

Meeting Minutes April 9, 2025
Cascade Municipal Utilities Board

Chairman Gross called the April 2025 regular meeting of the Cascade Municipal Utilities Board of Trustees to order on Wednesday, April 9th at the special time of 5:15pm. Present were Trustees Barb Gross, Greg VanderLugt, Sue Knepper and Utility Manager Shontele Orr.

Motion VanderLugt, second Gross to approve the meeting agenda. Motion carried 3-0.

There was a discussion held regarding the power plant building rehab project. Motion VanderLugt, second Knepper to proceed with the wall discovery phase of this project. Motion carried 3-0.

There was a discussion held regarding quotes for new billing, financial and payroll software. Motion Vanderlugt, second Gross to move forward with ERP Pro from Tyler Technologies. Motion carried 3-0.

Motion Knepper, second VanderLugt to approve the March 13 meeting minutes, March Financial Statements and Fund Balances, and the April bill list & claims for payment. Motion carried 3-0.

Motion Gross, second VanderLugt to approve the March plant summary and metrics. Motion carried 3-0.

Manager Report– a discussion was held regarding past & future workload, emission testing, relay testing and finishing OQ's for the year.

Motion Knepper, second VanderLugt to adjourn meeting at 5:54pm. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	519.01	KGM	11,800.50
ADVANTAGE ADMINSTRATORS	43.50	LYNNPRO	615.25
AT&T	10.50	MADISON NATIONAL LIFE INS CO	220.28
CASCADE COMMUNICATIONS COMPANY	103.02	MCALLISTER ELECTRIC	971.58
CASCADE LUMBER CO	460.90	MCDERMOTT OIL CO.	540.08
CASCADE MUNICIPAL UTILITIES	1,660.44	MISSION SQUARE	185.00
CASCADE YOUTH LEAGUE	100.00	MUNICIPAL SUPPLY INC	512.00
CLAYTON ENERGY CORPORATION	2,557.25	NICUSA - IOWA DIVISION	1,434.42
CLAYTON ENERGY CORPORATION	104,191.62	PARTS AUTHORITY	184.26
COMelec INTERNET SERVICES	45.00	PAYROLL	10,387.87
EFTPS	2,847.96	SIMECA	90,850.29
EFTPS	2,628.52	STUART C IRBY CO	2,432.60
FIRST SUPPLY LLC-DUBUQUE	218.55	TANNER PUCK	256.77
GASSER FARM & HARDWARE LLC	142.00	TREASURER STATE OF IOWA	834.00
GORDON FLESCH COMPANY	156.17	TREASURER STATE OF IOWA	9,375.86
GROEBNER & ASSOCIATES INC	614.44	ULINE	4,105.02
I.A.M.U.	727.00	VISA	332.81
INSURANCE ASSOCIATES INC	79,586.42	WELLMARK BC BS OF IOWA	4,798.90
IOWA UTILITIES COMMISSION	300.00	WOODWARD COMMUNITY MEDIA	573.13
IPERS	4,411.82	Total	341,734.74

ELECTRIC REVENUE	150,415.74
GAS REVENUE	201,003.37

Secretary, Shontele Orr

Chairman, Barb Gross