



CASCADE PUBLIC LIBRARY

Inclement Weather Policy

In order to fulfill the mission of the Cascade Public Library and to continue to provide excellent service, the Cascade Public Library will endeavor to always be open during regularly scheduled hours. However, inclement weather or other unforeseen circumstances may impact the library's ability to do so. The decision to close early or not open during regularly scheduled hours will be based on the safety and well-being of patrons, and staff, the ability to meet minimal staffing levels, and the physical condition of the building and grounds, with consideration given to travel warnings from national and state specific weather service advisories and law enforcement reports. The Cascade Public Library wishes all patrons and staff to arrive to the library safely but also to return home safely as well, so road conditions and travel advisories will always be a factor in early closures or decisions not to open. **If travel is not advised the library will be closed.**

Announcements of closures will be made on the Library's Facebook page, KWWL, KCRG, KGAN, and any other local news providers that will accept and distribute these postings.

All closure decisions will be made by the Library Director in consultation with the Library Board President. All other Library Board Members, and the City Administrator, will be notified of decisions made to close, close early, or open late, due to weather conditions.

During other inclement weather that does not require the Cascade Public Library to close, staff will communicate appropriate watches and warnings to patrons so they can make appropriate decisions for their own safety and travel.

By the Cascade Public Library Board of Trustees

Adopted: 1/6/23

Revised: 1/6/26

Reviewed:

A handwritten signature in black ink, reading "Kathryn Balster", written over a horizontal line.

Kathryn Balster, President Cascade Library
Board of Trustees