

CITY OF CASCADE, IOWA
COUNCIL MEETING AGENDA & PUBLIC NOTICE
Monday, March 11, 2024, 6:00 P.M. (NOTE SPECIAL TIME)
CITY HALL, 320 1ST AVE WEST

NOTICE: Notice is hereby given that the Cascade City Council will hold a meeting at **6:00 PM** on Monday, March 11, 2024, at City Hall. Any visually or hearing-impaired person with special accessibility needs should contact the City Clerk at 563-852-3114.

Meetings are live streamed at www.cityofcascade.org and Facebook Live

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Agenda
5. Public Comment (Limit 3 minutes per person-Agenda Items and Local Government Issues)
6. Consent Agenda – Review and approve the following:
 1. Minutes: City Council 2/26/24
 2. March 11, 2024 and February 2024 Reports
 3. Annual Liquor License Renewal – Cascade Columbus Club
7. Open Public Hearing for Proposal To Enter into a General Obligation Loan Agreement
8. Close Public Hearing
9. Consideration of Resolution #26-24 Taking additional action on proposal to enter into a General Obligation Loan Agreement and providing for the levy of taxes to pay General Obligation Corporate Purpose Bonds, Series 2024
10. Consideration of Ordinance #06-24 Small Solar Systems Requirements for Special Exceptions (Second of Three Readings)
11. Consideration of Ordinance #04-24 Refuse Collections (Final Reading)
12. Consideration of Resolution #24-24 Approval of Building Lease for an EMS Facility at 129 Fox Street SE
13. Consideration of Ordinance #07-24 EMS Fees (Second and Third Readings)
 1. Consideration to Waive the Three Meeting Approval Code and Adopt the Ordinance at This Meeting
14. Consideration of Resolution #25-24 to Appoint EMS Co-Directors Mike Donovan and Kim Lynch
15. Consideration of Resolution #27-24 Hiring a Seasonal Maintenance Worker and GIS Locater
16. Consideration of Resolution #28-24 50% Advanced Downtown Housing Grant Payment to Iowa Main St Investment
17. Consideration of Resolution #29-24 Library Change Order Re Parking Lot Subbase
18. FY25 Budget Discussion
19. Reports – Police Chief, Library Furniture and City Administrator
 1. February 2024 Police Report
20. Public Comment (Limit 3 Minutes per person-only items on this agenda)
21. Adjournment

February 26, 2024
City Council Meeting Minutes

The February 26, 2024 Regular City Council meeting was called to order at 5:32PM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Delaney, Gehl, Hosch, Oliphant and Rausch answered roll call.

Motion Rausch, second Gehl to approve the agenda. All Ayes. Motion carried.

Presentation from Andrew Kaalberg, on his Eagle Scout Project for the dog park.

Motion Oliphant, second Delaney to approve the consent agenda items: City Council Minutes 2/12/24, Library Board 2/13/24, and Planning and Zoning 2/20/24; February 26, 2024 Claims and Annual Liquor License Renewal - Cascade Post #528 dba American Legion Post #528. All Ayes. Motion carried.

Motion Rausch, second Oliphant to Open Public Hearing for Proposed Zoning Code Changes. Roll Call vote. All Ayes. Motion carried.

Council and City residents spoke regarding the Vision Triangle and Small Solar Systems Special Exception.

Motion Oliphant, second Rausch to Close Public Hearing for Proposed Zoning Code Changes. Roll Call vote. All Ayes. Motion carried.

Ordinance #05-24 Visibility at Street and Alley Intersection died due to lack of motion.

Motion Rausch, second Delaney to approve Ordinance #06-24 Small Solar Systems Requirements for Special Exceptions (First of Three Readings). Roll Call vote. All Ayes. Motion carried.

Motion Rausch, second Delaney to approve Resolution #23-24 Setting date for public hearing and additional action on proposal to enter into General Obligation Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$860,000. Roll Call vote. All Ayes. Motion carried.

Motion Gehl, second Oliphant to approve Resolution #16-24 Hiring MSA for Highway 136 Construction Inspection Services (\$185,000). Roll Call vote. All Ayes. Motion carried.

Motion Gehl, second Oliphant to approve Ordinance #04-24 Refuse Collections (Second of Three Readings). Roll Call vote. All Ayes. Motion carried.

Motion Oliphant, second Delaney to approve Resolution #22-24 Contract for Special Inspections and Construction Testing (CVT \$11,556). Roll Call vote. All Ayes. Motion carried.

Tabled Resolution #24-24 Approval of Building Lease for an EMS Facility at 129 Fox Street SE.

Discussion on Tax Levies to be Placed in County Wide Mailer Fiscal Year 2025 Budget. Motion Delaney, second Gehl. Roll Call vote. All Ayes. Motion carried.

Motion Gehl, second Delaney to approve Ordinance #07-24 EMS Fees (First of Three Readings). Roll Call vote. All Ayes. Motion carried.

Discussion of Fiscal Year 2025 Budget line items, including Library presentation by Director Melissa Kane.

Motion Oliphant, second Gehl to adjourn into Closed Session 21.5(1)i To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. (EMS Personnel Discussion). Roll Call vote. All Ayes. Motion carried.

Motion Gehl, second Oliphant to return to Open Session. Roll Call vote. All Ayes. Motion carried.

No action after closed session.

Reports were given by the Police Chief Heim and City Administrator.

Motion Oliphant, second Rausch to adjourn at 8:24pm. All Ayes. Motion carried.

Kathy Goerdt, City Clerk

Steven J. Knepper

CLAIMS

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK CHECK# DATE
12292022 IN011562	ADVANTAGE ADMINISTRATORS AQUAFIX	PSF BUY DOWNS AQUABAC XT		421.33	
2038041523	BAKER & TAYLOR BOOKS	3 HARDCOVER	41.02		
2038053598	BAKER & TAYLOR BOOKS	12 HARDCOVER:25 PAPERBACK:2 LI	394.39		
2038077625	BAKER & TAYLOR BOOKS	1 HARDCOVER:3 PAPERBACK:3 SAL	47.76		
2038099291	BAKER & TAYLOR BOOKS	1 HARDCOVER:1 PAPERBACK: 1 SAL	25.96		
2038105600	BAKER & TAYLOR BOOKS	1 HARDCOVER & 3 PAPERBACKS	32.51	541.64	
03012024	CASCADE COMMUNICATIONS CO	MARCH PHONE/INTERNET BILL		939.13	
CR10728	CASCADE LIONS CLUB	CREDIT MEMO 858535		9.49-	
923985	CASCADE LUMBER CO	SNAP EYE BOLT	19.15		
923990	CASCADE LUMBER CO	PAPER TOWELS	1.79		
924420	CASCADE LUMBER CO	UPS SHIPPING CHARGES	13.77	34.71	
03152024	CASCADE MUNICIPAL UTILITIES	CITY UTILITY BILLS DUE 031524		10,611.32	
02244036	CASCADE PIONEER	PUBLICATION FEES		341.29	
83843344	CENGAGE LEARNING	THORNDIKE EXPRESS 112023	27.99		
83844185	CENGAGE LEARNING	4 DYNAMIC DRAMA SETS	115.46		
83962111	CENGAGE LEARNING	BLIND DATE W/A BOOK PRIZE	22.39	165.84	
2070735	CENTER POINT LARGE PRINT	2 HARDCOVER BOOKS	49.14		
2075941	CENTER POINT LARGE PRINT	3 HARDCOVER	75.94		
2076929	CENTER POINT LARGE PRINT	1 HARDCOVER	26.62	151.70	
4339	CAROL CIGRAND	CANDY FOR BLIND DATE W/BOOK		29.16	
1984284	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	73.71		
1986511	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	111.27	184.98	
7445087	DEMCO INC	BOOK TAPE & BOOKMARKS		68.73	
6689152	HAWKINS INC	CHLORINE CYLINDERS	50.00		
6689825	HAWKINS INC	CHLORINE	10.00		
6698986	HAWKINS INC	LPC-5 & CHLORINE CYLINDERS	2,085.20	2,145.20	
113615	HERITAGE PRINTING COMPANY	LAMINATING PAGES/STORYWALK	35.00		
113730	HERITAGE PRINTING COMPANY	LIBRARY POSTCARD GROUNDBREAKIN	108.00	143.00	
504995292	HOOPLA	125 DIGITAL ITEMS		321.55	
200671-372739	IOWA DEPT OF PUBLIC HEALTH	2024 POOL RENEWAL		70.00	
MARCH24	IOWA E.M.S. CONSULTANTS	FINAL 1/2 PYMT FOR STUDY		9,750.00	
MARCH 24 180K	IOWA MAIN STREET INVESTMENTS	1/2 PAYMENT OF RES #21-24		180,000.00	
2858	JOHNSON, BECKY	VALENTINES CRAFTS/GUESSING GAM		21.67	
MARCH 2024	KOTTER LISA	CITY ADMINISTRATOR STIPEND		115.00	
APRIL 2024	MADISON NATL LIFE INS CO, INC	APRIL 2024 PREMIUMS		416.39	
02292024	MCDERMOTT OIL CO	FUEL/DIESEL CHARGES	1,240.85		
261324	MCDERMOTT OIL CO	CHEVRON HDZ OIL FOR NEW SWEEPE	102.50		
9715-1	MCDERMOTT OIL CO	DIESEL-AMBULANCE	101.89	1,445.24	
251614	MEDICAL ASSOCIATES CLINIC PC	DRUG SCREEN COLLECTION FEES		27.00	
0001	MELBOURNE PUBLIC LIBRARY	BOOK-THE WOMEN BY K. HANNAH		17.00	
3530	MIDWEST PATCH	56 HIGH PERFORMANCE PATCH		864.50	
505013517	MIDWEST TAPE LLC	14 DVD SETS		349.61	
002313	MSA PROFESSIONAL SERVICES	JOHNSON ST SW RECON:BIDDING		17,663.75	
73000526101	ORIENTAL TRADING	ST PATTYS DAY CRAFT KIT:SIGNAG		43.92	
33997	PARTS AUTHORITY	OLD STREET SWEEPER		133.18	
36702481	QUILL CORP	PLAY DOH 20 PACK	31.44		
37235118	QUILL CORP	LUNCH BAGS-25 PACK OF SMALL	12.57		
37250255	QUILL CORP	500 CT BROWN DRAFT BAG	33.14		
37262053	QUILL CORP	MINI ASST CARD STOCK 72 COUNT	20.80		
37269959	QUILL CORP	CARDSTOCK:TAPE:COPY PAPER: CON	179.09	277.04	
0897-001015267	BFI WASTE SERVICES LLC	RESIDENTIAL		24,525.20	
S-1788	SKOOL KRAFTS	CLAY DOUGH/BUTTONS/CRAFT ROLLS		69.39	
FEB 2024	CINDY STOLL	CLEANING SERVICES		390.00	

CLAIMS REPORT
Vendor Checks: 3/12/2024- 3/12/2024

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
3100135637	TEST AMERICA LABORATORIES INC	WASTE WATER TESTING		1,184.00		
FEB 2024	VISA	FEB VISA BILL		3,912.76		
				=====		
		Accounts Payable Total		257,365.74		
		Payroll Checks				
				=====		
		Report Total		257,365.74		
				=====		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	225,045.51
016	PARTIAL SELF-FUND	
110	ROAD USE TAX	2,245.65
323	HIGHWAY 136	17,663.75
370	LIBRARY CAPITAL PROJECT	108.00
600	WATER	5,568.54
610	SEWER	6,734.29

	TOTAL FUNDS	257,365.74

TREASURER'S REPORT
CALENDAR 2/2024, FISCAL 8/2024

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	308,445.34	79,819.72	122,984.39	.00	265,280.67
002 OLD ARPA DONT USE	.00	.00	.00	.00	.00
011 POLICE	82,420.94	367.02	.00	.00	82,787.96
012 FIRE TRUCK	298,659.58	1,329.93	.00	.00	299,989.51
013 RIVERVIEW PARK	10,140.60	45.16	.00	.00	10,185.76
014 FIRE EQUIPMENT	77,500.00	.00	.00	.00	77,500.00
015 PUBLIC WORKS TRUCK	45,137.13	201.00	.00	.00	45,338.13
016 PARTIAL SELF-FUND	31,960.43	79.69	3,684.06	.00	28,356.06
017 SWIMMING POOL	46,349.38	68.23	.00	.00	46,417.61
018 CABLE	6,895.99	30.71	.00	.00	6,926.70
019 PARKS/PLAYGROUND	22,040.70	98.15	.00	.00	22,138.85
020 STREET EQUIP	107,519.05	478.78	.00	.00	107,997.83
021 LIBRARY	252,616.66	626.00	.00	.00	253,242.66
022 1ST AVENUE	313,217.07	1.05	.00	.00	313,218.12
023 1ST AVE BRIDGE	.00	.00	.00	.00	.00
024 TYLER BRIDGE	.00	.00	.00	.00	.00
025 TRAIL	45.02	.20	.00	.00	45.22
026 STREN	2,388.59	10.64	.00	.00	2,399.23
027 BICENTENNIAL	4,975.32	22.16	.00	.00	4,997.48
028 AMBULANCE	184,854.58	823.16	.00	.00	185,677.74
110 ROAD USE TAX	209,393.43	24,571.85	23,925.57	9.86	210,049.57
111 ARP (AMERI RESUCUE PLAN	63,379.64	.00	.00	.00	63,379.64
112 EMPLOYEE BENEFITS	94,177.71	1,298.98	.00	.00	95,476.69
121 LOCAL OPTION	668,098.53	40,767.36	.00	.00	708,865.89
125 TAX INCREMENT FINANCING	66,979.24-	9,422.67	.00	.00	57,556.57-
200 DEBT SERVICE	109,911.30	1,246.06	.00	.00	111,157.36
220 SPECIAL ASSESSMENT	.00	.00	.00	.00	.00
300 LIBRARY PROJ	.00	.00	.00	.00	.00
310 HOUSING REHAB	13,603.74	.00	.00	.00	13,603.74
312 1ST AVE TRAIL PROJECT	9,990.32	.00	.00	.00	9,990.32
322 STREET IMPROVEMENTS	.00	.00	.00	.00	.00
323 HIGHWAY 136	69,482.19	.00	556.50	.00	68,925.69
360 WATER SYSTEM IMPROVEMEN	713.63	.00	.00	.00	713.63
363 WWTP IMPROVEMENT PROJEC	.00	.00	.00	.00	.00
364 TRAIL WATER MAIN REPLAC	.00	.00	.00	.00	.00
365 MCKINLEY ST & 1ST AVE C	.00	.00	.00	.00	.00
366 SWIMMING POOL PROJECT	.00	.00	.00	.00	.00
370 LIBRARY CAPITAL PROJECT	214,228.77-	.00	41,520.78	.00	255,749.55-
600 WATER	41,645.53-	17,867.26	21,349.42	24.71	45,102.98-
601 DEPOSITS-WATER/SEWER	4,543.43	.00	.00	.00	4,543.43
603 WELL PUMP	55,731.27	248.17	.00	.00	55,979.44
604 2021A BOND	.00	.00	.00	.00	.00
605 2021A BOND SINKING	75,528.30	336.33	.00	.00	75,864.63
610 SEWER	188,126.29	46,712.25	22,066.26	5.43	212,777.71
611 SEWER SINKING	567,136.00	.00	.00	.00	567,136.00
620 GARBAGE	.00	.00	.00	.00	.00
621 GARBAGE TRUCK	.00	.00	.00	.00	.00
Report Total	3,602,128.62	226,472.53	236,086.98	40.00	3,592,554.17

TREASURER'S REPORT
CALENDAR 2/2024, FISCAL 8/2024

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FEB
TREASURER REPORT
(TREAS)

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	308,445.34	79,819.72	122,984.39	.00	265,280.67
002 OLD ARPA DONT USE	.00	.00	.00	.00	.00
011 POLICE	82,420.94	367.02	.00	.00	82,787.96
012 FIRE TRUCK	298,659.58	1,329.93	.00	.00	299,989.51
013 RIVERVIEW PARK	10,140.60	45.16	.00	.00	10,185.76
014 FIRE EQUIPMENT	77,500.00	.00	.00	.00	77,500.00
015 PUBLIC WORKS TRUCK	45,137.13	201.00	.00	.00	45,338.13
016 PARTIAL SELF-FUND	31,960.43	79.69	3,684.06	.00	28,356.06
017 SWIMMING POOL	46,349.38	68.23	.00	.00	46,417.61
018 CABLE	6,895.99	30.71	.00	.00	6,926.70
019 PARKS/PLAYGROUND	22,040.70	98.15	.00	.00	22,138.85
020 STREET EQUIP	107,519.05	478.78	.00	.00	107,997.83
021 LIBRARY	252,616.66	626.00	.00	.00	253,242.66
022 1ST AVENUE	313,217.07	1.05	.00	.00	313,218.12
023 1ST AVE BRIDGE	.00	.00	.00	.00	.00
024 TYLER BRIDGE	.00	.00	.00	.00	.00
025 TRAIL	45.02	.20	.00	.00	45.22
026 SIREN	2,388.59	10.64	.00	.00	2,399.23
027 BICENTENNIAL	4,975.32	22.16	.00	.00	4,997.48
028 AMBULANCE	184,854.58	823.16	.00	.00	185,677.74
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GENERAL FUNDS:	1,795,166.38	84,001.60	126,668.45	.00	1,752,499.53
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110 ROAD USE TAX	209,393.43	24,571.85	23,925.57	9.86	210,049.57
111 ARP (AMERI RESUCUE PLAN	63,379.64	.00	.00	.00	63,379.64
112 EMPLOYEE BENEFITS	94,177.71	1,298.98	.00	.00	95,476.69
121 LOCAL OPTION	668,098.53	40,767.36	.00	.00	708,865.89
125 TAX INCREMENT FINANCING	66,979.24-	9,422.67	.00	.00	57,556.57-
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SPECIAL REVENUES:	968,070.07	76,060.86	23,925.57	9.86	1,020,215.22
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200 DEBT SERVICE	109,911.30	1,246.06	.00	.00	111,157.36
220 SPECIAL ASSESSMENT	.00	.00	.00	.00	.00
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DEBT SERVICE TOTALS	109,911.30	1,246.06	.00	.00	111,157.36
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300 LIBRARY PROJ	.00	.00	.00	.00	.00
310 HOUSING REHAB	13,603.74	.00	.00	.00	13,603.74
312 1ST AVE TRAIL PROJECT	9,990.32	.00	.00	.00	9,990.32
322 STREET IMPROVEMENTS	.00	.00	.00	.00	.00
323 HIGHWAY 136	69,482.19	.00	556.50	.00	68,925.69
360 WATER SYSTEM IMPROVEMEN	713.63	.00	.00	.00	713.63
363 WWTP IMPROVEMENT PROJEC	.00	.00	.00	.00	.00
364 TRAIL WATER MAIN REPLAC	.00	.00	.00	.00	.00
365 MCKINLEY ST & 1ST AVE C	.00	.00	.00	.00	.00
366 SWIMMING POOL PROJECT	.00	.00	.00	.00	.00
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CAPITAL PROJECTS TOT	93,789.88	.00	556.50	.00	93,233.38
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370 LIBRARY CAPITAL PROJECT	214,228.77-	.00	41,520.78	.00	255,749.55-
600 WATER	41,645.53-	17,867.26	21,349.42	24.71	45,102.98-
601 DEPOSITS-WATER/SEWER	4,543.43	.00	.00	.00	4,543.43
603 WELL PUMP	55,731.27	248.17	.00	.00	55,979.44

TREASURER'S REPORT
CALENDAR 2/2024, FISCAL 8/2024

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
604 2021A BOND	.00	.00	.00	.00	.00
605 2021A BOND SINKING	75,528.30	336.33	.00	.00	75,864.63
610 SEWER	188,126.29	46,712.25	22,066.26	5.43	212,777.71
611 SEWER SINKING	567,136.00	.00	.00	.00	567,136.00
620 GARBAGE	.00	.00	.00	.00	.00
621 GARBAGE TRUCK	.00	.00	.00	.00	.00
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ENTERPRISE FUNDS:	635,190.99	65,164.01	84,936.46	30.14	615,448.68
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GRAND TOTAL:	3,602,128.62	226,472.53	236,086.98	40.00	3,592,554.17
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Report Total	3,602,128.62	226,472.53	236,086.98	40.00	3,592,554.17

BANK CASH REPORT
2024

BANK CASH REPORT

BANK NAME FUND GL NAME	JANUARY CASH BALANCE	FEBRUARY RECEIPTS	FEBRUARY DISBURSMENTS	FEBRUARY CASH BALANCE	OUTSTANDING TRANSACTIONS	FEB BANK BALANCE
OHNWARD CHECKING ACCT						
BANK OHNWARD CHECKING ACCT						2,169,246.24
001 CASH - GENERAL	178,748.09	79,526.62	123,284.39	134,990.32	15,526.03	
002 CASH- ARP COVID 19 GRANT	0.00	0.00	0.00	0.00		
011 CASH - POLICE	0.00	0.00	0.00	0.00		
012 CASH - FIRE	0.00	0.00	0.00	0.00		
013 CASH - RIVERVIEW PARK	0.00	0.00	0.00	0.00		
014 CASH - FIRE EQUIPMENT	77,500.00	0.00	0.00	77,500.00		
015 CASH - PUBLIC WORKS TRUCK	0.00	0.00	0.00	0.00		
016 CASH - PARTIAL SELF-FUND	14,065.35	0.00	3,684.06	10,381.29		
017 CASH - SWIMMING POOL	31,027.59	0.00	0.00	31,027.59		
018 CASH - CABLE	0.00	0.00	0.00	0.00		
019 CASH - PARKS/PLAYGROUND	0.00	0.00	0.00	0.00		
020 CASH - STREET EQUIP	0.00	0.00	0.00	0.00		
021 CASH - LIBRARY	112,038.55	0.00	0.00	112,038.55		
022 CASH - 1ST AVENUE	312,982.23	0.00	0.00	312,982.23		
023 CASH - 1ST AVE BRIDGE	0.00	0.00	0.00	0.00		
024 CASH - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CASH - TRAIL	0.00	0.00	0.00	0.00		
026 CASH - SIREN	0.00	0.00	0.00	0.00		
027 CASH - BICENTENNIAL	0.00	0.00	0.00	0.00		
028 CASH - AMBULANCE	0.00	0.00	0.00	0.00		
110 CASH - ROAD USE TAX	209,393.43	24,571.85	23,915.71	210,049.57	4,692.98	
111 ARPA CHECKING	63,379.64	0.00	0.00	63,379.64		
112 CASH - EMPLOYEE BENEFITS	94,177.71	1,298.98	0.00	95,476.69		
121 CASH - LOST	668,098.53	40,767.36	0.00	708,865.89		
125 CASH - TIF	66,979.24-	9,422.67	0.00	57,556.57-	3,981.00	
200 CASH - DEBT SERVICE	109,911.30	1,246.06	0.00	111,157.36		
220 CASH - SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00		
310 CASH - HOUSING REHAB	13,603.74	0.00	0.00	13,603.74		
312 CASH - 1ST AVE TRAIL PROJECT	9,990.32	0.00	0.00	9,990.32		
322 CASH - STREET IMPROVEMENTS	0.00	0.00	0.00	0.00		
323 CASH - HIGHWAY 136	69,482.19	0.00	556.50	68,925.69	556.50	
360 CASH - WATER SYS IMPROVEMENT	713.63	0.00	0.00	713.63		
363 CASH - WWTP IMPROVEMENT PROJ	0.00	0.00	0.00	0.00		
364 CASH - TRAIL WATER MAIN REPLAC	0.00	0.00	0.00	0.00		
365 CASH - MCKINLEY ST & 1ST AVE	0.00	0.00	0.00	0.00		
366 CASH - SWIMMING POOL PROJ	0.00	0.00	0.00	0.00		
370 CASH - LIBRARY CAP PROJECT	214,228.77-	0.00	41,520.78	255,749.55-		
600 CASH - WATER	130,666.30-	17,470.85	21,324.71	134,520.16-	5,817.84	
601 CASH - DEPOSITS	1,043.43	0.00	0.00	1,043.43		
603 CASH - WELL PUMP	0.00	0.00	0.00	0.00		
604 CASH - 2021A BOND	0.00	0.00	0.00	0.00		
605 CASH - 2021A BOND SINKING	0.00	0.00	0.00	0.00		
610 CASH - SEWER	33,219.19	46,022.45	22,060.83	57,180.81	55.42	
611 CASH - SEWER SINKING	567,136.00	0.00	0.00	567,136.00		
620 CASH - GARBAGE	0.00	0.00	0.00	0.00		
621 CASH - GARBAGE TRUCK	0.00	0.00	0.00	0.00		
OHNWARD CHECKING ACCT TOTALS	2,154,636.61	220,326.84	236,346.98	2,138,616.47	30,629.77	2,169,246.24

BANK CASH REPORT
2024

BANK NAME FUND GL NAME	JANUARY CASH BALANCE	FEBRUARY RECEIPTS	FEBRUARY DISBURSMENTS	FEBRUARY CASH BALANCE	OUTSTANDING TRANSACTIONS	FEB BANK BALANCE
OHNWARD MONEY MARKET ACCT						
BANK OHNWARD MONEY MARKET ACCT						1,453,937.70
001 CDS/INVESTMENTS - GENERAL	129,697.25	593.10	0.00	130,290.35		
011 CDS/INVESTMENTS - POLICE CAR	82,420.94	367.02	0.00	82,787.96		
012 CDS/INVESTMENTS - FIRE TRUCK	298,659.58	1,329.93	0.00	299,989.51		
013 CDS/INVESTMENTS - RIVERVIEW	10,140.60	45.16	0.00	10,185.76		
015 CDS/INVESTMENTS - TRUCK RSRV	45,137.13	201.00	0.00	45,338.13		
016 CDS/INVESTMENTS - PARTIAL SELF	17,895.08	79.69	0.00	17,974.77		
017 CDS/INVESTMENTS - SWIMMING	15,321.79	68.23	0.00	15,390.02		
018 CDS/INVESTMENTS - CABLE RSRV	6,895.99	30.71	0.00	6,926.70		
019 CDS/INVESTMENTS - PARKS	22,040.70	98.15	0.00	22,138.85		
020 CDS/INVESTMENTS - STREET EQUIP	107,519.05	478.78	0.00	107,997.83		
021 CDS/INVESTMENTS - LIBRARY RSRV	140,578.11	626.00	0.00	141,204.11		
022 CDS/INVESTMENTS - 1ST AVE RSRV	234.84	1.05	0.00	235.89		
024 CDS/INVESTMENTS - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CDS/INVESTMENTS - TRAIL RSRV	45.02	0.20	0.00	45.22		
026 CDS/INVESTMENTS - SIREN RSRV	2,388.59	10.64	0.00	2,399.23		
027 CDS/INVESTMENTS - BICENTENNIAL	4,975.32	22.16	0.00	4,997.48		
028 CD/INVESTMENTS - AMBULANCE RES	184,854.58	823.16	0.00	185,677.74		
110 CDS/INVESTMENTS - ROAD USE TAX	0.00	0.00	0.00	0.00		
112 CDS/INVESTMENTS - EMPLOYEE BEN	0.00	0.00	0.00	0.00		
125 CDS/INVESTMENTS - TIF	0.00	0.00	0.00	0.00		
200 CDS/INVESTMENTS - DEBT SERVICE	0.00	0.00	0.00	0.00		
600 CDS/INVESTMENTS - WATER	89,020.77	396.41	0.00	89,417.18		
601 CDS/INVESTMENTS - DEPOSITS	3,500.00	0.00	0.00	3,500.00		
603 CDS/INVESTMENTS - WELL PUMP	55,731.27	248.17	0.00	55,979.44		
605 CD's/INVESTMENTS-2021A SINKING	75,528.30	336.33	0.00	75,864.63		
610 CDS/INVESTMENTS - SEWER	154,907.10	689.80	0.00	155,596.90		
611 CDS/INVESTMENTS - SEWER SINKIN	0.00	0.00	0.00	0.00		
620 CDS/INVESTMENTS - GARBAGE	0.00	0.00	0.00	0.00		
621 CDS/INVESTMENTS - GARBAGE TRK	0.00	0.00	0.00	0.00		
OHNWARD MONEY MARKET ACCT TOTA	1,447,492.01	6,445.69	0.00	1,453,937.70	0.00	1,453,937.70
OHNWARD BANK CD						
BANK OHNWARD BANK CD						
019 CD - PARKS	0.00	0.00	0.00	0.00		
021 CD - LIBRARY	0.00	0.00	0.00	0.00		
022 CD - 1ST AVE	0.00	0.00	0.00	0.00		
600 CD - WATER	0.00	0.00	0.00	0.00		
OHNWARD BANK CD TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OF ALL BANKS	3,602,128.62	226,772.53	236,346.98	3,592,554.17	30,629.77	3,623,183.94

REVENUE & EXPENSE REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

REV. EXP (FUNCTION)

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	POLICE TOTAL	17,623.59	145,791.99	260,595.00	114,803.01
	EMERGENCY MANAGEMENT TOTAL	.00	.00	2,000.00	2,000.00
	FLOOD CONTROL TOTAL	.00	.00	500.00	500.00
	FIRE TOTAL	2,634.08	12,515.36	293,550.00	281,034.64
	AMBULANCE TOTAL	5,269.10	42,231.91	102,150.00	59,918.09
	ANIMAL CONTROL TOTAL	.00	.00	.00	.00
	PUBLIC SAFETY TOTAL	25,526.77	200,539.26	658,795.00	458,255.74
	ROADS, BRIDGES, SIDEWALKS TOTA	23,423.15	493,223.33	515,458.00	22,234.67
	STREET LIGHTING TOTAL	928.37	7,440.16	16,000.00	8,559.84
	SNOW REMOVAL TOTAL	8,190.11	34,679.94	46,744.00	12,064.06
	RECYCLING/GARBAGE TOTAL	26,041.32	206,499.98	283,200.00	76,700.02
	PUBLIC WORKS TOTAL	58,582.95	741,843.41	861,402.00	119,558.59
	LIBRARY TOTAL	10,950.74	96,871.00	160,783.00	63,912.00
	PARKS TOTAL	1,799.01	100,908.95	74,100.00	26,808.95
	SWIMMING POOL TOTAL	76.66	91,514.24	163,440.00	71,925.76
	OTHER CULTURE/RECREATION TOTA	.00	.00	.00	.00
	CULTURE & RECREATION TOTAL	12,826.41	289,294.19	398,323.00	109,028.81
	COMMUNITY BEAUTIFICATION TOTA	10,000.00	31,711.75	720,000.00	688,288.25
	TIF REVOLVING FUND TOTAL	.00	12,459.50	195,369.00	182,909.50
	COMMUNITY & ECONOMIC DEV TOTA	10,000.00	44,171.25	915,369.00	871,197.75
	MAYOR/COUNCIL/CITY MGR TOTAL	.00	3,751.77	8,600.00	4,848.23
	EXECUTIVE ADMINISTRATION TOTA	.00	1,399.46	3,110.00	1,710.54
	CLERK/TREASURER/ADM TOTAL	22,337.26	144,159.38	114,696.00	29,463.38
	ELECTIONS TOTAL	.00	2,500.15	2,500.00	.15
	LEGAL SERVICES/ATTORNEY TOTAL	1,108.00	7,373.42	15,000.00	7,626.58
	CITY HALL/GENERAL BLDGS TOTAL	20,092.63	87,996.72	184,368.00	96,371.28
	CABLE ACCESS CHANNEL TOTAL	120.00	8,838.84	21,850.00	13,011.16
	GENERAL GOVERNMENT TOTAL	43,657.89	256,019.74	350,124.00	94,104.26
	AMBULANCE TOTAL	.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	5,525.00	180,084.00	174,559.00
	DEBT SERVICES TOTAL	.00	23,050.00	167,150.00	144,100.00
	DEBT SERVICE TOTAL	.00	28,575.00	347,234.00	318,659.00
	ROADS, BRIDGES, SIDEWALKS TOTA	556.50	19,750.50	225,000.00	205,249.50

REVENUE & EXPENSE REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	LIBRARY TOTAL	41,520.78	214,375.29	2,800,000.00	2,585,624.71
	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	----- 42,077.28	----- 234,125.79	----- 3,025,000.00	----- 2,790,874.21
	WATER TOTAL	21,349.42	264,971.05	375,973.00	111,001.95
	SEWER TOTAL	22,066.26	319,267.89	927,525.00	608,257.11
	LANDFILL/GARBAGE TOTAL	.00	.00	.00	.00
	ENTERPRISE FUNDS TOTAL	----- 43,415.68	----- 584,238.94	----- 1,303,498.00	----- 719,259.06
	TRANSFERS IN/OUT TOTAL	.00	.00	793,596.00	793,596.00
	TRANSFER OUT TOTAL	----- .00	----- .00	----- 793,596.00	----- 793,596.00
	TOTAL EXPENSES	=====	=====	=====	=====
		236,086.98	2,378,807.58	8,653,341.00	6,274,533.42
		=====	=====	=====	=====

REVENUE & EXPENSE REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

REV. EXP (EFUND) EXPENSE

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	122,984.39	1,187,677.53	2,788,876.00	1,601,198.47
	OLD ARPA DONT USE TOTAL	.00	.00	.00	.00
	POLICE TOTAL	.00	.00	.00	.00
	FIRE TRUCK TOTAL	.00	.00	236,150.00	236,150.00
	RIVERVIEW PARK TOTAL	.00	.00	.00	.00
	FIRE EQUIPMENT TOTAL	.00	.00	.00	.00
	PUBLIC WORKS TRUCK TOTAL	.00	.00	.00	.00
	PARTIAL SELF-FUND TOTAL	3,684.06	13,787.49	.00	13,787.49-
	SWIMMING POOL TOTAL	.00	.00	.00	.00
	PARKS/PLAYGROUND TOTAL	.00	.00	.00	.00
	STREET EQUIP TOTAL	.00	.00	.00	.00
	LIBRARY TOTAL	.00	.00	89,678.00	89,678.00
	1ST AVENUE TOTAL	.00	.00	.00	.00
	TRAIL TOTAL	.00	.00	.00	.00
	AMBULANCE TOTAL	.00	.00	.00	.00
	ROAD USE TAX TOTAL	23,925.57	317,943.33	319,768.00	1,824.67
	ARP (AMERI RESUCUE PLAN) TOTA	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EMPLOYEE BENEFITS TOTAL	.00	.00	129,018.00	129,018.00
	LOCAL OPTION TOTAL	.00	.00	207,150.00	207,150.00
	TAX INCREMENT FINANCING TOTAL	.00	12,459.50	195,369.00	182,909.50
	DEBT SERVICE TOTAL	.00	28,575.00	347,234.00	318,659.00
	LIBRARY PROJ TOTAL	.00	.00	.00	.00
	HOUSING REHAB TOTAL	.00	.00	.00	.00
	1ST AVE TRAIL PROJECT TOTAL	.00	.00	.00	.00
	STREET IMPROVEMENTS TOTAL	.00	.00	.00	.00
	HIGHWAY 136 TOTAL	556.50	19,750.50	225,000.00	205,249.50
	WATER SYSTEM IMPROVEMENT TOTA	.00	.00	.00	.00
	WWTP IMPROVEMENT PROJECT TOTA	.00	.00	.00	.00
	TRAIL WATER MAIN REPLACEM TOTA	.00	.00	.00	.00
	MCKINLEY ST & 1ST AVE CUR TOTA	.00	.00	.00	.00
	SWIMMING POOL PROJECT TOTAL	.00	.00	.00	.00
	LIBRARY CAPITAL PROJECT TOTAL	41,520.78	214,375.29	2,800,000.00	2,585,624.71
	WATER TOTAL	21,349.42	264,711.05	382,573.00	117,861.95
	DEPOSITS-WATER/SEWER TOTAL	.00	260.00	.00	260.00-

REVENUE & EXPENSE REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	WELL PUMP TOTAL	.00	.00	.00	.00
	2021A BOND TOTAL	.00	.00	.00	.00
	2021A BOND SINKING TOTAL	.00	.00	.00	.00
	SEWER TOTAL	22,066.26	319,267.89	406,184.00	86,916.11
	SEWER SINKING TOTAL	.00	.00	526,341.00	526,341.00
	GARBAGE TOTAL	.00	.00	.00	.00
	GARBAGE TRUCK TOTAL	.00	.00	.00	.00
	TOTAL EXPENSES BY FUND	=====	=====	=====	=====
		236,086.98	2,378,807.58	8,653,341.00	6,274,533.42
		=====	=====	=====	=====

REVENUE & EXPENSE REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

REV @ EXP (R FUND) REVENUE

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	79,819.72	1,096,616.06	2,731,955.00	1,635,338.94
	OLD ARPA DONT USE TOTAL	.00	.00	.00	.00
	POLICE TOTAL	367.02	3,024.45	1,000.00	2,024.45-
	FIRE TRUCK TOTAL	1,329.93	10,959.36	33,000.00	22,040.64
	RIVERVIEW PARK TOTAL	45.16	372.12	200.00	172.12-
	FIRE EQUIPMENT TOTAL	.00	.00	10,000.00	10,000.00
	PUBLIC WORKS TRUCK TOTAL	201.00	1,656.32	5,600.00	3,943.68
	PARTIAL SELF-FUND TOTAL	79.69	656.67	20,200.00	19,543.33
	SWIMMING POOL TOTAL	68.23	562.23	5,000.00	4,437.77
	CABLE TOTAL	30.71	253.05	200.00	53.05-
	PARKS/PLAYGROUND TOTAL	98.15	808.78	300.00	508.78-
	STREET EQUIP TOTAL	478.78	3,945.42	41,000.00	37,054.58
	LIBRARY TOTAL	626.00	5,158.55	2,000.00	3,158.55-
	1ST AVENUE TOTAL	1.05	8.61	8,000.00	7,991.39
	TYLER BRIDGE TOTAL	.00	.00	.00	.00
	TRAIL TOTAL	.20	1.66	1.00	.66-
	SIREN TOTAL	10.64	87.66	40.00	47.66-

REVENUE & EXPENSE REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	BICENTENNIAL TOTAL	22.16	182.58	50.00	132.58-
	AMBULANCE TOTAL	823.16	6,783.27	22,000.00	15,216.73
	ROAD USE TAX TOTAL	24,571.85	330,064.42	333,000.00	2,935.58
	ARP (AMERI RESUCUE PLAN) TOTA	.00	.00	.00	.00
	EMPLOYEE BENEFITS TOTAL	1,298.98	96,274.46	1,350.00	94,924.46-
	LOCAL OPTION TOTAL	40,767.36	270,967.17	425,000.00	154,032.83
	TAX INCREMENT FINANCING TOTAL	9,422.67	222,812.63	324,209.00	101,396.37
	DEBT SERVICE TOTAL	1,246.06	84,337.86	347,234.00	262,896.14
	LIBRARY PROJ TOTAL	.00	.00	.00	.00
	HOUSING REHAB TOTAL	.00	.00	.00	.00
	1ST AVE TRAIL PROJECT TOTAL	.00	.00	.00	.00
	STREET IMPROVEMENTS TOTAL	.00	.00	.00	.00
	HIGHWAY 136 TOTAL	.00	.00	500,000.00	500,000.00
	WATER SYSTEM IMPROVEMENT TOTA	.00	.00	.00	.00
	WWTP IMPROVEMENT PROJECT TOTA	.00	.00	.00	.00
	TRAIL WATER MAIN REPLACEM TOTA	.00	.00	.00	.00
	MCKINLEY ST & 1ST AVE CUR TOTA	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	SWIMMING POOL PROJECT TOTAL	.00	.00	.00	.00
	LIBRARY CAPITAL PROJECT TOTAL	.00	271,944.00	2,049,678.00	1,777,734.00
	WATER TOTAL	17,867.26	232,168.82	382,100.00	149,931.18
	DEPOSITS-WATER/SEWER TOTAL	.00	.00	.00	.00
	WELL PUMP TOTAL	248.17	2,045.08	500.00	1,545.08-
	2021A BOND TOTAL	.00	.00	.00	.00
	2021A BOND SINKING TOTAL	336.33	2,771.53	200.00	2,571.53-
	SEWER TOTAL	46,712.25	569,054.91	915,000.00	345,945.09
	SEWER SINKING TOTAL	.00	.00	.00	.00
	GARBAGE TOTAL	.00	.00	.00	.00
	GARBAGE TRUCK TOTAL	.00	.00	.00	.00
	TOTAL REVENUE BY FUND	=====	=====	=====	=====
		226,472.53	3,213,517.67	8,158,817.00	4,945,299.33
		=====	=====	=====	=====

Date	Account Name	Amount	Category Description	Item Description	Director Name
2/26/2024	CMS MEDICARE APPLIC FEE	\$709.00	Government Services Not Elsewhere Clas	Ambulance-recertify to accept Medicare pymt	KIMBERLY M LYNCH
2/25/2024	IACMA	\$120.00	Membership Organizations Not Elsewhe	Membership renewal	LISA ANN KOTTER
2/25/2024	IACMA	\$350.00	Membership Organizations Not Elsewhe	Conference fee	LISA ANN KOTTER
2/25/2024	B2B Prime*RZ1019P30	\$179.00	Continuity/Subscription Merchants	Annual Business acct fee for tax free account	KATHY M GOERDT
2/23/2024	WPY*Iowa Section American	\$135.00	Schools & Educational Services Not Els	Water operator meetings for 3 Ees	KATHY M GOERDT
2/19/2024	AMZN Mktg US*RI9DW8UX2	\$199.99	Book Stores	LED lights for shop	PHIL GEHL
2/14/2024	ALTEC AIR LLC	\$431.77	Industrial Supplies Not Elsewhere Clas	Waster water	PHIL GEHL
2/15/2024	BOXCASTSTREAMING PLAN	\$1,788.00	Computer Software	Boxcast for live broadcast of meeting	LISA ANN KOTTER
		\$3,912.76			

Lisa Kotter

From: Kathy Goerdt
Sent: Wednesday, February 28, 2024 2:51 PM
To: Lisa Kotter
Subject: FW: License LC0028356 Renewal Notice Sent

From: noreply@salesforce.com <noreply@salesforce.com> **On Behalf Of** IOWA ABD Licensing Support
Sent: Wednesday, February 28, 2024 5:01 AM
To: Kathy Goerdt <clerk@citycascade.com>
Subject: License LC0028356 Renewal Notice Sent

Hello,

LC0028356 has been sent a Renewal Notice is now eligible for their renewal.

Corp Name: Cascade Columbus Club, Inc.

DBA: Cascade Columbus Club

License Number: LC0028356

Application Number: App-175871

Tentative Effective Date:

Application Type: Renewal

Amendment Type:

Thank you,
The Iowa Alcoholic Beverages Division



March 11, 2024 Agenda

To: City Council, Mayor and Staff

From: Lisa Kotter, City Administrator

Date: March 8, 2024

Re: Public Hearing for Proposed Debt for Highway 136 and the Street Sweeper

The Council is required to hold a public hearing for the upcoming debt issuance that will fund Highway 136, the Library and the Street Sweeper. In addition, after the hearing is held, there is consideration of a resolution. This approval gives the Council the authority to borrow up to \$830K. The actual debt consideration will happen in April and May.

Background Info

As the Council is aware it has been discussed that the Highway 136 project funding would be borrowed when the library funding is also borrowed. The Library funding was approved back in Fall 2022 in an amount not to exceed \$1M. The option for the Library and Hwy 136 is to use TIF funding for repayment.

This borrowing for the Highway 136 project must have its own public hearing and approval process. Even though we will not borrow until Spring or Summer, we need to get this hearing set and conducted prior to the final budget adoption. This is so that we have the right to levy taxes to make the first set of debt payments in the FY25 budget.

We have also added the option to pay for the sweeper via debt levy by adding this to this borrowing. There are pros and cons to this idea. If we are looking to pay for the sweeper using tax dollars vs road use tax dollars, we can now levy the debt if it is included in this Spring 24 borrowing. That would open up some more road use dollars for other pieces of Public Works equipment that are coming in need of replacement. We also looked at paying it off over 5 years instead of Three to again allow some more funds to open up for future equipment. The downside to adding it to the new debt is that we would pay \$1,000 more in total for the sweeper debt. For the purposes of this public hearing notice, we can keep the sweeper in the highest amount and the Council can decide and debt borrowing time if you want to include it or not. The number in this publication has to be the maximum that we would borrow.

We listed the amount of \$860,000 which is for both the highway and sweeper. Although not included in this public hearing, we also would be borrowing \$550,000 towards the library when we complete this work in Spring or Summer.

RESOLUTION NO. 26-24

Resolution taking additional action on proposal to enter into a General Obligation Loan Agreement and providing for the levy of taxes to pay General Obligation Corporate Purpose Bonds, Series 2024

WHEREAS, the City of Cascade (the “City”), in Dubuque and Jones Counties, State of Iowa, heretofore proposed to enter into a General Obligation Library Loan Agreement (the “2022 Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$1,000,000, pursuant to the provisions of Section 384.24A and 384.24.3(q) of the Code of Iowa, for the purpose of paying the cost, to that extent, of undertaking the Municipal Library Development Project, an urban renewal project in the Cascade Urban Renewal Area authorized by action of the City Council on September 12, 2022, and in lieu of calling an election upon such proposal, has published notice of the proposed action, including notice of the right to petition for an election, and has held a hearing thereon, and as of October 24, 2022, no petition has been filed with the City asking that the question of entering into the 2022 Loan Agreement be submitted to the registered voters of the City; and

WHEREAS, the City currently has remaining authority to borrow in a principal amount not to exceed \$750,000 under the 2022 Loan Agreement; and

WHEREAS, the City also proposes to enter into an additional General Obligation Loan Agreement (the “Loan Agreement”), pursuant to the provisions of Section 384.24A of the Code of Iowa, and to borrow money thereunder in a principal amount not to exceed \$860,000 for the purpose of paying the costs, to that extent, of (1) constructing street, water system, sanitary sewer, and storm water drainage improvements; and (2) current refunding a \$105,000 Promissory Note, dated May 1, 2023, which was previously issued to fund the acquisition of a street sweeper, and has published notice of the proposed action and has held a hearing thereon on March 11, 2024; and

WHEREAS, the City intends to enter into the Loan Agreement in the future and to issue General Obligation Corporate Purpose Bonds, Series 2024 (the “Bonds”) in evidence of its obligations thereunder and anticipates that principal and interest will come due on the Bonds before July 1, 2025; and

WHEREAS, it is now necessary to make provision for the levy of a debt service property tax in the 2024-2025 fiscal year for the payment of such anticipated principal and interest;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Cascade, Iowa, as follows:

Section 1. The City Council hereby determines to enter into the Loan Agreement in the future and orders that the Bonds be issued at such time, in evidence thereof. The City Council further declares that this resolution constitutes the “additional action” contemplated under Section 384.25 of the Code of Iowa.

Section 2. For the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Bonds as the same become due, there is hereby ordered levied on all the taxable property in the City the following direct annual tax:

For collection in the fiscal year beginning July 1, 2024,
sufficient to produce the net annual sum of \$74,563.

provided, however, that at the time the Bonds are issued, the actual tax levy amounts required to pay the principal of and interest on the Bonds in each year shall be determined based upon the interest rate or rates at which the Bonds are issued, and this resolution shall be supplemented by a resolution of the City Council to provide for such actual and necessary tax levy amounts.

Section 3. A certified copy of this resolution shall be filed with the Dubuque and Jones County Auditors and said Auditors are hereby instructed to enter for collection and assess the tax hereby authorized. When annually entering such taxes for collection, the County Auditors shall include the same as a part of the tax levy for Debt Service Fund purposes of the City and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the City and set aside therein as a special account to be used solely and only for the payment of the principal of and interest on the Bonds hereby authorized and for no other purpose whatsoever.

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved March 11, 2024.

Steve Knepper, Mayor

Attest:

Kathy Goerd, City Clerk



March 11, 2024 Agenda

To: City Council, Mayor and Staff

From: Lisa Kotter, City Administrator

Date: March 8, 2024

Re: Solar System Requirement for Special Exception Ordinance

Solar Draft Ordinance #06-24

This will be the second of three meetings on this ordinance.

This request to make a code change originated from discussion at the Board of Adjustment meeting. This Board is the body that must review Special Exception applications. A special exception is required for any solar system being installed. The code clarifies that a small vs large system is a cutoff of 15KW of power being generated from the system. The Board thought no small systems in residential areas needed to have a review by the Board. These systems have become much more common and other cities are also eliminating this type of higher-level review.

Even if the Special Exception requirement was eliminated, all systems still must go through Utility approval and a building permit. If the Special exception is eliminated, there would no longer be a notice sent to neighbors within 200ft. We have issued two of these permits since I have been here and neither one had any neighbors appear at the public hearing. The main difference would be to eliminate the need for residential solar projects to have to come before the City and have a Public Hearing. We define small and large projects, and the change eliminates the Special Exception for small, roof top projects only. Small ground mount and large projects (15KW or higher) would still come before the Board.

The Planning and Zoning Commission and Council both agreed to exempt only roof mounted, small solar systems from needing a special exception.

The Planning and Zoning Commission and Council both public hearings in February, as required by law. The draft ordinance is in the packet.

ORDINANCE NO. 06-24

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF CASCADE, IOWA, TO AMEND SOLAR ENERGY SYSTEMS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA:

SECTION 1. PURPOSE. The purpose of this Ordinance is to amend the requirements to install a small solar energy system and no longer require the small systems to be subject to a special exception permit process. The Board of Adjustment will continue to review the large solar energy system.

SECTION 2. SECTIONS AMENDED. The following sections of Chapter 165 of the Code of Ordinances of the City of Cascade, Iowa, are amended as follows:

165.11 Schedules of District Regulations.

A-1 AGRICULTURAL DISTRICT

D. SPECIAL EXCEPTION USES AND STRUCTURES. Subject to Section 165.34(2) and other requirements contained herein, the Board of Adjustment may permit the following:

3. Small ground mount and Large Solar energy systems in accordance with §§ 165.51–165.56 of this Code of Ordinances.

R-1 SINGLE-FAMILY RESIDENTIAL DISTRICT

D. SPECIAL EXCEPTION USES AND STRUCTURES. Subject to Section 165.34(2) and other requirements contained herein, the Board of Adjustment may permit the following:

5. Large Solar energy systems in accordance with §§ 165.51–165.56 of this Code of Ordinances.

R-2 MIXED RESIDENTIAL DISTRICT

D. SPECIAL EXCEPTION USES AND STRUCTURES. Subject to Section 165.34(2) and other requirements contained herein, the Board of Adjustment may permit the following:

4. Small ground mount and Large Solar energy systems in accordance with §§ 165.51–165.56 of this Code of Ordinances.

R-3 MULTIPLE/MOBILE RESIDENTIAL DISTRICT

D. SPECIAL EXCEPTION USES AND STRUCTURES. Subject to Section 165.34(2) and other requirements contained herein, the Board of Adjustment may permit the following:

2. Small ground mount and Large Solar energy systems in accordance with §§ 165.51–165.56 of this Code of Ordinances.

R-4 MULTIPLE RESIDENTIAL DISTRICT

D. SPECIAL EXCEPTION USES AND STRUCTURES. Subject to Section 165.34(2) and other requirements contained herein, the Board of Adjustment may permit the following:

3. Small ground mount and Large Solar energy systems in accordance with §§ 165.51–165.56 of this Code of Ordinances.

C-1 HIGHWAY COMMERCIAL DISTRICT

D. SPECIAL EXCEPTION USES AND STRUCTURES. Subject to Section 165.34(2) and other requirements contained herein, the Board of Adjustment may permit the following:

4. Small ground mount and Large Solar energy systems in accordance with §§ 165.51–165.56 of this Code of Ordinances.

C-2 GENERAL RETAIL DISTRICT

D. SPECIAL EXCEPTION USES AND STRUCTURES. Subject to Section 165.34(2) and other requirements contained herein, the Board of Adjustment may permit the following:

5. Small ground mount and Large Solar energy systems in accordance with §§ 165.51–165.56 of this Code of Ordinances.

M-1 LIGHT INDUSTRIAL DISTRICT

D. SPECIAL EXCEPTION USES AND STRUCTURES. Subject to Section 165.34(2) and other requirements contained herein, the Board of Adjustment may permit the following:

5. Small ground mount and Large Solar energy systems in accordance with §§ 165.51–165.56 of this Code of Ordinances.

M-2 HEAVY INDUSTRIAL DISTRICT

D. SPECIAL EXCEPTION USES AND STRUCTURES. Subject to Section 165.34(2) and other requirements contained herein, the Board of Adjustment may permit the following:

9. Small ground mount and Large Solar energy systems in accordance with §§ 165.51–165.56 of this Code of Ordinances.

ARTICLE 6. SOLAR ENERGY SYSTEMS

165.56 Review and Approval of Application. Within sixty (60) days of receiving the application for ~~an~~ a small ground mount and large SES, the City shall schedule a public hearing before the Board of Adjustment. Notice shall be given to the public no less than four (4) days and no more than twenty (20) days prior to the public hearing by publication in the official City newspaper and to all owners of property within two-hundred feet (200') of the proposed SES site by ordinary mail. Approval of a Special Exception for an SES shall be valid for a period no longer than two (2) years from the date of such permit, unless construction has commenced or the Board of Adjustment specifically grants a longer period of time for the zoning permit. The approval and issuance of a Special Exception for the construction or installation of any SES, under this ordinance, shall not relieve any permittee, applicant, or owner from compliance with all legal requirements nor relieve the permittee, applicant, or owner of any liability for damage or loss resulting from the placement, construction, or maintenance of such SES. The City assumes no liability whatsoever by virtue of the issuance of a Special Exception for an SES.

SECTION 4. REPEALER. All other sections of this Ordinance in conflict with these provisions shall be repealed.

SECTION 5. SEVERABILITY. If any section, provision, or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall have no effect on the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 6. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its adoption and publication as provided by law.

Passed by the Council on the _____ day of _____, 2024.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdt, City Clerk

First Reading: February 26, 2024
Third Reading
American Legal

Second Reading
Publication



March 11, 2024 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: March 8, 2024

Re: Garbage Ordinance

Ordinance #04-24

At the City Council meeting on February 12 and 26, the Council approved the first two readings of this draft ordinance. This previous ordinance stated people must provide their own containers. It also did not cover the time toters must be at the curb. Lastly, we added clarity on how we handle the other haulers besides the one hired for weekly pick-up by the City. The draft ordinance is in the packet and would be a third and final reading.

ORDINANCE #04-24

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CASCADE,
IOWA BY AMENDING
TITLE VI PHYSICAL ENVIRONMENT, CHAPTER 4 UTILITY REFUSE COLLECTIONS,**

NOW, THEREFORE, BE IT ENACTED by the City Council of the City of Cascade, Iowa, as follows:

Section I. SECTION MODIFIED. Title VI Physical Environment, Chapter 4 “Utility Refuse Collection” of the Ordinances of the City of Cascade, Iowa is repealed and the following adopted in lieu thereof:

Utility Refuse Collections.

~~6-4-2 DUTY TO PROVIDE GARBAGE AND RECYCLING CONTAINERS CANS.~~

~~The City will provide each residential and commercial parcel with a container from the private garbage hauler hired by the City and all are required to use these containers. All are also required to use the City hired contractor for all regular, weekly pick-ups. A different hauler may only be hired privately for temporary, short-term needs such as construction, renovation projects or special events. A private hauler hired for temporary use, that is not the contractor hired by the City for weekly pick-up, must be permitted by the City as provided in section 6-4-6. Each person shall provide cans or approved containers for the storage of garbage and rubbish accumulating on the premises owned or occupied by such owner. Such All City provided cans or containers shall be kept covered and reasonably clean at all times. The cans or containers shall be placed at the curb on the collection day no later than 7:00 a.m., in a position readily accessible to the collector, with any two totes being placed at least 3 feet apart. It shall be the duty of the owner of each household residing in a building arranged for more than one family unit to provide proper cans for garbage and rubbish.~~

6-4-6 NECESSITY OF PERMIT. No person shall collect garbage or rubbish except such person's unless otherwise by contract or permit approved by the Superintendent of refuse and issued by the Clerk. In the event any business, firm, or corporation may elect to dispose of refuse or waste matter, for temporary needs, as may accumulate on any premises, property, or location, the same may be done provided that such disposal and transporting of any refuse or waste matter complies with the provisions of this chapter, is approved by the City and a permit issued by the Clerk. The annual permit fee for a hauler, other than the one hired by the City, shall be \$100.

Section II. Severability Clause. If any section, provision or part of the ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section III. When Effective. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED, ADOPTED AND APPROVED this 12th day of February, 2024

Steven Knepper, Mayor

ATTEST:

Kathy Goerdt, City Clerk

First Reading: February 12, 2024
Second Reading: February 26, 2024
Third Reading:
Publication Date:
Sent to American Legal:



March 11, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: March 8, 2024
Re: EMS Lease for 129 Fox Street SE

Update since February 26 meeting

At the last meeting the Council expressed favor in the lease on Fox Street. However, it was requested that we review options on the existing building on 1st Avenue. We met with Reiffs and discussed some options to expand at that location. We came up with a plan to extend the bays off the front or east side and square it off to add more space for a second bathroom and storage room. We then had two builders come and evaluate the idea. In both cases, they indicated that we were looking at a complicated process costing close to \$200K. It would be a challenge to fit the addition and have bay doors high enough to accommodate the ambulance height. In addition, it would take at least six months once the plans were prepared and approved. We would have to find a place to move the service during construction. Based on the information gathered, it was decided that it was not a wise idea to invest that much money to expand a 1952 structure. We have also not found any different suitable buildings that are available at this time.

Original Info

One of the recommendations from the consultant was to look for a new EMS Station. We have been talking to Chad Demmer about the southern half of the building at 129 Fox Street SE as a new location. The EMS crew has made a list of some changes that they would request. I am meeting again with Chad to go over the list on Monday. The lease we would ask for Council consideration is for 5 years, beginning June 1, 2024 at \$1,500 per month. We would also pay for the utilities. Chad has also confirmed that prior to June 1, he will be using the other half of the building for his own use.

I have reviewed the lease with Reiff at the current location. The start date for each year's lease is July 1. We must give a 90-day notice which would be April 1. By renting the new location on June 1, we would have one month at both locations to get things moved and settled. I did call and speak to Peggy so that she was aware before the agenda came out that this was a possibility.

I did get a call today from Mike Smith about a building he is planning to build new on the east side of town. He is willing to consider building a facility that we could rent. If the Council was more interested in this, it would take some time to get Mike the info on our size needs and then for him to come up with the costs. If we take this path, we would likely to have to stay in the current facility for another year, as construction would not be done prior to us moving out by July 1, 2024.

There is a resolution in the packet for consideration to authorize me to work with Chad on a lease for 5 years for \$1,500. If there is anything on the EMS list of requests that Chad is not willing to build, we will bring those items back to Council in two weeks.

RESOLUTION #24-24

RESOLUTION APPROVING A BUILDING LEASE AGREEMENT WITH CASCADE STORAGE FACILITY, LLC, (CHAD DEMMER) FOR THE SOUTHERN HALF OF THE BUILDING AT 129 FOX STREET SE FOR PURPOSES OF AN EMS FACILITY

WHEREAS, the City Council hired the Iowa EMS Consultants to complete an analysis of strengths and weaknesses of the EMS service and that one of the recommendations was to consider a different building that was larger and more accommodating to the needs of the service; and,

WHEREAS, the Mayor and Council have toured the facility at 129 Fox St SE; and,

WHEREAS, the City Council finds that this building will suit the EMS service's needs for some time in to the future.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, that:

Section I. The City Council approves entering into the building lease agreement with Cascade Storage Facility, LLC for the south half of 129 Fox Street SE for a term of 5 years and a monthly rent of \$1,500 and with utilities being paid for by the City.

Section II. The City Council approves providing a 90-day notice to Joseph C. Reiff and Peggy A. Reiff for the termination of the current EMS Center lease at 803 1st Avenue West effective June 30, 2024.

Section III. The Mayor and City Clerk are hereby authorized to sign and execute the contract for the building lease.

PASSED AND APPROVED this 11th day of March, 2024.

Steven Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk



March 11, 2024 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: March 8, 2024

Re: EMS Fees Ordinance

Ordinance #07-24

At the City Council meeting on February 12, the Council listened to the presentation from the EMS Consultants. One of the recommendations was to raise the EMS rates so as to capture all Medicare rates. The proposed ordinance is listed to include the recommendation of new fees, eliminating the BLS on scene care fee and adding a nuisance fee.

At the February 26th meeting the first reading was approved. In addition, the Council gave direction to post the agenda with the option to approve both the second and third reading at this meeting.

CASCADE ORDINANCE NO. 07-24

AN ORDINANCE AMENDING TITLE III, CHAPTER 14 EMERGENCY MEDICAL SERVICES OF THE CODE OF ORDINANCES OF THE CITY OF CASCADE, IOWA

WHEREAS, the City Council of the City of Cascade, Iowa, has determined it is necessary to amend Title III, Chapter 14 Emergency Medical Services of the Code of Ordinances of the City of Cascade, Iowa (“City Code”), to change the fees charged for EMS Ambulance Services.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA that City Code §3-14-9 (1-8) be amended and adopted as follows:

1. BLS (Basic Life Support) Rate	\$1,000–\$800	
2. ALS1 (Advanced Life Support) Rate	\$1,000–\$950	
3. ALS2 (Advanced Life Support) Rate	\$1,200 \$1,000	
4. BLS on Scene Care	\$300	
5. ALS on Scene Care	\$200–\$400	
7. Nuisance Fee	\$200	

8. A nuisance fee is charged when it is deemed by the EMS director that the patient is utilizing the ambulance service as something other than it is intended to as an emergency medical provider and as something else such as repeated home health or nursing care.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE. This ordinance shall be effective after its passage and publication as required by law.

PASSED AND APPROVED this ____ day of March, 2024.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

First Reading February 26, 2024
Third Reading
American Legal

Second Reading
Publication



March 11, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: March 8, 2024
Re: EMS Co-Director

As a part of the EMS consultant's review, it was identified that working on a succession plan for a future director was a priority. Mike Donovan has served as director for many years and the City is appreciative of those dedicated years. However, it is also important to allow Mike the time to spend with his successor, with enough time to provide for proper training. In addition, the study identified that having some paid hours for a director was essential to the service's future success. The goal was to pay the director for 15 hours per week. The recommendation to the City Council is to do a hybrid of this concept for one year, as a transition. For the next year there would be two co-directors and each would work 10 hours. Then in a year, Mike would retire from the director position and the second director would become the sole director at 15 hours. Mike would also decide if he would stay with the service and continue to respond to calls. After a number of meetings with Mike, it is the recommendation that Mike and Kim Lynch be appointed to the co-director position. The resolution in the packet includes this appointment, pay structure and timeline.

RESOLUTION #25-24

A RESOLUTION APPOINT MIKE DONOVAN AND KIM LYNCH TO CO-DIRECTORS OF THE EMS SERVICE FOR THE CITY OF CASCADE

WHEREAS, the City is transitioning to having a part-time paid EMS Director; and,

WHEREAS, the current volunteer EMS director is Mike Donovan and Mike has indicated a high probability of retirement from the Director position in March 2025; and,

WHEREAS, the City Council appreciates the many years of service from Mr. Donovan and wants to assure a smooth transition for a new Director by instituting a succession plan.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa appoints Mike Donovan and Kim Lynch as Co-EMS Directors from March 12, 2024 to March 31, 2025 and each are to be salaried at 10 hours per week in an amount of \$250 per week each. On April 1, 2025 Mike Donovan will retire from the Director position, but is welcome to continue to take calls for service. In addition, on April 1, 2025 Kim Lynch will become the sole EMS Director and will be paid a salary of for 15 hours of work per week at \$375 per week.

PASSED, APPROVED AND ADOPTED this 11th day of March, 2024.

Steve Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk



March 11, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: March 8, 2024
Re: Seasonal Summer Employees

I am requesting approval for two seasonal positions for this upcoming summer. The first is a summer maintenance employee that can help with mowing, weed whipping, general maintenance and cleaning and other projects to assist our Public Works, Water, Sewer crew. Due to the duties with equipment, the selected candidate must be 18 years old. The second position is a GIS Tech for one day a week. This person can assist in getting more water and sewer data into our GIS system. In the recent past Chris Felton was the employee that had the strongest skills on the City side to input the data into the system. While he has taken another position, he is available to work in the summer one day a week. We believe this is a very efficient way to populate more data because Chris knows the GIS system, he knows our utility system and could help us get more work accomplished this summer. I would do a short advertisement for both positions, interview and decide near April 1. My recommendation for the hourly wage is \$15 for the maintenance person and \$20 for GIS. A resolution and advertisement is included in the packet.

RESOLUTION #27-24

A RESOLUTION APPROVING A SEASONAL, SUMMER 40-HOUR PER WEEK MAINTENANCE WORKER AND A ONE DAY A WEEK SUMMER GIS TECHNICIAN POSITION FOR THE STREET, WATER AND SEWER DEPARTMENTS BEGINNING MAY 15, 2024 AND ENDING AUGUST 30, 2024 FOR THE CITY OF CASCADE, IOWA

Whereas, the City Water and Sewer Utilities have a Geographic Information System (GIS) mapping system that is not well populated with data, and;

Whereas, the City wants to increase the amount of data in the system from those long term employees that have knowledge of the data not yet inputted, and;

Whereas, the City also has a need to add a seasonal employee to assist in the completion of maintenance type tasks throughout the summer; and,

Now therefore be it resolved that the City Council of the City of Cascade authorizes the hiring of a seasonal 40-hour per week maintenance employee at \$15 per hour and a GIS employee for 8-hours per week at \$20 per hour for the period of May 15-August 30, 2024.

PASSED AND APPROVED this 11th day of March, 2024.

Steven J. Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

City of Cascade, IA Job Advertisement

Summer Maintenance Worker

The City of Cascade is accepting applications for a Summer Maintenance Employee to join the Public Works, Water and Sewer Utilities for the 2024 Summer. This employee will be responsible for tasks such as lawn mowing, weed whipping and spraying, painting, cleaning, and minor maintenance. The hours are Monday to Friday, 7:30am to 3:30pm. The Maintenance Employee report to the Public Works Director.

Be at least 18 years of age as machinery operation is required.

Have a valid Driver's License.

The Ability to lift 35 lbs, move equipment and large boxes, and access small spaces.

Successfully pass a background check

Summer GIS Technician

The City of Cascade is accepting applications for a GIS Technician to join the Public Works, Water and Sewer Utilities for the 2024 Summer. The GIS Technician's primary assignment will center upon filling data into the existing water and sewer layers in our GIS system. The hours are flexible, but preferred one full eight hour day each week throughout the summer. In expanding and updating the GIS system's layers, the GIS Tech will check, investigate, edit and improve information, and work with geo-databases. The Tech will report to the Public Works Director. This position is in-person. The ideal candidate should have experience in the field of GIS.

Typical hours will be scheduled somewhere between the hours of 7:00 AM and 3:30 PM, Monday through Friday.

Be at least 18 years of age.

Have a valid Driver's License.

The Ability to lift 35 lbs, move heavy equipment and large boxes, and access small spaces.

Successfully pass a background check

Applications will be accepted through April 2, 2024 at admin@citycascade.com or 320 1st Avenue West, PO Box 400, Cascade, IA 52033.



March 11, 2024 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: March 8, 2024

Re: Payment to Iowa Main Street Investment

As the Council is aware we are in the process of requesting a draw from the state on our \$600K Downtown Housing Grant. The first draw is allowed to be \$360,000 and the expenses to date comply with the ability to ask for that full amount. In the process of working with the State, our sub-recipient, Iowa Main Street Investment and Brian Bock, has spent a significant amount of money toward the project. They are requesting that, for a number of reasons, the City be willing to pay half the upcoming grant payment now versus waiting longer. The letter from Brian Bock, which is in the packet, explains the reasons behind the request. I would recommend the approval of the \$180K. Included in the packet is a resolution and letter from Bock. In addition, this payment is listed in the meeting claims. If the Council does not approve the payment it would be removed from the approved bills.

RESOLUTION #28-24

A RESOLUTION TO APPROVE A PARTIAL PAYMENT TO IOWA MAIN STREET INVESTMENT FOR THE DOWNTOWN HOUSING GRANT

WHEREAS, the City received a \$600,000 Downtown Housing Grant for a project at 201 2nd Avenue SW being completed by Iowa Main Street Investment (Grant #22-ARPDH-006); and,

WHEREAS, the City is the recipient of the grant and Iowa Main Street Investment is the sub-recipient; and,

WHEREAS, the City staff has reviewed all the invoices totaling at least \$510,000 submitted by Iowa Main Street Investment for reimbursement in the first grant draw request which is allowed to be \$360,000 of the \$600,000; and,

WHEREAS, the City Council previously approved the payment to the developer in the amount of \$360,000 when the City receives the funding from the State in Resolution #21-24; and,

WHEREAS, the developer has submitted a written request to ask the Council if half of the first grant payment could be paid in advance of the state's payment to the City. This is due to the significant investment already made by the developer, the higher than expected costs, higher interest rates and the maximum amount of their construction loan.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, authorizes the payment of \$180,000 to Iowa Main Street Investment for the Downtown Housing Grant #22-ARPDH-006 and directs staff to pay this amount and then pay the remaining \$180,000 to the developer once the state funding is received.

PASSED, APPROVED AND ADOPTED this 11th day of March, 2024.

Steven Knepper, Mayor

ATTEST:

Lisa A. Kotter, City Administrator

March 6, 2024

City of Cascade

320 1st Ave W

Cascade, IA 52033

Dear City Council,

I am asking for partial payment of the Downtown Housing Grant reimbursement in the amount of \$180,000 in advance in order to pay for current bills on the project which are currently outstanding. The reimbursement from IDEA for \$360,000 is currently underway, but delays in submittal and a longer than expected review process has forced me to hit my limit on my \$600,000 line of credit. Expenses for the construction have far exceeded this amount and our company has paid these out of pocket to this date.

This request would allow us to pay for work completed on the project which is quickly becoming overdue. It is our understanding that the IDEA approval process will still take approximately 2-3 weeks, which in turn will make payment to the City of Cascade in a prompt manner.

The project is moving along nicely with the good weather. We have two units ready and maybe four units will be available on May 1st, assuming there are no additional delays in the electrical service and equipment.

With increasing costs of materials, labor, and interest rates hovering around 7-8%, the project expense is certainly much higher than what was anticipated in 2022.

Regardless of these extra expenses, we are very happy with the project. We are expecting completion of the apartments later this summer/fall.

Thank you for your consideration,

Brian Bock

Iowa Main Street Investments



March 11, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: March 8, 2024
Re: Library Change Order Re Parking Lot Subbase

As the Council is aware it has been recommended by CVT, our third-party inspectors, that we make a change by taking out more of the substandard soils under the parking lot and bring in addition 3 inch rock to the subbase of the parking lot. I do not have all the details at packet time. I have prepared a Resolution and agenda item so that we can have Council consideration on Monday.

FROM CVT: The area has dramatically improve from yesterday, my impression was that they corrected the worst locations with breaker run materials and geogrid, and had the majority of the area backfilled by the time of my arrival. We performed a proof roll over most of the parking lot area and was passing besides a small area near the southwest corner(approximately 10x15') and the area on the eastern side of the parking lot that was where the trucks were entering which were still pumping and rutting excessively. The smaller area was dug down approximately a foot and a half below subgrade to stable material. The area of the truck traffic was to wait until they had enough material for the rest of the filling. I'll put together a daily report covering this shortly.

FROM BEATY EXCAVATING:

Approximately 200-250 Cubic Yards will need to leave the site: \$2,750 - \$3437.50

Approximately 300-375 Tons of 3" Breaker \$4200 - \$5250

Low: \$6,950, High: \$8,687.50

RESOLUTION #29-24

**A RESOLUTION TO APPROVE A CHANGE ORDER FOR THE
LIBRARY PARKING LOT SUB-BASE MATERIAL**

WHEREAS, the City hired CVT to complete independent inspections of construction material during the library construction project; and,

WHEREAS, CVT has recommended a sub-base change to a portion of the new parking lot to include a removal of some substandard soils and the addition of 3-inch rock for the base; and,

WHEREAS, the City's architect FEH has reviewed the request and supports the recommendation and request for a change; and,

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, authorizes the change to the Garling Contract to accommodate the removal of substandard soil for the parking lot and the addition of 3-inch rock in the sub-base in an estimated amount of \$ to \$. These funds will come from the already approved contingency of \$75,000 and therefore does not change the actual total of the contract.

PASSED, APPROVED AND ADOPTED this 11th day of March, 2024.

Steven Knepper, Mayor

ATTEST:

Lisa A. Kotter, City Administrator

CASCADE

MONTHLY INCIDENT COUNT REPORT Statistics from Reported Date: 2/1/2024 12:00:00AM to 2/29/2024 11:59:00PM

Case Report POLICE DEPARTMENT

[IMPORTED] : DRIVING WHILE SUSPENDED/ REVOKED/BARRED: 1 3%

[IMPORTED] : WARRANT SERVICE: 1 3%

Grand Total: 6.90% Total # of Incident Types Reported: 2

Field Interview POLICE DEPARTMENT

ACCIDENT: 1 3%

ASSIST AMBULANCE: 3 10%

ASSIST CITY: 1 3%

ASSIST ISP: 1 3%

ATTEMPT TO LOCATE: 1 3%

CRIMINAL MISCHIEF: 1 3%

D.A.R.E. PRESENTATION: 3 10%

DEATH INVESTIGATION: 1 3%

FRAUD & DECEIT: BY CHECK, CREDIT CARD, MONEY ORDER, ETC.: 1 3%

HARASSMENT/THREATS: 1 3%

IMPROPER USE OF LANES: 1 3%

JCERT CALL OUT: 1 3%

OPERATING W/O REQUIRED LIGHTING: 1 3%

Field Interview

POLICE DEPARTMENT

REGISTRATION VIOLATION-EXPIRED: 2 7%

REGISTRATION VIOLATION-WARNING: 1 3%

SEATBELT VIOLATION-WARNING: 1 3%

SPEED WARNING: 2 7%

STOP SIGN-WARNING: 1 3%

TRAFFIC WARNING: 1 3%

WARRANT SERVICE: 1 3%

WARRANT SERVICE-ATTEMPTED: 1 3%

Grand Total: 93.10% Total # of Activity Types Reported: 27