/27/23
504572102	HOOPLA	125 DIGITAL ITEMS		302.38	7115	12/13/23
12012023	IOWA FINANCE AUTHORITY	LOAN#C0743R WWTP INTEREST/FEE		63,670.00	14016205	12/01/23
DUBUQUE	IOWA PARKS & RECREATION ASSOC	CPO SCHOOL REGISTRATION		360.00	65493	12/27/23
PR20231201	IPERS	IPERS	3,303.51		14016196	12/29/23

**CLAIMS REPORT**  
**Vendor Checks: 12/01/2023-12/31/2023**

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
PR20231215	IPERS	IPERS	3,440.26		14016196	12/29/23
PR20231221	IPERS	IPERS	4,593.79	11,337.56	14016196	12/29/23
PR20231123	IRS W/H	FED/FICA TAX	6,130.61		14016185	12/01/23
PR20231207	IRS W/H	FED/FICA TAX	6,416.30		14016194	12/15/23
PR20231221	IRS W/H	FED/FICA TAX	6,452.41	18,999.32	14016197	12/29/23
DEC23	JOHNSON, REBECCA	REIMBURSEMENT FOR CRAFT SUPPLI		34.29	65452	12/12/23
RES#53-23	JONES COUNTY EDC	FY24 CONTRIBUTION		2,000.00	65453	12/12/23
DECEMBER 2023	KOTTER LISA	MONTHLY ADMIN STIPEND/REIMBURS		147.54	7116	12/13/23
JANUARY 2024	MADISON NATL LIFE INS CO, INC	JANUARY 2024 PREMIUMS		416.39	65454	12/12/23
122823	MAQUOKETA VALLEY COOP	LIGHTS		151.73	7157	12/27/23
11302023	MCDERMOTT OIL CO	FUEL/DIESEL CHARGES	1,802.47		65455	12/12/23
11302023 AMB	MCDERMOTT OIL CO	AMB DIESEL CHARGES	73.65	1,876.12	65455	12/12/23
112823	MERCY FAMILY PHARMACY	MERCYONE CASCADE PHARMACY 1128		25.65	65456	12/12/23
589979	MICHAEL FREDERICK	GRACE OF FIRE BOOKS		50.00	65457	12/12/23
PR20231123	MISSION SQUARE RETIRE-#303939	ICMA	1,229.20		65431	12/01/23
PR20231207	MISSION SQUARE RETIRE-#303939	ICMA	1,229.20		65468	12/15/23
PR20231221	MISSION SQUARE RETIRE-#303939	ICMA PERCENTAGE	1,229.20	3,687.60	65483	12/29/23
INV20698	MOBILE CITIZEN, LLC	PHONE & INTERNET LINE RENEWAL		360.00	65458	12/12/23
6015	MR LOCK & KEY-VACUUM CTR	POLICE DEPT KEY		15.00	65459	12/12/23
0893989-IN	MUNICIPAL SUPPLY INC	27 WIRED SAMRT POINT METERS	4,563.00		65460	12/12/23
0894915-IN	MUNICIPAL SUPPLY INC	3/4 IPERL MTR SM 25' 3WI	1,240.00	5,803.00	65494	12/27/23
14746	ORR APPLIANCE PLB, HTG & AIR	FURNANCE AT POLICE DEPT		300.00	65461	12/12/23
12312023	POST MASTER	ANNUAL LIBRARY PO BOX RENEWAL		72.00	65462	12/12/23
112161	PUMPKIN PEOPLE & PRODUCE	MISSIONARY PUMPKINS		14.09	65463	12/12/23
173395109	QUILL CORP	MISC FAVORITES BAG	33.29		7117	12/13/23
35286168	QUILL CORP	14-MONTH WK 5X8	12.74		7117	12/13/23
35296912	QUILL CORP	10LB WHITE GROCERY BAG	25.09		7117	12/13/23
35335670	QUILL CORP	M&MS,REESES, 60 FAV CANDY BAG	41.38		7117	12/13/23
35345478	QUILL CORP	DINOSAUR COUNTERS	31.44	143.94	7117	12/13/23
JAN 2024	JOE OR PEG REIFF	JANUARY AMBULANCE RENT		500.00	65464	12/12/23
4300023190	RIVER CITY PAVING	PATCHING/MILL & FILL/DELANEY		317.00	7118	12/13/23
74624	SERVICEMASTER BY KELCHEN	CLEAN BATHROOM AFTER INTL FIRE		2,038.61	65465	12/12/23
11202023	SOLAR PIXEL LLC	WEBSITE HOSTING RENEWAL		75.00	65466	12/12/23
268685	STATE HYGIENIC LABORATORY	WATER TESTING		29.00	7119	12/13/23
NOV2023	CINDY STOLL	CLEANING		420.00	7120	12/13/23
INV0039039	TEAM LABORATORY CHEMICAL LLC	POOL CLARIFIER/PAINT CLEANER		913.00	65495	12/27/23
PR20231201	TREAS STATE OF IOWA	STATE TAXES	902.40		14016195	12/29/23
PR20231215	TREAS STATE OF IOWA	STATE TAXES	950.10		14016195	12/29/23
PR20231221	TREAS STATE OF IOWA	STATE TAX	847.84	2,700.34	14016195	12/29/23
NOV 2023 SALES TAX	TREASURER STATE OF IOWA	NOV 2023 SALES TAX	1,110.15		14016204	12/18/23
WET NOV 2023	TREASURER STATE OF IOWA	TAX EXPENSE	1,583.25	2,693.40	14016203	12/18/23
963918	UMB BANK, N.A.	UMB BOND FEE 6/1-11/30		250.00	14016199	12/21/23
12262023	VISA	MURAL PRINTS		4,839.97	65496	12/27/23
1440	WEBER CONSTRUCTION INC	CLEAN OUT CULVERT/HAUL RIPRAP		4,085.38	7121	12/13/23
				<hr/> <hr/>		
			Accounts Payable Total	299,159.67		
			Payroll Checks	58,420.72		



**CLAIMS REPORT**  
Vendor Checks: 12/01/2023-12/31/2023

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
		Report Total		357,580.39		

**TREASURER'S REPORT**  
**CALENDAR 12/2023, FISCAL 6/2024**

(A) TREASURER  
 REPORT

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	450,891.12	108,496.95	197,152.53	5,534.85	367,770.39
002 OLD ARPA DONT USE	.00	.00	.00	.00	.00
011 POLICE	81,635.99	366.47	.00	.00	82,002.46
012 FIRE TRUCK	295,815.24	1,327.93	.00	.00	297,143.17
013 RIVERVIEW PARK	10,044.02	45.09	.00	.00	10,089.11
014 FIRE EQUIPMENT	77,500.00	.00	.00	.00	77,500.00
015 PUBLIC WORKS TRUCK	44,707.26	200.69	.00	.00	44,907.95
016 PARTIAL SELF-FUND	32,636.62	79.57	418.10	.00	32,298.09
017 SWIMMING POOL	46,203.46	68.13	.00	.00	46,271.59
018 CABLE	6,830.32	30.66	.00	.00	6,860.98
019 PARKS/PLAYGROUND	21,830.79	98.00	.00	.00	21,928.79
020 STREET EQUIP	106,495.07	478.06	.00	.00	106,973.13
021 LIBRARY	251,277.84	625.05	.00	.00	251,902.89
022 1ST AVENUE	313,214.84	1.04	.00	.00	313,215.88
023 1ST AVE BRIDGE	.00	.00	.00	.00	.00
024 TYLER BRIDGE	.00	.00	.00	.00	.00
025 TRAIL	44.59	.20	.00	.00	44.79
026 SIREN	2,365.84	10.62	.00	.00	2,376.46
027 BICENTENNIAL	4,927.94	22.12	.00	.00	4,950.06
028 AMBULANCE	183,094.08	821.92	.00	.00	183,916.00
110 ROAD USE TAX	254,430.24	28,737.77	12,344.80	944.52	271,767.73
111 ARP (AMERI RESUCUE PLAN	63,379.64	.00	.00	.00	63,379.64
112 EMPLOYEE BENEFITS	91,297.32	453.17	.00	.00	91,750.49
121 LOCAL OPTION	601,038.98	33,620.64	.00	.00	634,659.62
125 TAX INCREMENT FINANCING	62,101.90-	1,354.05	.00	.00	60,747.85-
200 DEBT SERVICE	106,156.86	2,549.87	250.00	.00	108,456.73
220 SPECIAL ASSESSMENT	.00	.00	.00	.00	.00
300 LIBRARY PROJ	.00	.00	.00	.00	.00
310 HOUSING REHAB	13,603.74	.00	.00	.00	13,603.74
312 1ST AVE TRAIL PROJECT	9,990.32	.00	.00	.00	9,990.32
322 STREET IMPROVEMENTS	.00	.00	.00	.00	.00
323 HIGHWAY 136	69,801.19	.00	.00	.00	69,801.19
360 WATER SYSTEM IMPROVEMEN	713.63	.00	.00	.00	713.63
363 WWTP IMPROVEMENT PROJEC	.00	.00	.00	.00	.00
364 TRAIL WATER MAIN REPLAC	.00	.00	.00	.00	.00
365 MCKINLEY ST & 1ST AVE C	.00	.00	.00	.00	.00
366 SWIMMING POOL PROJECT	.00	.00	.00	.00	.00
370 LIBRARY CAPITAL PROJECT	447,135.34-	250,000.00	17,314.25	.00	214,449.59-
600 WATER	45,118.44-	28,125.22	37,461.02	1,600.01	52,854.23-
601 DEPOSITS-WATER/SEWER	4,613.43	.00	.00	.00	4,613.43
603 WELL PUMP	55,200.50	247.80	.00	.00	55,448.30
604 2021A BOND	.00	.00	.00	.00	.00
605 2021A BOND SINKING	74,808.99	335.82	.00	.00	75,144.81
610 SEWER	172,842.06	70,889.10	102,431.29	1,712.22	143,012.09
611 SEWER SINKING	567,136.00	.00	.00	.00	567,136.00
620 GARBAGE	.00	.00	.00	.00	.00
621 GARBAGE TRUCK	.00	.00	.00	.00	.00
Report Total	3,460,172.24	528,985.94	367,371.99	9,791.60	3,631,577.79

**BANK CASH REPORT  
2023**

(B) BANK CASH REPORT

FUND GL	BANK NAME	NOVEMBER CASH BALANCE	DECEMBER RECEIPTS	DECEMBER DISBURSMENTS	DECEMBER CASH BALANCE	OUTSTANDING TRANSACTIONS	DEC BANK BALANCE
OHNWARD CHECKING ACCT							
BANK	OHNWARD CHECKING ACCT						2,374,709.49
001	CASH - GENERAL	322,462.40	107,904.73	191,617.68	238,749.45	131,625.33	
002	CASH- ARP COVID 19 GRANT	0.00	0.00	0.00	0.00		
011	CASH - POLICE	0.00	0.00	0.00	0.00		
012	CASH - FIRE	0.00	0.00	0.00	0.00		
013	CASH - RIVERVIEW PARK	0.00	0.00	0.00	0.00		
014	CASH - FIRE EQUIPMENT	77,500.00	0.00	0.00	77,500.00		
015	CASH - PUBLIC WORKS TRUCK	0.00	0.00	0.00	0.00		
016	CASH - PARTIAL SELF-FUND	14,911.97	0.00	418.10	14,493.87		
017	CASH - SWIMMING POOL	31,027.59	0.00	0.00	31,027.59		
018	CASH - CABLE	0.00	0.00	0.00	0.00		
019	CASH - PARKS/PLAYGROUND	0.00	0.00	0.00	0.00		
020	CASH - STREET EQUIP	0.00	0.00	0.00	0.00		
021	CASH - LIBRARY	112,038.55	0.00	0.00	112,038.55		
022	CASH - 1ST AVENUE	312,982.23	0.00	0.00	312,982.23		
023	CASH - 1ST AVE BRIDGE	0.00	0.00	0.00	0.00		
024	CASH - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025	CASH - TRAIL	0.00	0.00	0.00	0.00		
026	CASH - SIREN	0.00	0.00	0.00	0.00		
027	CASH - BICENTENNIAL	0.00	0.00	0.00	0.00		
028	CASH - AMBULANCE	0.00	0.00	0.00	0.00		
110	CASH - ROAD USE TAX	254,430.24	28,737.77	11,400.28	271,767.73	2,580.84	
111	ARPA CHECKING	63,379.64	0.00	0.00	63,379.64		
112	CASH - EMPLOYEE BENEFITS	91,297.32	453.17	0.00	91,750.49		
121	CASH - LOST	601,038.98	33,620.64	0.00	634,659.62		
125	CASH - TIF	62,101.90-	1,354.05	0.00	60,747.85-	3,981.00	
200	CASH - DEBT SERVICE	106,156.86	2,549.87	250.00	108,456.73		
220	CASH - SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00		
310	CASH - HOUSING REHAB	13,603.74	0.00	0.00	13,603.74		
312	CASH - 1ST AVE TRAIL PROJECT	9,990.32	0.00	0.00	9,990.32		
322	CASH - STREET IMPROVEMENTS	0.00	0.00	0.00	0.00		
323	CASH - HIGHWAY 136	69,801.19	0.00	0.00	69,801.19	375.00	
360	CASH - WATER SYS IMPROVEMENT	713.63	0.00	0.00	713.63		
363	CASH - WWTP IMPROVEMENT PROJ	0.00	0.00	0.00	0.00		
364	CASH - TRAIL WATER MAIN REPLAC	0.00	0.00	0.00	0.00		
365	CASH - MCKINLEY ST & 1ST AVE	0.00	0.00	0.00	0.00		
366	CASH - SWIMMING POOL PROJ	0.00	0.00	0.00	0.00		
370	CASH - LIBRARY CAP PROJECT	447,135.34-	250,000.00	17,314.25	214,449.59-	17,314.25	
600	CASH - WATER	133,291.41-	27,729.41	35,861.01	141,423.01-	5,971.35	
601	CASH - DEPOSITS	1,113.43	0.00	0.00	1,113.43		
603	CASH - WELL PUMP	0.00	0.00	0.00	0.00		
604	CASH - 2021A BOND	0.00	0.00	0.00	0.00		
605	CASH - 2021A BOND SINKING	0.00	0.00	0.00	0.00		
610	CASH - SEWER	19,410.24	70,200.34	100,719.07	11,108.49-	21,426.45	
611	CASH - SEWER SINKING	567,136.00	0.00	0.00	567,136.00		
620	CASH - GARBAGE	0.00	0.00	0.00	0.00		
621	CASH - GARBAGE TRUCK	0.00	0.00	0.00	0.00		
OHNWARD CHECKING ACCT TOTALS		2,026,465.68	522,549.98	357,580.39	2,191,435.27	183,274.22	2,374,709.49

**BANK CASH REPORT  
2023**

FUND GL	BANK NAME	NOVEMBER CASH BALANCE	DECEMBER RECEIPTS	DECEMBER DISBURSMENTS	DECEMBER CASH BALANCE	OUTSTANDING TRANSACTIONS	DEC BANK BALANCE
OHNWARD MONEY MARKET ACCT							
BANK	OHNWARD MONEY MARKET ACCT						1,440,142.52
001	CDS/INVESTMENTS - GENERAL	128,428.72	592.22	0.00	129,020.94		
011	CDS/INVESTMENTS - POLICE CAR	81,635.99	366.47	0.00	82,002.46		
012	CDS/INVESTMENTS - FIRE TRUCK	295,815.24	1,327.93	0.00	297,143.17		
013	CDS/INVESTMENTS - RIVERVIEW	10,044.02	45.09	0.00	10,089.11		
015	CDS/INVESTMENTS - TRUCK RSRV	44,707.26	200.69	0.00	44,907.95		
016	CDS/INVESTMENTS - PARTIAL SELF	17,724.65	79.57	0.00	17,804.22		
017	CDS/INVESTMENTS - SWIMMING	15,175.87	68.13	0.00	15,244.00		
018	CDS/INVESTMENTS - CABLE RSRV	6,830.32	30.66	0.00	6,860.98		
019	CDS/INVESTMENTS - PARKS	21,830.79	98.00	0.00	21,928.79		
020	CDS/INVESTMENTS - STREET EQUIP	106,495.07	478.06	0.00	106,973.13		
021	CDS/INVESTMENTS - LIBRARY RSRV	139,239.29	625.05	0.00	139,864.34		
022	CDS/INVESTMENTS - 1ST AVE RSRV	232.61	1.04	0.00	233.65		
024	CDS/INVESTMENTS - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025	CDS/INVESTMENTS - TRAIL RSRV	44.59	0.20	0.00	44.79		
026	CDS/INVESTMENTS - SIREN RSRV	2,365.84	10.62	0.00	2,376.46		
027	CDS/INVESTMENTS - BICENTENNIAL	4,927.94	22.12	0.00	4,950.06		
028	CD/INVESTMENTS - AMBULANCE RES	183,094.08	821.92	0.00	183,916.00		
110	CDS/INVESTMENTS - ROAD USE TAX	0.00	0.00	0.00	0.00		
112	CDS/INVESTMENTS - EMPLOYEE BEN	0.00	0.00	0.00	0.00		
125	CDS/INVESTMENTS - TIF	0.00	0.00	0.00	0.00		
200	CDS/INVESTMENTS - DEBT SERVICE	0.00	0.00	0.00	0.00		
600	CDS/INVESTMENTS - WATER	88,172.97	395.81	0.00	88,568.78		
601	CDS/INVESTMENTS - DEPOSITS	3,500.00	0.00	0.00	3,500.00		
603	CDS/INVESTMENTS - WELL PUMP	55,200.50	247.80	0.00	55,448.30		
605	CD's/INVESTMENTS-2021A SINKING	74,808.99	335.82	0.00	75,144.81		
610	CDS/INVESTMENTS - SEWER	153,431.82	688.76	0.00	154,120.58		
611	CDS/INVESTMENTS - SEWER SINKIN	0.00	0.00	0.00	0.00		
620	CDS/INVESTMENTS - GARBAGE	0.00	0.00	0.00	0.00		
621	CDS/INVESTMENTS - GARBAGE TRK	0.00	0.00	0.00	0.00		
	OHNWARD MONEY MARKET ACCT TOTA	1,433,706.56	6,435.96	0.00	1,440,142.52	0.00	1,440,142.52
OHNWARD BANK CD							
BANK	OHNWARD BANK CD						
019	CD - PARKS	0.00	0.00	0.00	0.00		
021	CD - LIBRARY	0.00	0.00	0.00	0.00		
022	CD - 1ST AVE	0.00	0.00	0.00	0.00		
600	CD - WATER	0.00	0.00	0.00	0.00		
	OHNWARD BANK CD TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
	TOTAL OF ALL BANKS	3,460,172.24	528,985.94	357,580.39	3,631,577.79	183,274.22	3,814,852.01
<hr/>							

**REVENUE & EXPENSE REPORT**  
**CALENDAR 12/2023, FISCAL 6/2024**

PCT OF FISCAL YTD 50.0%

© FUNCTION

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	POLICE TOTAL	20,718.73	112,200.84	260,595.00	148,394.16
	EMERGENCY MANAGEMENT TOTAL	.00	.00	2,000.00	2,000.00
	FLOOD CONTROL TOTAL	.00	.00	500.00	500.00
	FIRE TOTAL	352.35	9,272.86	293,550.00	284,277.14
	AMBULANCE TOTAL	3,206.71	33,987.64	102,150.00	68,162.36
	ANIMAL CONTROL TOTAL	.00	.00	.00	.00
	<b>PUBLIC SAFETY TOTAL</b>	<b>24,277.79</b>	<b>155,461.34</b>	<b>658,795.00</b>	<b>503,333.66</b>
	ROADS, BRIDGES, SIDEWALKS TOTA	93,821.13	289,335.47	515,458.00	226,122.53
	STREET LIGHTING TOTAL	926.73	5,584.90	16,000.00	10,415.10
	SNOW REMOVAL TOTAL	1,480.47	11,104.04	46,744.00	35,639.96
	RECYCLING/GARBAGE TOTAL	430.66	128,049.58	283,200.00	155,150.42
	<b>PUBLIC WORKS TOTAL</b>	<b>96,658.99</b>	<b>434,073.99</b>	<b>861,402.00</b>	<b>427,328.01</b>
	LIBRARY TOTAL	15,518.17	74,689.61	160,783.00	86,093.39
	PARKS TOTAL	36,344.63	93,152.47	74,100.00	19,052.47-
	SWIMMING POOL TOTAL	1,285.46	91,059.21	163,440.00	72,380.79
	OTHER CULTURE/RECREATION TOTA	.00	.00	.00	.00
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>53,148.26</b>	<b>258,901.29</b>	<b>398,323.00</b>	<b>139,421.71</b>
	COMMUNITY BEAUTIFICATION TOTA	3,116.28	21,508.00	720,000.00	698,492.00
	TIF REVOLVING FUND TOTAL	.00	.00	195,369.00	195,369.00
	<b>COMMUNITY &amp; ECONOMIC DEV TOTA</b>	<b>3,116.28</b>	<b>21,508.00</b>	<b>915,369.00</b>	<b>893,861.00</b>
	MAYOR/COUNCIL/CITY MGR TOTAL	1,715.15	3,751.77	8,600.00	4,848.23
	EXECUTIVE ADMINISTRATION TOTA	699.73	1,399.46	3,110.00	1,710.54
	CLERK/TREASURER/ADM TOTAL	24,103.61	104,563.46	114,696.00	10,132.54
	ELECTIONS TOTAL	1,429.41	1,429.41	2,500.00	1,070.59
	LEGAL SERVICES/ATTORNEY TOTAL	.00	5,762.50	15,000.00	9,237.50
	CITY HALL/GENERAL BLDGS TOTAL	4,766.21	61,357.04	184,368.00	123,010.96
	CABLE ACCESS CHANNEL TOTAL	.00	8,718.84	21,850.00	13,131.16
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>32,714.11</b>	<b>186,982.48</b>	<b>350,124.00</b>	<b>163,141.52</b>
	AMBULANCE TOTAL	.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	5,275.00	180,084.00	174,809.00
	DEBT SERVICES TOTAL	250.00	23,050.00	167,150.00	144,100.00
	<b>DEBT SERVICE TOTAL</b>	<b>250.00</b>	<b>28,325.00</b>	<b>347,234.00</b>	<b>318,909.00</b>
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	18,875.00	225,000.00	206,125.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 12/2023, FISCAL 6/2024**

**PCT OF FISCAL YTD 50.0%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	LIBRARY TOTAL	17,314.25	172,415.33	2,800,000.00	2,627,584.67
	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	<u>17,314.25</u>	<u>191,290.33</u>	<u>3,025,000.00</u>	<u>2,833,709.67</u>
	WATER TOTAL	37,461.02	228,816.01	375,973.00	147,156.99
	SEWER TOTAL	102,431.29	276,380.24	927,525.00	651,144.76
	LANDFILL/GARBAGE TOTAL	.00	.00	.00	.00
	ENTERPRISE FUNDS TOTAL	<u>139,892.31</u>	<u>505,196.25</u>	<u>1,303,498.00</u>	<u>798,301.75</u>
	TRANSFERS IN/OUT TOTAL	.00	.00	793,596.00	793,596.00
	TRANSFER OUT TOTAL	<u>.00</u>	<u>.00</u>	<u>793,596.00</u>	<u>793,596.00</u>
	TOTAL EXPENSES	<u><u>367,371.99</u></u>	<u><u>1,781,738.68</u></u>	<u><u>8,653,341.00</u></u>	<u><u>6,871,602.32</u></u>

**REVENUE & EXPENSE REPORT**  
**CALENDAR 12/2023, FISCAL 6/2024**

**PCT OF FISCAL YTD 50.0%**

① EFUND/EXPENSES

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	197,152.53	949,404.52	2,788,876.00	1,839,471.48
	OLD ARPA DONT USE TOTAL	.00	.00	.00	.00
	POLICE TOTAL	.00	.00	.00	.00
	FIRE TRUCK TOTAL	.00	.00	236,150.00	236,150.00
	RIVERVIEW PARK TOTAL	.00	.00	.00	.00
	FIRE EQUIPMENT TOTAL	.00	.00	.00	.00
	PUBLIC WORKS TRUCK TOTAL	.00	.00	.00	.00
	PARTIAL SELF-FUND TOTAL	418.10	9,674.91	.00	9,674.91-
	SWIMMING POOL TOTAL	.00	.00	.00	.00
	PARKS/PLAYGROUND TOTAL	.00	.00	.00	.00
	STREET EQUIP TOTAL	.00	.00	.00	.00
	LIBRARY TOTAL	.00	.00	89,678.00	89,678.00
	1ST AVENUE TOTAL	.00	.00	.00	.00
	TRAIL TOTAL	.00	.00	.00	.00
	AMBULANCE TOTAL	.00	.00	.00	.00
	ROAD USE TAX TOTAL	12,344.80	97,847.67	319,768.00	221,920.33
	ARP (AMERI RESUCUE PLAN) TOTA	.00	.00	.00	.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 12/2023, FISCAL 6/2024**

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EMPLOYEE BENEFITS TOTAL	.00	.00	129,018.00	129,018.00
	LOCAL OPTION TOTAL	.00	.00	207,150.00	207,150.00
	TAX INCREMENT FINANCING TOTAL	.00	.00	195,369.00	195,369.00
	DEBT SERVICE TOTAL	250.00	28,325.00	347,234.00	318,909.00
	LIBRARY PROJ TOTAL	.00	.00	.00	.00
	HOUSING REHAB TOTAL	.00	.00	.00	.00
	1ST AVE TRAIL PROJECT TOTAL	.00	.00	.00	.00
	STREET IMPROVEMENTS TOTAL	.00	.00	.00	.00
	HIGHWAY 136 TOTAL	.00	18,875.00	225,000.00	206,125.00
	WATER SYSTEM IMPROVEMENT TOTA	.00	.00	.00	.00
	WWTP IMPROVEMENT PROJECT TOTA	.00	.00	.00	.00
	TRAIL WATER MAIN REPLACEM TOTA	.00	.00	.00	.00
	MCKINLEY ST & 1ST AVE CUR TOTA	.00	.00	.00	.00
	SWIMMING POOL PROJECT TOTAL	.00	.00	.00	.00
	LIBRARY CAPITAL PROJECT TOTAL	17,314.25	172,415.33	2,800,000.00	2,627,584.67
	WATER TOTAL	37,461.02	228,626.01	382,573.00	153,946.99
	DEPOSITS-WATER/SEWER TOTAL	.00	190.00	.00	190.00-



**REVENUE & EXPENSE REPORT**  
**CALENDAR 12/2023, FISCAL 6/2024**

**PCT OF FISCAL YTD 50.0%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	WELL PUMP TOTAL	.00	.00	.00	.00
	2021A BOND TOTAL	.00	.00	.00	.00
	2021A BOND SINKING TOTAL	.00	.00	.00	.00
	SEWER TOTAL	102,431.29	276,380.24	406,184.00	129,803.76
	SEWER SINKING TOTAL	.00	.00	526,341.00	526,341.00
	GARBAGE TOTAL	.00	.00	.00	.00
	GARBAGE TRUCK TOTAL	.00	.00	.00	.00
	TOTAL EXPENSES BY FUND	<u>367,371.99</u>	<u>1,781,738.68</u>	<u>8,653,341.00</u>	<u>6,871,602.32</u>

**REVENUE REPORT**  
**CALENDAR 12/2023, FISCAL 6/2024**

PCT OF FISCAL YTD 50.0%

(E) REVENUE

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	2,731,955.00	108,496.95	955,297.92	34.97	1,776,657.08
	OLD ARPA DONT USE TOTAL	.00	.00	.00	.00	.00
	POLICE TOTAL	1,000.00	366.47	2,238.95	223.90	1,238.95-
	FIRE TRUCK TOTAL	33,000.00	1,327.93	8,113.02	24.58	24,886.98
	RIVERVIEW PARK TOTAL	200.00	45.09	275.47	137.74	75.47-
	FIRE EQUIPMENT TOTAL	10,000.00	.00	.00	.00	10,000.00
	PUBLIC WORKS TRUCK TOTAL	5,600.00	200.69	1,226.14	21.90	4,373.86
	PARTIAL SELF-FUND TOTAL	20,200.00	79.57	486.12	2.41	19,713.88
	SWIMMING POOL TOTAL	5,000.00	68.13	416.21	8.32	4,583.79
	CABLE TOTAL	200.00	30.66	187.33	93.67	12.67
	PARKS/PLAYGROUND TOTAL	300.00	98.00	598.72	199.57	298.72-
	STREET EQUIP TOTAL	41,000.00	478.06	2,920.72	7.12	38,079.28
	LIBRARY TOTAL	2,000.00	625.05	3,818.78	190.94	1,818.78-
	1ST AVENUE TOTAL	8,000.00	1.04	6.37	.08	7,993.63
	TYLER BRIDGE TOTAL	.00	.00	.00	.00	.00
	TRAIL TOTAL	1.00	.20	1.23	123.00	.23-
	SIREN TOTAL	40.00	10.62	64.89	162.23	24.89-

**REVENUE REPORT**  
**CALENDAR 12/2023, FISCAL 6/2024**

**PCT OF FISCAL YTD 50.0%**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	BICENTENNIAL TOTAL	50.00	22.12	135.16	270.32	85.16-
	AMBULANCE TOTAL	22,000.00	821.92	5,021.53	22.83	16,978.47
	ROAD USE TAX TOTAL	333,000.00	28,737.77	172,560.63	51.82	160,439.37
	ARP (AMERI RESUCUE PLAN) TOTA	.00	.00	.00	.00	.00
	EMPLOYEE BENEFITS TOTAL	1,350.00	453.17	92,548.26	6,855.43	91,198.26-
	LOCAL OPTION TOTAL	425,000.00	33,620.64	196,760.90	46.30	228,239.10
	TAX INCREMENT FINANCING TOTAL	324,209.00	1,354.05	207,161.85	63.90	117,047.15
	DEBT SERVICE TOTAL	347,234.00	2,549.87	81,387.23	23.44	265,846.77
	LIBRARY PROJ TOTAL	.00	.00	.00	.00	.00
	HOUSING REHAB TOTAL	.00	.00	.00	.00	.00
	1ST AVE TRAIL PROJECT TOTAL	.00	.00	.00	.00	.00
	STREET IMPROVEMENTS TOTAL	.00	.00	.00	.00	.00
	HIGHWAY 136 TOTAL	500,000.00	.00	.00	.00	500,000.00
	WATER SYSTEM IMPROVEMENT TOTA	.00	.00	.00	.00	.00
	WWTP IMPROVEMENT PROJECT TOTA	.00	.00	.00	.00	.00
	TRAIL WATER MAIN REPLACEM TOTA	.00	.00	.00	.00	.00
	MCKINLEY ST & 1ST AVE CUR TOTA	.00	.00	.00	.00	.00

**REVENUE REPORT**  
**CALENDAR 12/2023, FISCAL 6/2024**

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	SWIMMING POOL PROJECT TOTAL	.00	.00	.00	.00	.00
	LIBRARY CAPITAL PROJECT TOTAL	2,049,678.00	250,000.00	271,284.00	13.24	1,778,394.00
	WATER TOTAL	382,100.00	28,125.22	186,143.88	48.72	195,956.12
	DEPOSITS-WATER/SEWER TOTAL	.00	.00	.00	.00	.00
	WELL PUMP TOTAL	500.00	247.80	1,513.94	302.79	1,013.94-
	2021A BOND TOTAL	.00	.00	.00	.00	.00
	2021A BOND SINKING TOTAL	200.00	335.82	2,051.71	1,025.86	1,851.71-
	SEWER TOTAL	915,000.00	70,889.10	453,599.83	49.57	461,400.17
	SEWER SINKING TOTAL	.00	.00	.00	.00	.00
	GARBAGE TOTAL	.00	.00	.00	.00	.00
	GARBAGE TRUCK TOTAL	.00	.00	.00	.00	.00
	TOTAL REVENUE BY FUND	<u>8,158,817.00</u>	<u>528,985.94</u>	<u>2,645,820.79</u>	<u>32.43</u>	<u>5,512,996.21</u>

## Lisa Kotter

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**From:** Kathy Goerdt  
**Sent:** Wednesday, January 3, 2024 10:57 AM  
**To:** Lisa Kotter  
**Subject:** FW: License LC0028356 Renewal Notice Sent

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**From:** noreply@salesforce.com <noreply@salesforce.com> **On Behalf Of** IOWA ABD Licensing Support  
**Sent:** Saturday, December 30, 2023 5:01 AM  
**To:** Kathy Goerdt <clerk@citycascade.com>  
**Subject:** License LC0028356 Renewal Notice Sent

Hello,

LC0028356 has been sent a Renewal Notice is now eligible for their renewal.

Corp Name: Cascade Columbus Club, Inc.

DBA: Cascade Columbus Club

License Number: LC0028356

Application Number: App-175871

Tentative Effective Date:

Application Type: Renewal

Amendment Type:

Thank you,  
The Iowa Alcoholic Beverages Division



## January 8, 2024 Agenda

**To: Mayor, City Council and Staff**

**From: Lisa Kotter, City Administrator**

**Date: January 5, 2024**

**Re: Highway 136 South Reconstruction Approve Plans and Proceed to Bid**

This project is to reconstruct Highway 136 from the alley adjacent to Lyons Service Center and ends at the north side of the Bard driveway. In the packet is a summary of the project, an estimate of the cost, a Resolution authorizing the approval of the plans and directions to place an advertisement out to solicit bids. We held a public hearing in early December to discuss the project with the residents and temporary limited easements needed to install new sidewalk to adjacent properties. The project has been designed and approved by the IDOT staff as a three-lane highway, mirroring the design on the 1<sup>st</sup> Avenue sections from 136 to Arthur Street and from the bridge to the east. Some of the residents along Johnson Street are concerned that traffic will be closer to the outer portion of the road and therefore closer to their homes. They asked about changing it to a 2 or 4-lane section on the northern end of the project. We did assure the residents that we would communicate with IDOT prior to this January 8 meeting.

What we learned is that the IDOT staff's position is that this roadway is a prime candidate for decreasing lanes from 4 down to 3 lanes. From the lead on the DOT staff person on this project: "One of the main purposes of this project on Iowa 136 is to replace pavement that is over 90 years old and is no longer performing well. During project development, it was determined that the 4-lane portion of this project would be an excellent candidate for a 4 to 3 lane conversion. The Iowa DOT is supportive of converting four lane urban roadways to three lanes on the primary system when Cities agree to the conversion. There are many safety benefits that are derived from this lane conversion. For this project, the Iowa DOT agreed to provide funding for the pavement replacement and conversion."

At the end of the memo is the IDOT website for review on all the info they have gathered about the safety factor of 3-lane roads. Second, they will not give us any pre-approval or good word indication of their opinion on changing to a 2 or 4 lane. They have said this is a prime area for a 3-lane. In order to get an opinion on anything other than a 3-lane, we would have to choose another idea like 2 or 4 lanes, and do a total redo of all engineering plans. This means paying MSA to redesign it all and then once you submit the revision to IDOT, they will approve or deny, which will be very costly. We are guaranteed to incur a big expense to ask, and even when asking we may be, and will likely, be told no. Finally, with a very tight timeline we risk losing the funding from IDOT if we switch the plan, re-engineer and submit. The City is paying approximately 1/3 of the funding and will need to weigh losing 2/3 funding. The main reason we are paying a fairly high portion is due to the amount of water, sanitary sewer and storm sewer that is being replaced. If we were strictly doing road reconstruction, the vast majority would be paid by the State.

I have had our crews do measurements since we already have a 3-lane road in Cascade. Prior to Cascade deciding if a 3-lane on 1<sup>st</sup> Avenue would work for us, MSA did extensive research and the Council agreed it was best. To be sure we were talking the same scenarios, I had staff measure Johnson Street, and both ends of 1<sup>st</sup> (East and West) and all three curb to curb spaces are the same at 44 feet. We have also asked the DOT and received approval for adding a white line to the right sides like we have on 1<sup>st</sup> to pull traffic more to the middle than the right side of the driving lane.

We were also asked by the residents about narrowing the center lane to make the shoulder style white lined area wider. There are SUDAS engineering standards and MSA does not advise trying to create our own standards for roads by narrowing this lane.

Another suggestion we have is to have the Council consider a resolution requesting a review of the speed in the area of the project and see if we can get it lowered. Residents feel that due to the top of the hill being right when you reach the South city limits, that vehicles gain speed going downhill and are going well above the posted limits. The final suggestion is to have concentrated Police presence in the area for monitoring speeds.

The most up to date cost opinion shows the following:

- Total Construction Cost = \$2.005m
- DOT Contribution = \$1.357m
- City Construction Cost = \$647,985

#### Website Link

[About 4- to 3-Lane Conversions in Iowa | Iowa DOT](#)

**RESOLUTION #04-24**

**RESOLUTION APPROVING AND CONFIRMING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE HIGHWAY 136 SOUTH RECONSTRUCTION AND TO SOLICIT BIDS FOR THE CONSTRUCTION**

WHEREAS, the City Council of the City of Cascade, Iowa, heretofore given preliminary approval to the plans, specifications, form of contract and MSA estimate of cost (the "Contract Documents") for the proposed reconstruction of Highway 136 South (the "Project"), as described in the notice of hearing on the Contract Documents for the Project; and,

WHEREAS, a hearing has been held to review the Contract Documents on January 8, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

Section I. The Contract Documents referred to in the preamble hereof are hereby finally approved, and the plans, specifications, and Cost Estimate approval is hereby confirmed, and the Project, as provided for in the Contract Documents, is necessary and desirable.

Section II. The Advertisement for Bids is approved and attached as Exhibit A.

Section III. The City staff, along with MSA team, are directed to solicit bids for this project and return to the City Council with a recommendation at the February 12, 2024 meeting.

PASSED AND APPROVED this 8<sup>th</sup> day of January, 2024.

\_\_\_\_\_  
Steve Knepper, Mayor

ATTEST:

\_\_\_\_\_  
Kathy Goerd, City Clerk



**ADVERTISEMENT FOR BIDS**

**STPN-136-2(42)--2J-53  
PCC PAVEMENT – REPLACE IA 136  
CITY OF CASCADE, DUBUQUE AND JONES, IOWA**

NOTICE IS HEREBY GIVEN: Sealed proposals will be received City Hall, located at 320 1<sup>st</sup> Ave W, PO Box 400, Cascade IA 52033, until 1:30 PM on February 7<sup>th</sup>, 2024 for the STPN-136-2(42)--2J-53 PCC Pavement – Replace IA 136 IA 136, Cascade, Iowa. All bids will be publicly opened and read aloud at that time.

NOTICE IS HEREBY GIVEN: The City Council of the CITY OF CASCADE conducted a public hearing on the plans, specifications, form of contract, and estimate of cost for the construction of the above-described improvements on Monday, January 8, 2024 at 6:00 pm. After the hearing, the CITY OF CASCADE, adopted a resolution approving the plans, specifications and contract.

The work for which bids are asked includes the full removal and reconstruction of approximately 9,000 square yards of concrete roadway of IA-136 Johnson St SW between southern City Limits & 1st Ave W in Cascade, Iowa including PC concrete roadway, grading & excavation, rock subbase, subdrain, hot mix asphalt tie-ins, PC concrete curb and gutter, sidewalk and driveway restoration, storm sewer, storm manholes & intakes, water main, water services, fire hydrants, sanitary sewer main, sanitary manholes, sanitary services, traffic control, temporary erosion control, and hydraulic seeding turf restoration.

The BIDDING DOCUMENTS may be examined at the offices of MSA Professional Services, Inc., Dubuque, Iowa; the CITY OF CASCADE; A plan holders list will be updated interactively on our web address at <http://www.msa-ps.com> under Bids.

Effective July 1, 2010, per Senate File 2389 Iowa Code Chapter 26.3, paper copies of the BIDDING DOCUMENTS may be obtained at the office of MSA Professional Services, 400 Ice Harbor Drive #110, Dubuque, IA 52001 upon receipt of a refundable deposit of \$150 for half size (11" x 17") set of plans. Any plan holder upon returning the BIDDING DOCUMENTS within 14 days after award of the project and in good condition will be refunded their deposit. Mailing costs for paper copies will be paid for by the Requestor.

Additionally, copies of the BIDDING DOCUMENTS are available at [www.questcdn.com](http://www.questcdn.com). You may download the digital plan documents at No Charge by inputting Quest eBidDoc #8913337 on the website's Project Search page. Please contact QuestCDN.com at (952) 233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in free membership registration, downloading, and working with the digital project information.

Each BIDDER shall accompany its bid with a bid security as security that the successful BIDDER will enter into a contract for the work bid upon and will furnish after the award of CONTRACT a corporate surety bond, acceptable to the OWNER, for the faithful performance of the CONTRACT, in an amount equal to 100 percent of the amount of the CONTRACT. The bid security shall be in an amount fixed by the OWNER and shall be in the form of a cashier's check, or certified check drawn on a state chartered or federally chartered bank, or a certified share draft drawn on a state-chartered or federally chartered credit union. The Bid Bond shall contain no exceptions.

By virtue of Statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa and to Iowa Domestic Labor, to the extent lawfully required under Iowa statutes.

OWNER is designated a Tax Exempt Entity. As such, CONTRACTOR, and any subcontractors, under this contract, shall be provided a Tax Exempt Certificate and authorization letter from the OWNER. Tax Exempt certificate and authorization letter shall be used by CONTRACTOR to secure building materials or equipment intended for completion of this project without payment of sales tax. CONTRACTOR is not mandated to complete Iowa Department of Revenue Form 35002 – Iowa Contractor’s Statement upon execution of agreement. CONTRACTOR agrees to this method of sales tax exemption and it shall not be modified during the course of construction.

BIDDER shall satisfy themselves of the accuracy of the estimated quantities in the BID schedule by examination of the site and review of the contract documents; including ADDENDA. After BIDS have been submitted, the BIDDER shall not assert that there was a misunderstanding concerning the quantities of WORK or nature of the WORK to be done.

The successful BIDDER shall be required to furnish a performance BOND and a payment BOND, each in the amount of 100 percent of the CONTRACT PRICE, with a corporate surety approved by the OWNER, within ten (10) calendar days of the date when the NOTICE OF AWARD is delivered to the BIDDER. The NOTICE OF AWARD shall be accompanied by the necessary AGREEMENT and BOND forms. In case of failure of the BIDDER to execute the AGREEMENT, the OWNER may at his option consider the BIDDER in default, in which case the BID BOND shall become property of the OWNER.

BIDDERS must indicate on the BID form the proposed equipment and subcontractors who will be performing the major portions of the work.

No BID submitted by any BIDDER which contains a condition or qualification shall be recognized or accepted by the OWNER and any letter or communication accompanying the BID which contains a condition or qualification upon the BID which has the effect of qualifying or modifying any provision of the contract documents in any manner will be construed as a qualifying BID and will be rejected by the OWNER as non responsive.

No bidder may withdraw his bid within 60 days after the actual date of the opening thereof

OWNER reserves the right to waive any informalities or to reject any or all bids.

Published by the authority of the CITY OF CASCADE.

CONSULTING ENGINEER:  
MSA Professional Services  
400 Ice Harbor Drive #110  
Dubuque, IA 52001  
Jake Deaver , PE

**RESOLUTION #06-24**

**RESOLUTION REQUESTING TO HAVE IDOT APPROVAL TO LOWER THE SPEED  
LIMIT ON HIGHWAY 136 SOUTH FROM 1<sup>ST</sup> AVENUE WEST TO  
THE SOUTH CITY LIMITS IN THE CITY OF CASCADE, IOWA**

WHEREAS, the City and IDOT are about to begin a 2024 reconstruction project of the South Highway 136 corridor; and,

WHEREAS, the City would like to see the traffic slowed to limits of between 30 and 35 mph instead of the current limits that range between 30-45mph; and;

WHEREAS, the time to make this change is most appropriate at the completion of the 2024 construction.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, that the City requests an IDOT review of the area for consideration to lower the speed limit between 1<sup>st</sup> Avenue West and the South City limits on Highway 136 to limits ranging between 30 and 35 mph.

PASSED, APPROVED AND ADOPTED this 8<sup>th</sup> day of January, 2024.

\_\_\_\_\_  
Steve Knepper, Mayor

ATTEST:

\_\_\_\_\_  
Kathy Goerdts, City Clerk

**Preliminary Opinion of Probable Construction Cost**  
**STPN-136-2(42)--2J-53 IA-136 Johnson St SW Reconstruction**  
**City of Cascade, Dubuque & Jones County, Iowa**

MSA Project No. 00447040

Revised: 1/4/2024

Item #	Item Description	Quantity	Unit	Unit Cost	Total Cost	
2102-2710070	Excavation, Class 10, Roadway and Borrow	5,775	CY	\$12.00	\$69,300	DOT
2105-8425015	Topsoil, Strip, Salvage and Spread	760	CY	\$15.00	\$11,400	DOT
2113-0001100	Subgrade Stabilization Material, Polymer Grid	9,188	SY	\$3.00	\$27,564	DOT
2115-0100000	Modified Subbase	4,019	CY	\$35.00	\$140,665	DOT
2121-7425010	Granular Shoulders, Type A	123	TON	\$35.00	\$4,305	DOT
2122-5190009	Paved Shoulder, P.C. Concrete, 9IN.	1,036	SY	\$65.00	\$67,340	DOT
2123-7450000	Shoulder Construction, Earth	41	STA	\$400.00	\$16,480	DOT
2210-0475290	Macadam Stone Base	1,000	TON	\$30.00	\$30,000	DOT
2301-1033060	Standard or Slip-Form Portland Cement Concrete Pavement	1,601	SY	\$65.00	\$104,065	DOT
2301-1033090	Standard or Slip-Form Portland Cement Concrete Pavement, Class C, Class 3 Durability, 9IN	7,312	SY	\$65.00	\$475,280	DOT
2301-6911722	Portland Cement Concrete Pavement Samples	1	LS	\$3,000.00	\$3,000	DOT
2301-7000110	Payment Adjustment Incentive/Disincentive for PCC Pave	8,489	EA	\$1.00	\$8,489	DOT
2303-0000100	Hot Mix Asphalt Mixture, Commercial Mix (includes asphalt binder), as per plan	204	SY	\$175.00	\$35,700	DOT
2303-9093010	Hot Mix Asphalt, Driveway	384	SY	\$55.00	\$21,120	DOT
2315-8275025	Driveway, Surfacing, Class A Crushed Stone	38	TON	\$30.00	\$1,140	DOT
2316-0000110	Payment Adjustment Incentive/Disincentive for PCC Pavement Smoothness (By Schedule)	5,442	EA	\$1.00	\$5,442	DOT
2435-0130148	Manhole, Sanitary Sewer, SW-301, 48IN	3	EA	\$10,000.00	\$30,000	City
2435-0140148	Manhole, Storm Sewer, SW-401, 48IN	1	EA	\$7,000.00	\$7,000	City
2435-0140160	Manhole, Storm Sewer, SW-401, 60IN	1	EA	\$10,000.00	\$10,000	City
2435-0140172	Manhole, Storm Sewer, SW-401, 72IN	1	EA	\$15,000.00	\$15,000	City
2435-0250100	Intake, SW-501	8	EA	\$4,000.00	\$32,000	City
2435-0250300	Intake, SW-503	3	EA	\$7,000.00	\$21,000	City
2435-0250500	Intake, SW-505	7	EA	\$6,000.00	\$42,000	City
2435-0250600	Intake, SW-506	1	EA	\$8,000.00	\$8,000	City
2435-0251236	Intake, SW-512, 36IN	1	EA	\$5,000.00	\$5,000	City
2435-0600010	Manhole Adjustment, Minor	3	EA	\$1,500.00	\$4,500	City
2435-0700010	Connection to Existing Manhole	1	EA	\$2,500.00	\$2,500	City
2502-8212034	Subdrain, Longitudinal, (Shoulder) 4IN Dia	4,040	LF	\$10.00	\$40,400	Split
2502-8221303	Subdrain Outlet, DR-303	17	EA	\$250.00	\$4,250	City
2502-8221306	Subdrain Outlet, DR-306	10	EA	\$400.00	\$4,000	DOT
2503-0114212	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 12IN	18	LF	\$90.00	\$1,620	City
2503-0114215	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 15IN	357	LF	\$90.00	\$32,130	City
2503-0114218	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 18IN	308	LF	\$95.00	\$29,260	City
2503-0114221	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 21IN	153	LF	\$130.00	\$19,890	City
2503-0114224	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 24IN	227	LF	\$140.00	\$31,780	City
2503-0114230	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 30IN	137	LF	\$155.00	\$21,235	City
2503-0114236	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 36IN	315	LF	\$170.00	\$53,550	City
2503-0200036	Remove Storm Sewer Pipe Less Than or Equal to 36IN	1,135	LF	\$15.00	\$17,025	City
2504-0114008	Sanitary Sewer Gravity Main, Trenched, Polyvinyl Chloride Pipe (PVC), 8IN	365	LF	\$100.00	\$36,500	City
2504-0114010	Sanitary Sewer Gravity Main, Trenched, Polyvinyl Chloride Pipe (PVC), 10IN	519	LF	\$115.00	\$59,685	City
2504-0200404	Sanitary Sewer Service Stub, Polyvinyl Chloride Pipe (PVC), 4IN	65	LF	\$110.00	\$7,150	City
2510-6745850	Removal of Pavement	9,187	SY	\$9.00	\$82,683	DOT



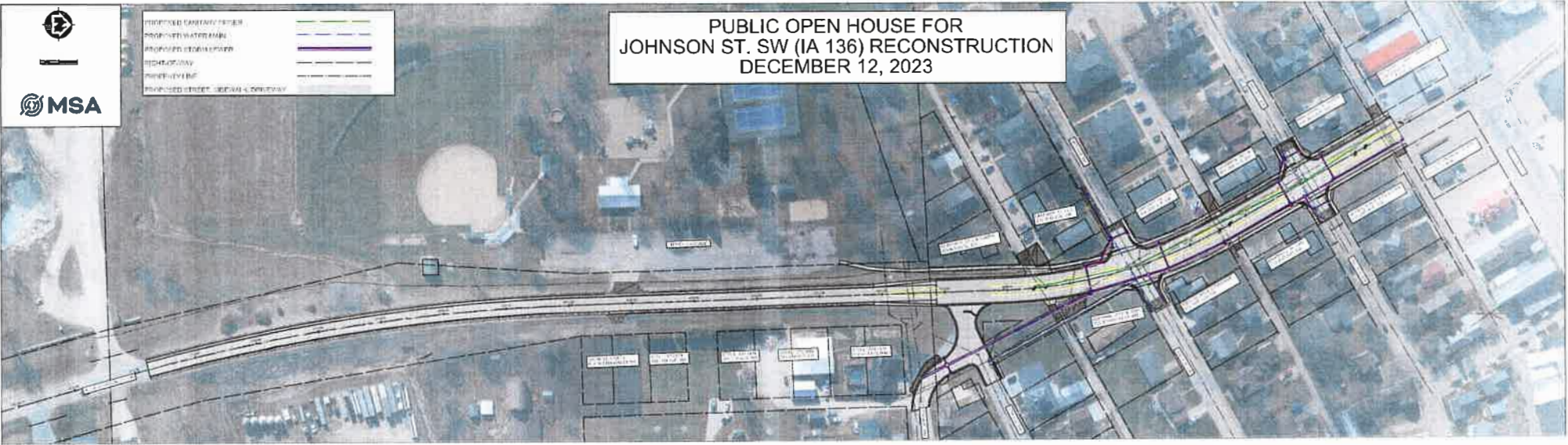
400 Ice Harbor Drive #110  
 Dubuque, Iowa 52001  
 p: 563-582-3973 | f: 563-582-4020  
 www.msa-ps.com

2510-6750600	Removal of Intakes and Utility and Accesses	15	EA	\$900.00	\$13,500	DOT
2511-6745900	Removal of Sidewalk	844	SY	\$15.00	\$12,660	DOT
2511-7526005	Sidewalk, P.C. Concrete, 5IN	893	SY	\$55.00	\$49,115	DOT
2511-7526006	Sidewalk, P.C. Concrete, 6IN	18	SY	\$120.00	\$2,160	DOT
2511-7528101	Detectable Warning	112	SF	\$56.00	\$6,272	DOT
2512-1725256	Curb & Gutter, P.C. Concrete, 2.5 Ft	187	LF	\$35.00	\$6,545	DOT
2515-2475006	Driveway, P.C. Concrete, 6IN	285	SY	\$60.00	\$17,100	DOT
2515-6745600	Removal of Paved Driveway	678	SY	\$15.00	\$10,170	DOT
2524-6765010	Remove and Reinstall Sign As Per Plan	22	EA	\$300.00	\$6,600	City
2527-9263109	Painted Pavement Markings, Waterborne or Solvent-Base	65	STA	\$80.00	\$5,203	DOT
2527-9263137	Painted Symbols & Legends, Waterborne or Solvent-Based	7	EA	\$120.00	\$840	DOT
2527-9270111	Grooves Cut for Pavement Markings	65	STA	\$36.00	\$2,341	DOT
2527-9270120	Grooves Cut for Symbols and Legends	7	EA	\$200.00	\$1,400	DOT
2528-2518000	Safety Closure	8	EA	\$200.00	\$1,600	DOT
2528-8445110	Traffic Control	1	LS	\$30,000.00	\$30,000	DOT
2533-4980005	Mobilization	1	LS	\$70,000.00	\$70,000	Split
2552-0000210	Trench Foundation	200	TON	\$55.00	\$11,000	City
2552-0000300	Trench Compaction Testing	1	LS	\$4,000.00	\$4,000	City
2554-0112008	Water Main, Trenched, Ductile Iron Pipe (DIP), 8IN	397	LF	\$100.00	\$39,700	City
2554-0114008	Water Main, Trenched, Polyvinyl Chloride Pipe (PVC), 8IN	252	LF	\$70.00	\$17,640	City
2554-0203000	Fittings By Weight, Ductile Iron	698	LBS	\$20.00	\$13,960	City
2554-0205107	Water Service Stub, Copper, 3/4-IN	20	LF	\$80.00	\$1,600	City
2554-0205120	Water Service Stub, Copper, 2-IN	135	LF	\$90.00	\$12,150	City
2554-0207008	Valve, Gate, DIP, 8IN	4	EA	\$3,000.00	\$12,000	City
2554-0210201	Fire Hydrant Assembly, WM-201	2	EA	\$2,500.00	\$5,000	City
2601-2636070	Hydraulic Seeding	1	ACRE	\$3,500.00	\$3,500	DOT
2602-0000150	Stabilized Construction Entrance, EC-303	100	LF	\$44.00	\$4,400	DOT
2602-0000530	Grate Intake Sediment Filter Bag	20	EA	\$175.00	\$3,500	DOT
2602-0000540	Maintenance of Grate Intake Sediment Filter Bag	20	EA	\$15.00	\$300	DOT
2602-0000550	Removal of Grate Intake Sediment Filter Bag	20	EA	\$20.00	\$400	DOT
2602-0010010	Mobilization, Erosion Control	1	EA	\$500.00	\$500	DOT
2602-0010020	Mobilization, Emergency Erosion Control	1	EA	\$1,000.00	\$1,000	DOT

**Construction Subtotal: \$2,005,605**  
 Iowa DOT 3R Funding: \$1,357,620  
 City Construction Cost: \$647,985



400 Ice Harbor Drive #11C  
 Dubuque, Iowa 52001  
 p: 563-582-3973 | f: 563-582-4020  
 www.msa-ps.com



**DUBUQUE & JONES COUNTY**  
**PCC PAVEMENT - REPLACE**  
 LETTING DATE 2/7/2023  
 STPN-136-2(42)--2J-53

This project is covered by the Iowa Department of Natural Resources' Rules under Chapter 20. The contractor shall comply with the terms and conditions of Chapter 20, and the information published hereon shall be part of the contract documents. Refer to Section 2002 of the Standard Specifications for additional information.



# PLANS OF PROPOSED IMPROVEMENT ON THE PRIMARY ROAD SYSTEM CITY OF CASCADE

STPN-136-2(42)--2J-53  
 PCC PAVEMENT - REPLACE  
 IA 136

Project Description:  
 IN THE CITY OF CASCADE, FROM THE SCL TO 1ST  
 AVE INTERSECTION

STATES AROUND

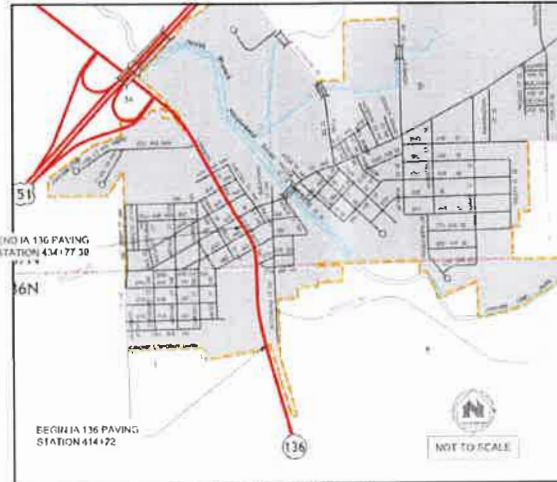
Refer to the Proposal Form for list of applicable specifications.

Value Engineering Saves. Refer to Article 2005.25 of the Specifications.

Sheet Index	
Sheet Number	Sheet Title
A.1	TITLE PAGE
A.2	PROJECT OVERVIEW
B.1-B.2	TYPICAL SECTIONS
C.1-C.4	ESTIMATE REFERENCE INFO.
C.5-C.16	TABULATIONS
C.17-C.18	SWPPP
D.1D.4	IA 136
D.5	4TH AVE
D.6	5TH AVE
D.7	EAST 2ND AVE SW
D.8	WEST 2ND AVE SW
D.9	EAST 3RD AVE SW
D.10	WEST 3RD AVE SW
G.1-G.3	ALIGNMENT, BENCHMARK AND CONTROL POINT DATA
H.1-H.5	TEMPORARY CONSTRUCTION EASEMENTS
J.1-J.2	TRAFFIC CONTROL AND STAGING
J.3	TRUCK DETOUR
J.4	LOCAL DETOUR
L.1-L.2	IA 136 JOINTING PLAN
M.1-M.3	IA 136 STORM SEWER
MSA.1-MSA.3	IA 136 SANITARY SEWER
MWM.1-MWM.3	IA 136 WATERMAIN
R.1-R.2	IA 136 EROSION CONTROL SHEETS
S.1-S.8	SIDEWALK SHEETS
U.1-U.3	REMOVALS
W.1-W.22	IA 136 - CROSS SECTIONS

**EXISTING UTILITY NOTE**

WHERE PUBLIC UTILITY FIXTURES ARE SHOWN AS EXISTING ON THE PLANS OR RE-COUNTERED WITHIN THE CONSTRUCTION AREA IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO NOTIFY THE OWNERS OF THOSE UTILITIES PRIOR TO THE BEGINNING OF ANY CONSTRUCTION. THE CONTRACTOR SHALL AFFORD ACCESS TO THESE FACILITIES FOR NECESSARY MODIFICATION OF SERVICES. UNDERGROUND FACILITIES, STRUCTURES AND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS AND RECORDS, AND THEREFORE THEIR LOCATIONS MUST BE CONSIDERED APPROXIMATE ONLY. IF IT IS POSSIBLE THERE MAY BE OTHERS, THE EXISTENCE OF WHICH IS PRESENTLY NOT KNOWN OR SHOWN, IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THEIR EXISTENCE AND EXACT LOCATION AND TO AVOID DAMAGE THEREOF. NO CLAIMS FOR ADDITIONAL COMPENSATION WILL BE ALLOWED TO THE CONTRACTOR FOR ANY INTERFERENCE OR DELAY CAUSED BY SUCH WORK.



**LOCATION MAP**



TOTAL	
PROJECT IDENTIFICATION NUMBER	21-53-136-020
PROJECT NUMBER	STPN-136-2(42)--2J-53
R.O.W. PROJECT NUMBER	

REVISIONS

MILEAGE SUMMARY			
DIV.	LOCATION	LN. FT.	MILES
1 & 2	IA 136 PCC PAVEMENT STA. 414+22 TO STA. 434+77.30	2059	0.39

SEE SHEET C.01 FOR LIST OF STANDARD ROAD PLANS

SEE SHEET A.02 FOR LEGEND AND UTILITY INFORMATION

**RECOMMENDED FOR LETTING BY CITY OF CASCADE**

MAYOR SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

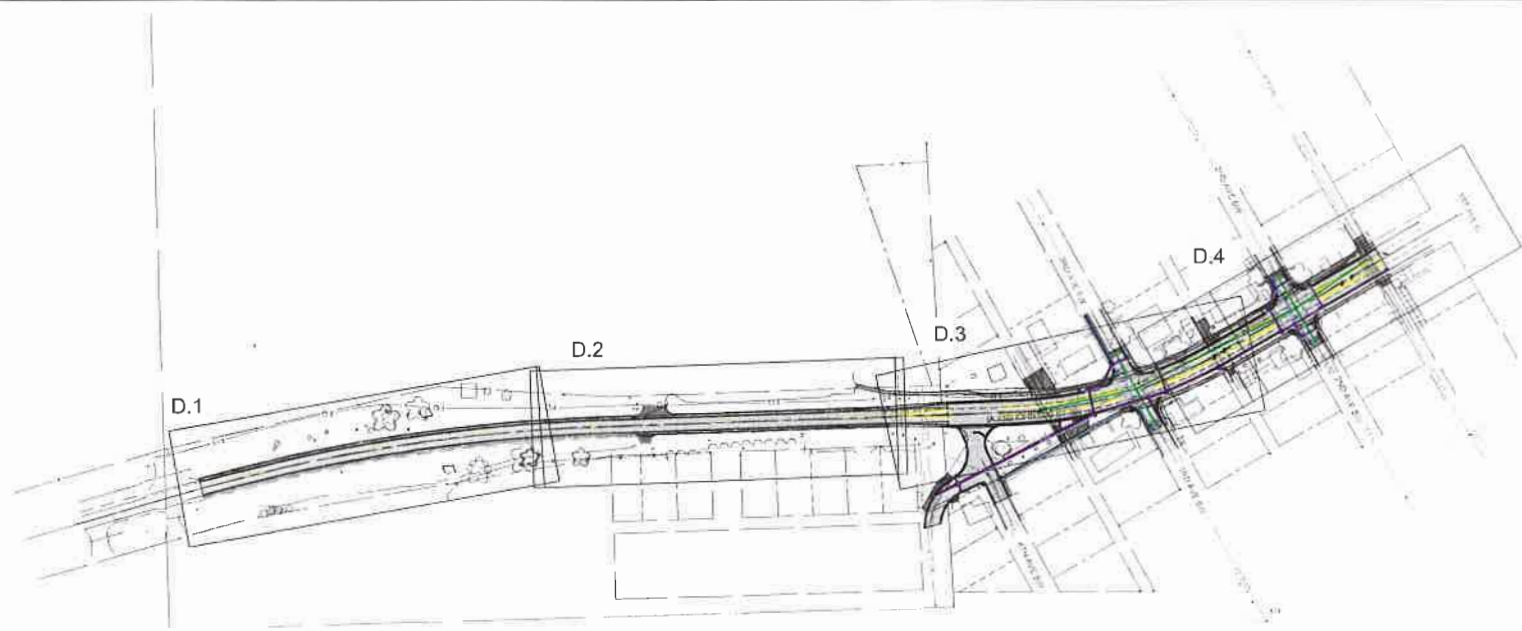
PRINT NAME \_\_\_\_\_

I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A FULLY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

MY LICENSE RENEWAL DATE IS DECEMBER 31, 2022

PAGES OR SHEETS COVERED BY THIS SEAL: ALL



**LEGEND**

	EXISTING WATER MAIN		FENCE LINE
	EXISTING GATE VALVE & HYDRANT		DRAINAGE ARROW
	WATER SERVICE & CURB STOP		SILT FENCE
	PROPOSED WATERMAIN, VALVE, & HYDRANT		RIGHT-OF-WAY
	PROPOSED WATER SERVICE & CURB STOP		BASELINE
	EXISTING SANITARY SEWER & MANHOLE		PROPERTY LINE
	EXISTING FORCEMAIN		TREE LINE
	EXISTING STORM SEWER & INLET		BENCHMARK
	PROPOSED STORM SEWER & INLET		IRON PIPE
	PROPOSED STORM SEWER & MANHOLE		IRON ROD
	PROPOSED SANITARY SEWER & MANHOLE		CONTROL POINT
	BURIED ELECTRIC		UTILITY POLE & GUY
	BURIED GAS & VALVE		SOIL BORING
	BURIED CABLE TELEVISION		LIGHT POLE
	BURIED TELEPHONE		PEDESTAL
	BURIED FIBER OPTICS		STREET SIGN
	OVERHEAD UTILITY		MAILBOX
	RAILROAD TRACKS		FLAGPOLE
	EXISTING CURB & GUTTER		TREE - DECIDUOUS
	PROPOSED CURB & GUTTER		TREE - CONIFEROUS
	EXISTING SIDEWALK		TREE TO BE REMOVED
	PROPOSED SIDEWALK		
	EXISTING CULVERT PIPE		
	PROPOSED CULVERT PIPE		

**UTILITIES**

**GAS:**  
 CASCADE MUNICIPAL UTILITIES  
 320 1ST AVE. W  
 CASCADE, IA 52033  
 (563) 852 - 3614

**ELECTRIC:**  
 CASCADE MUNICIPAL UTILITIES  
 320 1ST AVE. W  
 CASCADE, IA 52033  
 (563) 852 - 3614

**SEWER & WATER:**  
 CASCADE, CITY OF  
 320 1ST AVE. W  
 CASCADE, IA 52033  
 (563) 852 - 3614

**TELEPHONE:**  
 CASCADE COMMUNICATIONS COMPANY  
 106 TAYLOR ST. SE  
 CASCADE, IA 52033  
 (563) 852 - 3710

**DUBUQUE COUNTY ENGINEER**  
 CONTACT NAME: RUSSELL WEBER  
 CONTACT PHONE: (563) 557 - 7283  
 CONTACT EMAIL: RUSSELL.WEBER@DUBUQUECOUNTYIOWA.GOV

**JONES COUNTY ENGINEER**  
 CONTACT NAME: DEREK SNEAD  
 CONTACT PHONE: (319) 462 - 3785  
 CONTACT EMAIL: ENGINEER@JONESCOUNTYIOWA.GOV

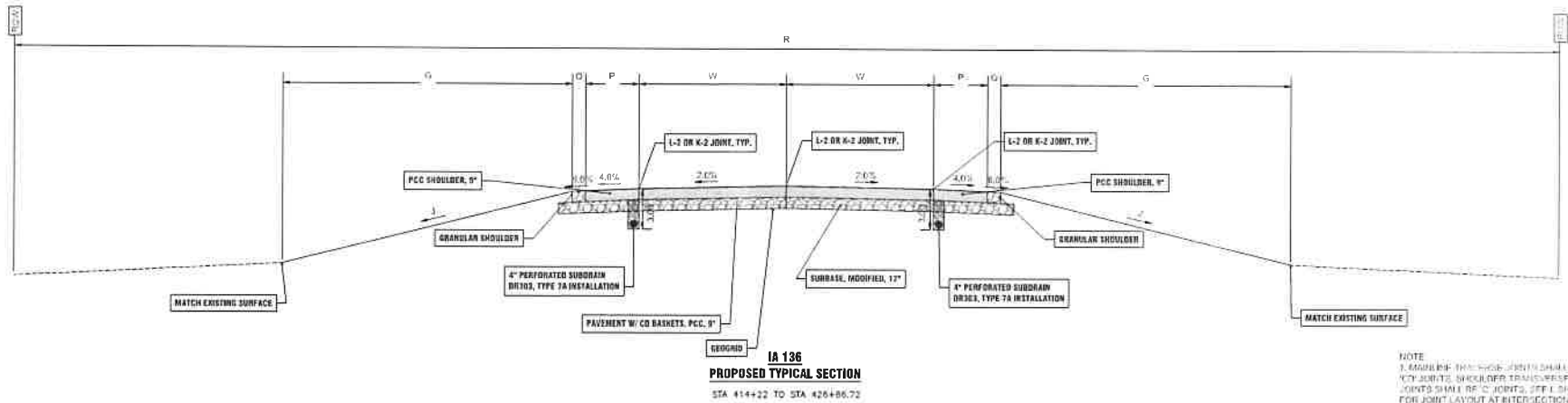
**EMERGENCY**

**POLICE:**  
 EMERGENCY 911  
 NON-EMERGENCY (563) 852 - 3109

**FIRE:**  
 EMERGENCY 911  
 NON-EMERGENCY (563) 852 - 1553

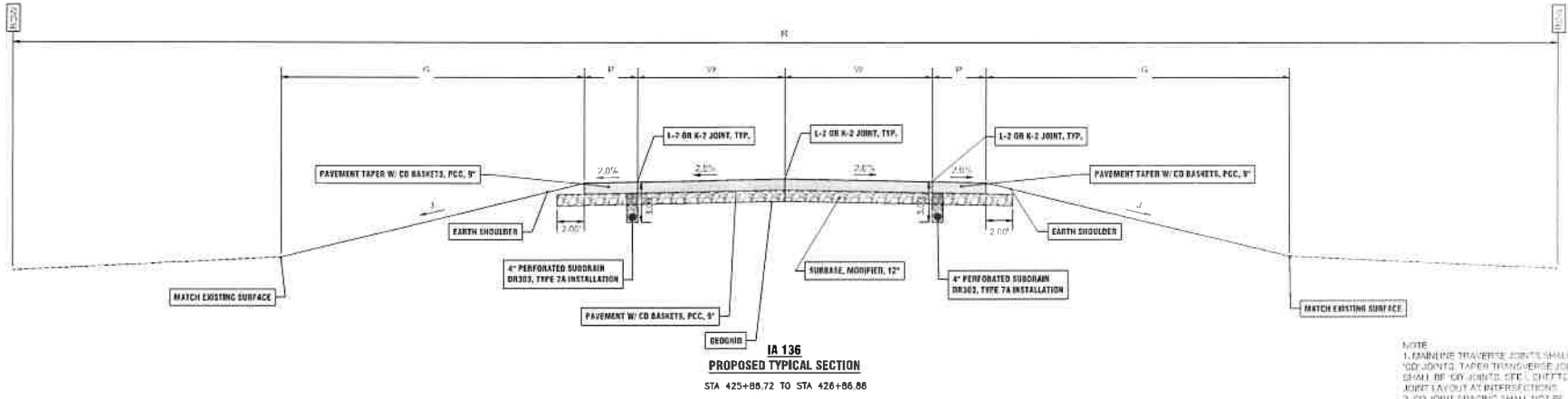
<p>DATE: 08/14/2018          TIME: 10:00 AM          PROJECT: PCC PAVEMENT-REPLACE IA 136          SHEET: 01 OF 02</p>	<p><b>MSA</b>          ENGINEERING CONSULTING &amp; ARCHITECTURE          400 East Hudson Drive, P.O. Box 184752          Des Moines, IA 50318-0752          Phone: 515.281.7000 Fax: 515.281.7001</p>	<p><b>PCC PAVEMENT-REPLACE IA 136</b>          CITY OF CASCADE - STPN-136-2(42)-2J-53          DUBUQUE AND JONES COUNTY</p>	<p>PROJECT OVERVIEW</p>	<p>03/479/18          A.2</p>
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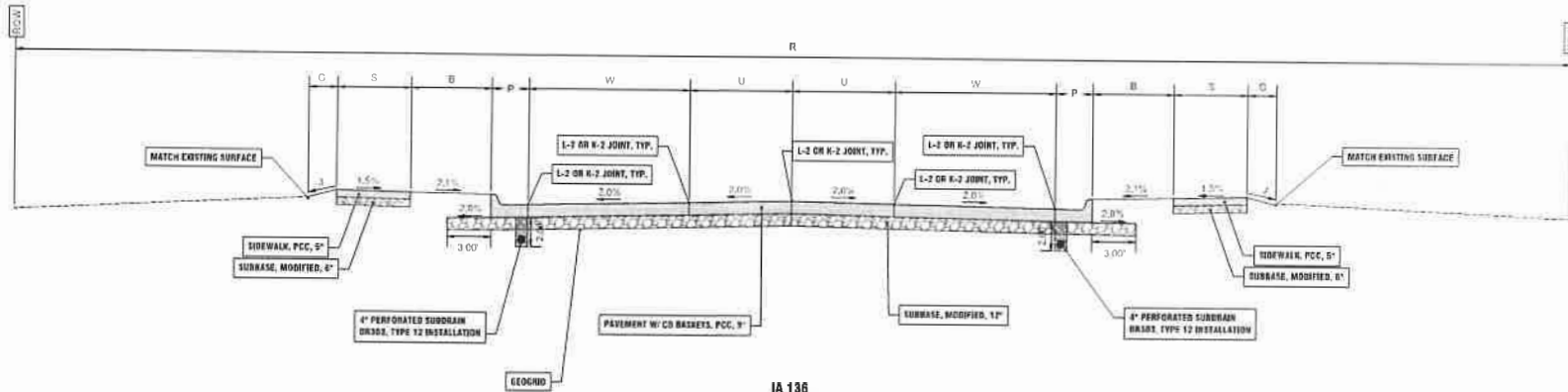
IA 136 PAVING							NOTES
STATION	W	P	G	J	R		
414+22 - 426+86.72	12.00'	4.00'	1.00'	0.00'-20.00'	0%-33%	100'-165'	RURAL CROSS SECTION

- NOTE
1. MANHOLE TRANSVERSE JOINTS SHALL BE 12" JOINTS. SHOULDER TRANSVERSE JOINTS SHALL BE 6" JOINTS. SEE SHEETS FOR JOINT LAYOUT AT INTERSECTIONS.
  2. JOINT SPACING SHALL NOT BE GREATER THAN 12'.
  3. ALL JOINTS SHALL BE FILLED WITH JOINT SEALANT MATERIAL. SEE P-101.
  4. 4" HIGH STANDARD CURB EXCEPT AS NOTED IN TABULAR NOTES.
  5. CURB AND GUTTER TO MATCH PAVEMENT THICKNESS.



IA 136 PAVING							NOTES
STATION	W	P	G	J	R		
426+86.72 - 426+86.86	12.00'	5.00'-8.50'	0.00'-11.00'	0%-33%	100'		RURAL TO URBAN CROSS SECTION TAPER

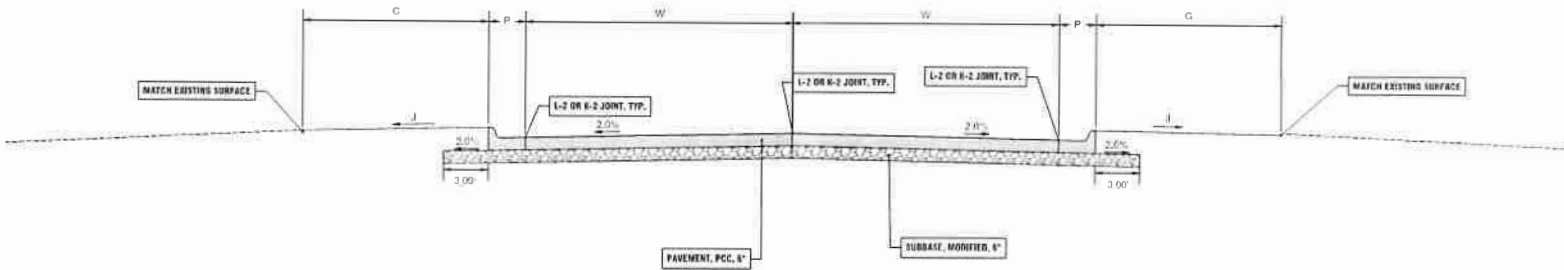
- NOTE
1. MANHOLE TRANSVERSE JOINTS SHALL BE 12" JOINTS. TAPER TRANSVERSE JOINTS SHALL BE 6" JOINTS. SEE SHEETS FOR JOINT LAYOUT AT INTERSECTIONS.
  2. JOINT SPACING SHALL NOT BE GREATER THAN 12'.
  3. ALL JOINTS SHALL BE FILLED WITH JOINT SEALANT MATERIAL. SEE P-101.
  4. 4" HIGH STANDARD CURB EXCEPT AS NOTED IN TABULAR NOTES.
  5. CURB AND GUTTER TO MATCH PAVEMENT THICKNESS.



**IA 136  
PROPOSED TYPICAL SECTION**  
STA 426+86.86 TO STA 434+77.39

IA 136 PAVING								NOTES
STATION	U	W	P	R	S	G	J	
425+86.88 - 434+77.39	7.00'	12.00'	2.50'	5.00'	5.00'	0.00'-18.00'	0%~25%	66'-95'
								URBAN CROSS SECTION

- NOTE
1. TRAVERSE JOINTS SHALL BE C. JOINTS. SEE SHEETS FOR JOINT LAYOUT AT INTERSECTIONS.
  2. C. JOINT SPACING SHALL NOT BE GREATER THAN 12'.
  3. ALL JOINTS SHALL BE FILLED WITH JOINT SEALANT MATERIAL. SEE PCC-10.
  4. 6" HIGH STANDARD CURB EXCEPT ACCESS LOCATIONS FOR DRIVEWAYS AS NOTED IN TABULATION 10-3.
  5. CURB AND CUTTER TO MATCH PAVEMENT THICKNESS.



**4TH & 5TH AVE SW  
PROPOSED TYPICAL SECTION**

SIDE STREET PAVING					NOTES
STATION	W	P	G	J	
4TH AVE SW	11.75'	2.50'	0.00'-16.00'	0%~25%	
5TH AVE SW	11.75'	2.50'	0.00'-16.00'	0%~25%	

- NOTE
1. TRAVERSE JOINTS SHALL BE C. JOINTS. SEE SHEETS FOR JOINT LAYOUT AT INTERSECTIONS.
  2. C. JOINT SPACING SHALL NOT BE GREATER THAN 12'.
  3. ALL JOINTS SHALL BE FILLED WITH JOINT SEALANT MATERIAL. SEE PCC-10.
  4. 6" HIGH STANDARD CURB EXCEPT ACCESS LOCATIONS FOR DRIVEWAYS AS NOTED IN TABULATION 10-3.
  5. CURB AND CUTTER TO MATCH PAVEMENT THICKNESS.

PRELIMINARY



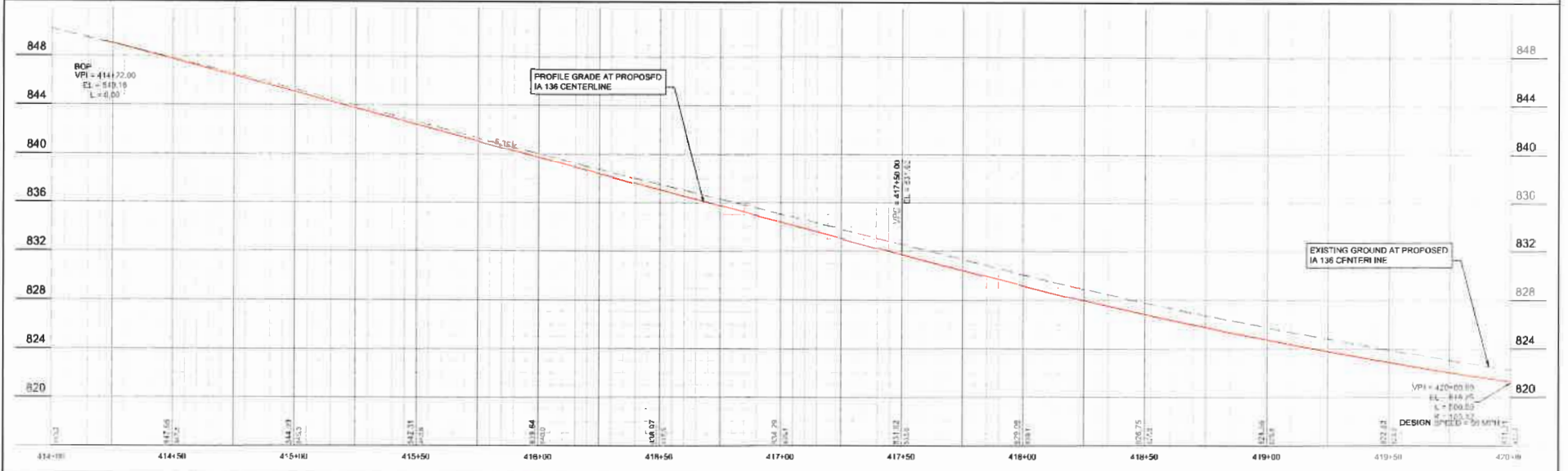
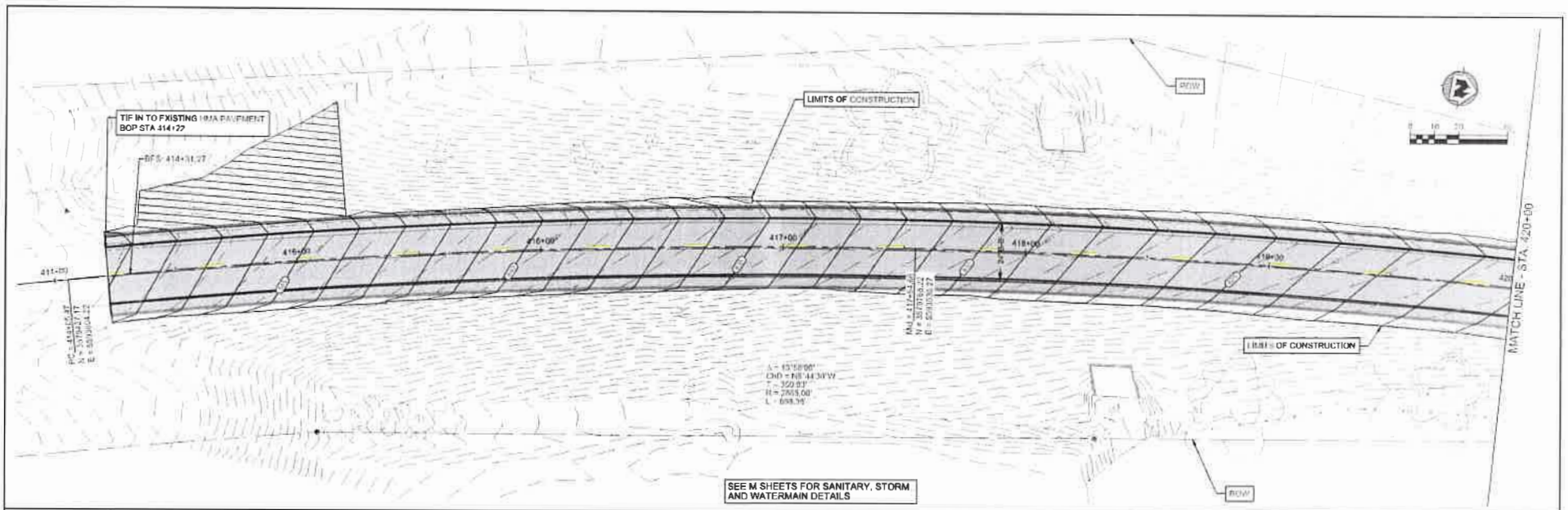
ENGINEERING FAVORITE BY: BUILDING  
TRADING (PLANNING) ENVIRONMENTAL  
INFRASTRUCTURE SUBURBAN & DESIGN  
DESIGN, INC. 4000 W. 10TH AVENUE  
DENVER, CO 80202

**PCC PAVEMENT-REPLACE IA 136**  
CITY OF CASCADE - STPN-135-2(42)-2J-5J  
DUBUQUE AND JONES COUNTY

TYPICAL SECTIONS

03447040

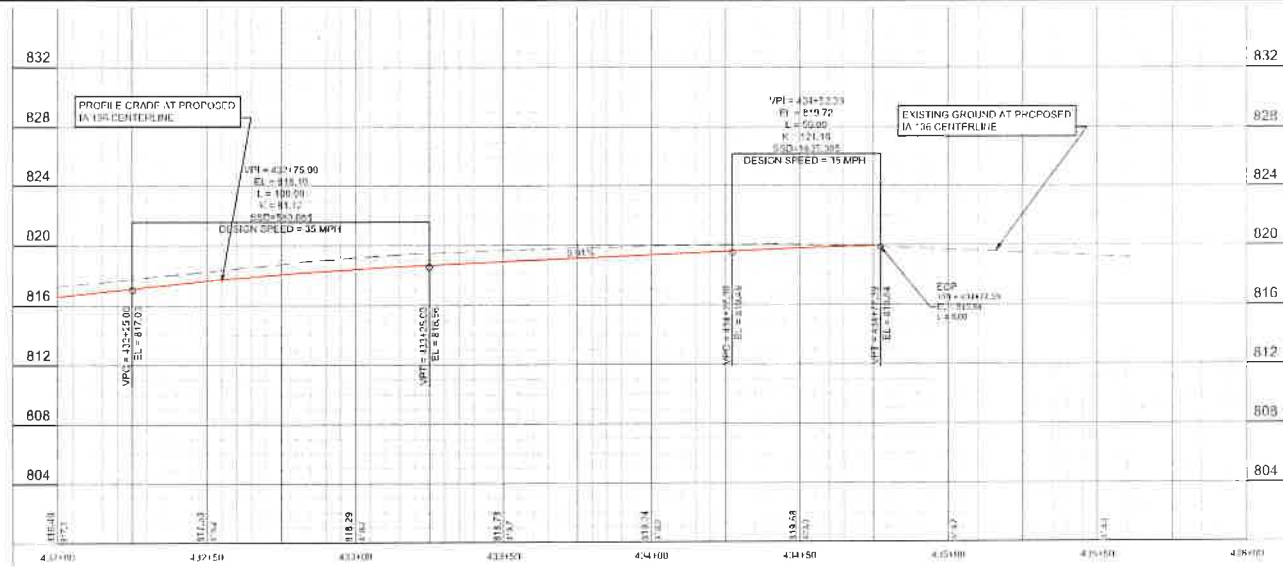
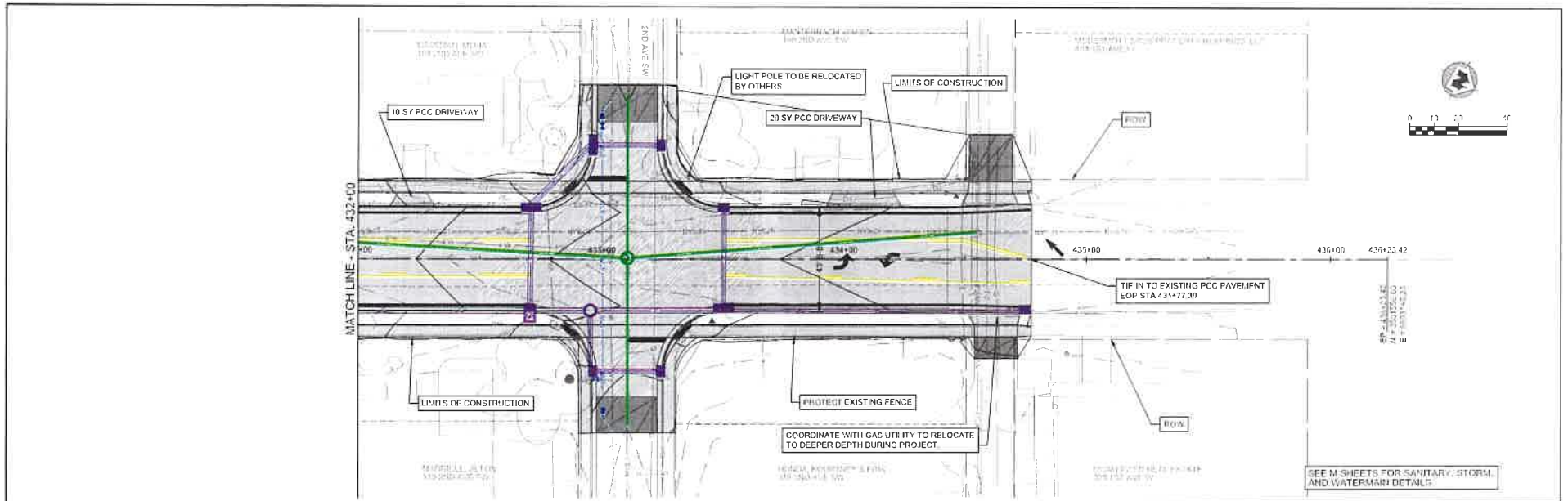
R 2



	PROFESSIONAL ENGINEERING SUPPLEMENT LICENSES   PERMITS   EXHIBITS	<b>PCC PAVEMENT-REPLACE IA 136</b> <b>CITY OF CASCADE - STPN-136-2(42)-2J-53</b> <b>DUBUQUE AND JONES COUNTY</b>	<b>IA 136</b>	00447040 D.1
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DATE	BY	CHK	APP
01/15/2024	JL		
01/15/2024	JL		
01/15/2024	JL		

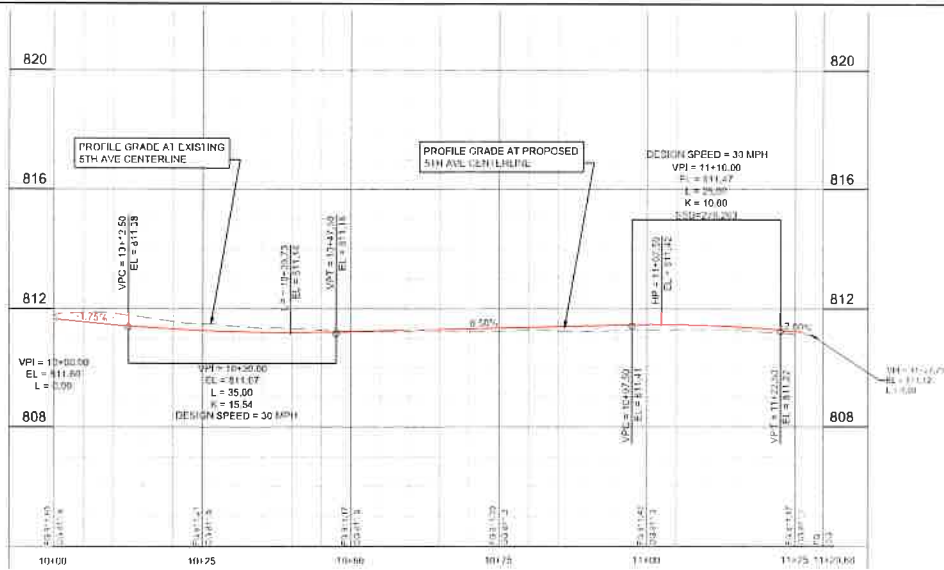
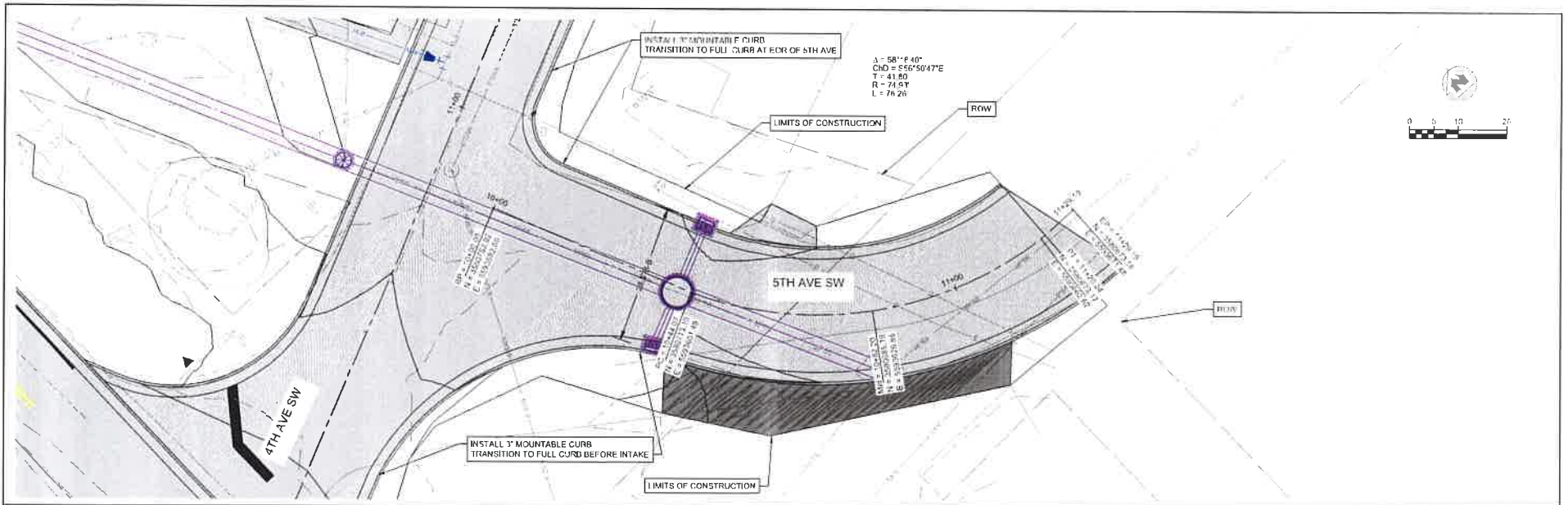
**MSA**  
 ENGINEERING | ARCHITECTURE | SURVEYING  
 PLANNING | ENVIRONMENTAL

**PCC PAVEMENT-REPLACE IA 136**  
 CITY OF CASCADE - STPN-136-2(42)-2J-53  
 DUBLOQUE AND JONES COUNTY

IA 136

00447040  
 ...  
 D.1





	ENGINEERING & ARCHITECTURE 1000 W. 10th Street, Suite 100 Des Moines, IA 50319 (515) 281-2300 www.msa.com	<b>PCC PAVEMENT-REPLACE IA 136</b> CITY OF CASCADE - STPN-136-2(42)-21-53 DUBUQUE AND JONES COUNTY			<b>5TH AVE</b>	00447040 D	





CONTRACTOR SHALL PHASE THE PROJECT PAVING AS SHOWN:

RURAL PHASE

URBAN PHASE

CONSTRUCTION STAGING SHALL BE PERFORMED IN SUCH A WAY AS TO LIMIT THE IMPACT TO RESIDENTS AS MUCH AS POSSIBLE. ACCESS TO AFFECTED PROPERTIES SHALL BE MAINTAINED AS MUCH AS FEASIBLY POSSIBLE THROUGHOUT THE DURATION OF THE PROJECT.

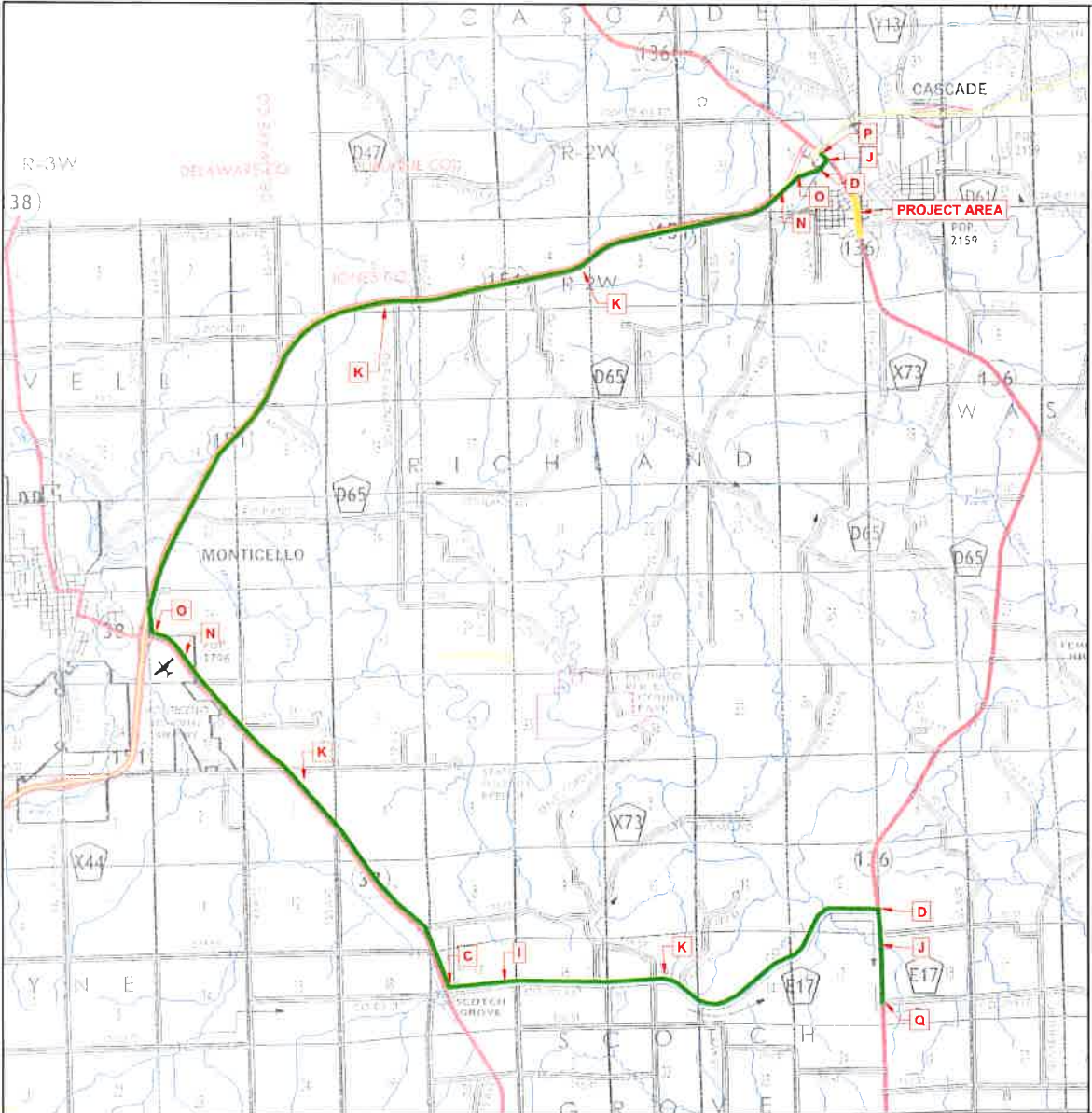
DATE	BY	REVISION

**MSA** CONSULTING & ENGINEERING  
 1000 W. 13th Street, Suite 100  
 Dubuque, IA 52002  
 (562) 582-1234  
 www.msaconsulting.com

**PCC PAVEMENT-REPLACE IA 136**  
 CITY OF CASCADE - STPN-136-2(42)-2J-53  
 DUBUQUE AND JONES COUNTY

**TRAFFIC CONTROL AND STAGING**

00442040
23



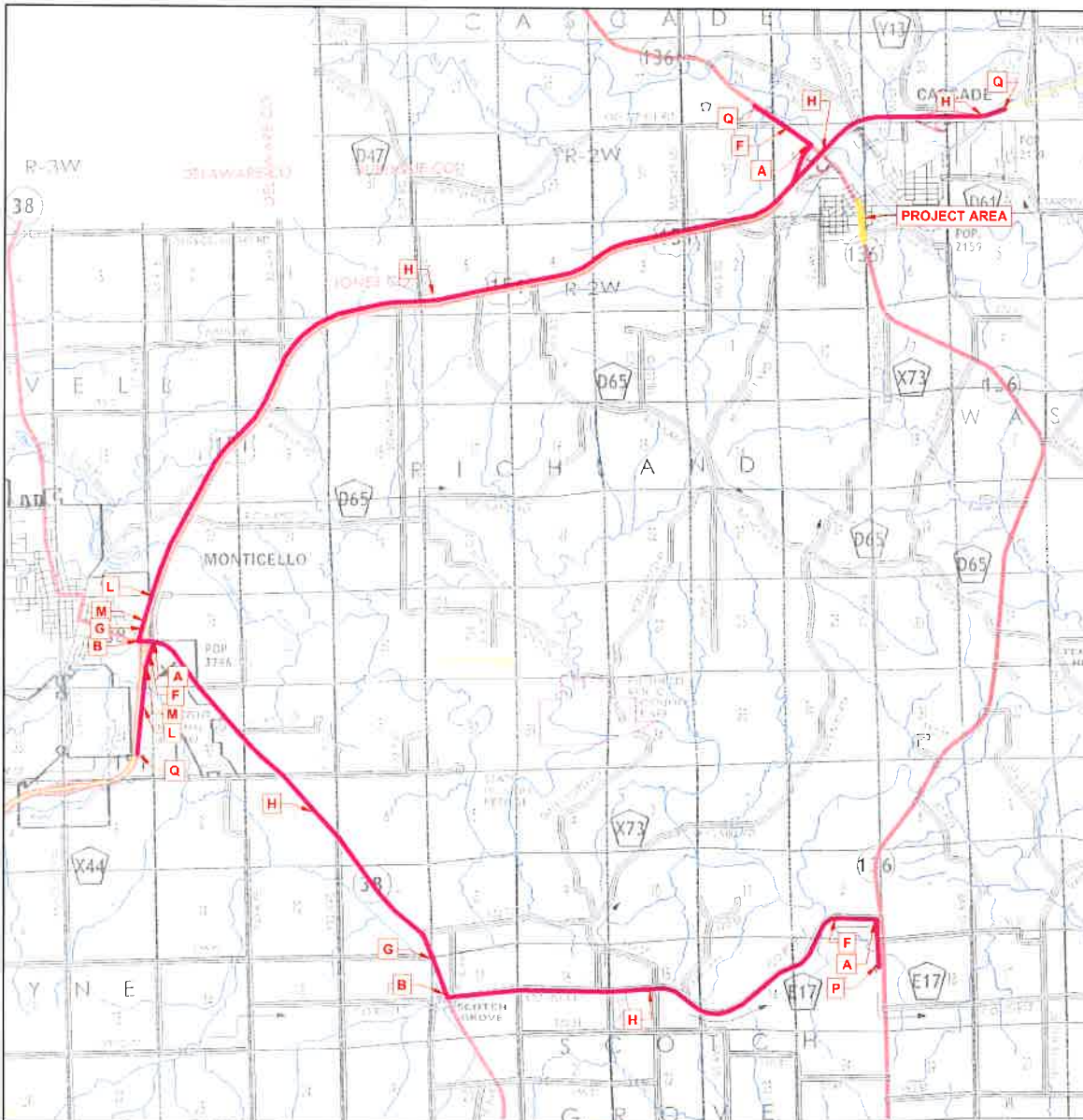
**CONSTRUCTION DETOUR ROUTE**

- NORTHBOUND 136 DETOUR ROUTE
- PROJECT LIMITS

**ADDED TRAVEL DISTANCES:**  
 NORTHBOUND DETOUR: 10.7 MILES

**DETOUR SIGNAGE**

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--



**CONSTRUCTION DETOUR ROUTE**

- SOUTHBOUND 136 DETOUR ROUTE
- PROJECT LIMITS

**ADDED TRAVEL DISTANCES:**

SOUTHBOUND DETOUR: 10.7 MILES

**DETOUR SIGNAGE**

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

PRELIMINARY



PCC PAVEMENT-REPLACE IA 136  
CITY OF CASCADE - STPN-136-2(42)-23-53  
DUBUQUE AND JONES COUNTY

SOUTHBOUND DETOUR

03447970

J4

# JOHNSON ST SW (IA 136) ROADWAY RECONSTRUCTION

OPEN HOUSE | DECEMBER 12, 2023



www.msa-ps.com

## Agenda

6 p.m.: Easement Discussion  
with Property Owners

7 p.m.: Public Open House

## Contact

Lisa Kotter, City Administrator  
(563) 852-3114  
admin@citycascade.com

Jake Deaver, PE, Engineer  
(563) 584-2887  
jdeaver@msa-ps.com

## WELCOME!

Welcome to a public information meeting and open house for the Johnson St SW (IA 136) roadway reconstruction. The project limits are from the alley south of 1<sup>st</sup> Ave W to the BARD driveway. Beyond the roadway reconstruction, the project will include installation of new storm sewer intakes and pipes, replacement of sanitary sewer main and manholes along with water system improvements. The project is currently in the final design stage.

Tonight, the project engineer, MSA Professional Services, Inc. (MSA), is available to discuss the project and answer questions. This meeting is a time for MSA to provide an update to the public on the project. Also, it is an opportunity for the public to offer feedback concerning the design. Public feedback is extremely valuable to the design of the project & improves the overall design of the project. Any and all comments are greatly appreciated!

## PROJECT HIGHLIGHTS

- Remove and reconstruct Johnson St SW (IA 136) from alley south of 1<sup>st</sup> Ave W to BARD driveway.
- Reconstruct side streets, alleys and driveways as necessary to accommodate roadway reconstruction.
- Construct 5-ft sidewalk throughout urban roadway along with ADA curb ramps at intersections to improve accessibility.
- Install new sanitary sewer main and manholes.
- Install new potable water system improvements.

## SCHEDULE & CONSTRUCTION

Following public input, the design team will finalize the design and prepare the construction documents for public bidding. The bid opening and award of the construction contract is anticipated in February 2024. Construction is planned for the upcoming year with a completion date of November 2024.

The project is planned to be constructed under full closure. The project will be split between two phases. The south phase will include all construction south of the 4<sup>th</sup> Ave SW intersection. The north phase of the project will include all the work north of 4<sup>th</sup> Ave SW including the intersection. All services and access will be maintained throughout construction via side streets and alleys.

The planned construction phases and detour is illustrated in the exhibit on the back of this handout.



## January 8, 2024 Agenda

**To: Mayor, City Council and Staff**

**From: Lisa Kotter, City Administrator**

**Date: January 5, 2024**

**Re: FY23 Audit**

**Auditor Dustin Opatz will be attending the meeting to present the findings in the FY23 audit. As a part of the process, we will ask the Council to accept the report as a matter of record. The audit is the findings of the auditor, but it is still good to be on record that it was received. Due to the size of the audit documents, we will email those separately and not include it in the actual packet.**



## **January 8, 2024 Agenda**

**To: Mayor, City Council and Staff**

**From: Lisa Kotter, City Administrator**

**Date: January 5, 2024**

**Re: Presentations from Greater Dubuque Development Corp and Cascade Economic Development Group**

**There will be representatives from both groups making presentations to the Council.**



## January 8, 2024 Agenda

**To: Mayor, City Council and Staff**

**From: Lisa Kotter, City Administrator**

**Date: January 5, 2024**

**Re: Annual Appointments, Park Board and Official Newspaper**

**The Mayor is presenting his list of annual appointments which is included in the packet. City Council considers confirmation of these appointments via Resolution #02-24.**

**Samie Simon was appointed to the Park Board in mid-2023 after a vacancy on the term held by Mike Sconza. The Mayor is recommending her re-appointment to now fill a full five-year term on the Park Board in Resolution #05-23.**

**Finally, Resolution #03-24 appoints the Cascade Pioneer and the Telegraph Herald as the two papers that official notices can be published in. We use the Pioneer whenever possible. The TH is listed in the event we need to get something in quicker and don't have time to wait a full week.**

**RESOLUTION #02-24**

**RESOLUTION APPROVING ANNUAL APPOINTMENTS FOR THE CITY OF  
CASCADE, IOWA FOR THE CALENDAR YEAR OF 2024**

WHEREAS, Chapter 15.03 and 17.05 of the Code of Ordinances of the City of Cascade grants authority to the Mayor and City Council to make annual appointments to various city offices, positions, committees and task forces.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CASCADE, IOWA, that the following persons shall hold the following offices and positions with the City of Cascade for the calendar year of 2023:

<u>Position/Committee</u>	<u>Appointees</u>
1. City Attorney	Lynch Dallas
2. Police Chief	Fred Heim
3. Fire Chief	Bert Kraai
4. EMS/Ambulance Director	Mike Donovan
5. City Administrator	Lisa Kotter
6. City Clerk/Treasurer	Kathy Goerd
7. City Medical Provider	Sherry Kelchen, ARNP
8. Personnel Committee	Riley Rausch & Megan Oliphant
9. Streets & Alleys Committee	Bill Hosch & Mike Delaney
10. Water & Sewer Committee	Chad Gehl & Bill Hosch
11. Insurance & Finance Committee	Riley Rausch & Megan Oliphant
12. Building & Facilities Committee	Mike Delaney & Riley Rausch
13. Fire Department Committee	Chad Gehl & Riley Rausch
14. EMS Department Committee	Megan Oliphant & Mike Delaney
15. Building Permits	ECIA & after signed off by Lisa Kotter
16. Recreation Committee	Megan Oliphant & Riley Rausch
17. Downtown Committee	Mike Delaney & Bill Hosch
18. Public Relations Spokesperson	Mayor Steve Knepper
19. Official Newspaper	Cascade Pioneer Newspaper
20. City Depositories	Ohnward Bank & Fidelity Bank
21. Local Hazard Mitigation Official	Mayor Steve Knepper
22. Dubuque & Jones County Emergency Management Commission Representative	Bert Kraai

PASSED, APPROVED AND ADOPTED this 8<sup>th</sup> day of January, 2024.

\_\_\_\_\_  
Steve Knepper, Mayor

ATTEST:

\_\_\_\_\_  
Kathy Goerd, City Clerk



**RESOLUTION #05-24**

**RESOLUTION APPROVING PARK BOARD RE-APPOINTMENT OF SAMIE SIMON TO FILL TERM UNTIL DECEMBER 31, 2028 FOR THE CITY OF CASCADE, IOWA**

WHEREAS, Chapter 2-9-2 of the Code of Ordinances of the City of Cascade grants authority to the City Council to appoint members of the Park Board; and,

WHEREAS, the Park Board had a short-term vacancy created in 2023 that was filled by Samie Simon until December 31, 2023; and,

WHEREAS, the Mayor recommends the re-appointment of Samie Simon to fill a new full five-year term through 2028.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, that Samie Simon is re-appointed to the Park Board for a five-year term that ends December 31, 2028.

PASSED, APPROVED AND ADOPTED this 8<sup>th</sup> day of January, 2024.

\_\_\_\_\_  
Steve Knepper, Mayor

ATTEST:

\_\_\_\_\_  
Kathy Goerdts, City Clerk

**RESOLUTION #03-24**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA DESIGNATING THE CASCADE PIONEER AS THE CITY'S OFFICIAL NEWSPAPER, WITH THE DUBUQUE TELEGRAPH HERALD AS THE OFFICIAL ALTERNATE NEWSPAPER FOR THE TERM JANUARY 1, 2024 TO DECEMBER 31, 2024 FOR PUBLICATION AS REQUIRED BY LAW OF ORDINANCES AND OFFICAL NOTICES**

WHEREAS, the City of Cascade, Iowa, is required to designate its official newspaper for publication of ordinances and other legal notices as required by law to be published; and,

WHEREAS, the Cascade Pioneer is a qualified, legal newspaper, circulated within the City of Cascade and has submitted a request to serves as Cascade's Official Newspaper for 2024; and,

WHEREAS, if a deadline for publication needs to be met and the Cascade Pioneer cannot meet the deadline due to its weekly publication, the official alternate newspaper is designated as the Dubuque Telegraph Herald, from January 1, 2024 to December 31, 2024, which is circulated in the City of Cascade, Iowa.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, hereby approves the Cascade Pioneer as the Official Newspaper and the Dubuque Telegraph Herald be the Official Alternate Newspaper for the City of Cascade for the term of January 1, 2024 through December 31, 2024.

PASSED, APPROVED AND ADOPTED this 8<sup>th</sup> day of January, 2024.

\_\_\_\_\_  
Steven Knepper, Mayor

ATTEST:

\_\_\_\_\_  
Kathy Goerdts City Clerk



## January 8, 2024 Agenda

**To: Mayor, City Council and Staff**  
**From: Lisa Kotter, City Administrator**  
**Date: January 5, 2024**  
**Re: DA Davidson Engagement Letter**

The City Council has stated its intent to issue both Tax Increment Financing Revenue Bonds and General Obligation Bonds to partially fund the Highway 136 Reconstruction and Library Construction projects. In order to complete the process, the City must use an Underwriting firm to assist in the process of such debt issuance. In the past, the City Council has hired D.A. Davidson for past issuances and the firm has managed these duties well. It would be my recommendation to have the Council consider Resolution #01-24 which approves the Letter of Engagement dated December 20, 2023, which is also included in the packet as Exhibit A to the Resolution.

**RESOLUTION #01-24**

**A RESOLUTION AUTHORIZING THE APPROVAL TO HIRE D.A. DAVIDSON & CO  
AS THE UNDERWRITER FOR THE CITY FOR THE HIGHWAY 136 SOUTH  
RECONSTRUCTION AND LIBRARY CONSTRUCTION TAX INCREMENT  
FINANCING REVENUE BONDS ANDE GENERAL OBLIGATION BONDS IN THE  
CITY OF CASCADE, IOWA**

WHEREAS, the City Council plans to issue both Tax Increment Financing Revenue Bonds and General Obligation Bonds to partially fund the Highway 136 Reconstruction and Library Construction projects, and;

WHEREAS, the City must use an Underwriting firm to assist in the process of debt issuance, and;

WHEREAS, the City Council has had a long standing relationship with D.A. Davidson for past issuances; and,

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, approves the Letter of Engagement dated December 20, 2023 and attached as Exhibit A and authorizes the Mayor to sign and execute the letter.

PASSED, APPROVED AND ADOPTED this 8<sup>th</sup> day of January, 2024.

---

Steve Knepper, Mayor

ATTEST:

---

Kathy Goerdts, City Clerk



**D|A|DAVIDSON**  
FIXED INCOME CAPITAL MARKETS

515 East Locust Street, Suite 200  
Des Moines, IA, 50309  
515-471-2700  
800-642-5082  
515-471-2702  
[www.dadavidson.com/ficm](http://www.dadavidson.com/ficm)  
D.A. Davidson & Co. member SIPC

December 20, 2023

City of Cascade  
320 1st Avenue W  
PO Box 400  
Cascade, IA 52033

Resolution #01-23  
Exhibit A

Re: Underwriter Engagement Letter

Ladies and Gentlemen:

On behalf of D.A. Davidson & Co. (“us” or “Davidson” or “we”), we are writing concerning the potential issuance of Tax Increment Financing Revenue Bonds and/or General Obligation Bonds (the “Securities”). This letter confirms that the City of Cascade, Iowa (“Issuer” or “you”) engages us as Underwriter for the proposed offering and issuance of the Securities, subject to the conditions and limitations described below.

1. Services to be provided by Davidson. The Issuer hereby engages Davidson to serve as Underwriter of the proposed offering and issuance of the Securities, and in such capacity Davidson agrees to provide the following services:

- Review and evaluate the proposed terms of the offering and the Securities
- Develop a marketing plan for the offering, including identification of potential investors
- Assist in the preparation of the official statement and other offering documents
- Contact potential investors, provide them with offering-related information, respond to their inquiries and, if requested, coordinate their due diligence sessions
- If the Securities are to be rated, assist in preparing materials to be provided to securities ratings agencies and in developing strategies for meetings with the ratings agencies
- Consult with counsel and other service providers with respect to the offering and the terms of the Securities
- Inform the Issuer of the marketing and offering process
- Negotiate the pricing, including the interest rate, and other terms of the Securities
- Obtain CUSIP number(s) for the Securities and arrange for their DTC book-entry eligibility

- Plan and arrange for the closing and settlement of the issuance and the delivery of the Securities
- Perform such other usual and customary underwriting services as may be requested by the Issuer

As Underwriter, Davidson will not be required to purchase the Securities except pursuant to the terms of the Purchase Agreement, which will not be signed until successful completion of the pre-sale offering period. This letter does not obligate Davidson to purchase any of the Securities.

2. No Advisory or Fiduciary Role. The Issuer acknowledges and agrees: (i) the primary role of Davidson, as an Underwriter, is to purchase securities, for resale to investors, in an arm's-length commercial transaction between the Issuer and Davidson and that Davidson has financial and other interests that may differ from those of the Issuer.; (ii) Davidson is not acting as a municipal advisor, financial advisor, or fiduciary to the Issuer and Davidson has not assumed any advisory or fiduciary responsibility to the Issuer with respect to the transaction contemplated hereby and the discussions, undertakings and procedures leading thereto (irrespective of whether Davidson has provided other services or is currently providing other services to the Issuer on other matters or transactions); (iii) the only obligations Davidson has to the Issuer with respect to the transaction contemplated hereby expressly are set forth in this agreement; and (iv) the Issuer has consulted its own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent it deems appropriate. If the Issuer desires to consult with and hire a municipal advisor for this transaction that has legal fiduciary duties to the Issuer the Issuer should separately engage a municipal advisor to serve in that capacity.

In addition, the Issuer acknowledges receipt of a letter outlining certain regulatory disclosures as required by the Municipal Securities Rulemaking Board and attached to this agreement as Exhibit A. The Issuer further acknowledges Davidson may be required to supplement or make additional disclosures as may be necessary as the specific terms of the transaction progress.

3. Fees and Expenses. Davidson's proposed underwriting fee/spread is 1.5% of the principal amount of the Securities issued. The underwriting fee/spread will represent the difference between the price that Davidson pays for the Securities and the public offering price stated on the cover of the final official statement. In addition to the underwriting fee/spread, the Issuer shall pay to Davidson a fee equal to \$1,750 as compensation for its services in assisting in the preparation of the official statement and providing various financial analyses, and for the use of Davidson's capital to advance certain costs prior to settlement, and to reimburse for Davidson's payment of CUSIP, DTC, IPREO (electronic book-running/sales order system), printing and mailing/distribution charges. The Issuer shall be responsible for paying or reimbursing Davidson for all other costs of issuance, including without limitation, bond counsel, underwriter's counsel, rating agency fees and expenses, and all other expenses incident to the performance of the Issuer's obligations under the proposed Securities.

4. Term and Termination. The term of this engagement shall extend from the date of this letter to the closing of the offering of the Securities except as may be superseded pursuant to a Purchase Agreement. Notwithstanding the forgoing, either party may terminate Davidson's engagement at any time without liability of penalty upon at least 30 days' prior written notice to the other party. If Davidson's engagement is terminated by the Issuer, the Issuer agrees to compensate Davidson for the services provided and to reimburse Davidson for its out-of-pocket fees and expenses incurred to the date of termination.

5. Limitation of Liability. The Issuer agrees neither Davidson nor its employees, officers, agents or affiliates shall have any liability to the Issuer for the services provided hereunder.

6. Miscellaneous. This letter shall be governed and construed in accordance with the laws of the State of Iowa. This Agreement may not be amended or modified except by means of a written instrument executed by both parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party.

If there is any aspect of this Agreement that you believe requires further clarification, please do not hesitate to contact us. If the foregoing is consistent with your understanding of our engagement, please sign and return the enclosed copy of this letter.

Again, we thank you for the opportunity to assist you with your proposed financing and the confidence you have placed in Davidson.

Very truly yours,

D.A.DAVIDSON & CO.

By: Scott M. Stevenson

Title: Managing Director

Accepted this \_\_\_ day of \_\_\_\_\_, 2023

CITY OF CASCADE, IOWA

By: \_\_\_\_\_

Title: \_\_\_\_\_

EXHIBIT A

December 20, 2023

City of Cascade  
320 1st Avenue W  
PO Box 400  
Cascade, IA 52033

Attn: Lisa Kotter

Re: Disclosures by D.A. Davidson & Co. as Underwriter  
Pursuant to MSRB Rule G-17 and G-23  
Tax Increment Financing Revenue Bonds and/or General Obligation Bonds

Dear Ms. Kotter:

We are writing to provide you, as the City Administrator of the City of Cascade, Iowa (“Issuer”), with certain disclosures required by the Municipal Securities Rulemaking Board (MSRB) Rule G-17 that relate to the proposed offering and issuance of Tax Increment Financing Revenue Bonds and/or General Obligation Bonds (the “Securities”).

The Issuer has engaged D.A. Davidson & Co. (“Davidson”) to serve as an Underwriter, and not as a financial or municipal advisor, in connection with the issuance of the Securities. As part of our services as Underwriter, Davidson may provide advice concerning the structure, timing, terms, and other similar matters concerning the issuance of the Securities. The specific terms of our engagement will be as set forth in a bond purchase agreement to be entered into by the parties if and when the Securities are priced following successful completion of the offering process.

1. Dealer-Specific Conflicts of Interest Disclosures

Davidson has not identified any actual or potential material conflicts<sup>1</sup> that require disclosure.

2. Transaction-Specific Disclosures

Since Davidson has not recommended a “complex municipal securities financing” to the Issuer, additional disclosures regarding the financing structure for the Securities are not required under MSRB Rule G-17. In accordance with the requirements of MSRB Rule G-17, if Davidson recommends a “complex municipal securities financing” to the Issuer, this letter will be supplemented to provide disclosure of the material financial characteristics of that financing structure as well as the material financial risks of the financing that are known to us and reasonably foreseeable at that time.

3. Standard Disclosures

A. Disclosures Concerning the Underwriters’ Role:

- (i) MSRB Rule G-17 requires an Underwriter to deal fairly at all times with both municipal

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<sup>1</sup> Reference to *potential* material conflicts throughout this letter, refer to ones that are reasonably likely to mature into *actual* material conflicts during the course of the transaction, which is the standard required by MSRB Rule G-17



issuers and investors.

- (ii) An Underwriter's primary role is to purchase the Securities with a view to distribution in an arm's-length commercial transaction with the Issuer. The Underwriter has financial and other interests that differ from those of the Issuer.
- (iii) Unlike a municipal advisor, the Underwriter does not have a fiduciary duty to the Issuer under the federal securities laws and is, therefore, not required by federal law to act in the best interests of the Issuer without regard to its own financial or other interests.
- (iv) The Issuer may choose to engage the services of a municipal advisor with a fiduciary obligation to represent the Issuer's interest in this transaction.
- (v) The Underwriter has a duty to purchase the Securities from the Issuer at a fair and reasonable price, but must balance that duty with its duty to sell the Securities to investors at prices that are fair and reasonable.
- (vi) The Underwriter will review the official statement for the Securities in accordance with, and as part of, its respective responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of this transaction.<sup>2</sup>

**B. Disclosures Concerning the Underwriters' Compensation:**

- (i) The Underwriter will be compensated by a fee and/or an underwriting discount that will be set forth in the bond purchase agreement to be negotiated and entered into in connection with the issuance of the Securities. Payment or receipt of the underwriting fee or discount will be contingent on the closing of the transaction and the amount of the fee or discount may be based, in whole or in part, on a percentage of the principal amount of the Securities. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since the Underwriter may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

**4. Questions and Acknowledgment.**

Davidson is registered as a broker-dealer with the U.S. Securities and Exchange Commission ("SEC") and the MSRB, and is subject to the regulations and rules on municipal securities activities established by the SEC and MSRB. The website address for the MSRB is [www.msrb.org](http://www.msrb.org). The MSRB website includes educational material about the municipal securities market, as well as an investor brochure that describes the protections that may be provided by the MSRB rules and how to file a complaint with an appropriate regulatory authority.

If you or any other Issuer officials have any questions or concerns about these disclosures, please make those questions or concerns known immediately to the undersigned. In addition, you should consult with the Issuer's own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.

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<sup>2</sup> Under federal securities law, an issuer of securities has the primary responsibility for disclosure to investors. The review of the official statement by the Underwriter is solely for purposes of satisfying the Underwriter's obligations under the federal securities laws and such review should not be construed by an issuer as a guarantee of the accuracy or completeness of the information in the official statement.

It is our understanding that you have the authority to bind the Issuer by contract with us, and that you are not a party to any disclosed conflict of interest relating to the subject transaction. If our understanding is incorrect, please notify the undersigned immediately.

We are required to seek your acknowledgement that you have received this letter. Accordingly, please send me an email to that effect, or sign and return the enclosed copy of this letter to me at the address set forth below. Otherwise, an email read receipt from you or automatic response confirming that our email was opened by you will serve as an acknowledgement that you received these disclosures.

Depending on the structure of the transaction that the Issuer decides to pursue, or if additional actual or potential material conflicts are identified, we may be required to send you additional disclosures regarding the material financial characteristics and risks of such transaction and/or describing those conflicts. At that time, we also will seek your acknowledgement of receipt of any such additional disclosures.

Again, we thank you for the opportunity to assist you with your financing and the confidence you have placed in us.

D.A. DAVIDSON & CO.

By: Scott M. Stevenson

Title: Managing Director

Acknowledged this \_\_\_ day of \_\_\_\_\_, 2023

CITY OF CASCADE, IOWA

By: \_\_\_\_\_

Title: \_\_\_\_\_



## **January 8, 2024 Agenda**

**To: Mayor, City Council and Staff**

**From: Lisa Kotter, City Administrator**

**Date: January 5, 2024**

**Re: No Parking Ordinance Tyler Street and Lincoln Street**

The original ordinance for this parking change was numbered ordinance #20-23. Due to the final adoption being in 2024, I have renumbered the ordinance and noted this change at the bottom of the document. The first two readings were approved on November 27 and December 11, 2023.

### **Tyler Street NE**

The first area addressed is due to the number of large trucks that travel on Atchison Road/Tyler Street. The challenge is when drivers approach the intersection of 1<sup>st</sup> Avenue East and Tyler Street near the elementary school. The change being considered is to no longer allow parking on the West side of the street in the first block north of 1<sup>st</sup> Avenue East for the first 162 feet and the East side is also limited to no parking on the first 21 feet north of the intersection.

### **Lincoln Street NW**

The change being considered in this area is only during the winter and is to no longer allow parking on the East side of the street in the first block north of 1<sup>st</sup> Avenue West due to the dangerous situation when plow trucks/end loaders are attempting to turn as this is the main route to move downtown snow. When cars are parked on both sides of Lincoln Street our City plow crew cannot make a pass safely between the vehicles. A map is included in the packet.

As this is a snow issue, the no parking regulation being proposed would be in force from December 1 to April 1.

**ORDINANCE #02-24**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CASCADE, IOWA, BY AMENDING CHAPTER 3-3-29 TRAFFIC CODE**

NOW, THEREFORE, BE IT ENACTED, by the City Council of the City of Cascade, Iowa, as follows:

Section I. Section Modified. Title III Community Protection, Chapter 3 Traffic Code, Subsection 29 Stopping, Standing or Parking Prohibited in Specified Areas of the Code of Ordinances of the City of Cascade, Iowa, is repealed and the following adopted in lieu thereof:

**3-3-29 STOPPING, STANDING, OR PARKING PROHIBITED IN SPECIFIED PLACES.**  
No person shall stop, stand or park a vehicle except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic-control device, in any of the following places:

15. On the following specified streets or alleys:

t. The West side of Tyler Street NE from 1<sup>st</sup> Ave East to a point 162 feet North from the 1<sup>st</sup> Avenue Right of Way line

u. The East side of Tyler Street NE from 1<sup>st</sup> Ave East to a point 21 feet North from the 1<sup>st</sup> Avenue Right of Way line

u. The East side of Lincoln Street NW from 1<sup>st</sup> Avenue West to the south side of the first alley north of this intersection. (Only December 1 to April 1)

Section II. Severability Clause. If any section, provision or part of the ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section III. When Effective. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED, ADOPTED AND APPROVED this 8th day of January, 2024.

\_\_\_\_\_  
Steven J. Knepper, Mayor

ATTEST:

\_\_\_\_\_  
Kathy Goerdts, City Clerk

First Reading: November 27, 2023    Second Reading: December 11, 2023

Third Reading:    Publication:

Sent to American Legal:

Editors Note: In the first two readings of this ordinance it was numbered Ordinance #20-23. It was changed due to the final adoption date, but is the same ordinance in language.



## January 8, 2024 Agenda

**To: Mayor, City Council and Staff**  
**From: Lisa Kotter, City Administrator**  
**Date: January 5, 2024**  
**Re: Burning Ordinance**

At the last two meetings the Council discussed the current burning ordinance. The Council agreed to have the new ordinance drafted to eliminate a number of sections that are currently allowed. The sections to be eliminated are disaster rubbish, flare sticks, landscape waste and burn barrels.

Please note that at the last meeting, the Council added the ability to burn clean wood, such as pallets, in M-1 and M-2 Industrial zoned properties. This has been added to this packet's version.

Draft ordinance #01-24 is in the packet. This will be the second of three readings.

## ORDINANCE #01-24

### AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CASCADE, IOWA, BY AMENDING

#### CHAPTER 6-4-8 UTILITIES - REFUSE COLLECTION -OPEN BURNING RESTRICTED

NOW, THEREFORE, BE IT ENACTED, by the City Council of the City of Cascade, Iowa, as follows:

Section I. Section Modified. Title VI Physical Environment, Chapter 4 Utilities – Refuse Collection, Subsection 8 Open Burning Restricted of the Code of Ordinances of the City of Cascade, Iowa, is repealed and the following adopted in lieu thereof:

6-4-8 OPEN BURNING RESTRICTED. No person shall allow, cause or permit open burning of combustible materials where the products of combustion are emitted into the open air without passing through a chimney or stack, except that open burning is permitted in the following circumstances: (IAC, 567-23.2[455B] and 567-100.2)

~~1. Disaster Rubbish. The open burning of rubbish, including landscape waste, for the duration of the community disaster period in cases where an officially declared emergency condition exists. (IAC, 567-23.2[3a])~~

1. 2. Trees and Tree Trimmings. The open burning of trees and tree trimmings at a City-operated burning site by City employees only, provided such burning is conducted in compliance with the rules established by the State Department of Natural Resources. (IAC, 567-23.2[3b]) (Ord. 51-14, Passed September 8, 2014)

~~3. Flare Stacks. The open burning or flaring of waste gases, provided such open burning or flaring is conducted in compliance with applicable rules of the State Department of Natural Resources. (IAC, 567-23.2[3e])~~

~~4. Landscape Waste. (Grass, Leaves and Small Branches) The disposal by open burning of landscape waste originating on premises. All burning must be under constant visual supervision by the owner or owner representative and not create a nuisance to neighbor. The burning of landscape waste produced in clearing, grubbing and construction operations is not permitted. Rubber tires shall not be used to ignite the landscape waste. (IAC, 567-23.2[3d]) (Ord. 51-14, Passed September 8, 2014)~~

2. 5. Recreational Fires. Open fires for cooking, heating, recreation and ceremonies, provided they comply with the limits for emission of visible air contaminants established by the State Department of Natural Resources. (IAC, 567-23.2[3e])

~~6. Burn Barrels. The open burning of residential waste on the property where such waste is generated, at dwellings of four (4) units or less, provided it does not create a nuisance for nearby properties. (IAC, 567-23.2[3f] and 567-20.2[455B]) (Ord. 51-14, Passed September 8, 2014)~~

3. 7. Training Fires. Fires set for the purpose of bona fide training of public or industrial

employees in firefighting methods, provided that written notification is postmarked or delivered to the Director at least ten (10) working days before such action commences. All asphalt roofing and materials containing asbestos shall be removed prior to the training fire. (IAC, 567-23.2[3g])

4. Clean wood being burned to dispose of industrial waste, such as pallets, on property zoned M-1 Light Industrial or M-2 Heavy Industrial.

5. 8. Variance. Any person wishing to conduct open burning of materials not permitted herein may make application for a variance to the Director. (IAC, 567-23.2[2])

Section II. Severability Clause. If any section, provision or part of the ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section III. When Effective. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED, ADOPTED AND APPROVED this 22<sup>nd</sup> day of January, 2024.

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Steven J. Knepper, Mayor

ATTEST:

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Kathy Goerdts, City Clerk

First Reading: December 11, 2023

Second Reading:

Third Reading:

Publication:

Sent to American Legal:



## January 8, 2024 Agenda

**To: Mayor, City Council and Staff**

**From: Lisa Kotter, City Administrator**

**Date: January 5, 2024**

**Re: Enforcement of Snow Removal from Sidewalk Ordinances**

The Personnel Committee met this past week Wednesday. Both Chief Heim and Officer Staner were in attendance. The Committee has asked the two to complete the work of inspecting and marking sidewalks for compliance with snow removal this year instead of hiring a seasonal person. Since the Resolution stated hiring someone, we would like to clarify in a new Resolution this change if Council concurs. That resolution #07-24 is included in the packet.



**RESOLUTION #07-24**

**RESOLUTION TO HAVE POLICE DEPARTMENT STAFF INSPECT SIDEWALKS  
FOR COMPLIANCE WITH SNOW REMOVAL ORDINANCE**

WHEREAS, the City ordinances require removal of snow on all sidewalks 24 hours after a snow event; and,

WHEREAS, the City wants to assure safe walkable sidewalks; and,

WHEREAS, the City wants to create a system to swiftly identify non-compliant walkways and issue warnings to the property owners to get the work completed; and,

WHEREAS, at the December 11, 2023 City Council meeting the Council approved hiring a seasonal worker to inspect walks in Resolution #99-23; and,

WHEREAS, the Personnel Committe has met with the Police Department staff on January 3, 2024 and is recommending that the inspections be completed by this Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

Section I. The Council reverses the direction given in Resolution #99-23 regarding the hiring of a seasonal inspector and directs the Police Department staff to complete these inspections, in coordination with the City Administrator, as described in the code.

PASSED AND APPROVED this 8<sup>th</sup> day of January, 2024.

\_\_\_\_\_  
Steven Knepper, Mayor

ATTEST:

\_\_\_\_\_  
Kathy Goerd, City Clerk



## January 8, 2024 Agenda

**To: Mayor, City Council and Staff**

**From: Lisa Kotter, City Administrator**

**Date: January 5, 2024**

**Re: 2024 City Council Meetings and Budget Workshops in February**

I would like to post the Council meeting dates for the year on the website. I would ask that the Council decide when to meet at the second May meeting since this year it falls on Memorial Day. In addition, the Council can decide about canceling the second December meeting as we have the past two years.

The second item is to set some budget meetings. We can extend the regular nights and set a few special nights in February that work for everyone. Please bring your calendars.

## 2024 Cascade City Council Meetings

January 8, 2024

January 22, 2024

February 12, 2024

February 26, 2024

March 11, 2024

March 25, 2024

April 8, 2024

April 22, 2024

May 13, 2024

May 28, 2024 ?? (Tuesday)

Memorial Day is 27

June 10, 2024

June 24, 2024

July 8, 2024

July 22, 2024

August 12, 2024

August 26, 2024

September 9, 2024

September 23, 2024

October 14, 2024

October 28, 2024

November 11, 2024

November 25, 2024

December 9, 2024

December 23, 2024 ?? (Meet or cancel)

# CASCADE

MONTHLY INCIDENT COUNT REPORT Statistics from Reported Date: 12/1/2023 12:00:00AM to 12/31/2023 11:59:00PM

## Field Interview POLICE DEPARTMENT

ALARM-RESIDENTIAL: 1 3%

ANIMAL BITE: 1 3%

ANIMAL COMPLAINT-INJURED/SICK: 1 3%

ASSIST AMBULANCE: 3 9%

ASSIST DUBUQUE COUNTY: 6 18%

ASSIST JONES COUNTY: 1 3%

BAR CHECK: 1 3%

D.A.R.E. PRESENTATION: 5 15%

DISTURBANCE: 2 6%

EQUIPMENT VIOLATION: 2 6%

FOUND ITEM: 1 3%

HARASSMENT: TELEPHONE: 1 3%

INFORMATIONAL REPORT: 2 6%

INTOXICATED PERSON: 1 3%

SPECIAL ASSIGNMENT: 1 3%

SPEED WARNING: 1 3%

THEFT: 1 3%

VEHICLE UNLOCK: 2 6%

Field Interview

POLICE DEPARTMENT

Grand Total: 100.00% Total # of Activity Types Reported: 33

# CASCADE

MONTHLY INCIDENT COUNT REPORT Statistics from Reported Date: 1/1/2023 12:00:00AM to 12/31/2023 11:59:00PM

Case Report POLICE DEPARTMENT

[IMPORTED] : ACCIDENT: 2 0%

[IMPORTED] : ACCIDENT-MOTOR VEHICLE: ON OTHER: 2 0%

[IMPORTED] : ALCOHOL OFFENSES: 7 1%

[IMPORTED] : ANIMAL COMPLAINT-INJURED/SICK: 1 0%

[IMPORTED] : ASSAULT: ON OTHER: 1 0%

[IMPORTED] : CARELESS DRIVING: 1 0%

[IMPORTED] : CRIMINAL MISCHIEF: 1 0%

[IMPORTED] : DISORDERLY PERSON: 1 0%

[IMPORTED] : DOMESTIC: ASSAULT: 1 0%

[IMPORTED] : DRIVER LICENSE VIOLATION-CITATION: 11 2%

[IMPORTED] : DRIVER LICENSE VIOLATION-WARNING: 1 0%

[IMPORTED] : DRIVING WHILE SUSPENDED/ REVOKED/BARRED: 3 1%

[IMPORTED] : DRUG EQUIPMENT VIOLATIONS: 1 0%

[IMPORTED] : EQUIPMENT VIOLATION-WARNING: 2 0%

[IMPORTED] : EXPIRED REGISTRATION: 1 0%

[IMPORTED] : EXPIRED REGISTRATION- CITATION: 2 0%

[IMPORTED] : EXPIRED REGISTRATION- WARNING: 1 0%

[IMPORTED] : FAIL TO OBEY SIGN OR SIGNAL: 3 1%

Case Report

POLICE DEPARTMENT

[IMPORTED] : FAIL TO PROVE SECURITY AGAINST LIABILTY: 5 1%

[IMPORTED] : FAIL TO PROVE SECURITY AGAINST LIABILTY-CITATION: 1 0%

[IMPORTED] : FAIL TO PROVE SECURITY AGAINST LIABILTY-WARNING: 1 0%

[IMPORTED] : FAIL TO YIELD ON LEFT TURN: 1 0%

[IMPORTED] : FAILURE TO DISPLAY REGISTRATION PLATE: 1 0%

[IMPORTED] : FAILURE TO MAINTAIN CONTROL: 1 0%

[IMPORTED] : HARASSMENT/THREATS: 1 0%

[IMPORTED] : MINOR SCHOOL LICENSE VIOLATION-WARNING: 1 0%

[IMPORTED] : MOTOR VEHICLE WINDOWS OBSTRUCTED: 1 0%

[IMPORTED] : NO CONTACT ORDER VIOLATION: 1 0%

[IMPORTED] : OWI: 2 0%

[IMPORTED] : OWI-ALCOHOL RELATED: 4 1%

[IMPORTED] : PUBLIC INTOXICATION: 2 0%

[IMPORTED] : REGISTRATION VIOLATION: 1 0%

[IMPORTED] : REGISTRATION VIOLATION-EXPIRED: 3 1%

[IMPORTED] : REGISTRATION VIOLATION-WARNING: 2 0%

[IMPORTED] : RUNAWAY: 1 0%

[IMPORTED] : SEX OFFENSES:FORCIBLE FONDLING: 1 0%

[IMPORTED] : SPEED WARNING: 9 2%

[IMPORTED] : SPEEDING CITATION: 6 1%

[IMPORTED] : STOP SIGN-CITATION: 1 0%

[IMPORTED] : STOP SIGN-WARNING: 6 1%

**Case Report** POLICE DEPARTMENT

[IMPORTED] : THEFT FROM BUILDING: 2 0%

[IMPORTED] : TRAFFIC COMPLAINT: 1 0%

[IMPORTED] : VIOLATION OF RESTRAINING ORDER: 1 0%

[IMPORTED] : WARRANT SERVICE: 4 1%

[IMPORTED] : WEAPON LAW VIOLATIONS: 1 0%

Grand Total: 17.17% Total # of Incident Types Reported: 103



**Field Interview** POLICE DEPARTMENT

**ACCIDENT: 3 1%**

**ACCIDENT CAR VS DEER: 6 1%**

**ACCIDENT-MOTOR VEHICLE: ON OTHER: 4 1%**

**ACCIDENT-PROPERTY DAMAGE: 2 0%**

**ALARM: 4 1%**

**ALARM-BUSINESS: 1 0%**

**ALARM-FIRE: 2 0%**

**ALARM-RESIDENTIAL: 1 0%**

**ANIMAL AT LARGE: 6 1%**

**ANIMAL BITE: 2 0%**

**ANIMAL COMPLAINT: 1 0%**

**ANIMAL COMPLAINT-INJURED: 1 0%**

**ANIMAL COMPLAINT-INJURED/SICK: 1 0%**

**ANIMAL NOISE COMPLAINT: 3 1%**

**ASSIST AMBULANCE: 46 8%**

**ASSIST BUSINESS: 1 0%**

**ASSIST CASCADE HIGH SCHOOL: 1 0%**

**ASSIST CITIZEN: 2 0%**

**ASSIST CITY: 13 2%**

**ASSIST DUBUQUE COUNTY: 36 6%**

**ASSIST DYERSVILLE POLICE: 1 0%**

**ASSIST EPWORTH POLICE: 1 0%**

**Field Interview** POLICE DEPARTMENT

**ASSIST FIRE DEPARTMENT: 7 1%**

**ASSIST JONES COUNTY: 14 2%**

**ASSIST MONTICELLO POLICE DEPARTMENT: 8 1%**

**ASSIST MOTORIST: 4 1%**

**ATTEMPT TO LOCATE: 6 1%**

**BAR CHECK: 2 0%**

**CARELESS DRIVING: 2 0%**

**CIVIL CUSTODY: 1 0%**

**COMMUNITY SERVICE: 2 0%**

**CRIMINAL MISCHIEF: 3 1%**

**CRIMINAL TRESPASS TO PROPERTY: 1 0%**

**D.A.R.E. PRESENTATION: 46 8%**

**DISTURBANCE: 10 2%**

**EQUIPMENT VIOLATION: 9 2%**

**EQUIPMENT VIOLATION-WARNING: 3 1%**

**EXPIRED REGISTRATION- WARNING: 1 0%**

**FAIL TO DISPLAY LICENSE PLATE: 2 0%**

**FAIL TO PROVE SECURITY AGAINST LIABILITY: 2 0%**

**FAILURE TO OBEY YIELD SIGN: 1 0%**

**FIRE: FIRE DEPT RESPONSE: 1 0%**

**FIRE: OTHER: 1 0%**

**FIRE-VEHICLE: 1 0%**

**Field Interview** POLICE DEPARTMENT

FOUND ITEM: 5	1%
FRAUD & DECEIT: BY CHECK, CREDIT CARD, MONEY ORDER, ETC.:	3 1%
FRAUD & DECEIT: BY SCAM: 4	1%
GAS DRIVE-OFF: 2	0%
GOLF CART INSPECTION: 2	0%
HARASSMENT/THREATS: 1	0%
HARASSMENT/THREATS: OF OTHER: 1	0%
HARASSMENT: TELEPHONE: 2	0%
ILLEGAL DUMPING: 1	0%
IMPROPER DISPLAY OF PLATES: 1	0%
INCIDENT REPORT - DISTURBANCE: 1	0%
INFORMATIONAL REPORT: 27	5%
INTOXICATED PERSON: 1	0%
JCERT CALL OUT: 4	1%
KEEP THE PEACE: 1	0%
LOCKDOWN-DRILL: 1	0%
LOST/MISSING PROPERTY: 2	0%
NO CONTACT ORDER VIOLATION: 1	0%
NOISE COMPLAINT: 1	0%
ONE WAY VIOLATION: 1	0%
OPEN DOOR: 3	1%
ORDINANCE VIOLATION-WARNING: 3	1%

**Field Interview** POLICE DEPARTMENT

PRESENTATION/SCHOOL: DE: 9 2%

RECORDS CHECK: 11 2%

REGISTRATION VIOLATION: 4 1%

REGISTRATION VIOLATION-EXPIRED: 1 0%

REGISTRATION VIOLATION-WARNING: 3 1%

REQUEST FOR EXTRA PATROL: 1 0%

SEATBELT VIOLATION-WARNING: 1 0%

SEX OFFENSES (NO FORCE): 3 1%

SEX OFFENSES:NON-FORCIBLE STATUTORY RAPE: 1 0%

SPECIAL ASSIGNMENT: 8 1%

SPEED WARNING: 54 9%

SPEEDING CITATION: 1 0%

SQUEALING TIRES: 2 0%

STOP SIGN-WARNING: 7 1%

SUSPICIOUS ACTIVITY: 6 1%

SUSPICIOUS PERSON: 2 0%

SUSPICIOUS VEHICLE: 1 0%

THEFT: 10 2%

TRAFFIC COMPLAINT: 1 0%

TRAFFIC CONTROL: 5 1%

TRAFFIC WARNING: 1 0%

TRESPASS: 2 0%

**Field Interview** POLICE DEPARTMENT

TRESPASSING: LOITERING: 1 0%

TRESPASSING: UNLAWFUL ENTRY: 1 0%

VANDALISM: 3 1%

VEHICLE UNLOCK: 16 3%

WARRANT SERVICE: 1 0%

WELFARE CHECK: 7 1%

YOUTH COUNSELING: 1 0%

Grand Total: 82.83% Total # of Activity Types Reported: 497