

Meeting Minutes December 10, 2025  
Cascade Municipal Utilities Board

Chairman Gross called the December regular meeting of the Cascade Municipal Utilities Board of Trustees to order on Wednesday December 10th, 2025, at 4:45pm. Present were Trustees Barb Gross, Sue Knepper, Greg VanderLugt and Utility Manager Shontele Orr.

Motion VanderLugt, second Gross to approve the meeting agenda. Motion carried 3-0.

The Board discussed an update to the gas and electric service rules.  
The Board discussed an update to the Utility Operator posting.

Motion VanderLugt, second Knepper to move forward with the community park electric replacement plan including the bid for a new panel, replacement of light heads and painting poles. Motion carried 3-0.

Motion Knepper, second Gross to approve a \$2000 advertisement donation to the Tri-County Historical society for a window upgrade project. Motion carried 2-0 with board member VanderLugt abstaining due to his involvement with the Tri-County Historical board.

Motion Knepper, second VanderLugt to approve the November 12<sup>th</sup> meeting minutes, November Financial Statements and Fund Balances, and the December bill list & claims for payment. Motion carried 3-0.

Motion Gross, second Knepper to approve the December plant summary and metrics and rebate report. Motion carried 3-0.

A discussion was held regarding past & future workload and projects, upcoming rate training, ERP Pro date upload, IUC electric inspection, Waukee gas materials and the IAMU OSHA record inspection. A new sign for the EV charging station was also discussed.

Motion VanderLugt, second Knepper to adjourn the meeting at 5:39 pm. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	<b>326.64</b>	MCALLISTER ELECTRIC	<b>1,062.44</b>
ADVANTAGE ADMINSTRATORS	<b>17.40</b>	MCDERMOTT OIL CO.	<b>335.14</b>
AHLERS & COONEY PC	<b>312.00</b>	MIDWEST METAL & SUPPLY	<b>63.67</b>
ALLEN FELTON	<b>500.00</b>	MISSION SQUARE RETIREMENT	<b>185.00</b>
AT&T	<b>11.90</b>	MISSION SQUARE RETIREMENT	<b>185.00</b>
BRIAN RECKER	<b>350.00</b>	MUNICIPAL SUPPLY INC	<b>300.97</b>
CARTER SIMON	<b>350.00</b>	NICUSA - IOWA DIVISION	<b>1,119.40</b>
CASCADE COMMUNICATIONS COMPANY	<b>524.74</b>	PAYROLL	<b>8,790.48</b>
CASCADE LUMBER CO	<b>223.59</b>	PAYROLL	<b>8,942.57</b>
CASCADE MUNICIPAL UTILITIES	<b>467.19</b>	POSTMASTER	<b>484.00</b>
CASCADE MUNICIPAL UTILITIES	<b>278.80</b>	RANDY FORREST	<b>300.00</b>
CITY OF CASCADE	<b>729.49</b>	REPUBLIC SERVICES	<b>375.04</b>
CLAYTON ENERGY CORPORATION	<b>34,601.58</b>	ROBERT GREEN	<b>350.00</b>
COMELEC INTERNET SERVICES	<b>45.00</b>	SARAH KNABEL	<b>181.62</b>
COMMAND SECURITY SOLUTIONS	<b>122.30</b>	SIMECA	<b>94,258.50</b>
DELANEY'S PC REPAIR & RECYCLE	<b>609.94</b>	STUART C IRBY CO	<b>1,160.04</b>
EFTPS	<b>2,629.31</b>	SUNNY VENTURES	<b>750.00</b>
EFTPS	<b>2,432.60</b>	TESSA DAVIS	<b>257.79</b>
FLETCHER-REINHARDT CO	<b>65.01</b>	TIM NAUMAN	<b>500.00</b>
GASSER FARM & HARDWARE LLC	<b>33.41</b>	TREASURER STATE OF IOWA	<b>734.00</b>
GORDON FLESCH COMPANY	<b>139.79</b>	TREASURER STATE OF IOWA	<b>4,995.50</b>
GREG VANDER LUGT	<b>100.00</b>	TYLER TECHNOLOGIES INC	<b>2,800.00</b>
IOWA ONE CALL	<b>32.40</b>	VISA	<b>791.27</b>
IPERS	<b>3,811.07</b>	WELLMARK BC BS OF IOWA	<b>5,211.15</b>
JACOB DROSZLER	<b>193.40</b>	WOODWARD COMMUNITY MEDIA	<b>163.31</b>
MADISON NATIONAL LIFE INS CO	<b>181.24</b>	<b>Total</b>	<b>183,385.69</b>

**ELECTRIC REVENUE** 159,606.69  
**GAS REVENUE** 99,267.91

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Secretary, Shontele Orr

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Chairman, Barb Gross