

Meeting Minutes January 14, 2026
Cascade Municipal Utilities Board

Chairman Gross called the December regular meeting of the Cascade Municipal Utilities Board of Trustees to order on Wednesday January 14th, 2026, at the special time of 12pm. Present were Trustees Barb Gross, Sue Knepper, Greg VanderLugt and Utility Manager Shontele Orr.

Motion Knepper, second VanderLugt to approve the meeting agenda. Motion carried 3-0.

The Board discussed an update to the Utility Operator posting.

The Board had a preliminary budget discussion.

The Board heard an update regarding the 2024-2025 audit.

Motion Knepper, second VanderLugt to approve the IUC electrical inspection as presented. Motion carried 3-0.

The Board discussed the final ERP pro financial/payroll schedule.

Motion VanderLugt, second Knepper approve the December 10th meeting minutes, December Financial Statements and Fund Balances, and the January bill list & claims for payment.

Motion carried 3-0.

Motion Gross, second VanderLugt to approve the December plant summary and metrics and rebate report. Motion carried 3-0.

A discussion was held regarding past & future workload and projects, upcoming training, the Waukee material order, and yearly reports and future O&M updates.

Motion Gross, second Knepper to adjourn the meeting at 12:34 pm. Motion carried 3-0.

Vendor Name	Amount	Vendor Name	Amount
ADVANTAGE ADMINS (BUYDOWN)	196.81	KATHERINE & ARJUN RAMESH	124.58
ADVANTAGE ADMINISTRATORS	34.80	KERP'S SERVICE CENTER	790.63
AHLERS & COONEY PC	390.00	MADISON NATIONAL LIFE INS CO	181.24
AT&T	19.55	MCDERMOTT OIL CO.	363.95
BLACK HILLS ENERGY	4,429.80	MISSION SQUIRE	185.00
CAITLYN HEIDERSCHIEIT	320.00	MISSION SQUIRE	185.00
CARTER KRAMER	350.00	NICUSA - IOWA DIVISION	1,322.53
CASCADE COMMUNICATIONS COMPANY	169.78	NOVASPECT	9,778.51
CASCADE LUMBER CO	311.29	OVERHEAD DOOR DUBUQUE	223.63
CASCADE MUNICIPAL UTILITIES	516.01	PAYROLL	8,565.56
CASCADE MUNICIPAL UTILITIES	514.27	PAYROLL	8,797.40
CLAYTON ENERGY CORPORATION	54,134.94	PERLA NAVARRO	194.41
COLE HOFFMAN	435.00	SCHMITZ JANITORIAL SUPPLY	159.16
COMLEC INTERNET SERVICES	45.00	SENSIT TECHNOLOGIES	355.37
COMMAND SECURITY SOLUTIONS	228.60	SIMECA	80,610.15
DELANEY'S PC REPAIR & RECYCLE	185.10	STEVE KNEPPER	100.00
EFTPS	2,534.09	STUART C IRBY CO	66.31
EFTPS	2,330.45	T & R ELECTRIC	17,848.02
GASSER FARM & HARDWARE LLC	156.14	TREASURER STATE OF IOWA	707.00
GORDON FLESCH COMPANY	139.79	TREASURER STATE OF IOWA	4,892.76
GROEBNER & ASSOCIATES INC	381.82	TRI-COUNTY HISTORICAL SOCIETY	2,000.00
I.A.M.U.	3,259.00	VISA	210.15
IPERS	3,691.39	WELLMARK BC BS OF IOWA	5,211.15
JOHN JAMISON	750.00	WOODWARD COMMUNITY MEDIA	357.68
			218,753.82

ELECTRIC REVENUE	154,550.06
GAS REVENUE	171,001.15

Secretary, Shontele Orr

Chairman, Barb Gross