

Meeting Minutes September 9, 2026
Cascade Municipal Utilities Board

Chairman VanderLugt called the August regular meeting of the Cascade Municipal Utilities Board of Trustees to order on Wednesday September 9, 2026, at 5:00 PM. Present were Board Chair Greg VanderLugt, Trustee Lee Kremer, Trustee Sue Knepper and Utility Manager Shontele Orr.

Motion Knepper, second Kremer to approve the meeting agenda. Motion carried 3-0.

An update was provided regarding the ERP Pro billing transition as there is some concern around the data conversion piece. Scheduled go live is 9/21 with bills printing from the new system. CMU will push back on this date if there is any concern around data.

A discussion was held regarding next steps for ERP Pro conversion bill printing in the new system. Motion Kremer, second Knepper to utilize the lowest bidder for bill printing/mailing. Motion carried 3-0.

A discussion was held regarding digger truck work and next steps on the selling of the old bucket truck. Motion Kremer, second Knepper to put truck up for bid. Motion carried 3-0

Motion Knepper, second Kremer to approve the August 12th meeting minutes, August Financial Statements and Fund Balances, and the September bill list & claims for payments. Motion carried 3-0.

Motion Kremer, second VanderLugt to approve the August plant summary and metrics. Motion carried 3-0.

A discussion was held regarding past & future workload and projects.

Motion Kremer, second Knepper to adjourn the meeting at 5:54pm. Motion carried 3-0.

Vendor Name	Payable Description	Total Payments
ADVANTAGE ADMINS (BUYDOWN)	AUGUST BUY DOWNS	\$911.02
APGA SIF	SHRIMP/DIMP RENEWAL	\$395.00
CASCADE COMMUNICATIONS COMPANY	PHONE BILL	\$170.06
CASCADE LUMBER CO	AUG SUPPLIES	\$539.66
CASCADE MUNICIPAL UTILITIES	UTILITY AND FINAL BILL PAYMENTS	\$1,076.78
CLAYTON ENERGY	PURCHASE GAS	\$28,786.10
COMelec INTERNET SERVICES	INTERNET FEES	\$45.00
COMMAND SECURITY SOLUTIONS	QUARTERLY ALARM MONITORING	\$122.30
DELANEY'S PC REPAIR & RECYCLE	IT SERVICES AND BACK UP FEES	\$711.66
EFTPS-DIRECT PAYMENT	PAYROLL TAXES	\$7,072.08
ENERGY ECONOMICS INC	ANODES	\$1,893.98
FARABEE MECHANICAL	OIL FILTERS	\$1,520.01
GORDON FLESCH COMPANY	COPY MACHINE FEES	\$147.17
IPERS	IPERS WH	\$5,099.54
MCDERMOTT OIL CO.	AUGUST FUEL	\$609.29
METER DEPOST REFUNDS	CUSTOMER METER REFUNDS	\$909.30
MISSION SQUARE RETIREMENT	457 WH	\$370.00
NICUSA - IOWA DIVISION	CREDIT CARD FEES	\$1,348.71
PARTS AUTHORITY	ENGINE SUPPLY	\$8.17
SIMECA	PURCHASE ENERGY	\$99,857.59
STUART C IRBY CO	ELBOWS & TAPE	\$1,001.39
TERRY DURIN COMPANY	STREET LIGHTING FEES	\$2,210.17
THE PARADIGM ALLIANCE	FALL LDC PUBLIC AWARE PROGRAM	\$1,000.00
TREASURER STATE OF IOWA	STATE WH	\$918.22
TRUCK COUNTRY OF IOWA	DIGGER TRUCK FIX	\$3,425.41
TYLER TECHNOLOGIES INC	ERP PRO CONVERSION FEES	\$7,069.00
USDI	ODORANT	\$104.81
VISA	AUG VISA BILL SUPPLIES	\$1,188.84
WELLMARK BC BS OF IOWA	HEALTH INS FEES	\$5,130.00
WOODWARD COMMUNITY MEDIA	PUBLICATION FEES	\$66.74
		\$173,708.00

ELECTRIC REVENUE	196,207.25
GAS REVENUE	37,602.85

Secretary, Shontele Orr

Chairman, VanderLugt