

CITY OF CASCADE, IOWA
COUNCIL MEETING AGENDA & PUBLIC NOTICE
Monday, February 12, 2024, 5:30 P.M. (NOTE SPECIAL TIME)
CITY HALL, 320 1ST AVE WEST

NOTICE: Notice is hereby given that the Cascade City Council will hold a meeting at **5:30 PM** on Monday, February 12, 2024, at City Hall. Any visually or hearing-impaired person with special accessibility needs should contact the City Clerk at 563-852-3114.

Meetings are live streamed at www.cityofcascade.org and Facebook Live

The City will live stream the beginning of the meeting and if a closed session is held the video will be stopped.

We will return to a new video recording after the closed session is over.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Agenda
5. Public Comment (Limit 3 minutes per person-Agenda Items and Local Government Issues)
6. Presentation from Iowa EMS Consultants on EMS Study
7. Adjourn into Closed Session 21.5(1)i To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. (EMS Personnel Discussion with the Consultant)
8. Return to Open Session – No Action is Anticipated
9. Consent Agenda – Review and approve the following:
 1. Minutes: City Council 1/22/24 and 2/1/24, Library Board 2/5/24
 2. February 12, 2024 Claims and January 2024 Financial Reports
10. Consideration of Resolution #15-24 Highway 136 Reconstruction Bids (Midwest Concrete Inc. \$1,654,872.30)
11. Consideration of Resolution #16-24 Hiring MSA for Highway 136 Construction Inspection Services
12. Consideration of Resolution #13-24 Setting a Public Hearing for the Property Tax Levy April 8
13. Consideration of Ordinance #03-24 Garbage and Recycling Fees for 2024
 1. Consideration of Suspending the Three Separate Meetings Rule and Adopting At One Meeting
14. Consideration of Ordinance #04-24 Refuse Collections (First of Three Readings)
15. Consideration of Resolution #20-24 FY24 Commercial Garbage Back Billing To July 1, 2023
16. Consideration of Resolution #18-24 Moratorium on Corner Fence Permit Issuance Until Planning and Zoning Commission and Council Action
17. Consideration of Resolution #19-24 Authority to Request Library Funds from Community Foundation of Greater Dubuque
18. Consideration of Resolution #17-24 Approval to Purchase a Snow Pusher (Martin Equipment \$10,100)
19. Consideration of Resolution #14-24 Fire Department Mileage Reimbursement
20. Consideration of Resolution #11-24 Adoption of a Conflict-of-Interest Policy
21. Discussion on Snow Removal Sidewalk Charges
22. Re-Consideration to Undo Resolution #07-24, Actions will follow original #99-23 Sidewalk Snow Enforcement
23. Fiscal Year 2025 Budget Discussions

24. Reports – Police Chief and City Administrator

1. January 2024 Police Report

25. Public Comment (Limit 3 Minutes per person-only items on this agenda)

26. Adjournment



February 12, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: February 9, 2024
Re: EMS Study Presentation

As the Council is aware, after receiving the DRA grant to help fund the EMS Consultants, we hired Iowa EMS Consultants to study our service and make suggestions about our future. The consultants will be in attendance and the report is in the packet. He will offer his recommendations first in the open session. Because some of the items the consultant wants to recommend are personnel related, I asked all four officers if they wanted the personnel portion to be discussed in closed session. They all requested closed session. We will then adjourn into closed session. Following the portion that the consultants discuss this with the City Council, we will likely invite the four officers in to advise them of next steps. The intent is for this meeting to be discussion only and that no action will be taken.

Cascade, Iowa

Findings and Solutions for Emergency Medical Services

February 2024



Iowa EMS Consultants

Contributors

Robert D. Hall, Paramedic

(712) 310-0996

rhall@iowaemsconsultants.com

Scot T. McDonough, Paramedic

(712) 660-8731

smcdonough@iowaemsconsultants.com

Grace C. Hall BSN, RN

Introduction:

The City of Cascade lies in both Dubuque and Jones Counties in Iowa. As of 2021, Cascade proper had a population of 2,397. This does not include the rural population of their Emergency Medical Services (EMS). This district covers a total of 136 square miles.

The current EMS services is owned and operated by the City of Cascade. The city council via Chapter 15.03 and 17.05 of the code of ordinates grants authority to the mayor and city council to make annual appointments to various city offices, positions, committees, and task forces. For the 2024 calendar year, Resolution #02-24 appointed Mike Donovan as the EMS director.

The EMS service currently has nine volunteers. These nine volunteers are made up of four emergency medical technicians (EMT), two paramedics, two registered nurses (RN), and one driver. As of December 11, 2023, the department had 267 calls for service. The ambulance department currently relies solely on volunteers for their staffing. The national trend has EMS departments arriving at a crossroads in regard to staffing. On a national level, volunteerism is dying, leaving many departments struggling, Cascade is not an exception to this trend.

Stakeholders:

Iowa EMS Consultants has communicated via email, telephone, and face-to-face meetings with the following:

Steve Knepper	Mayor
Bill Hosch	Councilperson
Mike Delaney	Councilperson
Andy Kelchen	Councilperson
Riley Rausch	Councilperson
Megan Oliphant	Councilperson
Lisa Kotter	City Admin
Mike Donovan	EMS Director, Paramedic
Jill Leytem	BSN, RN
Page Klocke	BSN, RN
Tricia Conter	Paramedic
Steve Moran	EMT
Mireille Gudenkauf	EMT
Chris Felton	EMT
Kim Lynch	EMT
Michelle Gehl	Driver
Dr. McKeon	Medical Director
BI County EMS Director	and Board Member
Bert Kraai	Cascade Fire Chief
Fredrick J Heim	City of Cascade Police Chief
Joe Reiff	Reiff Funeral Home
Brad Staner	Police Officer

Current Practices:

The billing system for ambulance calls has been reviewed and suggestions are as follows. Currently, when a provider, classified in this case as an EMT; paramedic; or RN, writes a patient care report (PCR) on a call the report is read and reviewed by two different people prior to being submitted to LifeQuest for billing. This is an unnecessary and redundant practice as the PCR program, Image Trend, can directly contact the original author of the PCR. By doing so, billing speed will increase, and the risk of Health Insurance Portability and Accountability Act (HIPAA)

violations will decrease because non-essential workers will not be viewing the PCR. This change adds a \$3,120 saving to the EMS budget.

The current fee schedule for calls of Basic Life Support (BLS) and Advanced Life Support (ALS) services has been reviewed and the following suggestions are recommended.

	Current Fees	Suggested Fees
BLS	\$800.00	\$1000.00
ALS 1	\$950.00	\$1000.00
ALS 2	\$1000.00	\$1000.00
BLS – No Transport*	\$300.00	No Cost
ALS – No Transport**	\$450.00	\$200.00
Mileage	\$17 per mile	\$17 per mile
Nuisance Fee ⁺	\$0	\$200

* Billing for BLS – no transport where minimal durable medical equipment is used is contrary to positive public perception of Cascade Ambulance. This billing practice creates ill will between the public and EMS providers. It is of the utmost importance that this billing practice ceases.

** Billing for ALS – no transport includes any time an intravenous line (I.V.) and/or medication (excluding oral glucose) is administered and the patient refuses transport.

⁺ A nuisance fee is appropriate when it is deemed by the EMS director that the patient is utilizing the ambulance service as something other than its as an emergency medical provider and as something else such as repeated home health or nursing care.

Additionally, all proposed fee schedules need to be adjusted above current allowable Medicare rates periodically. This should be adjusted by the counsel of your current billing company.

There is no current practice of scheduling volunteers to cover certain time periods, this is something that should stay in practice. The department is too small to consistently schedule volunteers. However, if a volunteer would like to offer to cover a period of time by stating they

are available to cover from Friday at 1700 to Monday at 0700, this practice should be allowed. This benefits other volunteers as it lets them know those times are covered.

Facility Overview:

The current ambulance station is owned by Joe and Peg Reiff, and it is shared with the funeral home. This means the building both holds ambulances and stores equipment for the funeral home. The city's lease for this space is \$500 monthly, and the city pays 70% of the annual tax bill which totals \$1,450. This space costs the taxpayers \$7,450 annually.

The lack of security in this space has also been noted. Reiff funeral home staff have access to the building, in its entirety. This includes the ambulance and its supplies. While this is not suspected to be a large problem, it could cause suspicion if there was a problem of theft. At the very least, security cameras would be beneficial.

Additionally, there is a strong smell of mildew in the facility. Several volunteers have noted this and stated there was mold in the structure. The lack of shower and laundry facilities within the building poses another safety threat as well as an OSHA violation. This is because of the frequent exposures to blood, bloodborne pathogens, and biohazard contamination. Currently, volunteers are being asked to take blood soaked, bed bug infested clothing into their own homes to launder. This is a lot to ask of volunteers and this problem can be easily remedied by adding showers and laundry facilities to the building.

Volunteer Overview:

The city of Cascade has a very dedicated group of volunteer EMS providers. While it is a small group, it has the potential to remain not only an asset to the city, but also become a civic organization that citizens would want to join. There are a few obstacles that have been observed with the current system in place.

The city must have an application process that begins at City Hall with a background check included. This alleviates any bias from one of the current volunteers not advancing someone's name for consideration.

Additionally, communication is a two-way street, it needs to continue in a positive upward trend with regularly scheduled meetings between administration and the volunteers that are consistent but not to the point of redundancy.

The cessation of the current financial stipend given to the elected officers is recommended.

It is essential that the volunteers realize they have a new city administrator that is charged with the day-to-day operations of the city. It is clear that past city administrators have not done well at closely managing operations, and there was not a large amount of supervision in the past. In addition, simply because the administration asks questions and requests answers does not mean they "hate" the volunteers. This only means they care about the volunteers and the legality of being a steward of the tax money they oversee.

From conversations with the city administrator, it is clear that not only is she a person that does her job well, but she also cares about the outcome of her decisions. City oversight should not be misconstrued as micromanagement or "hatred." Lisa Kotter is doing her job well, and this is important to recognize. On the other hand, city leaders need to keep in mind that this ambulance service has not had real oversight since the city has taken ownership, and change is difficult for some.

As far as calls, some do require paramedics, only about ten percent of calls nationally require advanced skills. The two paramedics should allow the EMTs to take more calls as the

lead provider. By doing this, it gives the EMTs important patient care skills and keeps the paramedics available for additional calls where their skills may be needed.

Ideas for the city to improve volunteer recruitment include the following:

- Send a simple recruitment card with the monthly water bill.
- Consider continuing education hours as compensable hours of service.
- Paying for EMT class and books upfront for new volunteers. This can be costly and the city may lose money once in a while, but with proper vetting this will not be a large problem.
- Provide an incentive to current city employees who want to be drivers. This will greatly help during the daytime hours.
- Open a dialogue with the fire department for drivers and potential future volunteers.
- Conflict resolution between volunteers should be addressed and resolved within the department. This conflict should not be addressed on a call or in front of tax payers.
- Look into starting a high school “explorer” program introducing high school students to EMS.

Solutions:

Solution 1 – Pay each employee per hour time spent on an active call or service to the employer.

For example, taking drug boxes to the hospital. The personnel wages are as follows:

Driver	\$19.00/hour
EMT	\$22.00/hour
Paramedic/RN	\$25.00/hour

Pay is based on two paramedics/RNs per call:

$2.25 \text{ hours per call} \times 2 \text{ employees} \times \$25.00 \text{ per hour each} = \112.50 per call

$\$112.50 \text{ per call} \times 275 \text{ calls annually} = \$30,937.00 \text{ annually}$

Net increase of budget line item 001-160-6413 of \$18,937.00. This solution leaves the ambulance budget with a \$26,463 surplus.

Solution 2 – Hire an EMS Director working 15 hours per week.

$15 \text{ hours per week} \times \$25.00 \text{ per hour} = \375 weekly

$\$375 \text{ weekly} \times 52 \text{ weeks per year} = \$19,500 \text{ annually}$

$\$19,500 \text{ annually} + \$1,784 \text{ IPERS} + \$1,316 \text{ FICA} = \$22,600 \text{ annually}$

$\$22,600 \text{ annually} + \$30,937 \text{ other crew members (sol. 1)} = \$53,537 \text{ total}$

$\$53,537 \text{ total} - \$12,000 \text{ budgeted} = \$41,537 \text{ net increase}$

Net increase of budget line item 001-160-6413 of \$41,537.00. This solution leaves the ambulance in a \$3,863.00 budget surplus.

Solution 3 – Hire an EMS Director at 20 hours per week.

20 hours per week x \$25.00 per hour = \$500.00 weekly

\$500 weekly x 52 weeks per year = \$26,000 annually

\$26,000 annually + \$2,553 IPERS + \$2,069 FICA = \$30,622 annually

\$30,622 annually + 30,937 other crew members (sol.1) = \$61,559 total

\$61,559 total - \$12,000 budgeted = \$49,559 net increase

Net increase of budget line item 001-160-6413 of \$49,559.00. This solution creates a budget deficit of \$4,159.00.

Solution 4 – Hire a full time EMS Director at \$25.00 per hour.

40 hours per week x \$25.00 hour = \$1,000 weekly

\$1,000 weekly x 52 weeks per year = \$52,000 annually

\$52,000 annually + \$13,373 healthcare + \$450 life disability + \$3,150 FICA +

\$4,758 IPERS = \$74,090 annually

\$74,090 annually x \$27,225 other crew members = \$101,315 total

\$101,315 total - \$12,000 budgeted = \$89,316 net increase

Net increase of budget line item 001-160-6413 of \$89,316.00. This creates a budget deficit of \$43,916.00.

Conclusion:

Iowa EMS Consultants firmly believes that with our recommendations, the EMS service in the city of Cascade can not only improve but flourish. We trust that our observations and recommended solutions can supply an individualized, high-quality EMS service for the citizens of Cascade.

January 22, 2024
City Council Meeting Minutes

The January 22, 2024 Regular City Council meeting was called to order at 6:00PM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Delaney, Gehl, Hosch, Oliphant and Rausch answered roll call.

Motion Rausch, second Oliphant to approve the agenda. All Ayes. Motion carried.

No public comment.

Motion Oliphant, second Hosch to approve the consent agenda items: City Council Minutes 1/8/24, Library Board 1/10/24, Utility Board 1/10/24; January 22, 2024 Claims; and Annual Liquor License Renewal for McDermott Oil Co. All Ayes. Motion carried.

Motion Rausch, second Oliphant to approve Ordinance #01-24 Burning Ordinance – Recreational Burning Only (Final Readings). Roll Call vote. All Ayes. Motion carried.

Motion Rausch, second Gehl to approve Resolution #08-24 Adoption of the Dubuque County Multi-Jurisdictional Local Hazard Mitigation Plan. Roll Call vote. All Ayes. Motion carried.

Motion Delaney, second Gehl to approve Resolution #09-24 Adoption of the City of Cascade Procurement Policy. Roll Call vote. All Ayes. Motion carried.

Motion Rausch, second Oliphant to approve Resolution #10-24 Cascade Lumber Payment (\$4,000). Roll Call vote. All Ayes. Motion carried.

Discussion on Vision Triangle Zoning Code Regulations – Corners of Streets and Alleys, including discussion of a potential Building Permit for a fence along Hwy 136.

Discussion on Upcoming Debt Issuance and Attendance at Dubuque County Board Meeting February 19th.

Discussion on changing the current Resolution #07-24 Police Department Staff Inspect Sidewalks for Compliance with Snow Removal Ordinance.

Chief Heim and Administrator Kotter gave Departmental reports to Council.

Motion Gehl, second Delaney to adjourn at 7:46pm. All Ayes. Motion carried.

Kathy Goerd, City Clerk

Steven J. Knepper

February 1, 2024
Special City Council Meeting Minutes

The February 1, 2024 Special City Council meeting was called to order at 5:30PM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Rausch, Hosch, and Gehl answered roll call. Delaney and Oliphant were excused.

Motion Gehl, second Hosch to approve the agenda. Three Ayes. Motion carried.

Motion Raush, second Gehl to approve Resolution #12-24 Temporary Changes to Buchanan Street SW During The Highway 136 Construction in 2024 as amended (Parking, Two-Way Traffic, Stop Signs). Roll Call vote. Three Ayes. Motion carried.

Motion Gehl, second Hosch adjourn at 5:56 PM. Three Ayes. Motion carried.

Lisa A. Kotter, City Administrator

Steve Knepper, Mayor

**Cascade Public Library Board of Trustees Minutes
February 5, 2024**

Present: Kane, Brindle, Brickley, Howard, Recker, Thomas

Call to Order: Recker called the meeting to order at 4:35pm

Approval of the Agenda: Howard moved to approve, Brindle seconded. All approved.

Library Budget 2024/2025: Kathy Goerdts attended to brief the library board on the benefits that the Library Director is entitled to. The Library Board would like to add this topic to the agenda for the next library board meeting on February 13, 2024. The rest of the budget numbers were discussed, and Kane will submit those numbers to the City Administrator.

Adjourn: Thomas moved to adjourn, Brickley seconded. All approved.

The meeting adjourned at 5:17pm.

Melissa Kane
Library Director

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
INV1511141	ACCESS SYSTEMS	CONTRACT/COPY MACHINE		224.20		
01252024	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-STANER	27.98		14016216	1/25/24
01262024	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-KOTTER	238.42		14016220	2/01/24
01292024	ADVANTAGE ADMINISTRATORS	MONTHLY BILLING EXPENSE	78.30		14016217	1/29/24
02022024	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-STANER	157.15		14016221	2/08/24
12292022	ADVANTAGE ADMINISTRATORS	PSF BUY DOWNS		501.85		
31241	AMERICAN LEGAL PUBLISHING	INTERNET RENEWAL 2/9/24-2/9/25	495.00			
31759	AMERICAN LEGAL PUBLISHING	JANUARY 2024 S-2 EDITING	66.00	561.00		
03312024	AMERICAN LIBRARY ASSOC	ALA MEMBERSHIP RENEWAL		162.00		
IN011277	AQUAFIX	QWIK ZYME/LAR-V-ZYME		685.66		
2038001515	BAKER &TAYLOR BOOKS	1 HARDCOVER, 4 PAPERBACKS	57.20			
2038006662	BAKER &TAYLOR BOOKS	11 HARDCOVER, 25 PAPERBACK, 4	387.54			
2038021097	BAKER &TAYLOR BOOKS	1 HARDCOVER, 1 PAPERBACK	17.38	462.12		
1217455	BERGANKVD	FYE 06302023 AUDIT BILL		11,076.00		
85196049	BOUND TREE MEDICAL LLC	CURAPLEX, IV SETS, LUER CONNEC	605.95			
85204868	BOUND TREE MEDICAL LLC	LINEN PACKS	491.97	1,097.92		
02012024	CASCADE COMMUNICATIONS CO	FEBRUARY PHONE/INTERNET BILL		939.13		
JULY 2023-DEC 2024	CASCADE ECONOMIC DEVELOPMENT	JULY 23-DEC 24 CONTRIBUTION		10,000.00		
QUARTER 3 2023	CASCADE FIRE DEPARTMENT	QUARTER 3 2023 REIMBURSEMENTS	861.19			
QUARTER 4 2023	CASCADE FIRE DEPARTMENT	QUARTER 4 2023 REIMBURSEMENTS	666.28	1,527.47		
178389	CASCADE LUMBER CO	LINK LAP 1/4 X 11/4	12.53			
179174	CASCADE LUMBER CO	FLAP DISK 4 1/2"-SHOP	14.78			
179180	CASCADE LUMBER CO	3V WATCH BATTERY-SHOP	12.98			
179329	CASCADE LUMBER CO	17PC COMBINATION WRENCH	99.99			
179367	CASCADE LUMBER CO	RUSTOLEUM SPRAY	8.59			
915490	CASCADE LUMBER CO	3/8 GLV STEEL	8.98			
916340	CASCADE LUMBER CO	UPS SHIPPING CHARGES	13.77			
916750	CASCADE LUMBER CO	3" 55 HEAVY SHOOK	4.79			
916860	CASCADE LUMBER CO	RUSTOLEUM SPRAY	85.10	261.51		
DUE 02152024	CASCADE MUNICIPAL UTILITIES	CITY UTILITY BILLS DUE 021524		11,468.66		
01244036	CASCADE PIONEER	LEGAL PUBLICATION FEES		354.62		
83034275	(ENGAGE LEARNING	HARDCOPY: OCEANS &THE STARS	28.79			
83038495	(ENGAGE LEARNING	4 DYNAMIC DRAMA	116.96			
83070109	(ENGAGE LEARNING	2: CHENNEVILLE/WAKE UP CALL	50.38			
83075551	(ENGAGE LEARNING	CHRISTMAS CABIN	27.19			
83185385	(ENGAGE LEARNING	1 DYNAMIC DRAMA	29.24			
83257567	(ENGAGE LEARNING	3: 2 HARDCOVER, 2 PAPERBACKS	62.37			
83361863	(ENGAGE LEARNING	PAPERBACK: BOOKSHOP BY THE BAY	22.39	337.32		
2051235	CENTER POINT LARGE PRINT	2 PLATINUM ROMANCE SERIES	49.14			
2065223	CENTER POINT LARGE PRINT	2 PLATINUM ROMANCE SERIES	49.14	98.28		
1973004	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	111.27			
1975269	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	73.71			
1977512	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	111.27			
1979782	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	73.71	369.96		
3039	MICHAEL DELANEY	MONTHLY IT SERVICES/BACKUP		2,005.68		
IVC000022700	ECIA	LIBRARY PLAN REVIEW		687.00		
114043	FEH DESIGN	LIBRARY CONSTRUCTION ADMINISTR		3,274.78		
003069	GARLING CONSTRUCTION	LIBRARY: PAY APP #01		29,426.75		
30412	GASSER FARM &HARDWARE LLC	POLICE UNIFORM-FOOTLOCKER	35.99			
30583	GASSER FARM &HARDWARE LLC	SHOP-CREEPER-CASTER WHEEL	11.99			
30622	GASSER FARM &HARDWARE LLC	BOLTS FOR SEWER PLANT	.90			
30680	GASSER FARM &HARDWARE LLC	CUT OFF WHEEL 14"	7.29			
30702	GASSER FARM &HARDWARE LLC	GATE EVENT TRAILER	29.99			
30723	GASSER FARM &HARDWARE LLC	SHOVEL HANDLE	14.99	101.15		

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
I00893210	GORDON FLESCH COMPANY INC	NEW COPIER PAYMENT 60 MONTHS	148.01			
IN14555133	GORDON FLESCH COMPANY INC	OLD COPIER PRINT/COPY FEES	136.74	284.75		
6664987	HAWKINS INC	CHLORINE CYLINDER	30.00			
6665682	HAWKINS INC	CHLORINE CYLINDER	10.00	40.00		
391550	HENDERSON PRODUCTS INC	CURB GUARD WRAPAROUND/EDGE		3,169.70		
26667	HERB GREEN FORD INC	OIL CHANGE		76.44		
113284	HERITAGE PRINTING COMPANY	LAMINATING PAGES/STORYWALK		55.00		
504860294	HOOPLA	104 DIGITAL ITEMS		271.11		
52	IOWA DEPT OF PUBLIC HEALTH	QUARTERLY Q3 FEE		300.00		
10112	IOWA LIBRARY ASSOCIATION	2024 MEMBERSHIP DUES		25.00		
PR20240112	IPERS	IPERS	3,479.21		14016212	1/26/24
PR20240118	IPERS	IPERS	4,041.97	7,521.18	14016212	1/26/24
PR20240118	IRS W/H	FED/FICA TAX	7,130.32		14016213	1/26/24
PR20240201	IRS W/H	FED/FICA TAX	6,322.28	13,452.60	14016219	2/09/24
7664	JKP DESIGNS LLC	HOODED SWEATSHIRTS		313.50		
FEBRUARY 2024	KOTTER LISA	CITY ADMINISTRATOR STIPEND		115.00		
LQ-001264	LIFE LINE BILLING SYSTEMS	ANNUAL LEADERS SUPPORT BRIDGE		250.00		
215382	LYNCH DALLAS P.C.	EMAILS TO CITY ADMINISTRATOR	74.00		65534	1/30/24
215384	LYNCH DALLAS P.C.	CONFERENCE WITH CITY ADMINISTRATION	111.00	185.00	65534	1/30/24
MARCH 2024	MADISON NATL LIFE INS CO, INC	MARCH 2024 PREMIUMS		416.39		
691039	MARTIN EQUIPMENT	OIL AND OIL FILTERS		261.46		
01312024	MCDERMOTT OIL CO	FUEL/DIESEL CHARGES	3,434.19			
01312024 AMBULANCE	MCDERMOTT OIL CO	FUEL/DIESEL CHARGES	150.14	3,584.33		
MO1026463	MERCY MEDICAL CENTER	Q4 EMS PHARMACY FEES		260.00		
0017201	MIDAMERICA BOOKS	5 BOOKS		114.75		
PR20240118	MISSION SQUARE RETIRE-#303939	ICMA PERCENTAGE	1,229.20		65533	1/26/24
PR20240201	MISSION SQUARE RETIRE-#303939	ICMA PERCENTAGE	1,229.20	2,458.40	65536	2/09/24
MMI155201	MODERN MARKETING INC	2025 CALENDARS		539.33		
001293	MSA PROFESSIONAL SERVICES	CITY ENGINEER		203.41		
01312024	OHWARD BANK & TRUST	SWEEPER LOAN PROCESSING FEE		250.00	14016218	1/31/24
7277117101-01	ORIENTAL TRADING	TURKEY FUN ITEMS	56.52			
727844559-01	ORIENTAL TRADING	DINOSAURS	72.91			
728279302-01	ORIENTAL TRADING	WINTER FUN ITEMS	78.88			
728718983-01	ORIENTAL TRADING	NEW YEAR PARTY FUN	27.96			
728845965-01	ORIENTAL TRADING	NEW YEAR FUN ITEMS	83.35	319.62		
32713	PARTS AUTHORITY	PLOW TRUCK DIESEL EX	28.36			
32802	PARTS AUTHORITY	OIL CHANGE-PICK UP	58.00			
32817	PARTS AUTHORITY	PICK UP-OIL	8.05			
32992	PARTS AUTHORITY	SNOWPLOW-OIL AND OIL FILTER	167.56			
33310	PARTS AUTHORITY	SUPPLIES FOR GATE TRAILER	9.18	271.15		
0101391	PENWORTHY	15 BOOKS		305.46		
36308336	QUILL CORP	COTTON BALLS	43.19			
36313924	QUILL CORP	POPCORN & M&M BAG	79.16			
36503872	QUILL CORP	GLUE STICK/MAGIC TAPE	58.79	181.14		
0897-001012854	BFI WASTE SERVICES LLC	RESIDENTIAL RECYCLING		25,610.66		
FEB2024	RUSS GEHL	BOAT TRAILER PURCHASE		200.00		
5130	SCHOCKEMOEHLE LANDSCAPING INC	SNOW REMOVAL 1/16-1/22		360.00		
272229	STATE HYGIENIC LABORATORY	WATER TESTING		92.00		
JAN 2024	CINDY STOLL	CLEANING SERVICES		420.00		
3100131990	TEST AMERICA LABORATORIES INC	WASTEWATER TESTING	1,414.00			
3100133388	TEST AMERICA LABORATORIES INC	WASTEWATER TESTING	1,184.00			
3100134501	TEST AMERICA LABORATORIES INC	WASTEWATER TESTING	1,480.00	4,078.00		
PR20240112	TREAS STATE OF IOWA	STATE TAXES	929.58		14016211	1/26/24
PR20240118	TREAS STATE OF IOWA	STATE TAX	1,074.33	2,003.91	14016211	1/26/24

CLAIMS REPORT
Vendor Checks: 1/24/2024- 2/13/2024

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
DUE 02262024	VISA	VISA CREDIT CARD CHARGES DEPT		2,284.13		
ARU0364085	WILLOW LANE EDUCATION	6 BOOKS		153.94		
				=====		
		Accounts Payable Total		146,050.42		
		Invoices: Paid		26,372.94		
		Invoices: Scheduled		119,677.48		
		Payroll Checks		39,466.61		
				=====		
		Report Total		185,517.03		
				=====		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	97,302.92
016	PARTIAL SELF-FUND	501.85
110	ROAD USE TAX	24,166.99
200	DEBT SERVICE	250.00
323	HIGHWAY 136	74.00
370	LIBRARY CAPITAL PROJECT	33,388.53
600	WATER	11,512.17
610	SEWER	18,320.57

	TOTAL FUNDS	185,517.03

Post n,1,r	M_en;ba;tName	All1filllt	Mgc Desclptio	IE MDESCBrrro111	Cacdbolderllame
1/31/2024	AMZN Mkt US*R28BC9 2	\$15.00	Book Stores	Kleenex	KATHY MGOERDT
1/31/2024	Amazon.com*R25084MPO	\$34.79	Book Stores	Toilet Paper	KATHY MGOERDT
1/31/2024	AMZN Mkt US*R25A24VJO	\$79.99	Book Stores	Clerk desk chair	KATHY MGOERDT
1/7/2024	Staples Inc	\$240.3	Stationery Office Supp Prntng And Wr	Office and Police supplies	KATHY MGOERDT
1/28/2024	AMAZON.COM*R02DP40WI	\$50.68	Book Stores	Exit signs	KATHY MGOERDT
1/26/2024	TST* GRUMPY TROLL	\$18.97	Eating Places Restaurants	Police-food at off site training	FRED HEIM
1/25/2024	TST* GRUMPY TROLL	\$20.22	Eating Places Restaurants	Police-food at off site training	FRED HEIM
1/24/2024	IA DNR FEES AND PAYMENTS	\$32.29	Government Services Non-Emergency	Greg-testing cost	LISA ANN KOTTER
1/21/2024	Staples, Inc	\$89.66	Stationery Office SUPP Prntng And Wr	Office and Police supplies	KATHY MGOERDT
1/19/2024	USPS PO 1814402033	\$295.41	Postage Stamps	Stamps and mailing easement envelopes	LISA ANN KOTTER
1/16/2024	MICROSOFT*MICROSOFT 365 F	\$106.99	Digital Goods-Multi-Category	IT Renewals	LISA ANN KOTTER
1/14/2024	USPS PO 1814402033	\$53.55	Postage Stamps	Wastewater shipping cost	PHIL GEHL
1/11/2024	CASEYS #0077	\$49.40	Service Stations	Snow storm pizza	USA ANN KOTTER
1/8/2024	Staples Inc	\$119.85	Stationery Office Supp Prntng And Wr	Police and office supplies	KATHY MGOERDT
1/5/2024	DNH*GODADDY.COM	\$1,077.02	Computer Network/Information Services	Council yearly email and 365 fees	LISA ANN KOTTER
		\$2,284.13			

**TREASURER'S REPORT
CALENDAR 1/2024, FISCAL 7/2024**

*JAN TREASURER
REPORT*

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	365,656.80	170,481.06	115,288.62	6,203.90-	414,645.34
002 OLD ARPA DONT USE	.00	.00	.00	.00	.00
011 POLICE	82,002.46	418.48	.00	.00	82,420.94
012 FIRE TRUCK	297,143.17	1,516.41	.00	.00	298,659.58
013 RIVERVIEW PARK	10,089.11	51.49	.00	.00	10,140.60
014 FIRE EQUIPMENT	77,500.00	.00	.00	.00	77,500.00
015 PUBLIC WORKS TRUCK	44,907.95	229.18	.00	.00	45,137.13
016 PARTIAL SELF-FUND	32,298.09	90.86	428.52	.00	31,960.43
017 SWIMMING POOL	46,271.59	77.79	.00	.00	46,349.38
018 CABLE	6,860.98	35.01	.00	.00	6,895.99
019 PARKS/PLAYGROUND	21,928.79	111.91	.00	.00	22,040.70
020 STREET EQUIP	106,973.13	545.92	.00	.00	107,519.05
021 LIBRARY	251,902.89	713.77	.00	.00	252,616.66
022 1ST AVENUE	313,215.88	1.19	.00	.00	313,217.07
023 1ST AVE BRIDGE	.00	.00	.00	.00	.00
024 TYLER BRIDGE	.00	.00	.00	.00	.00
025 TRAIL	44.79	.23	.00	.00	45.02
026 SIREN	2,376.46	12.13	.00	.00	2,388.59
027 BICENTENNIAL	4,950.06	25.26	.00	.00	4,975.32
028 AMBULANCE	183,916.00	938.58	.00	.00	184,854.58
110 ROAD USE TAX	271,950.20	27,931.94	196,170.09	681.38	104,393.43
111 ARP (AMERI RESUCUE PLAN	63,379.64	.00	.00	.00	63,379.64
112 EMPLOYEE BENEFITS	91,750.49	2,427.22	.00	.00	94,177.71
121 LOCAL OPTION	637,442.26	30,656.27	.00	.00	668,098.53
125 TAX INCREMENT FINANCING	60,747.85-	6,228.11	12,459.50	.00	66,979.24-
200 DEBT SERVICE	108,456.73	1,704.57	.00	.00	110,161.30
220 SPECIAL ASSESSMENT	.00	.00	.00	.00	.00
300 LIBRARY PROJ	.00	.00	.00	.00	.00
310 HOUSING REHAB	13,603.74	.00	.00	.00	13,603.74
312 1ST AVE TRAIL PROJECT	9,990.32	.00	.00	.00	9,990.32
322 STREET IMPROVEMENTS	.00	.00	.00	.00	.00
323 HIGHWAY 136	69,801.19	.00	319.00	.00	69,482.19
360 WATER SYSTEM IMPROVEMEN	713.63	.00	.00	.00	713.63
363 WWTP IMPROVEMENT PROJEC	.00	.00	.00	.00	.00
364 TRAIL WATER MAIN REPLAC	.00	.00	.00	.00	.00
365 MCKINLEY ST & 1ST AVE C	.00	.00	.00	.00	.00
366 SWIMMING POOL PROJECT	.00	.00	.00	.00	.00
370 LIBRARY CAPITAL PROJECT	214,449.59-	660.00	439.18	.00	214,228.77-
600 WATER	52,671.76-	27,557.68	14,735.62	2,395.83-	42,245.53-
601 DEPOSITS-WATER/SEWER	4,613.43	.00	70.00	.00	4,543.43
603 WELL PUMP	55,448.30	282.97	.00	.00	55,731.27
604 2021A BOND	.00	.00	.00	.00	.00
605 2021A BOND SINKING	75,144.81	383.49	.00	.00	75,528.30
610 SEWER	143,194.55	68,142.83	20,821.39	2,989.70-	187,526.29
611 SEWER SINKING	567,136.00	.00	.00	.00	567,136.00
620 GARBAGE	.00	.00	.00	.00	.00
621 GARBAGE TRUCK	.00	.00	.00	.00	.00
Report Total	3,632,794.24	341,224.35	360,731.92	10,908.05-	3,602,378.62

**BANK CASH REPORT
2024**

JAN - CASH REPORT

BANK NAME FUND GL NAME	DECEMBER CASH BALANCE	JANUARY RECEIPTS	JANUARY DISBURSMENTS	JANUARY CASH BALANCE	OUTSTANDING TRANSACTIONS	JAN BANK BALANCE
OHNRD CHECKING ACCT						
BANK OHNRD CHECKING ACCT						2,339,087.79
001 CASH - GENERAL	236,635.86	170,246.75	121,934.52	284,948.09	4,048.05	
002 CASH- ARP COVID 19 GRANT	0.00	0.00	0.00	0.00		
011 CASH - POLICE	0.00	0.00	0.00	0.00		
012 CASH - FIRE	0.00	0.00	0.00	0.00		
013 CASH - RIVERVIEW PARK	0.00	0.00	0.00	0.00		
014 CASH - FIRE EQUIPMENT	77,500.00	0.00	0.00	77,500.00		
015 CASH - PUBLIC WORKS TRUCK	0.00	0.00	0.00	0.00		
016 CASH - PARTIAL SELF-FUND	14,493.87	0.00	428.52	14,065.35		
017 CASH - SWIMMING POOL	31,027.59	0.00	0.00	31,027.59		
018 CASH - CABLE	0.00	0.00	0.00	0.00		
019 CASH - PARKS/PLAYGROUND	0.00	0.00	0.00	0.00		
020 CASH - STREET EQUIP	0.00	0.00	0.00	0.00		
021 CASH - LIBRARY	112,038.55	0.00	0.00	112,038.55		
022 CASH - 1ST AVENUE	312,982.23	0.00	0.00	312,982.23		
023 CASH - 1ST AVE BRIDGE	0.00	0.00	0.00	0.00		
024 CASH - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CASH - TRAIL	0.00	0.00	0.00	0.00		
026 CASH - SIREN	0.00	0.00	0.00	0.00		
027 CASH - BICENTENNIAL	0.00	0.00	0.00	0.00		
028 CASH - AMBULANCE	0.00	0.00	0.00	0.00		
110 CASH - ROAD USE TAX	271,950.20	27,931.94	195,488.71	104,393.43	175,000.00	
111 ARPA CHECKING	63,379.64	0.00	0.00	63,379.64		
112 CASH - EMPLOYEE BENEFITS	91,750.49	2,427.22	0.00	94,177.71		
121 CASH - LOST	637,442.26	30,656.27	0.00	668,098.53		
125 CASH - TIF	60,747.85-	6,228.11	12,459.50	66,979.24-	3,981.00	
200 CASH - DEBT SERVICE	108,456.73	1,954.57	250.00	110,161.30		
220 CASH - SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00		
310 CASH - HOUSING REHAB	13,603.74	0.00	0.00	13,603.74		
312 CASH - 1ST AVE TRAIL PROJECT	9,990.32	0.00	0.00	9,990.32		
322 CASH - STREET IMPROVEMENTS	0.00	0.00	0.00	0.00		
323 CASH - HIGHWAY 136	69,801.19	319.00	638.00	69,482.19	74.00	
360 CASH - WATER SYS IMPROVEMENT	713.63	0.00	0.00	713.63		
363 CASH - WWTP IMPROVEMENT PROJ	0.00	0.00	0.00	0.00		
364 CASH - TRAIL WATER MAIN REPLAC	0.00	0.00	0.00	0.00		
365 CASH - MCKINLEY ST & 1ST AVE	0.00	0.00	0.00	0.00		
366 CASH - SWIMMING POOL PROJ	0.00	0.00	0.00	0.00		
370 CASH - LIBRARY CAP PROJECT	214,449.59-	660.00	439.18	214,228.77-	158.30	
600 CASH - WATER	141,240.54-	27,105.69	17,131.45	131,266.30-	492.60	
601 CASH - DEPOSITS	1,113.43	0.00	70.00	1,043.43		
603 CASH - WELL PUMP	0.00	0.00	0.00	0.00		
604 CASH - 2021A BOND	0.00	0.00	0.00	0.00		
605 CASH - 2021A BOND SINKING	0.00	0.00	0.00	0.00		
610 CASH - SEWER	10,926.03-	67,442.11	23,896.89	32,619.19	705.23	
611 CASH - SEWER SINKING	567,136.00	0.00	0.00	567,136.00		
620 CASH - GARBAGE	0.00	0.00	0.00	0.00		
621 CASH - GARBAGE TRUCK	0.00	0.00	0.00	0.00		
DEPOSITS					8.00	
OHNRD CHECKING ACCT TOTALS	2,192,651.72	334,971.66	372,736.77	2,154,886.61	184,451.18	2,339,337.79

WARNING - BANK TOTALS DO NOT EQUAL THE GENERAL LEDGER ACCOUNT TOTALS DIFFERENCE --> 250.00

BANK CASH REPORT 2024

BANK NAME FUND GL NAME	DECEMBER CASH BALANCE	JANUARY RECEIPTS	JANUARY DISBURSMENTS	JANUARY CASH BALANCE	OUTSTANDING TRANSACTIONS	JAN BANK BALANCE
OHWARD MONEY MARKET ACCT						
-----						1,447,492.01
BANK OHWARD MONEY MARKET ACCT						
001 CDS/INVESTMENTS - GENERAL	129,020.94	676.31	0.00	129,697.25		
011 CDS/INVESTMENTS - POLICE CAR	82,002.46	418.48	0.00	82,420.94		
012 CDS/INVESTMENTS - FIRE TRUCK	297,143.17	1,516.41	0.00	298,659.58		
013 CDS/INVESTMENTS - RIVERVIEW	10,089.11	51.49	0.00	10,140.60		
015 CDS/INVESTMENTS - TRUCK RSRV	44,907.95	229.18	0.00	45,137.13		
016 CDS/INVESTMENTS - PARTIAL SELF	17,804.22	90.86	0.00	17,895.08		
017 CDS/INVESTMENTS - SWIMMING	15,244.00	77.79	0.00	15,321.79		
018 CDS/INVESTMENTS - CABLE RSRV	6,860.98	35.01	0.00	6,895.99		
019 CDS/INVESTMENTS - PARKS	21,928.79	111.91	0.00	22,040.70		
020 CDS/INVESTMENTS - STREET EQUIP	106,973.13	545.92	0.00	107,519.05		
021 CDS/INVESTMENTS - LIBRARY RSRV	139,864.34	713.77	0.00	140,578.11		
022 CDS/INVESTMENTS - 1ST AVE RSRV	233.65	1.19	0.00	234.84		
024 CDS/INVESTMENTS - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CDS/INVESTMENTS - TRAIL RSRV	44.79	0.23	0.00	45.02		
026 CDS/INVESTMENTS - SIREN RSRV	2,376.46	12.13	0.00	2,388.59		
027 CDS/INVESTMENTS - BICENTENNIAL	4,950.06	25.26	0.00	4,975.32		
028 CD/INVESTMENTS - AMBULANCE RES	183,916.00	938.58	0.00	184,854.58		
110 CDS/INVESTMENTS - ROAD USE TAX	0.00	0.00	0.00	0.00		
112 CDS/INVESTMENTS - EMPLOYEE BEN	0.00	0.00	0.00	0.00		
125 CDS/INVESTMENTS - TIF	0.00	0.00	0.00	0.00		
200 CDS/INVESTMENTS - DEBT SERVICE	0.00	0.00	0.00	0.00		
600 CDS/INVESTMENTS - WATER	88,568.78	451.99	0.00	89,020.77		
601 CDS/INVESTMENTS - DEPOSITS	3,500.00	0.00	0.00	3,500.00		
603 CDS/INVESTMENTS - WELL PUMP	55,448.30	282.97	0.00	55,731.27		
605 CD's/INVESTMENTS-2021A SINKING	75,144.81	383.49	0.00	75,528.30		
610 CDS/INVESTMENTS - SEWER	154,120.58	786.52	0.00	154,907.10		
611 CDS/INVESTMENTS - SEWER SINKIN	0.00	0.00	0.00	0.00		
620 CDS/INVESTMENTS - GARBAGE	0.00	0.00	0.00	0.00		
621 CDS/INVESTMENTS - GARBAGE TRK	0.00	0.00	0.00	0.00		
	-----	-----	-----	-----	-----	-----
OHWARD MONEY MARKET ACCT TOTA	1,440,142.52	7,349.49	0.00	1,447,492.01	0.00	1,447,492.01
OHWARD BANK CD						

BANK OHWARD BANK CD						
019 CD - PARKS	0.00	0.00	0.00	0.00		
021 CD - LIBRARY	0.00	0.00	0.00	0.00		
022 CD - 1ST AVE	0.00	0.00	0.00	0.00		
600 CD - WATER	0.00	0.00	0.00	0.00		
	-----	-----	-----	-----	-----	-----
OHWARD BANK CD TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
=====						
TOTAL OF ALL BANKS	3,632,794.24	342,321.15	372,736.77	3,602,378.62	184,451.18	3,786,829.80
=====						

REVENUE & EXPENSE REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

JAN REV & EXP FUNCTION REPORT

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	POLICE TOTAL	15,967.56	128,168.40	260,595.00	132,426.60
	EMERGENCY MANAGEMENT TOTAL	.00	.00	2,000.00	2,000.00
	FLOOD CONTROL TOTAL	.00	.00	500.00	500.00
	FIRE TOTAL	608.42	9,881.28	293,550.00	283,668.72
	AMBULANCE TOTAL	2,975.17	36,962.81	102,150.00	65,187.19
	ANIMAL CONTROL TOTAL	.00	.00	.00	.00
	PUBLIC SAFETY TOTAL	19,551.15	175,012.49	658,795.00	483,782.51
	ROADS, BRIDGES, SIDEWALKS TOTA	180,464.71	469,800.18	515,458.00	45,657.82
	STREET LIGHTING TOTAL	926.89	6,511.79	16,000.00	9,488.21
	SNOW REMOVAL TOTAL	15,385.79	26,489.83	46,744.00	20,254.17
	RECYCLING/GARBAGE TOTAL	52,409.08	180,458.66	283,200.00	102,741.34
	PUBLIC WORKS TOTAL	249,186.47	683,260.46	861,402.00	178,141.54
	LIBRARY TOTAL	11,230.65	85,920.26	160,783.00	74,862.74
	PARKS TOTAL	5,957.47	99,109.94	74,100.00	25,009.94
	SWIMMING POOL TOTAL	378.37	91,437.58	163,440.00	72,002.42
	OTHER CULTURE/RECREATION TOTA	.00	.00	.00	.00
	CULTURE & RECREATION TOTAL	17,566.49	276,467.78	398,323.00	121,855.22
	COMMUNITY BEAUTIFICATION TOTA	203.75	21,711.75	720,000.00	698,288.25
	TIF REVOLVING FUND TOTAL	12,459.50	12,459.50	195,369.00	182,909.50
	COMMUNITY & ECONOMIC DEV TOTA	12,663.25	34,171.25	915,369.00	881,197.75
	MAYOR/COUNCIL/CITY MGR TOTAL	.00	3,751.77	8,600.00	4,848.23
	EXECUTIVE ADMINISTRATION TOTA	.00	1,399.46	3,110.00	1,710.54
	CLERK/TREASURER/ADM TOTAL	17,258.66	121,822.12	114,696.00	7,126.12
	ELECTIONS TOTAL	1,070.74	2,500.15	2,500.00	.15
	LEGAL SERVICES/ATTORNEY TOTAL	502.92	6,265.42	15,000.00	8,734.58
	CITY HALL/GENERAL BLDGS TOTAL	6,547.05	67,904.09	184,368.00	116,463.91
	CABLE ACCESS CHANNEL TOTAL	.00	8,718.84	21,850.00	13,131.16
	GENERAL GOVERNMENT TOTAL	25,379.37	212,361.85	350,124.00	137,762.15
	AMBULANCE TOTAL	.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	5,275.00	180,084.00	174,809.00
	DEBT SERVICES TOTAL	.00	23,050.00	167,150.00	144,100.00
	DEBT SERVICE TOTAL	.00	28,325.00	347,234.00	318,909.00
	ROADS, BRIDGES, SIDEWALKS TOTA	319.00	19,194.00	225,000.00	205,806.00

REVENUE & EXPENSE REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	LIBRARY TOTAL	439.18	172,854.51	2,800,000.00	2,627,145.49
	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	758.18	192,048.51	3,025,000.00	2,832,951.49
	WATER TOTAL	14,805.62	243,621.63	375,973.00	132,351.37
	SEWER TOTAL	20,821.39	297,201.63	927,525.00	630,323.37
	LANDFILL/GARBAGE TOTAL	.00	.00	.00	.00
	ENTERPRISE FUNDS TOTAL	35,627.01	540,823.26	1,303,498.00	762,674.74
	TRANSFERS IN/OUT TOTAL	.00	.00	793,596.00	793,596.00
	TRANSFER OUT TOTAL	.00	.00	793,596.00	793,596.00
	TOTAL EXPENSES	360,731.92	2,142,470.60	8,653,341.00	6,510,870.40

REVENUE & EXPENSE REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

JAN: REV & EXP
EFUND

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	115,288.62	1,064,693.14	2,788,876.00	1,724,182.86
	OLD ARPA DONT USE TOTAL	.00	.00	.00	.00
	POLICE TOTAL	.00	.00	.00	.00
	FIRE TRUCK TOTAL	.00	.00	236,150.00	236,150.00
	RIVERVIEW PARK TOTAL	.00	.00	.00	.00
	FIRE EQUIPMENT TOTAL	.00	.00	.00	.00
	PUBLIC WORKS TRUCK TOTAL	.00	.00	.00	.00
	PARTIAL SELF-FUND TOTAL	428.52	10,103.43	.00	10,103.43-
	SWIMMING POOL TOTAL	.00	.00	.00	.00
	PARKS/PLAYGROUND TOTAL	.00	.00	.00	.00
	STREET EQUIP TOTAL	.00	.00	.00	.00
	LIBRARY TOTAL	.00	.00	89,678.00	89,678.00
	1ST AVENUE TOTAL	.00	.00	.00	.00
	TRAIL TOTAL	.00	.00	.00	.00
	AMBULANCE TOTAL	.00	.00	.00	.00
	ROAD USE TAX TOTAL	196,170.09	294,017.76	319,768.00	25,750.24
	ARP (AMERI RESUCUE PLAN) TOTA	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EMPLOYEE BENEFITS TOTAL	.00	.00	129,018.00	129,018.00
	LOCAL OPTION TOTAL	.00	.00	207,150.00	207,150.00
	TAX INCREMENT FINANCING TOTAL	12,459.50	12,459.50	195,369.00	182,909.50
	DEBT SERVICE TOTAL	.00	28,325.00	347,234.00	318,909.00
	LIBRARY PROJ TOTAL	.00	.00	.00	.00
	HOUSING REHAB TOTAL	.00	.00	.00	.00
	1ST AVE TRAIL PROJECT TOTAL	.00	.00	.00	.00
	STREET IMPROVEMENTS TOTAL	.00	.00	.00	.00
	HIGHWAY 136 TOTAL	319.00	19,194.00	225,000.00	205,806.00
	WATER SYSTEM IMPROVEMENT TOTA	.00	.00	.00	.00
	WWTP IMPROVEMENT PROJECT TOTA	.00	.00	.00	.00
	TRAIL WATER MAIN REPLACEM TOTA	.00	.00	.00	.00
	MCKINLEY ST & 1ST AVE CUR TOTA	.00	.00	.00	.00
	SWIMMING POOL PROJECT TOTAL	.00	.00	.00	.00
	LIBRARY CAPITAL PROJECT TOTAL	439.18	172,854.51	2,800,000.00	2,627,145.49
	WATER TOTAL	14,735.62	243,361.63	382,573.00	139,211.37
	DEPOSITS-WATER/SEWER TOTAL	70.00	260.00	.00	260.00-

REVENUE & EXPENSE REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	WELL PUMP TOTAL	.00	.00	.00	.00
	2021A BOND TOTAL	.00	.00	.00	.00
	2021A BOND SINKING TOTAL	.00	.00	.00	.00
	SEWER TOTAL	20,821.39	297,201.63	406,184.00	108,982.37
	SEWER SINKING TOTAL	.00	.00	526,341.00	526,341.00
	GARBAGE TOTAL	.00	.00	.00	.00
	GARBAGE TRUCK TOTAL	.00	.00	.00	.00
	TOTAL EXPENSES BY FUND	=====	=====	=====	=====
		360,731.92	2,142,470.60	8,653,341.00	6,510,870.40
		=====	=====	=====	=====

REVENUE REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

JAN REVENUE - R FUND

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	2,731,955.00	170,481.06	1,122,996.34	41.11	1,608,958.66
	OLD ARPA DONT USE TOTAL	.00	.00	.00	.00	.00
	POLICE TOTAL	1,000.00	418.48	2,657.43	265.74	1,657.43-
	FIRE TRUCK TOTAL	33,000.00	1,516.41	9,629.43	29.18	23,370.57
	RIVERVIEW PARK TOTAL	200.00	51.49	326.96	163.48	126.96-
	FIRE EQUIPMENT TOTAL	10,000.00	.00	.00	.00	10,000.00
	PUBLIC WORKS TRUCK TOTAL	5,600.00	229.18	1,455.32	25.99	4,144.68
	PARTIAL SELF-FUND TOTAL	20,200.00	90.86	576.98	2.86	19,623.02
	SWIMMING POOL TOTAL	5,000.00	77.79	494.00	9.88	4,506.00
	CABLE TOTAL	200.00	35.01	222.34	111.17	22.34-
	PARKS/PLAYGROUND TOTAL	300.00	111.91	710.63	236.88	410.63-
	STREET EQUIP TOTAL	41,000.00	545.92	3,466.64	8.46	37,533.36
	LIBRARY TOTAL	2,000.00	713.77	4,532.55	226.63	2,532.55-
	1ST AVENUE TOTAL	8,000.00	1.19	7.56	.09	7,992.44
	TYLER BRIDGE TOTAL	.00	.00	.00	.00	.00
	TRAIL TOTAL	1.00	.23	1.46	146.00	.46-
	SIREN TOTAL	40.00	12.13	77.02	192.55	37.02-

**REVENUE REPORT
CALENDAR 1/2024, FISCAL 7/2024**

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	BICENTENNIAL TOTAL	50.00	25.26	160.42	320.84	110.42-
	AMBULANCE TOTAL	22,000.00	938.58	5,960.11	27.09	16,039.89
	ROAD USE TAX TOTAL	333,000.00	27,931.94	200,492.57	60.21	132,507.43
	ARP (AMERI RESUCUE PLAN) TOTA	.00	.00	.00	.00	.00
	EMPLOYEE BENEFITS TOTAL	1,350.00	2,427.22	94,975.48	7,035.22	93,625.48-
	LOCAL OPTION TOTAL	425,000.00	30,656.27	230,199.81	54.16	194,800.19
	TAX INCREMENT FINANCING TOTAL	324,209.00	6,228.11	213,389.96	65.82	110,819.04
	DEBT SERVICE TOTAL	347,234.00	1,704.57	83,091.80	23.93	264,142.20
	LIBRARY PROJ TOTAL	.00	.00	.00	.00	.00
	HOUSING REHAB TOTAL	.00	.00	.00	.00	.00
	1ST AVE TRAIL PROJECT TOTAL	.00	.00	.00	.00	.00
	STREET IMPROVEMENTS TOTAL	.00	.00	.00	.00	.00
	HIGHWAY 136 TOTAL	500,000.00	.00	.00	.00	500,000.00
	WATER SYSTEM IMPROVEMENT TOTA	.00	.00	.00	.00	.00
	WWTP IMPROVEMENT PROJECT TOTA	.00	.00	.00	.00	.00
	TRAIL WATER MAIN REPLACEM TOTA	.00	.00	.00	.00	.00
	MCKINLEY ST & 1ST AVE CUR TOTA	.00	.00	.00	.00	.00

REVENUE REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	SWIMMING POOL PROJECT TOTAL	.00	.00	.00	.00	.00
	LIBRARY CAPITAL PROJECT TOTAL	2,049,678.00	660.00	271,944.00	13.27	1,777,734.00
	WATER TOTAL	382,100.00	27,557.68	213,701.56	55.93	168,398.44
	DEPOSITS-WATER/SEWER TOTAL	.00	.00	.00	.00	.00
	WELL PUMP TOTAL	500.00	282.97	1,796.91	359.38	1,296.91-
	2021A BOND TOTAL	.00	.00	.00	.00	.00
	2021A BOND SINKING TOTAL	200.00	383.49	2,435.20	1,217.60	2,235.20-
	SEWER TOTAL	915,000.00	68,142.83	521,742.66	57.02	393,257.34
	SEWER SINKING TOTAL	.00	.00	.00	.00	.00
	GARBAGE TOTAL	.00	.00	.00	.00	.00
	GARBAGE TRUCK TOTAL	.00	.00	.00	.00	.00
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		8,158,817.00	341,224.35	2,987,045.14	36.61	5,171,771.86
		=====	=====	=====	=====	=====

CLAIMS REPORT
Vendor Checks: 1/01/2024- 1/31/2024

JAN CLAIMS
CHECK TO SIGN

NVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	DATE
051	ACCESS GRANTED SYSTEMS	POOL SOFTWARE ANNUAL CHARGE		366.00	65499	1/09/24
1052024	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-STANER	131.46		14016209	1/11/24
1112024	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-FRASHER	99.78		14016210	1/18/24
1252024	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-STANER	27.98		14016216	1/25/24
1292024	ADVANTAGE ADMINISTRATORS	MONTHLY BILLING EXPENSE	78.30		14016217	1/29/24
2292023	ADVANTAGE ADMINISTRATORS	BENEFITS PAID-STANER	91.00	428.52	14016208	1/04/24
044644-1-2	AERO-MOD INC	DEC 23 CHECK ADJUSTMENT		.50	65500	1/09/24
1093	AMERICAN LEGAL PUBLISHING	DECEMBER 2023 S-2 EDITING		308.00	65516	1/23/24
N008398	AQUAFIX	AQUABAC XT CASE	392.79		7173	1/09/24
N010093	AQUAFIX	AQUABAC XT CASE	394.64		7173	1/09/24
N010854	AQUAFIX	QWIK ZYME & FOAM BUSTER	1,309.90	2,097.33	7196	1/23/24
177750023	AT&T	DEC & JAN BILLS		56.71	65517	1/23/24
023AUDIT	AUDITOR STATE OF IOWA	2023 AUDIT FEES		425.00	65518	1/23/24
037941876	BAKER & TAYLOR BOOKS	3 HARDCOVER AND PAPERBACK BOOK	16.98		7174	1/09/24
037958508	BAKER & TAYLOR BOOKS	52 PAPERBACK/HARDCOVER BOOKS	498.79		7174	1/09/24
037979997	BAKER & TAYLOR BOOKS	1 PAPERBACK BOOK:MONSTER ESCAP	4.19	519.96	7174	1/09/24
131079	BARD MATERIALS	SAND:89988/89987/89985		962.16	65501	1/09/24
01012024	CASCADE COMMUNICATIONS CO	JANUARY PHONE/INTERNET BILL		939.13	65502	1/09/24
120548	CASCADE FUTURE FIELDS & REC	1/2 HALL & HALL ENGINEER BILL		5,637.25	65503	1/09/24
174482	CASCADE LUMBER CO	SCREWS & COMPRESSION SPRINGS	6.34		65504	1/09/24
174540	CASCADE LUMBER CO	BATTERIES	5.99		65504	1/09/24
174801	CASCADE LUMBER CO	4 PACK BATTERIES	12.49		65504	1/09/24
176706	CASCADE LUMBER CO	SCREWS	.75		65504	1/09/24
177409	CASCADE LUMBER CO	1ST QUARTER NITRATE SAMPLES	15.51		65504	1/09/24
177990	CASCADE LUMBER CO	TORCH KIT/DE-ICER WINDSHIELD	43.28		65520	1/23/24
02395	CASCADE LUMBER CO	NOZZLE HOSE WITH JET/SEWER PLN	14.49		65504	1/09/24
02610	CASCADE LUMBER CO	FLUORES TUBE:LIGHT	10.79		65504	1/09/24
05045	CASCADE LUMBER CO	PAPER TOWELS/GROUT SPONGE/BATT	13.56		65504	1/09/24
08385	CASCADE LUMBER CO	UPS SHIPPING CHARGES-MONTHLY	13.77		65520	1/23/24
08980	CASCADE LUMBER CO	SHOP TOWELS	44.69		65520	1/23/24
09295	CASCADE LUMBER CO	UPS SHIPPING CHARGES-SEWER SAM	84.10		65531	1/23/24
010380	CASCADE LUMBER CO	ICE SCRAPPER-SEWER PLANT	22.49		65520	1/23/24
JAN2024	CASCADE LUMBER CO	TIF PAYMENT 3 OF 5/JAN 2024	4,000.00	4,288.25	65520	1/23/24
01152024	CASCADE MUNICIPAL UTILITIES	CITY UTILITY BILL DUE 01152024	9,086.32		65505	1/09/24
01282008	CASCADE MUNICIPAL UTILITIES	UTILITY DEPOSIT REFUND-BJHOWAR	70.00	9,156.32	65521	1/23/24
12232899	CASCADE PIONEER	LIBRARY DONOR LIST PUBLICATION	280.88		7175	1/09/24
12234036	CASCADE PIONEER	LEGAL PUBLICATION FEES	269.58	550.46	7175	1/09/24
82638540	CENGAGE LEARNING	5 THORNDIKE PRESS SETS	131.15		7176	1/09/24
82793371	CENGAGE LEARNING	3 DYNAMIC DRAMA SETS	87.72		7176	1/09/24
82810035	CENGAGE LEARNING	2 THORNDIKE PRESS SETS	55.98		7176	1/09/24
82956286	CENGAGE LEARNING	3 DYNAMIC DRAMA SETS	87.72		7176	1/09/24
82956659	CENGAGE LEARNING	1 THORNDIKE PRESS SET	29.59		7176	1/09/24
82965258	CENGAGE LEARNING	1 THORNDIKE PRESS SET	27.20		7176	1/09/24
82970217	CENGAGE LEARNING	4 THORNDIKE PRESS SETS	108.76		7176	1/09/24
82978347	CENGAGE LEARNING	2 THORNDIKE PRESS SETS	53.58		7176	1/09/24
82978376	CENGAGE LEARNING	1 THORNDIKE PRESS SET	26.39	608.09	7176	1/09/24
1964083	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	97.35		7177	1/09/24
1966277	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	73.71		7177	1/09/24
1968500	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	111.27		7177	1/09/24
1970737	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	73.71	356.04	7197	1/23/24
237282	CJ COOPER & ASSOCIATES	LAB FEE		45.00	7178	1/09/24
247-31499	COMMAND SECURITY SOLUTIONS	ANNUAL ALARM MONITORING FEE		221.94	65506	1/09/24
2989	MICHAEL DELANEY	MONTHLY IT SERVICES/BACKUP		847.30	7179	1/09/24
7416732	DEMCO INC	8 PKGS BOOK COVERS:MULTIPLE SZ		336.96	7180	1/09/24

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
934077	DORSEY & WHITNEY LLP	URBAN RENEWAL PLAN AMENDMENT		8,459.50	7181	1/09/24
VC000022621	ECIA	BUILDING INSPECTOR FEES		476.78	7182	1/09/24
87309338483X112723	FIRST NET-AT&T MOBILITY	NOV 23 FIRST NET AT&T MOBILE	579.97		65522	1/23/24
87309338483x122723	FIRST NET-AT&T MOBILITY	DEC 2023 FIRST NET AT&T MOBILE	595.91	1,175.88	65522	1/23/24
0168	GASSER FARM & HARDWARE LLC	UNIVERSAL HYDROLIC	200.97		65523	1/23/24
0169	GASSER FARM & HARDWARE LLC	UNIVERSAL HYDROLIC	200.97	401.94	65523	1/23/24
NI4512837	GORDON FLESCH COMPANY INC	1/2 PRINTER/COPIER SERVICE FEE		63.59	65524	1/23/24
646204	HAWKINS INC	CHLORINE CYLINDER	40.00		7183	1/09/24
646888	HAWKINS INC	CHLORINE	10.00		7183	1/09/24
651847	HAWKINS INC	CHLORINE	384.00	434.00	7183	1/09/24
1142024	FRED HEIM	POLICE BOOT REIMBURSEMENT-HEIM		133.74	7198	1/23/24
6480	HERB GREEN FORD INC	OIL CHANGE/MAINTENENCE	52.94		65507	1/09/24
6518	HERB GREEN FORD INC	V-BELT	100.70	153.64	65507	1/09/24
L13109	HERITAGE PRINTING COMPANY	LAMINATING PAGES/STORYWALK	35.00		7184	1/09/24
L13231	HERITAGE PRINTING COMPANY	SNOW EMERGENCY DOOR HANGERS	127.81	162.81	7184	1/09/24
04721567	HOOPLA	154 DIGITAL ITEMS		311.32	7185	1/09/24
9199	IAMU	JAN-MARCH 2024 QUARTERLY SAFET		706.00	7199	1/23/24
PR20240112	IPERS	IPERS	3,479.21		14016212	1/26/24
PR20240118	IPERS	IPERS	4,041.97	7,521.18	14016212	1/26/24
PR20240104	IRS W/H	FED/FICA TAX	6,337.02		14016207	1/12/24
PR20240118	IRS W/H	FED/FICA TAX	7,130.32	13,467.34	14016213	1/26/24
7570	JKP DESIGNS LLC	MURAL ADDITIONAL SHIRT/HOODIES		203.75	7186	1/09/24
NOV2023 ELECTION	JONES COUNTY AUDITOR	ELECTION COST:JONES COUNTY		1,070.74	65508	1/09/24
3720	KERPS SERVICE CENTER INC	OIL CHANGE	321.50		65509	1/09/24
3724	KERPS SERVICE CENTER INC	OIL CHANGE	279.01	600.51	65509	1/09/24
JANUARY 2024	KOTTER LISA	MILEAGE REIMBURSEMENT		182.91	7187	1/09/24
213886	LYNCH DALLAS P.C.	HWY 136 CONSULTATION	245.00		65510	1/09/24
213887	LYNCH DALLAS P.C.	MILEAGE FOR S.LEIDINGER	60.92		65510	1/09/24
213888	LYNCH DALLAS P.C.	LEGAL CONSULTATION RE:NUISANCE	331.00		65510	1/09/24
215382	LYNCH DALLAS P.C.	EMAILS TO CITY ADMINISTRATOR	74.00		65534	1/30/24
215384	LYNCH DALLAS P.C.	CONFERNCE WITH CITY ADMINISTRA	111.00	821.92	65534	1/30/24
E00989	MACQUEEN EQUIPMENT	2016 ELGIN PELICAN STREET SWEE		175,000.00	65526	1/23/24
FEBRUARY 2024	MADISON NATL LIFE INS CO, INC	FEBRUARY 2024 PREMIUMS		416.39	65527	1/23/24
01082024	MAQUOKETA VALLEY COOP	LIGHTS LOCATION 54320266		151.89	7200	1/23/24
12312023	MCDERMOTT OIL CO	FUEL/DIESEL CHARGES		1,208.73	65511	1/09/24
244170	MEDICAL ASSOCIATES CLINIC PC	DRUG SCREEN COLLECTION FEES		26.00	65512	1/09/24
935239	MICRO MARKETING LLC	BLOOD LINES SET	56.99		7188	1/09/24
936335	MICRO MARKETING LLC	HARDCOVER:MONSTER ABOVE THE BE	15.99		7188	1/09/24
938908	MICRO MARKETING LLC	HARDCOVER:THE IMPOSTER	22.99		7188	1/09/24
941505	MICRO MARKETING LLC	HARDCOVER:DEADLIEST ANIMALS	22.92	118.89	7188	1/09/24
504573134	MIDWEST TAPE LLC	DVD:OPPENHEIMER	26.24		7189	1/09/24
504636776	MIDWEST TAPE LLC	DVD:BLUE BEETLE	26.24	52.48	7189	1/09/24
PR20240104	MISSION SQUARE RETIRE-#303939	ICMA PERCENTAGE	1,229.20		65498	1/12/24
PR20240118	MISSION SQUARE RETIRE-#303939	ICMA PERCENTAGE	1,229.20	2,458.40	65533	1/26/24
00688	MSA PROFESSIONAL SERVICES	R00447055.00.100 CITY ENGINEER		2,789.06	7202	1/23/24
36624	NORTHEAST IOWA COMM COLLEGE	CPR CERTIFICATION CARDS		14.00	65513	1/09/24
01312024	OHWARD BANK & TRUST	SWEPPER LOAN PROCESSING FEE		250.00	14016218	1/31/24
RO 586	OTTING BODY SHOP	F-250 L FRONT DOOR GLASS REGUL		175.45	65514	1/09/24
31829	PARTS AUTHORITY	F250 OIL	57.99		7190	1/09/24
31850	PARTS AUTHORITY	F250 OIL	16.90		7190	1/09/24
32160	PARTS AUTHORITY	SEALED BEAM-PLOW	36.30		7203	1/23/24
32252	PARTS AUTHORITY	FLUID-DIESEL EX	28.36		7203	1/23/24
32401	PARTS AUTHORITY	FLUID-DIESEL EX	28.36	167.91	7203	1/23/24
35702226	QUILL CORP	CARTON TOILET PAPER	66.79		7191	1/09/24

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
35827432	QUILL CORP	ACRYLIC PAINT X3	27.77		7191	1/09/24
36013369	QUILL CORP	BATHROOM SOAP	17.45	112.01	7191	1/09/24
FEB 2024	JOE OR PEG REIFF	FEBRUARY BUILDING RENT		500.00	65528	1/23/24
0897-001007669	BFI WASTE SERVICES LLC	COMMERCIAL	26,407.61		7192	1/09/24
0897-001010378	BFI WASTE SERVICES LLC	COMMERCIAL	25,570.81	51,978.42	7204	1/23/24
3355	RHINO INDUSTRIES INC	CHEMICALS		1,989.00	7193	1/09/24
270577	STATE HYGIENIC LABORATORY	TESTING		29.00	7205	1/23/24
DEC 2023	CINDY STOLL	CLEANING SERVICES		420.00	7194	1/09/24
DEC 2023	TREAS STATE OF IOWA	DEC 2023 TAX	1,139.71		14016214	1/10/24
DEC WET TAX	TREAS STATE OF IOWA	DEC 2023 WET	1,343.02		14016215	1/10/24
PR20240112	TREAS STATE OF IOWA	STATE TAXES	929.58		14016211	1/26/24
PR20240118	TREAS STATE OF IOWA	STATE TAX	1,074.33	4,486.64	14016211	1/26/24
JUE 01262024	VISA	STAMPED ENVELOPES		2,257.26	65530	1/23/24
233460003180	WELLMARK BC/BS OF IA	JANUARY 2024 PREMIUMS	10,948.05		7195	1/09/24
240120001980	WELLMARK BC/BS OF IA	FEBRUARY 2024 INSURANCE	11,133.85	22,081.90	7206	1/23/24
3812848	ZOLL WORLDWIDE HEADQUARTERS	LIFEBAND 3 PACK		977.98	65515	1/09/24
				=====		
Accounts Payable Total				332,159.88		
Payroll Checks				39,730.09		
Report Total				=====		
				371,889.97		
				=====		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	121,492.54
016	PARTIAL SELF-FUND	428.52
110	ROAD USE TAX	195,489.63
125	TAX INCREMENT FINANCING	12,459.50
200	DEBT SERVICE	250.00
323	HIGHWAY 136	319.00
370	LIBRARY CAPITAL PROJECT	439.18
600	WATER	17,131.35
601	DEPOSITS-WATER/SEWER	70.00
610	SEWER	23,810.25

	TOTAL FUNDS	371,889.97

CLAIMS TO SIGN



February 12, 2024 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: February 9, 2024

Re: Hwy 136 Bids and Construction Inspection Contract with MSA

The City received eight bids on Wednesday for the Highway 136 project. In the packet is a tabulation of all eight. There is a second, more easily readable document, document that only lists the lowest three bidders. The bids came in \$350,000 lower than the MSA estimate. Of that \$350,000, approximately \$138,000 will be on the City's portion of financial responsibility. Midwest Concrete Inc., was the low bidder and was approximately \$95,000 less than the second bidder.

The second item, that at packet time is not complete, is the contract to hire MSA to complete the onsite inspections throughout the project on behalf of the City and State. When a project is let locally, the State does not participate in these costs. However, the MSA team is not able to provide us the cost of this inspection contract until they get a few answers from the IDOT team. Therefore, at packet time we do not have the price. I have prepared the resolution with the amount blank in hopes we get it Monday. The range will be \$150,000-\$200,000.

RESOLUTION #15-24

**RESOLUTION ACCEPTING THE LOWEST, RESPONSIBLE, RESPONSIVE BID
FROM MIDWEST CONCRETE INC FOR THE SOUTH HIGHWAY 136
RECONSTRUCTION PROJECT**

WHEREAS, the City Council of the City of Cascade, Iowa, gave approval to the plans, specifications, form of contract and estimate of cost for the proposed South Highway 136 Reconstruction project; and,

WHEREAS, a public hearing was held to review the Contract Documents on January 8, 2024; and,

WHEREAS, bid documents were properly advertised; and,

WHEREAS, eight bids were received on February 7, 2024 with the lowest, responsive, responsible bid coming from Midwest Concrete Inc, see the bid tab Exhibit A; and,

WHEREAS, the MSA staff has recommended accepting this bid from Midwest Concrete Inc in their letter dated February 8, 2024, see Exhibit B.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

That the bid from Midwest Concrete Inc in the amount of \$1,645,872.30 is approved for the Highway 136 reconstruction project. The Mayor and City Clerk are authorized to sign and execute the contract.

PASSED AND APPROVED this 12th day of February, 2024.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

BID TABULATION									
PROJECT: STPN-136-2(42)-2J-53 PCC PAVEMENT - REPLACE IA 136					MSA PROJECT NO. 00447040				
OWNER: CITY OF CASCADE, IOWA					BID DATE: 02/7/2024				
ITEM CODE	ITEM DESCRIPTION	UNITS	QNTY	MIDWEST CONCRETE		EASTERN IOWA EXCAVATING		BOOMERANG CORP	
				PEOSTA, IOWA		CASCADE, IOWA		ANAMOSA, IOWA	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
2102-2710070	Excavation, Class 10, Roadway and Borrow	CY	5,775	8.00	\$ 46,200.00	11.65	\$ 67,278.75	13.00	\$ 75,075.00
2105-8425015	Topsoil, Strip, Salvage and Spread	CY	760	9.00	\$ 6,840.00	15.65	\$ 11,894.00	13.00	\$ 9,880.00
2113-0001100	Subgrade Stabilization Material, Polymer Grid	SY	9,188	1.75	\$ 16,079.00	1.35	\$ 12,403.80	1.50	\$ 13,782.00
2115-0100000	Modified Subbase	CY	4,019	30.50	\$ 122,579.50	32.00	\$ 128,608.00	27.00	\$ 108,513.00
2121-7425010	Granular Shoulders, Type A	TON	123	35.00	\$ 4,305.00	22.85	\$ 2,810.55	33.00	\$ 4,059.00
2122-5190009	Paved Shoulder, P.C. Concrete, 9IN.	SY	1,036	61.00	\$ 63,196.00	68.00	\$ 70,448.00	56.00	\$ 58,016.00
2123-7450000	Shoulder Construction, Earth	STA	41.2	100.00	\$ 4,120.00	106.50	\$ 4,387.80	315.00	\$ 12,978.00
2210-0475290	Macadam Stone Base	TON	1,000	29.00	\$ 29,000.00	21.25	\$ 21,250.00	26.00	\$ 26,000.00
2301-1033060	Standard or Slip-Form Portland Cement Concrete Pavement, Class C, Class 3 Durability, 6IN	SY	1,601	49.50	\$ 79,249.50	50.00	\$ 80,050.00	54.00	\$ 86,454.00
2301-1033090	Standard or Slip-Form Portland Cement Concrete Pavement, Class C, Class 3 Durability, 9IN	SY	7,312	66.25	\$ 484,420.00	66.25	\$ 484,420.00	62.00	\$ 453,344.00
2301-6911722	Portland Cement Concrete Pavement Samples	LS	1	1,545.00	\$ 1,545.00	1,700.00	\$ 1,700.00	3,000.00	\$ 3,000.00
2301-7000110	Payment Adjustment Incentive/Disincentive for PCC Pavement Thickness (By Schedule)	EA	8,489	1.00	\$ 8,489.00	1.00	\$ 8,489.00	1.00	\$ 8,489.00
2303-0001000	Hot Mix Asphalt Mixture, Commercial Mix (includes asphalt binder), as per plan	SY	204	52.21	\$ 10,650.84	54.00	\$ 11,016.00	60.00	\$ 12,240.00
2303-9093010	Hot Mix Asphalt, Driveway	SY	384	51.82	\$ 19,898.88	54.00	\$ 20,736.00	60.00	\$ 23,040.00
2315-8275025	Driveway, Surfacing, Class A Crushed Stone	TON	38	21.00	\$ 798.00	20.25	\$ 769.50	20.00	\$ 760.00
2316-0000110	Payment Adjustment Incentive/Disincentive for PCC Pavement Smoothness (By Schedule)	EA	5,442	1.00	\$ 5,442.00	1.00	\$ 5,442.00	1.00	\$ 5,442.00
2435-0130148	Manhole, Sanitary Sewer, SW-301, 48IN	EA	3	6,000.00	\$ 18,000.00	5,650.00	\$ 16,950.00	6,500.00	\$ 19,500.00
2435-0140148	Manhole, Storm Sewer, SW-401, 48IN	EA	1	4,500.00	\$ 4,500.00	4,000.00	\$ 4,000.00	5,200.00	\$ 5,200.00
2435-0140160	Manhole, Storm Sewer, SW-401, 60IN	EA	1	6,250.00	\$ 6,250.00	7,050.00	\$ 7,050.00	7,000.00	\$ 7,000.00
2435-0140172	Manhole, Storm Sewer, SW-401, 72IN	EA	1	7,500.00	\$ 7,500.00	8,500.00	\$ 8,500.00	8,000.00	\$ 8,000.00
2435-0250100	Intake, SW-501	EA	8	4,200.00	\$ 33,600.00	3,450.00	\$ 27,600.00	5,000.00	\$ 40,000.00
2435-0250300	Intake, SW-503	EA	3	5,550.00	\$ 16,650.00	4,185.00	\$ 12,555.00	7,000.00	\$ 21,000.00
2435-0250500	Intake, SW-505	EA	7	5,250.00	\$ 36,750.00	4,375.00	\$ 30,625.00	6,000.00	\$ 42,000.00
2435-0250600	Intake, SW-506	EA	1	7,350.00	\$ 7,350.00	6,575.00	\$ 6,575.00	10,000.00	\$ 10,000.00
2435-0251236	Intake, SW-512, 36IN	EA	1	4,000.00	\$ 4,000.00	3,950.00	\$ 3,950.00	4,000.00	\$ 4,000.00
2435-0600010	Manhole Adjustment, Minor	EA	3	1,650.00	\$ 4,950.00	1,450.00	\$ 4,350.00	2,000.00	\$ 6,000.00
2435-0700010	Connection to Existing Mahnole	EA	1	1,000.00	\$ 1,000.00	1,750.00	\$ 1,750.00	2,600.00	\$ 2,600.00
2502-8212034	Subdrain, Longitudinal, (Shoulder) 4IN Dia	LF	4,040	10.50	\$ 42,420.00	9.50	\$ 38,380.00	17.00	\$ 68,680.00
2502-8221303	Subdrain Outlet, DR-303	EA	17	150.00	\$ 2,550.00	166.00	\$ 2,822.00	280.00	\$ 4,760.00
2502-8221306	Subdrain Outlet, DR-306	EA	10	200.00	\$ 2,000.00	221.85	\$ 2,218.50	715.00	\$ 7,150.00
2503-0114212	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 12IN	LF	18	80.00	\$ 1,440.00	85.25	\$ 1,534.50	90.00	\$ 1,620.00
2503-0114215	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 15IN	LF	357	60.00	\$ 21,420.00	63.50	\$ 22,669.50	95.00	\$ 33,915.00
2503-0114218	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 18IN	LF	308	64.00	\$ 19,712.00	56.75	\$ 17,479.00	100.00	\$ 30,800.00
2503-0114221	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 21IN	LF	153	80.00	\$ 12,240.00	91.00	\$ 13,923.00	110.00	\$ 16,830.00
2503-0114224	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 24IN	LF	227	83.00	\$ 18,841.00	88.75	\$ 20,146.25	110.00	\$ 24,970.00
2503-0114230	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 30IN	LF	137	120.00	\$ 16,440.00	113.65	\$ 15,570.05	135.00	\$ 18,495.00
2503-0114236	Storm Sewer Gravity Main, Trenched, Reinforced Concrete Pipe (RCP), 2000D (Class III), 36IN	LF	315	133.00	\$ 41,895.00	132.85	\$ 41,847.75	160.00	\$ 50,400.00
2503-0200036	Remove Storm Sewer Pipe Less Than or Equal to 36IN	LF	1,135	17.00	\$ 19,295.00	15.50	\$ 17,592.50	20.00	\$ 22,700.00
2504-0114008	Sanitary Sewer Gravity Main, Trenched, Polyvinyl Chloride Pipe (PVC), 8IN	LF	365	65.00	\$ 23,725.00	103.00	\$ 37,595.00	72.00	\$ 26,280.00
2504-0114010	Sanitary Sewer Gravity Main, Trenched, Polyvinyl Chloride Pipe (PVC), 10IN	LF	519	90.00	\$ 46,710.00	121.00	\$ 62,799.00	74.00	\$ 38,406.00

2504-0200404	Sanitary Sewer Service Stub, Polyvinyl Chloride Pipe (PVC), 4IN	LF	65	65.00	\$	4,225.00	47.25	\$	3,071.25	88.00	\$	5,720.00
2510-6745850	Removal of Pavement	SY	9,187	4.00	\$	36,748.00	8.65	\$	79,467.55	8.00	\$	73,496.00
2510-6750600	Removal of Intakes and Utility and Accesses	EA	15	800.00	\$	12,000.00	800.00	\$	12,000.00	1,000.00	\$	15,000.00
2511-6745900	Removal of Sidewalk	SY	844	10.00	\$	8,440.00	8.50	\$	7,174.00	7.00	\$	5,908.00
2511-7526005	Sidewalk, P.C. Concrete, 5IN	SY	893	45.00	\$	40,185.00	45.50	\$	40,631.50	51.00	\$	45,543.00
2511-7526006	Sidewalk, P.C. Concrete, 6IN	SY	18	200.00	\$	3,600.00	146.50	\$	2,637.00	81.00	\$	1,458.00
2511-7528101	Detectable Warning	SF	112	45.00	\$	5,040.00	34.50	\$	3,864.00	31.00	\$	3,472.00
2512-1725256	Curb & Gutter, P.C. Concrete, 2.5 Ft	LF	187	37.00	\$	6,919.00	39.00	\$	7,293.00	68.00	\$	12,716.00
2515-2475006	Driveway, P.C. Concrete, 6IN	SY	285	55.00	\$	15,675.00	51.00	\$	14,535.00	75.00	\$	21,375.00
2515-6745600	Removal of Paved Driveway	SY	678	8.00	\$	5,424.00	10.50	\$	7,119.00	12.00	\$	8,136.00
2524-6765010	Remove and Reinstall Sign As Per Plan	EA	22	386.25	\$	8,497.50	395.00	\$	8,690.00	400.00	\$	8,800.00
2527-9263109	Painted Pavement Markings, Waterborne or Solvent-Based	STA	65.04	77.25	\$	5,024.34	79.00	\$	5,138.16	75.00	\$	4,878.00
2527-9263137	Painted Symbols & Legends, Waterborne or Solvent-Based	EA	7	103.00	\$	721.00	105.00	\$	735.00	110.00	\$	770.00
2527-9270111	Grooves Cut for Pavement Markings	STA	65.04	100.94	\$	6,565.14	106.00	\$	6,894.24	100.00	\$	6,504.00
2527-9270120	Grooves Cut for Symbols and Legends	EA	7	216.30	\$	1,514.10	225.00	\$	1,575.00	225.00	\$	1,575.00
2528-2518000	Safety Closure	EA	8	103.00	\$	824.00	105.00	\$	840.00	110.00	\$	880.00
2528-8445110	Traffic Control	LS	1	24,668.50	\$	24,668.50	25,250.00	\$	25,250.00	25,000.00	\$	25,000.00
2533-4980005	Mobilization	LS	1	40,000.00	\$	40,000.00	40,000.00	\$	40,000.00	53,000.00	\$	53,000.00
2552-0000210	Trench Foundation	TON	200	34.00	\$	6,800.00	24.25	\$	4,850.00	25.00	\$	5,000.00
2552-0000300	Trench Compaction Testing	LS	1	5,150.00	\$	5,150.00	4,700.00	\$	4,700.00	7,500.00	\$	7,500.00
2554-0112008	Water Main, Trenched, Ductile Iron Pipe (DIP), 8IN	LF	397	90.00	\$	35,730.00	132.75	\$	52,701.75	86.00	\$	34,142.00
2554-0114008	Water Main, Trenched, Polyvinyl Chloride Pipe (PVC), 8IN	LF	252	66.00	\$	16,632.00	66.50	\$	16,758.00	51.00	\$	12,852.00
2554-0203000	Fittings By Weight, Ductile Iron	LBS	698	24.00	\$	16,752.00	11.85	\$	8,271.30	16.00	\$	11,168.00
2554-0205107	Water Service Stub, Copper, 3/4-IN	LF	20	45.00	\$	900.00	84.00	\$	1,680.00	89.00	\$	1,780.00
2554-0205120	Water Service Stub, Copper, 2-IN	LF	135	59	\$	7,965.00	66	\$	8,910.00	50	\$	6,750.00
2554-0207008	Valve, Gate, DIP, 8IN	EA	4	2,500.00	\$	10,000.00	2400	\$	9,600.00	3000	\$	12,000.00
2554-0210201	Fire Hydrant Assembly, WM-201	EA	2	2500	\$	5,000.00	3050	\$	6,100.00	4400	\$	8,800.00
2601-2636070	Hydraulic Seeding	ACRE	1	5150	\$	5,150.00	13250	\$	13,250.00	5000	\$	5,000.00
2602-0000150	Stabilized Construction Entrance, EC-303	LF	100	27	\$	2,700.00	10.25	\$	1,025.00	15	\$	1,500.00
2602-0000530	Grate Intake Sediment Filter Bag	EA	20	103	\$	2,060.00	125	\$	2,500.00	200	\$	4,000.00
2602-0000540	Maintenance of Grate Intake Sediment Filter Bag	EA	20	10.3	\$	206.00	15.75	\$	315.00	32	\$	640.00
2602-0000550	Removal of Grate Intake Sediment Filter Bag	EA	20	10.3	\$	206.00	15.75	\$	315.00	32	\$	640.00
2602-0010010	Mobilization, Erosion Control	EA	1	500	\$	500.00	500	\$	500.00	500	\$	500.00
2602-0010020	Mobilization, Emergency Erosion Control	EA	1	1000	\$	1,000.00	1000	\$	1,000.00	1000	\$	1,000.00
TOTAL BID						\$1,654,872.30		\$1,749,576.20		\$1,818,881.00		

PROJECT: STPN-136-2(42)-23-53 PCC PAVEMENT - REPLACE IA 136
OWNER: CITY OF CASCADE, IOWA
MSA PROJECT NO. 00447040
BID DATE: 02/17/2024

ITEM CODE	ITEM DESCRIPTION	MIDWEST CONCRETE		EASTERN IOWA EXCAVATING		BOOMERANG CORP		TSCHIGGFRJE EXCAVATING		P1AC-T0BIN CONSTRUCTION		DAVE SCHMITT CONSTRUCTION CEDAR RAPIDS, IOWA		CONNOLLY CONSTRUCTION		PORTZEN CONSTRUCTION			
		PROSTA, IOWA		CASCADE, IOWA		AMAMOSA, IOWA		DUBUQUE, IOWA		ALBURNETT, IOWA		CEDAR RAPIDS, IOWA		PROSTA, IOWA		DUBUQUE, IOWA			
		UNITS	QNTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE		
2102-010070	Excavation, Class 10, Roadway and Berrow	CY	5,775	8.00	46,200.00	11.65	67,278.75	13.00	75,075.00	8.00	46,200.00	11.50	66,412.50	19.60	113,196.00	12.15	70,166.25	19.00	109,725.00
2105-8425015	Topsoil, Strip, Salvage and Spread	CY	760	9.00	6,840.00	13.65	10,488.00	13.00	9,880.00	12.00	9,120.00	15.00	11,300.00	25.20	19,152.00	19.25	14,630.00	17.00	12,930.00
2113-0001100	Subgrade Stabilization Material, Polymer Grid	SY	9,188	1.75	16,079.00	1.35	12,403.80	1.50	13,782.00	3.50	32,158.00	3.00	27,564.00	1.75	16,079.00	2.25	20,673.00	4.25	39,049.00
2115-0100000	Modified Subbase	CV	4,019	30.50	122,579.50	32.00	128,608.00	27.00	108,513.00	38.00	152,722.00	35.00	140,665.00	34.30	137,851.70	35.00	140,665.00	52.00	208,988.00
2121-7425010	Granular Shoulders, Type A	TON	123	35.00	4,305.00	22.85	2,810.55	33.00	4,059.00	24.00	2,952.00	65.00	7,995.00	52.30	6,432.90	30.15	3,708.45	32.00	3,936.00
2122-9190009	Paved Shoulder, P.C. Concrete, 9IN	SY	1,036	61.00	63,196.00	68.00	70,448.00	56.00	58,016.00	65.00	67,340.00	58.50	58,534.00	54.80	56,772.80	60.00	62,160.00	94.00	97,384.00
2123-7425009	Shoulder Construction, Earth	STA	41.7	100.00	4,170.00	106.50	4,397.80	315.00	12,978.00	240.00	9,888.00	350.00	14,430.00	374.00	15,408.80	280.00	11,536.00	385.00	15,862.00
2210-0425200	Macadam Stone Base	TON	1,000	29.00	29,000.00	21.25	21,250.00	26.50	26,500.00	19.00	19,000.00	25.00	25,000.00	15.70	26,700.00	30.00	30,000.00	25.00	25,000.00
2301-1033060	Standard or Slip-Form Portland Cement Concrete Pavement, Class C, Class 3 Durability, 6IN	SY	1,601	49.50	79,249.50	50.00	80,050.00	54.00	86,544.00	58.00	92,858.00	52.00	84,052.00	65.50	104,865.50	50.00	80,050.00	76.00	121,676.00
2301-1033090	Standard or Slip-Form Portland Cement Concrete Pavement, Class C, Class 3 Durability, 9IN	SY	7,312	66.25	484,420.00	66.25	484,420.00	62.00	453,344.00	65.00	475,280.00	68.00	497,216.00	61.80	451,881.60	67.10	490,635.20	82.00	599,584.00
2301-6911722	Portland Cement Concrete Pavement Samples	LS	1	1,545.00	1,545.00	1,700.00	3,000.00	3,000.00	3,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	2,500.00	2,500.00	2,500.00
2301-7000110	Payment Adjustment Incentive/Discincentive for PCC Pavement Thickness (By Schedule)	EA	8,489	1.00	8,489.00	1.00	8,489.00	1.00	8,489.00	1.00	8,489.00	1.00	8,489.00	1.00	8,489.00	1.00	8,489.00	1.00	8,489.00
2303-0000100	Hot Mix Asphalt Mixtures, Commercial Mix (includes asphalt binder), as per plan	SY	204	52.21	10,650.84	54.00	11,016.00	60.00	12,240.00	54.00	11,016.00	65.00	13,260.00	56.40	11,505.60	54.75	11,169.00	56.00	11,424.00
2303-9200310	Hot Mix Asphalt, Driveonly	SY	394	51.82	20,418.88	54.00	21,258.00	60.00	23,640.00	54.00	21,258.00	63.50	24,984.00	58.40	21,057.60	55.30	21,735.20	56.00	21,924.00
2315-8275025	Payment Adjustment Incentive/A Discincentive for A Crushed Stone	TON	38	21.00	798.00	20.25	769.50	20.00	760.00	20.00	760.00	25.00	950.00	24.60	934.80	25.00	975.00	28.00	1,064.00
2316-0000110	Driveway Surfacing, Class A Discincentive for PCC Pavement Smoothness (By Schedule)	EA	5,442	1.00	5,442.00	1.00	5,442.00	1.00	5,442.00	1.00	5,442.00	1.00	5,442.00	1.00	5,442.00	1.00	5,442.00	1.00	5,442.00
2435-0130148	Manhole, Sanitary Sewer, SW-301, 48IN	EA	3	6,000.00	18,000.00	5,650.00	16,950.00	6,500.00	19,500.00	6,700.00	20,100.00	6,500.00	19,500.00	4,730.00	14,190.00	5,945.00	16,635.00	6,900.00	20,700.00
2435-0140148	Manhole, Storm Sewer, SW-401, 48IN	EA	1	4,500.00	4,500.00	4,000.00	4,000.00	5,200.00	5,200.00	4,600.00	4,600.00	4,000.00	4,000.00	3,851.00	3,795.00	3,995.00	3,995.00	5,500.00	5,500.00
2435-0140160	Manhole, Storm Sewer, SW-401, 60IN	EA	1	6,750.00	6,750.00	7,050.00	7,050.00	7,000.00	7,000.00	5,600.00	5,600.00	5,650.00	5,650.00	5,038.00	5,038.00	5,870.00	5,870.00	6,900.00	6,900.00
2435-0143172	Manhole, Storm Sewer, SW-401, 72IN	EA	1	7,500.00	7,500.00	8,500.00	8,500.00	8,000.00	8,000.00	6,000.00	6,000.00	6,500.00	6,500.00	6,259.00	6,259.00	7,600.00	7,600.00	7,900.00	7,900.00
2435-0250100	Intake, SW-501	EA	8	4,200.00	33,600.00	3,450.00	27,600.00	5,000.00	40,000.00	4,600.00	36,800.00	3,450.00	27,600.00	3,182.00	25,456.00	4,184.00	33,488.00	3,750.00	30,000.00
2435-0703000	Intake, SW-501	EA	3	5,550.00	16,650.00	4,185.00	12,555.00	7,000.00	21,000.00	6,500.00	19,500.00	5,500.00	16,500.00	6,258.00	18,774.00	6,422.00	19,266.00	6,200.00	18,600.00
2435-0250500	Intake, SW-505	EA	7	5,250.00	36,750.00	4,375.00	30,625.00	6,000.00	42,000.00	6,400.00	44,800.00	5,500.00	38,500.00	5,833.00	40,831.00	6,373.00	44,611.00	6,500.00	45,500.00
2435-0250600	Intake, SW-506	EA	1	7,350.00	7,350.00	6,575.00	6,575.00	10,000.00	10,000.00	7,400.00	7,400.00	8,850.00	8,850.00	8,717.00	8,717.00	8,975.00	12,000.00	12,000.00	
2435-0251236	Intake, SW-512, 36IN	EA	1	4,000.00	4,000.00	3,950.00	3,950.00	4,000.00	4,000.00	4,200.00	4,200.00	3,450.00	3,450.00	4,645.00	4,645.00	3,066.00	3,066.00	2,800.00	2,800.00
2435-0600010	Manhole Adjustment, Mincer	EA	3	1,650.00	4,950.00	1,450.00	4,350.00	2,000.00	6,000.00	600.00	1,800.00	2,500.00	2,500.00	2,288.00	3,864.00	3,130.00	6,390.00	1,600.00	4,800.00
2435-0700010	Connection to Existing Mainline	EA	3	1,000.00	3,000.00	1,250.00	3,750.00	2,400.00	7,200.00	2,600.00	7,800.00	1,200.00	3,600.00	766.00	2,298.00	1,260.00	3,780.00	2,000.00	2,000.00
2502-8212034	Subdrain, Longitudinal, 42x40x1in 4IN Dia	LF	4,040	10.50	42,420.00	9.50	38,380.00	17.00	68,680.00	12.00	48,480.00	9.25	37,370.00	14.10	56,964.00	15.30	61,812.00	18.00	72,720.00
2502-8221303	Subdrain Outlet, DR-303	EA	17	150.00	2,550.00	166.00	2,822.00	280.00	4,760.00	330.00	5,610.00	300.00	5,100.00	190.00	3,230.00	262.00	4,454.00	235.00	3,995.00
2502-8221306	Subdrain Outlet, DR-306	EA	10	200.00	2,000.00	221.85	2,218.50	715.00	7,150.00	750.00	7,500.00	150.00	1,500.00	529.00	5,290.00	390.00	3,900.00	225.00	2,250.00
2503-0114212	Storm Sewer Gravity Main, Trench, Reinforced Concrete Pipe (RCP), 20000 (Class III), 12IN	LF	18	80.00	1,440.00	85.25	1,534.50	90.00	1,620.00	65.00	1,170.00	75.00	1,350.00	92.80	1,670.40	117.00	2,106.00	164.00	2,952.00
2503-0114215	Storm Sewer Gravity Main, Trench, Reinforced Concrete Pipe (RCP), 20000 (Class III), 15IN	LF	357	60.00	21,420.00	63.50	22,669.50	95.00	33,915.00	70.00	24,990.00	75.00	26,775.00	80.90	28,881.30	80.50	28,770.60	94.00	33,558.00
2503-0114218	Storm Sewer Gravity Main, Trench, Reinforced Concrete Pipe (RCP), 20000 (Class III), 18IN	LF	308	64.00	19,712.00	66.75	20,578.50	100.00	30,800.00	75.00	23,100.00	80.00	24,480.00	89.20	27,473.60	85.60	26,360.80	92.00	29,876.00
2503-0114221	Storm Sewer Gravity Main, Trench, Reinforced Concrete Pipe (RCP), 20000 (Class III), 21IN	LF	153	80.00	12,240.00	91.00	13,923.00	110.00	16,830.00	95.00	14,535.00	95.00	14,535.00	93.20	14,259.60	100.50	15,376.50	115.00	17,595.00
2503-0114224	Storm Sewer Gravity Main, Trench, Reinforced Concrete Pipe (RCP), 20000 (Class III), 24IN	LF	227	83.00	18,941.00	88.75	20,146.25	110.00	24,970.00	95.00	21,565.00	95.00	21,565.00	86.00	19,572.00	113.20	25,696.40	123.00	27,921.00
2503-0114230	Storm Sewer Gravity Main, Trench, Reinforced Concrete Pipe (RCP), 20000 (Class III), 30IN	LF	137	120.00	16,440.00	113.65	15,570.05	135.00	18,495.00	130.00	17,810.00	135.00	18,495.00	127.50	17,467.50	150.00	20,550.00	170.00	23,940.00
2503-0114236	Storm Sewer Gravity Main, Trench, Reinforced Concrete Pipe (RCP), 20000 (Class III), 36IN	LF	315	133.00	41,895.00	132.85	41,847.75	160.00	50,400.00	150.00	47,250.00	145.00	45,675.00	154.50	48,667.50	176.00	55,440.00	190.00	62,055.00
2503-0200206	Remove Storm Sewer Pipe Less Than or Equal to 36IN	LF	1,135	17.00	19,295.00	15.50	17,592.50	20.00	22,700.00	8.00	9,080.00	20.00	22,700.00	44.00	49,940.00	35.25	40,008.75	26.00	29,510.00
2504-0114008	Sanitary Sewer Gravity Main, Trench, Polyvinyl Chloride Pipe (PVC), 8IN	LF	365	48.00	17,460.00	50.00	18,250.00	72.00	26,280.00	82.00	29,920.00	115.00	41,975.00	126.00	45,990.00	145.00	52,925.00	89.00	32,265.00
2504-0114010	Sanitary Sewer Gravity Main, Trench, Polyvinyl Chloride Pipe (PVC), 10IN	LF	519	90.00	46,710.00	121.00	62,799.00	74.00	38,406.00	98.00	50,862.00	126.50	65,653.25	162.50	84,337.50	198.00	102,762.00	102.00	52,338.00
2504-0200404	Sanitary Sewer Service Stub, Polyvinyl Chloride Pipe (PVC), 4IN	LF	65	65.00	4,225.00	47.25	3,071.25	88.00	5,720.00	100.00	6,500.00	75.00	4,875.00	85.10	5,531.50	61.40	3,991.00	150.00	9,750.00
2510-6745850	Removal of Pavement	SY	9,187	4.00	36,748.00	8.65	79,467.55	8.00	73,496.00	6.00	55,122.00	6.00	55,122.00	6.03	55,581.35	7.45	68,443.15	14.00	128,618.00
2510-6750600	Removal of Intakes and Utility and Accesses	EA	15	800.00	12,000.00	800.00	12,000.00	1,000.00	15,000.00	500.00	7,500.00	550.00	8,250.00	415.00	6,				



February 8, 2024

**Resolution #15-24
Exhibit B**

City of Cascade
320 1st Ave W
PO Box 400
Cascade, Iowa 52033

Re: Bid Opening for
STPN-136-2(42)—2J-53 PCC Pavement – Replace IA 136
MSA Project No. 00447040

Dear Mayor & Council Members:

Upon review of the bids received on February 7, 2024 for the above reference project, the bids were found to have been submitted by qualified, responsive contractors. MSA recommends that the low, responsive bidder listed below be accepted and award made at the next council meeting:

Midwest Concrete, Inc.
9835 Midwest Lane
Peosta, Iowa 52068

Bid Amount: \$1,654,872.30

Please execute the enclosed Notice of Award in triplicate for the contract and return two copies to the MSA's office in Dubuque. The remaining copy is for the City's records. After receiving the executed copies of the Notice of Award, MSA will forward one copy to the above referenced contractor along with the remaining contract package.

Should the City have any questions or concerns, please do not hesitate to contact MSA.

Best Regards,

MSA Professional Services, Inc.

A handwritten signature in blue ink, appearing to read "JD", is written over a light blue horizontal line.

Jake Deaver, PE
Sr. Project Engineer

Enc.

RESOLUTION #16-24

RESOLUTION APPROVING A CONTRACT FOR A PROFESSIONAL INSPECTION SERVICES AGREEMENT WITH MSA PROFESSIONAL SERVICES FOR THE JOHNSON STREET SW HWY 136 RECONSTRUCTION PROJECT

WHEREAS, the City Council has approved a contract with Midwest Concrete Inc to reconstruct Johnson Street SW/Hwy 136 South from the alleyway south of near the intersection of 1st Ave and extending southerly to the north side of the Bard Concrete driveway on February 12, 2024 (Resolution #15-24); and,

WHEREAS, this project will require regular on-site inspections to assure the project is built to specifications; and,

WHEREAS, MSA Professional Services has provided a cost for inspection services for the Johnson Street SW Hwy 136 Reconstruction Project at a fixed fee of \$????.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, that:

Section I. That City Council approves entering into the Professional Services Agreement with MSA to complete the Johnson Street SW Hwy 136 Reconstruction Project inspections in the amount of \$????.

Section II. The Mayor and City Clerk are hereby authorized to sign and execute the contract for the Johnson Street SW Hwy 136 Reconstruction project inspections.

PASSED AND APPROVED this 12th day of February, 2024.

Steven Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk



February 12, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: February 9, 2024
Re: Public Hearing for Property Taxes

The new state code on City budget approval requires the City to have a public hearing after a mailing is sent to all households regarding the proposed taxes. The mailing goes out the last week of March. We are planning to have our tax public hearing at the first meeting in April. The Council must approve this date via resolution. The second hearing, the actual budget approval, will take place at our second regular meeting in April, which is the 22nd. The budget must be approved no later than April 30.

Another change is that the public hearing, held on property taxes, must be a separate meeting with nothing else on the agenda. It must also have a start time at least 30 minutes prior to a second meeting if it is held on a regular meeting night. Therefore, it is proposed to have it on our regular night, but start at 5:30 p.m.. Then the regular meeting will begin at the regular 6:00 p.m.

Please see Resolution #13-24.

RESOLUTION #13-24

**A RESOLUTION SETTING A PUBLIC HEARING DATE FOR APRIL 8, 2024 FOR A
RESOLUTION RELATING TO THE TOTAL PROPOSED TAX DOLLARS FOR FY 2025**

WHEREAS, the City Council must hold a public hearing to present the proposed Property Tax Levy dollars that may be levied for the affected levies during the next fiscal year which is FY25.

NOW, THEREFORE, BE IT RESOLVED, that the City of Cascade City Council will conduct a public hearing on the above-described proposal as set out above on the 8th day of April, 2024 at 5:30 pm in the Cascade City Hall, 320 1st Ave W., Cascade Iowa, 52033, and the City Council understands that said hearing will be published and a notice of said hearing will be published in a newspaper of general circulation in Cascade, Iowa in conformance with the City Code and Iowa State Law.

PASSED AND APPROVED on this 12th day of February, 2024.

Councilmember ___ offered the foregoing Resolution and moved for its adoption.

Councilmember ___ seconded the said Resolution and upon roll call the following vote was recorded:

	AYE	NAY
Councilmember Delaney	_____	_____
Councilmember Gehl	_____	_____
Councilmember Rausch	_____	_____
Councilmember Oliphant	_____	_____
Councilmember Hosch	_____	_____

Steve Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk



February 12, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: February 9, 2024
Re: Two Garbage Ordinances and FY24 Back billing

Ordinance #03-24

The City began paying more on our Republic Service invoice for garbage and recycling. The contract prices were approved last year with our five-year extension. Last year we only increased residential garbage. This year the residential and commercial rates, as proposed, will cover the cost of the contract, the Fall and Spring curbside pickups and the amount the City pays CMU for the billing. Based on items I learned about the billing I have also added additional language to assure we are covered and clear on things like those that get extra toters, commercial that have pick-ups more than once per week, when we get charged for overfilled dumpsters, etc. This is all covered in Ordinance #03-24. I am requesting that we pass the ordinance all in one meeting since the new fees are already being charged. To avoid this in the future I have our calendars marked to begin the review in October so it is on for three meetings before the new fees. The draft ordinance is in the packet.

Ordinance #04-24

I then began to review the other section of the code that covers garbage, other than billing. I have also made suggested updates to that section with items such as it still states people must provide their own containers. I also covered the time toters must be at the curb. Lastly, I added clarity to how we handle the other haulers besides the one hired for weekly pick-up by the City. I would recommend, since this ordinance doesn't impact the fees, that we read this over three readings. The draft ordinance is in the packet.

Resolution #20-24

Finally, as a result of starting to review garbage and recycling rates to bring forward Ordinance #03-24, we discovered that the billing for commercial customers has some discrepancies. When looking at the bill from Republic, there are some customers that we are underbilling. This has occurred because we do not always have the correct container size or the correct number of pick-ups per week. Shontele has been reviewing the two and will be providing me with a list of the ones that have been under billed. While the discrepancies likely go back further than this fiscal year, I would propose that we correct the dollars being billed going back to July 1, 2023. This would balance our current fiscal year. I would estimate it will be approximately 12 or so customers and most will not have large back bills. I have proposed in the resolution that if the amount is over \$500 the customer will have the option to spread the payments over a number of months. If less than \$500 it would be added to the monthly bill. If one is over \$500 it is likely one of our larger businesses. The draft resolution is in the packet.

ORDINANCE #03-24

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CASCADE,
IOWA BY AMENDING
TITLE VI PHYSICAL ENVIRONMENT, CHAPTER 5 UTILITIES – BILLING CHARGES,
SECTION 9 REFUSE COLLECTION RATES**

NOW, THEREFORE, BE IT ENACTED by the City Council of the City of Cascade, Iowa, as follows:

Section I. SECTION MODIFIED. Title VI Physical Environment, Chapter 5, Section 9 “Refuse Collection Rates” of the Ordinances of the City of Cascade, Iowa is repealed and the following adopted in lieu thereof:

106.7.1 Refuse Collection Rates. The City shall charge the following fees for solid waste collection and disposal service, used or available:

6-5-9 REFUSE COLLECTION RATES.

The City shall charge the following fees for solid waste collection and disposal service, used or available:

1. One or two family houses ~~\$10.75~~ 9.75/month
2. Apartments with separate water meters ~~\$10.75~~ 9.75/month
3. Apartments when water is furnished by owner ~~\$10.75~~ 9.75/month

4. Commercial Toters (without dumpsters) ~~\$15.00~~ 14.00/month

Commercial Dumpster Rates:

~~1 yard dumpster \$20.00/month~~

~~1 ½ yard dumpster \$30.00/month~~

2 yard dumpster ~~\$50.00~~ 40.00/month

3 yard dumpster ~~\$75.00~~ 60.00/month

4 yard dumpster ~~\$ 100.00~~ 80.00/month

~~5 yard dumpster \$100.00/month~~

6 yard dumpster ~~\$150.00~~ 120.00/ month

8 yard dumpster ~~\$200.00~~ 160.00/month

5. Garbage Tote and Fees. The city shall charge \$10.00 per extra tote or replacement tote for customer pick up. The city shall charge an additional \$10.00 per tote delivered by the city. ~~\$20.00 per extra tote or replacement tote for city delivery of tote.~~

6. Garbage Collection Limits.

The City shall limit garbage collection as follows: Residential units are limited to garbage that fits in the City provided container that is not overflowing or unable to close the lid nearly flat. Additional garbage shall be placed in garbage bags and tagged with a sticker purchased from the city at a cost of \$2.00 per tag for each additional bag. If toters or dumpsters are overfilled, and the hauler bills the City, those fees will be billed to the customer on their utility bill.

7. Extra Containers or Extra Pick-ups

Residential customers may request additional garbage toters and will be billed separately for each one. Commercial customers that have toters may request additional garbage toters and will be billed separately for each one. Commercial Dumpster rates are based on one pick-up per week. Commercial dumpsters customers requesting 2 or 3 pick-ups per week will have the fees doubled or tripled.

~~These fees will be ceased if water is shutoff at the curb box or in the basement or at the meter and has a lockable tag added by the City employees.~~

6-5-10 RECYCLING MATERIALS.

The City shall charge the following fees for curbside collection of comingled recyclable materials.

1. Residential \$7.50/month
2. Commercial \$9.50/month

These fees will be ceased if water is shutoff at the curb box ~~or in the basement~~ or at the meter and has a lockable tag installed ~~added~~ by the City employees.

~~3. Collection Limits. The City shall limit garbage collection as follows:~~

~~Residential premises and commercial or institutional units with no dumpster garbage collection limit of one thirty three (33) gallon garbage container or garbage bag not to exceed sixty five (65) pounds in weight, per week. Additional garbage shall be placed in garbage bags and tagged with a sticker purchased from the city at a cost of \$2.00 per tag for each additional bag.~~

~~Business customers without dumpsters will be limited to two thirty three (33) gallon containers or garbage bags not to exceed sixty five (65) pounds in weight, per week. Additional garbage shall be placed in garbage bags and tagged with a sticker purchased from the city at a cost of \$2.00 per tag for each additional bag.~~

~~Business customers without dumpsters will be limited to two thirty three (33) gallon containers or garbage bags not to exceed sixty five (65) pounds in weight, per week. Additional garbage shall be placed in garbage bags and tagged with a sticker purchased from the city at a cost of \$2.00 per tag for each additional bag.~~

~~4. Recycling Bin and Lid Fees. The City shall charge \$5.00 for a recycling bin and lid combination. Additionally, one recycling bin and lid will be given to any resident of the City of Cascade who has just started utility service.~~

5. Recycling Tote and Fees. The City shall charge \$10.00 per extra recycling tote or replacement tote for customer pick up. The City shall charge an additional \$10.00 per tote delivered by the city. ~~\$20.00 per extra tote or replacement tote for delivery of tote.~~

Section II. Severability Clause. If any section, provision or part of the ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section III. When Effective. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED, ADOPTED AND APPROVED this 12th day of February, 2024

Steven Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

First Reading:
Second Reading:
Third Reading:
Publication Date:
Sent to American Legal:

ORDINANCE #04-24

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CASCADE,
IOWA BY AMENDING
TITLE VI PHYSICAL ENVIRONMENT, CHAPTER 4 UTILITY REFUSE COLLECTIONS,**

NOW, THEREFORE, BE IT ENACTED by the City Council of the City of Cascade, Iowa, as follows:

Section I. SECTION MODIFIED. Title VI Physical Environment, Chapter 4 “Utility Refuse Collection” of the Ordinances of the City of Cascade, Iowa is repealed and the following adopted in lieu thereof:

Utility Refuse Collections.

6-4-2 ~~DUTY TO PROVIDE GARBAGE AND RECYCLING CONTAINERS CANS.~~

The City will provide each residential and commercial parcel with a container from the private garbage hauler hired by the City and all are required to use these containers. All are also required to use the City hired contractor for all regular, weekly pick-ups. A different hauler may only be hired privately for temporary, short-term needs such as construction, renovation projects or special events. A private hauler hired for temporary use, that is not the contractor hired by the City for weekly pick-up, must be permitted by the City as provided in section 6-4-6. Each person shall provide cans or approved containers for the storage of garbage and rubbish accumulating on the premises owned or occupied by such owner. Such ~~All~~ City provided cans or containers shall be kept covered and reasonably clean at all times. The cans or containers shall be placed at the curb on the collection day no later than 7:00 a.m, in a position readily accessible to the collector, with any two totes being placed at least 3 feet apart. It shall be the duty of the owner of each household residing in a building arranged for more than one family unit to provide proper cans for garbage and rubbish.

6-4-6 NECESSITY OF PERMIT. No person shall collect garbage or rubbish except such person's unless otherwise by contract or permit approved by the Superintendent of refuse and issued by the Clerk. In the event any business, firm, or corporation may elect to dispose of refuse or waste matter, for temporary needs, as may accumulate on any premises, property, or location, the same may be done provided that such disposal and transporting of any refuse or waste matter complies with the provisions of this chapter, is approved by the City and a permit issued by the Clerk. The annual permit fee for a hauler, other than the one hired by the City, shall be \$100.

Section II. Severability Clause. If any section, provision or part of the ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section III. When Effective. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED, ADOPTED AND APPROVED this 12th day of February, 2024

Steven Knepper, Mayor

ATTEST:

Kathy Goerdt, City Clerk

First Reading:

Second Reading:

Third Reading:

Publication Date:

Sent to American Legal:

RESOLUTION #20-24

**A RESOLUTION TO AUTHORIZE THE BACKBILLING OF
COMMERCIAL GARBAGE FEES FOR FISCAL YEAR 2024**

WHEREAS, City staff has discovered that in some cases the amount being billed to commercial garbage customers has not aligned with the bill the City received from Republic Services and in all instances the customers were being underbilled; and,

WHEREAS, the City and Cascade Municipal Utilities staff has performed an audit of all commercial accounts and updated process reviews so as to prevent this error going forward; and,

WHEREAS, the City has calculated the individual amounts that were underbilled; and,

WHEREAS, the City should be made whole so as to not have the City taxpayers paying for these underbilled services.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, authorizes the City staff to make corrections of underbilled garbage fees to commercial customers going back to July 1, 2023 and either bill the amount on the next bill or allow for appropriate monthly payment arrangements for any amount over \$500.

PASSED, APPROVED AND ADOPTED this 12th day of February, 2024.

Steven Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk



February 12, 2024 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: February 9, 2024
Re: Corner Fence Permit Moratorium

As the Council is aware at the last meeting, we discussed our intent to review the visibility at intersections (vision triangle) ordinance. I have reached out to our legal counsel to ask our options to address permits that come in for corner fences while the ordinance is under review. I was given two options. The first is that I will simply hold off approving the permit until we are through the review process. The second is that the Council approves a moratorium, by Resolution, that says we will not issue any permits until the review and approval process is complete if changes are to be made. The attorneys explained that we are making this decision in the interest of public safety. I have prepared a Resolution for Council consideration.

I have already scheduled the public hearings for both the Planning and Zoning Commission and Council and the ad will be in the next Pioneer. Therefore, there will not be a delay in the process. I have attached the ad that will do in the paper February 14 as well.

RESOLUTION #18-24

A RESOLUTION APPROVING A MORATORIUM ON ISSUING FENCE PERMITS ON CORNER LOTS UNTIL THE VISIBILITY AT INTERSECTIONS ORDINANCE IS REVIEWED BY THE PLANNING AND ZONING COMMISSION AND CITY COUNCIL

WHEREAS, City Council and staff has been discussing the need to address the visibility at intersections code that impacts intersections both where two streets meet and an alley and a street intersect; and,

WHEREAS, the Planning and Zoning Commission is having a public hearing on February 20th and the City Council will hold one on February 26th to address this code; and,

WHEREAS, the City Administrator has reached out to our City legal team at Lynch Dallas regarding an incomplete corner lot fence permit that has been received and asked how to handle that when the City is in the midst of addressing a possible change to the code; and,

WHEREAS, the City legal team advised that holding off on this permit is a response to a valid public safety argument. The team advised one of two things; (1) the City Administrator as the reviewer of application should hold off on granting the application until further study of the intent of the ordinance, in light of the reasoning behind the ordinance being public safety and line of sight, would seem to apply equally to both alleyways and streets or (2) the Council pass a “Moratorium” on corner fence applications until a decision can be made on applicability of the code in question.

WHEREAS, the City Administrator is willing to choose the first option above, but is presenting the second option to the City Council as the policy making body of the City.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, approves a temporary moratorium on issuing any corner lot fence permits to allow the City of Cascade to address the visibility at intersections code to assure the safest environment for the community vehicular traffic.

PASSED, APPROVED AND ADOPTED this 12th day of February, 2024.

Steven Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk

NOTICE OF PUBLIC HEARING ON TWO ZONING CODE AMENDMENTS

Notice is hereby given that Tuesday, February 20, 2024 at 6:00 p, m.,, the Planning and Zoning Commission will hold a public hearing at the Council Chambers, 320 1st Ave West to consider two amendments.

The first is an amendment to the visibility at intersections ordinance. The current code lists limitations where two streets intersect, and the amendment would also restrict an alley and street intersection.

The second is to eliminate the requirement to obtain a special exception permit in A-1, R-1, R-2, R-3, R-4, C-1, C-2, M-1, M2 for a solar energy system. An addition would be added back that a special exception would still be required if the solar system is a ground system that occupies more than a ½ acre of land. At the above designated time and place, an opportunity to be heard will be given to proponents and opponents of the zoning code change.

NOTICE OF PUBLIC HEARING ON ZONING CODE AMENDMENT

Notice is hereby given that Monday, February 26, 2024 at 6:00 p.m. the City Council will hold a public hearing at the Council Chambers, 320 1st Ave West to consider two amendments.

The first is an amendment to the visibility at intersections ordinance. The current code lists limitations where two streets intersect, and the amendment would also restrict an alley and street intersection.

The second is to eliminate the requirement to obtain a special exception permit in A-1, R-1, R-2, R-3, R-4, C-1, C-2, M-1, M2 for a solar energy system. An addition would be added back that a special exception would still be required if the solar system is a ground system that occupies more than a ½ acre of land. At the above designated time and place, an opportunity to be heard will be given to proponents and opponents of the zoning code change.

1. Visibility At Intersection. On a corner lot in any district except the C-2 General Retail District, no fence, wall, hedge, or other planting or structure that will obstruct vision between a height of two (2) feet and ten (10) feet above the centerline grades of the intersecting streets shall be erected, placed or maintained within the triangular area formed, by connecting the right-of-way lines at points which are twenty-five (25) feet distant from the intersection of the right-of-way lines, and measured along the right-of-way lines.



February 12, 2024 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: February 9, 2024

Re: Fund Requests – Community Foundation of Greater Dubuque

As the Council is aware the Foundation is holding our donated funds. I have prepared a Resolution that allows me to draw funds each month as we have expenses. We have gotten our first pay application from Garling so I would like to start drawing from those funds. In addition, I am making a first draw on our CAT Grant from the State as well. This Resolution will make it clear that I will make a draw request based on the expenses we already have made. In addition, we would make draws based on our monthly costs. We are earning interest in the Foundation account. I have asked for information on the interest rate we are getting at the Foundation so that I can compare it to the interest rate we get in our money market at Ohnward Bank. If the Council is agreeable to this plan to receive funds, Resolution #19-24 is in the packet for consideration. It will require the Administrator and Clerk to jointly determine the amount to be withdrawn each month and keep track of the dollars in writing and sign off on each transaction.

RESOLUTION #19-24

**A RESOLUTION ON WITHDRAWING DONATED
FUNDS FOR THE NEW LIBRARY BEING HELD
AT THE COMMUNITY FOUNDATION OF GREATER DUBUQUE**

WHEREAS, in 2022 the City Council entered into a contract with the Community Foundation of Greater Dubuque to be the holding agent for the donated funds given for the new library; and,

WHEREAS, the City has already spent thousands of dollars toward this project; and,

WHEREAS, the City is beginning to make payments to Garling Construction Inc which will necessitate the need for additional funds.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, authorizes the City Administrator and City Clerk to jointly determine each month the amount to request from the Foundation. The Administrator and Clerk shall document in writing and both sign off on each request.

PASSED, APPROVED AND ADOPTED this 12th day of February, 2024.

Steven Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk



February 12, 2024 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: February 9, 2024

Re: Snow Pusher Purchase

This winter we had a few challenges with the volume of snow and the fact that the winter temperatures never got low enough to get frost settled in the ground. In the past few years, the one piece of equipment we have purchased was the sweeper. Staff is requesting permission to use Street Equipment funds to purchase a new Snow Pusher that is a box attached to the front of the End Loader. The one we are recommending has two-foot sections versus one continuous piece. The benefit to the sections is that the bottom of the unit has more flexibility to move up and down depending on what is under it. It will allow an operator to have better control over the area being plowed. In addition, this newer model has floating skids, the blue edges, which allows the equipment to contour to the street to get a cleaner pass.

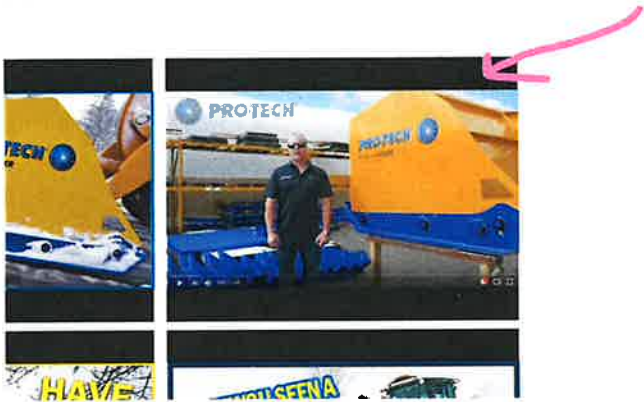
The new one being recommended is from Martin Equipment and the cost is \$10,100 if it is purchased soon. We got a second quote which was higher. This new one has the sections mentioned above. In addition, we really need a narrower one to use in alleys. Our alleys are paved to 10 feet. Our current push box is 12 feet which causes problems getting through the alley or damages the sides. While the ends of the old one are starting to rust, the Public Works crew wants to cut the ends off and make it narrower. They will weld the sides back on and make it an 8ft unit which will be used in the alleys. The new 12 ft one will be used for streets and parking lots.

Our recommendation to purchase it now is for two reasons. First, there are better prices when the winter is winding down. Second, the staff will have all summer to rebuild the old one down to an 8ft box. If the Council is in agreement with the purchase, there is a Resolution #17-24 to approve the purchase from Martin Equipment in the amount of \$10,100.

Below is a video you can watch to learn more about the recommended piece.

https://snopusher.com/product/steel-edge-sectional-snow-pusher/?gad_source=1&gclid=CjwKCAiAt5euBhB9EiwAdkXWO6IYAR7yKSvzWujUGQqFbZjknWRADnW04t3G8MYxJ WraBUWI2C9DxoCaOsQAvD BwE

Go to the bottom of this page and click the video I show in the picture below.



RESOLUTION #17-24

**A RESOLUTION APPROVING THE PURCHASE OF A
2024 PROTECH SNOW PUSHER FROM MARTIN EQUIPMENT**

WHEREAS, City of Cascade is in need of a new snow pusher to be used with the City's End loader; and,

WHEREAS, the City received two quotes and Martin Equipment has the lowest price for a 12 foot piece at \$10,100, (see Exhibit A) and;

WHEREAS, the City has funds in the General Fund and Road Use Fund for use to purchase equipment to maintain the streets and manage snow removal; and,

WHEREAS, the existing snow pusher will be refurbished to a smaller size to better accommodate snow removal in alleyways.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, approves the purchase of the Martin Equipment 2024 Protech SG121 Snow Pusher in the amount of \$10,100 from Fiscal Year 2024 funds.

PASSED, APPROVED AND ADOPTED this 12th day of February, 2024.

Steven Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk



Quote Issued To : CITY OF CASCADE 320 1ST AVENUE WEST CASCADE , IA , 52033 5638523114	QUOTATION Quote # : 8007063 Issue Date : 1/30/2024 Expire Date : 2/29/2024 Est Delivery : 4/29/2024 FOB : DUBUQUE
Quote Issued By : Ramler, Shawn	

ITEMS LISTED FOR SALE

Item #	Year	Make	Model	Serial #	Hours	List Price	Sale Price
	2024	PROTEC H	SG12L FUSION		0	13,499.00	10,100.00
Total:							10,100.00

Notes

2024 PROTECH SG12L SNO PUSHER, WITH JRB 416 HOOK UP! ESTIMATED LEAD TIME IS 2-3 WEEKS!!

QUOTE SUMMARY

Total Sale Price :	10,100.00
Less Trade Allowance :	0.00
Additional Taxable Items :	0.00
Subtotal:	10,100.00
Sales Tax :	0.00
Additional Nontaxable Items :	0.00
Total :	10,100.00

Acceptance Signature: _____ **Date:** _____

All quotations contingent upon strikes, delays, and conditions beyond our control. Prices subject to change with or without notice.
 All prices are subject to expiration of any current sales programs and incentives.



Cedar Rapids, IA
Iowa City, IA
Davenport, IA
Farley, IA

Des Moines, IA
Burlington, IA
Sigourney, IA

RENTAL AGREEMENT
SALES AGREEMENT

Subject to the terms and conditions of this Order and the Terms contained on the reverse side, the following customer ("Customer") purchases/rents from Rexco Equipment ("Company") the following described Equipment to be delivered on or before date of 1/31/2024

Territory Manager Zach Loomis

INVOICE TO: City of Cascade (BUYER OR LESSEE) Cust ID: CASCA008 SHIP TO/JOB LOCATION: _____

Need full Ship to address on ALL rentals!

Contact Name Phil E-Mail publicworks@cityofcascade.com
Street Address 320 First Ave West Cell Phone Number (563) 258-2733
City Cascade St. IA Zip 52033 VIA _____
Phone: _____ Purch Ord # _____

ON ACCOUNT- payment due at receipt of invoice ON ACCOUNT FINANCE CASH CREDIT CARD

STOCK NUMBER	QTY.	MFG.	MODEL	Hours	DESCRIPTION	SERIAL NO.	EXT. PRICE
024315	1	ART	LD-13		Artic Pusher LD-13	EOO2762	\$ 14,800.00
0					Deere Coupler		\$ -
0							\$ -
0							\$ -
0							\$ -
0							\$ -
0							\$ -
					TRAILER (NON TAX- Unless Excise)		\$ -

*CREDIT CARD purchases over \$2,500 have a 2.5% Admin charge *CC Adm Fee (taxed) \$ -

COMMENTS:

Subtotal	\$ 14,800.00
Less Trade	\$ -
Pre tax Total	\$ 14,800.00

We Owe: Enter Tax Rate

TRADE IN / DESCRIPTION:	ALLOWANCE:	0.00%	SPEC. TAX (IACE/EXCISE)	\$ -
	\$ -	0.00%	STATE SALES TAX	\$ -
	\$ -		DOCUMENT FEE (NON TAX)	\$ -
			SET UP & CLEAN (Rental)	\$ -
Payoff due to:	\$ -		CUSTOMER PAID FREIGHT OUT	\$ -
			CUSTOMER DOWN PAYMENT	\$ -
TOTAL				\$ 14,800.00

FORM OF PAYMENT:	FINANCING-MACHINES	REXCO CREDIT ON ACCOUNT- INTEREST WILL BE CHARGED ON PAST DUE ACCOUNTS AT THE HIGHEST LAWFUL RATE NOT TO EXCEED 1.5% PER MONTH!
RENTAL	FINANCE COMPANY:	
INDICATE PER (DAY-WEEK-MONTH)	Total Financed	\$ -
PURCHASE <input type="checkbox"/> YES <input type="checkbox"/> NO	TERM (MONTHS)	0
PURCHASE PRICE \$ - PLUS SALES TAX	FNC UCC/DOC FEES	-
RPO LENGTH (IN MONTHS)	MONTHLY PAYMENT	#VALUE!
-FINANCE CHARGE ON RENTALS WITH PURCHASE (\$ PER MONTH ON UNPAID BALANCE. \$ -	INTEREST RATE	0.00%

Physical Damage (Customer must initial RENTAL ONLY): Customer assumes all liability or operation, use, transportation and physical damage to equipment. INITIAL

Safety Clause (Customer must initial)
Customer acknowledges and agrees that (a) Customer has received all manufacturer's operation manuals pertaining to the Equipment, (b) Customer shall be solely responsible for the training of all competent operators in and the safe and legal operation of the Equipment within its specified performance capabilities, (c) Company has offered the Customer Instruction in the proper use of the Equipment, (d) Customer, at its sole expense, will comply with all federal, state and local laws, regulations, and ordinances, relating to the use of the Equipment, including without limitation the regulations of the Occupational Safety and Health Administration. (RENTAL ONLY). INITIAL

WARRANTIES, COMPANY SELLS OR RENTS THE EQUIPMENT "AS IS," AND MAKES NOT WARRANTIES, EITHER EXPRESSED OR IMPLIED CONCERNING THE EQUIPMENT, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY, OR INFRINGEMENT. CUSTOMER EXPRESSLY DISCLAIMS ANY RELIANCE ON OTHER STATEMENTS MADE BY COMPANY OR ITS AGENTS.

LIMITATION OF LIABILITY, COMPANY'S LIABILITY ON ANY CLAIM OF ANY KIND, WHETHER ARISING OUT OF CONTRACT, STRICT LIABILITY, TORT (INCLUDING NEGLIGENCE), OR OTHER LEGAL THEORY, FOR ANY LOSS OR DAMAGE ARISING OUT OF, CONNECTED WITH, OR RESULTING FROM THIS AGREEMENT, OR FROM THE PERFORMANCE OF BREACH THEREOF, OR FROM THE SALE/RENTAL, DELIVERY, RESALE/RENTAL, OR REPAIR OF ANY GOODS COVERED BY OR FURNISHED UNDER THIS AGREEMENT SHALL IN NO CASE EXCEED THE TOTAL PURCHASE PRICE OR RENTAL CHARGES MADE TO COMPANY ALLOCABLE TO THE EQUIPMENT WHICH GIVES RISE TO THE CLAIM. IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY INDIRECT, SPECIAL, EXEMPLARY, CONSEQUENTIAL, OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO LOST PROFITS AND COST OF COVER.

RENT RESPONSIBILITY RENT TO OWN, ALL MAINTENANCE AND REPAIR BUYER RESPONSIBILITY

THE LAWS OF SOME STATES DO NOT PERMIT CERTAIN LIMITATIONS ON WARRANTIES OR REMEDIES. IN THE EVENT SUCH A LAW APPLIES, THE FOREGOING EXCLUSIONS AND LIMITATIONS ARE AMENDED INsofar, AND ONLY INsofar, AS REQUIRED BY SAID LAWS.

Entire Agreement (Customer must initial) I HAVE READ, UNDERSTAND, AND AGREE WITH ALL OF THESE TERMS AND THOSE CONTAINED ON THE REVERSE SIDE. CUSTOMER (purchaser or lessee):

This Agreement, including the terms on the reverse side, represent the entire understanding of the parties and this Agreement supersedes any prior agreements (oral or written) regarding the matters outlined herein. No term or provision of this Agreement may be amended, altered, waived, discharged, or terminated except by written instrument signed by authorized representatives of the parties hereto, and shall not be modified or interpreted by reference to any prior course of dealing, usage of trade, or course of performance. Transfer of Ownership occurs upon signature.

Territory Manager

Signature: _____ Title _____ Date _____
Print Name _____ ALL SALES ARE FINAL

Note: A late payment fee will be charged on all amounts past due at the highest lawful rate not to exceed 1.5% per month.

WARRANTY

1. NEW FACTORY WARRANTY <input type="checkbox"/>	INITIAL
2. NO WARRANTY EXPRESSED OR IMPLIED <input type="checkbox"/>	INITIAL
3. USED EQ. SPECIAL TERMS <input type="checkbox"/>	INITIAL



February 12, 2024 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: February 9, 2024

Re: Fire Department Mileage Reimbursement

At the December Council meeting you will recall that the Council approved mileage reimbursement for EMS volunteers that need to use their personal vehicles to conduct EMS business. Following that meeting, Fire Chief Kraai and I talked about the same thing being offered to Fire volunteers. The Chief indicated that there are not a lot of events or work that require the use of personal vehicles, but he requested that in the event it does occur, that the Fire crew be offered the same. I would recommend that the Council authorize reimbursement for personal vehicle use by paying mileage at the federal IRS rate. I have prepared Resolution #14-24. If approved, we will have the volunteers complete the same type of paperwork and documentation that full-time employees do prior to payment.

RESOLUTION #14-24

**RESOLUTION ALLOWING CASCADE FIRE DEPARTMENT VOLUNTEERS TO
RECEIVE IRS FEDERAL MILEAGE REIMBURSEMENT RATE FOR
TRAVEL IN PERSONAL VEHICLE**

WHEREAS, the City Council of the City of Cascade, Iowa, has a Fire Department with volunteer staff; and,

WHEREAS, there are times when meetings are attended out of town and errands need to be run; and,

WHEREAS, it is best for the volunteers to travel to these locations in their personal vehicles and not take a large piece of apparatus on these travels; and,

WHEREAS, the City Council wants to reimburse the volunteers for work related travel such as the example above; and,

WHEREAS, the City Administrator is responsible to administer this type of reimbursement program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

The City Council approves the reimbursement to Fire Department volunteers for work related travel in a personal vehicle at the current Federal IRS mileage rate (2024 is \$0.67) and that the program's administration will be handled by the City Administrator and City Clerk.

PASSED AND APPROVED this 12th day of February, 2024.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk



February 12, 2024 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: February 9, 2024

Re: Conflict of Interest Policy

We are preparing to submit documents to make a draw on the \$600K Downtown Housing grant for the old Brewery Building being renovated by Brian Bock and the Iowa Main Street Investment group. At the last meeting the Council approved the needed Procurement Policy. As a part of the State's requirements, we are also required to have an adopted Conflict of Interest policy. This is due partly to the fact that the funds came from the Federal government, through the state. I have prepared the policy and a resolution for Council consideration.

RESOLUTION #11-24

**A RESOLUTION ADOPTING A CITY OF CASCADE CONFLICT OF INTEREST
POLICY FOR THE CITY OF CASCADE, IOWA**

WHEREAS, the City Council wants to assure that the handling of Conflicts of Interest are properly handled by all involved in City government, and;

WHEREAS, the City Council finds it best to establish a policy that outlines the expectations of how to handle a conflict of interest.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, approves a City of Cascade Conflict of Interest Policy, which is attached as Exhibit A.

PASSED, APPROVED AND ADOPTED this 12th day of February, 2024.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

CITY OF CASCADE CONFLICTS OF INTEREST

Our government is a representative democracy. Those who are elected, appointed, hired or volunteer to serve the residents of Cascade accept a public trust, in which the power and resources of the City are given to public servants for use only in the public interest. In Cascade, this manifests itself in our desire to be a premiere city, in which the public trust is held in the highest regard and the actions of Cascade public servants are shown to be above reproach. Therefore, in Cascade, public servants are required to fulfill their duties faithfully and honestly, and to subordinate any personal interest which conflicts with the public interest.

In creating and sustaining Cascade as a premiere community, it is the responsibility of each public servant to act in a manner which contributes to cultivating public trust in the integrity of government. Public trust in the integrity of government is increased when individual public servants act with integrity and when the public is aware that its servants act with integrity. Therefore, public servants must not only act with integrity, but also choose to avoid even lawful activity when the appearance of impropriety would lessen the public's confidence in the integrity of its servants and the system.

Definitions:

(1) Public Servant: Any member of the governing body or of any city agency, board, commission, committee, department head, employee, official, supervisor, volunteer, or other person whether elected or appointed or authorized by contract to act in any capacity under the authority of the City.

(2) Relative: Any person, spouse to a public servant or related within two degrees of consanguinity living in the same home as the relative (parents, grandparents of the servant or spouse; children or grandchildren of the servant, or cousins, nieces or nephews of the servant), or any person taken as a dependent on the servant's State Income Tax Return.

(3) Personal Interest: A direct or indirect interest having value (whether monetary or not) which may accrue to the servant or servant's relatives as a result of approval or denial of any ordinance, resolution or other official action, or the performance or nonperformance of any duty normally imposed or expected of the servant. A personal interest is a type of conflict of interest in which the servant or relative may receive something of value by virtue of action taken.

For example, a police officer believes there are too many speeders on the block in which she lives. So, she decides on her own and without direction from a supervisor to run radar on her street to slow traffic. She has a direct, non-monetary interest in the result of her actions. She has a personal interest in the matter; this is a conflict of interest.

For example, a City planner lives near a park. A bike path connection to the park is planned; it may run through his property. The planner has a direct monetary interest in the location of the path; this too is a personal interest type of conflict.

(4) Conflict of Interest: The Iowa courts explain conflict of interest as the duty of public servants to exercise "complete loyalty to the public". That is, when circumstances place a servant in a position where a choice must be made between public duty and private advantage, there is a conflict. There can be many examples of conflict of interest. When a servant or servant's relative has a personal interest in the outcome of a matter, that is a conflict.

Most elected officials or volunteers serving on boards/commissions have outside employment. It is expected that one is committed to give loyalty and dedication of effort to both the public office and the private employer. When these expectations conflict, one is faced with pressures and choices to which no public servant should be exposed. A conflict of interest results, and should be disclosed and dictates withdrawal from participation in the decision making process.

For example, a councilmember works for a business which is requesting tax increment financing funds from the City. Even though the Council member will receive none of the money directly, there is an appearance that the Council member may be swayed in his/her decision making because of the employment relationship. There exists a non-personal interest conflict of interest which the Council member should recognize, and therefore recuse him/herself from discussion or vote on the decision.

Finally, Iowa Code 68B.2A restricts the ability of public servants to engage in any outside employment or activity which is in conflict with the person's official duties or responsibilities. All public servants are expected to know and follow the mandate of Iowa Code 68B.2A.

(5) Confidential Information: Information which has been obtained in the course of duties as a public servant, which not otherwise available to the public under freedom of information laws and which the servant is not allowed or expected to disclose.

Personal Benefits Prohibited:

(1) Except as otherwise allowed by law, no public servant shall have a personal interest in the outcome of any discussion, processing, vote, or other action taken by that person in their official capacity. If a law or policy permits a public servant to have such an interest, the servant must disclose the personal interest during any discussion or vote on the action taken.

(2) No person, including any vendor, contractor, business or board of the City shall offer or give any personal benefit to any public servant or relative of the public servant.

(3) No current or former public servant shall intentionally use or disclose confidential information gained in the course of or by reason of his/her position in any way which could result in the receipt of personal benefit.

(4) No public servant shall use any City equipment or property for personal gain or personal use that is not for the purpose of the City in providing services to the public.

Duty to Report; Duty to Cooperate:

(1) All public servants shall have a duty to report violations or suspected violations of this policy to the City Administrator. In the event the concern involves the City Administrator, then the concern shall be reported to the Mayor. In the event the concern involves a person volunteering or working at the Library, the matter shall be handled as the Library Board, in its policies, shall establish.

(2) All public servants have a duty to fully cooperate with any investigation into a violation of this policy. Failure to cooperate shall be considered grounds for discipline or removal from office.

(3) The City Administrator shall contract to have the matter investigated and shall receive the report of the investigation. If a conflict existed and was not disclosed, the following shall be done:

a. If the person is a volunteer, they shall be removed from service with the city.

b. If the person is an employee, the City Administrator shall take appropriate disciplinary action.

c. If the person is an elected official, the Council shall be informed, and the report of the conflict shall be made public.

Violation of this policy shall be grounds for discipline, removal from office, or other civil sanction.

Adopted February 2024



February 12, 2024 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: February 9, 2024

Re: Sidewalk Snow Charges and Enforcement

Charges

Council Member Oliphant has requested that we discuss the bill from Schockemoehl Landscaping. When they submitted their bid, it was a per foot cost. The conclusion after the first two snow falls, was the amount first submitted was too high. The fees, prior to the City administrative fee, are \$50-\$80, much lower than first anticipated. The invoice is included in the packet for your review.

Previous Resolution on Snow Removal

As you are aware the Council adopted two different resolutions regarding the enforcement of sidewalk snow removal. At the last meeting when we had a lengthy discussion, it was not on the agenda, it was under the Chief's report. Therefore, we took no formal action on the reversal of the second Resolution. We would ask the Council to consider a motion that states you are undoing Resolution #07-24 that required the Police Department to enforce the code. The motion would also, ideally, state that Resolution #99-23 is the one to follow. This is a simple motion, no resolution has been prepared.

Schockemoehl Landscaping, Inc.
 24557 63rd Avenue
 Cascade, IA 52033

Invoice

Date	Invoice #
1/31/2024	5130

Bill To
City of Cascade 320 1st Avenue West PO Box 400 Cascade, IA 52033-0400

P.O. No.	Terms
	Due on receipt

Description	Amount
1/16/24 Snow Removal - 411 1st Ave E	80.00
1/22/24 Snow Removal - 110 Grant St NW	80.00
1/22/24 Snow Removal - 300 1st Ave E	80.00
1/22/24 Snow Removal - 411 1st Ave E	50.00
1/22/24 Snow Removal - 110 Polk St SE	70.00
Exempt - Sales Tax	0.00
<p>One year free labor on replanting deceased shrub. Homeowner responsible for purchase of new plant.</p> <p>A Service Charge of 1.65% per month is charged when payment is not received within 30 days.</p> <p>Thank you for your business. We appreciate the opportunity to serve you!</p>	
Total	\$360.00



February 12, 2024 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: February 9, 2024

Re: Budget

After our regular agenda items we will start to discuss the budget. I am planning to review the impact on the state code on our property taxes versus the growth we saw in value. Our value went up nearly 9%. Since that amount is over 6%, the new law limits our tax rate. Since we are 3% over the limit of 6%, our maximum general tax rate of \$8.10 must decrease by 3% to \$7.86. We are still able to capture the new value but at a lower per thousand dollars rate.

I also plan to go over general numbers in revenues and expenses. The Fire Department officers will attend to go over their request. We will get through as much as we can depending on the time our other agenda items conclude.

CASCADE

MONTHLY INCIDENT COUNT REPORT Statistics from Reported Date: 1/1/2024 12:00:00AM to 1/31/2024 11:59:00PM

Case Report POLICE DEPARTMENT

[IMPORTED] : ALCOHOL OFFENSES: 1 2%

Grand Total: 2.00% Total # of Incident Types Reported: 1

Field Interview POLICE DEPARTMENT

ACCIDENT-MOTOR VEHICLE: ON OTHER: 1 2%

ACCIDENT-PROPERTY DAMAGE: 2 4%

ASSIST AMBULANCE: 2 4%

ASSIST CITIZEN: 1 2%

ASSIST CITY: 1 2%

ASSIST DUBUQUE COUNTY: 5 10%

ASSIST ISP: 1 2%

ASSIST JONES COUNTY: 2 4%

D.A.R.E. PRESENTATION: 5 10%

EQUIPMENT VIOLATION: 1 2%

FOLLOWING TOO CLOSELY: 1 2%

INFORMATIONAL REPORT: 8 16%

PARKING COMPLAINT: 1 2%

SEX OFFENSES (NO FORCE): 1 2%

Field Interview

POLICE DEPARTMENT

SPEED WARNING: 5 10%

STOP SIGN-WARNING: 1 2%

SUSPICIOUS ACTIVITY: 1 2%

THEFT: 1 2%

TRAFFIC WARNING: 1 2%

VEHICLE UNLOCK: 4 8%

WELFARE CHECK: 4 8%

Grand Total: 98.00% Total # of Activity Types Reported: 49